

Lighting Request

Parksville Civic and Technology Centre

Organizations wishing to request lighting of the Parksville Civic and Technology Centre (100 Jensen Avenue East) in support of a particular cause or event should submit this form by email to communications@parksville.ca. **Requests must be received a minimum of four months before the desired date.** Please refer to light up [recognition guidelines](#).

<p>Is this an annual or one-time event?</p> <p>Annual <input type="checkbox"/></p> <p>One-time <input type="checkbox"/></p>	<p>Is this a new or repeat request?</p> <p>New <input type="checkbox"/></p> <p>Repeat <input type="checkbox"/></p>
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Name of organizer	Email	Phone
<hr/>	<hr/>	<hr/>

Name of organization	Title of event/cause
<hr/>	<hr/>

Website	Social media links
<hr/>	 <hr/>

Date OR start and end date of lighting request	 <hr/>
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Colour(s) requested (hex colour number, if possible)	 <hr/>
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Reasons and/or nature of request and why significant to the City of Parksville.