



JOB POSTING –CARETAKER/CUSTODIAN TEMPORARY (UP TO THREE MONTHS)

The City of Parksville is located on the traditional territory of the Coast Salish Nations, home to the Shaw-Naw-As First Nation and the Qualicum First Nation.

The City of Parksville is an active community of urban professionals, families with young children, and retirees who have chosen to live in our community for a quality of life and the region's inspiring natural environment. Nestled on Vancouver Island's east coast, 13,642 residents call Parksville home. We are committed to being the city of choice for ourselves, our employees and future generations to come.

POSTING #:

26-04

STATUS:

Temporary (Up to 3 months – June to September), Full-time

Two (2) Openings

WAGE RATE:

\$33.55 per hour (2025 rates)

HOURS OF WORK:

40-hour work week

WORK SCHEDULE:

Thursday to Monday
11.30 am - 8 pm (includes weekends)
and
Wednesday to Sunday
3 pm – 11:30pm (includes weekends)

Interested candidates are invited to submit a cover letter and resume to HR@parksville.ca

by 4 pm, February 27, 2026

Please include “26-04 Temporary Caretaker/Custodian” in the subject line.

Job Summary

Under the general direction of a supervisor, the incumbent performs a variety of repetitive cleaning, minor maintenance and/or building service tasks following well established and easily learned procedures in or around public buildings.

Required Qualifications

- Completion of Grade 12
- Completion of a Building Service Maintenance Program (2 weeks)
- WHMIS Certification
- Possession of a valid Class 5 BC Drivers Licence and good driving record
- 6 – 12 months experience in janitorial care and maintenance

OR an equivalent combination of training and experience may be considered.

See job description for full details. This is a CUPE Local 401 position. **Candidates must be able to legally work in Canada to be considered.**

The City of Parksville thanks you for your interest and regrets that only candidates selected for an interview will be contacted.

If you would like to request an accommodation or assistance at any stage of the recruitment and selection process, please contact human resources (HR@Parksville.ca) for confidential support.