



Secondary Suites

- A secondary suite is a separate designated dwelling unit within a single family dwelling containing toilet, bathroom, sleeping and living areas and cooking facilities.
- One suite is permitted in RS-1, RS-2, and RS-3 zones.
- They can be used as a rental unit for tenants, support aging in place and provide more affordable options for renters and new home owners to assist with their mortgage.
- Secondary suites are for long term rentals only. They are not for vacation rental. Specifically excludes tourist accommodation and bed and breakfast uses.



Size requirements:

- The maximum size of a secondary suite is 90 m² (968 ft²);
- Notwithstanding, the 90 m² maximum size of a suite shall not exceed 40% of the gross floor area of the principal building;
- The minimum floor area of a secondary suite is 40 m².



Secondary Suites:

- One suite is permitted per single family dwelling;
- Requires a building permit and must comply with the BC Building Code;
- Permitted in residential zones;
- Must be contained wholly within the single family dwelling;
- When rented to a tenant for income purposes, a business licence is required;
- Requires one off-street parking space for the suite;
- Are ineligible for “Residential Family Rates” for utilities;
- Home owners will be responsible for paying two garbage and recycling fees.

For the complete *City of Parksville’s “Zoning and Development Bylaw , 1994, No. 2000* view on the City’s website at: <https://www.parksville.ca> or contact the Community Planning Department

Information is for convenience only. Contact the Planning Department to discuss current and applicable bylaws.

Department of Community Planning
100 Jensen Avenue East (PO Box 1390), Parksville, BC V9P 2H3
General Inquiries: 250 954-3065 Email: Planning@parksville.ca