



Request for Quotation Supply and Delivery of Programmable Logic Controllers and Components RFQ 2240-20-PLCC

Closing:

Response must be received before 2:00PM Pacific Standard Time,
on Friday, December 6, 2024

Closing Location:

City of Parksville - Operations Department
PO Box 1390,
1116 Herring Gull Way
Parksville, BC V9P 1R2

Contact Person:

Simon Doiron
Manager of Utilities
sdoiron@parksville.ca
250-248-5412

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1. BACKGROUND

The City of Parkville invites quotations on the supply and delivery of Programmable Logic Controllers (PLCs) and components.

Currently the City has older PLCs providing controls to the City's water distribution system.

This project is subject to available funding.

2. SCOPE OF WORK

The City is seeking quotations from qualified professionals for the supply and delivery of various PLCs and components. Prices quoted must include all labour, materials and delivery of components in the below table.

Product Code	Description	Quantity
ALB5069IB16	5069-IB16 COMPACT 5000 DC INPUT MODULE	16
ALB5069OB8	5069-OB8 COMPACT 5000 DC OUTPUT MODULE	7
ALB5069OB16	5069-OB16 COMPACT 5000 DC OUTPUT MODULE	6
ALB5069IF8	5069-IF8 COMPACT 5000 ANALOG INPUT MODULE	17
ALB5069OF4	5069-OF4 COMPACT 5000 ANALOG OUTPUT MODULE	4
ALB5069RTB64SCREW	5069-RTB64-SCREW COMPACT 5000 SCREW RTB	9
ALB5069RTB18SCREW	5069-RTB18-SCREW COMPACT 5000 18 SCREW RTB	46
ALB5069RTB5SCREW	5069-RTB5-SCREW COMPACT 5000 5 SCREW RTB	3
ALB5069L306ER	5069-L306ER COMPACTLOGIX 600KB ENET CONTROLLER	8
ALB5069L330ER	5069-L330ER COMPACTLOGIX 3MB ENET CONTROLLER	2
ALB5069AENTR	5069-AENTR COMPACT 5000 ETHERNET/IP ADAPTER	3

Table 1.

ADDITIONAL INFORMATION

No substitutions will be accepted.

LOCATION

The components will be delivered FOB to the City of Parksville Operations Yard, 1116 Hearing Gull Way, Parksville, BC, V9P 1R2.

3. SCHEDULE

The following dates, other than the RFQ closing and award date, are guidelines only and may be adjusted based on the schedule proposed by the successful proponent.

RFQ Closing Date:	Dec 6, 2024
Award Date:	Dec 9, 2024
Delivery of Components:	Dec 31, 2024

4. PRICING

		PRICE
PLCS AND COMPONENTS INCLUDING DELIVERY	AS SHOWN IN TABLE 1	
APPLICABLE TAXES	PST	
	GST	
TOTAL		

Deliver to: Attention: Simon Doiron, Manager of Utilities, City of Parksville, Operations Yard, 1116 Herring Gull Way, Parksville, BC, V9P 1R2.

5. PROPOSAL SUBMISSION

General

Proponents are fully responsible for obtaining all information required for the preparation of quotations and the execution of the work.

Proponents are solely responsible for their own expenses in preparing and submitting proposals, and for any meetings, negotiations, or discussions with the City or its representatives and consultants, relating to or arising from this RFQ. Proponents agree that by participating in the RFQ process, and/or submitting a proposal, they have no claim for compensation.

Inquiries

All inquiries regarding this request for quotation must be directed to:

Simon Doiron, Manager of Utilities
City of Parksville
Telephone: 250 951-4122
Email: sdoiron@parksville.ca

All requests for information (RFI) related to this RFQ are to be submitted in writing by email at least five (5) calendar days prior to the Closing Date.

RFIs and answers will be recorded and distributed via addendum posted to BC Bid (www.bcbid.gov.bc.ca). It is the responsibility of the proponent to download and obtain any addenda posted. Information obtained from any other source is not official and should not be relied upon.

Instructions, Terms, and Conditions

The following terms and conditions will apply to this Request for Quotations. Submission of a proposal indicates acceptance of all the terms that follow and that are included in any addenda issued by the City.

- Quotations clearly marked “2240-20-PLCC Supply and Delivery of Programmable Logic Controllers and Components” must be received by the **Closing Date: before 2:00 PM, Pacific Standard Time on Friday, December 6th, 2024.**

- Proposals should be delivered to the attention of Simon Doiron, Manager of Utilities, at the City of Parksville Operations Department as follows:

By email:

sdoiron@parksville.ca

- Proponents are cautioned to carefully read and follow the instructions, terms and conditions required by this Request for Quotations as any deviation, omission, as well as any inaccuracies or misstatements may be cause for rejection. The City reserves the right, at its sole discretion, to waive minor irregularities and defects in a proposal and proceed with that respondent.
- In the event only one Quotation is received, the City reserves the right to return that proposal unopened. Quotations received after the closing time will be returned unopened.
- Quotations must be executed by an authorized signatory of the proponent utilizing the Proponent Commitment section of this Request for Quotations.
- All Quotations and subsequent information or material received shall become the property of the City and will not be returned. The Quotations will be held in confidence by the City subject to the provisions of the *Freedom of Information and Protection of Privacy Act*.
- Quotations may be withdrawn by written request only to Simon Doiron, Manager of Utilities, or his designate, at any time prior to the scheduled closing time. Proposals remain valid and may not be withdrawn, for a period of sixty (60) days following the deadline date for submission of Quotations.
- Prior to the deadline date for submission of Quotations, proponents must not contact any other representative of the City regarding this Request for Quotations, other than Simon Doiron, Manager of Utilities or designate. Unauthorized contact with any City representatives, including members of City Council, may be cause for the rejection of the proponent's Quotations.
- The City is under no obligation to award a contract as a result of this Request for Quotations and reserves the right to terminate this Request for Quotations process for any reason, at any time. The City may then do nothing, re-tender, sole-source or complete the work with the City's own forces.
- No proponent shall have any claim for any compensation of any kind whatsoever, as a result of participating in this Request for Quotations process, and by submitting a quote each proponent shall be deemed to have agreed that it has no claim.
- This Request for Quotation and the successful proponent's response may form part of any contract or professional services agreement entered into with the City of Parksville.

- Any information acquired about the City by a proponent during this process must not be disclosed unless authorized by the City, and this obligation will survive the termination of the Request for Quotation process.
- The proponent, including all consultants, sub-consultants, corporation or individual members of a proponent, will promptly disclose to the City any potential conflict of interest and existing business relationships they may have with the City or evaluation committee. The City reserves the right to disqualify any proponent who in its opinion has a conflict of interest, whether such conflict exists now or is likely to arise in the future.
- Pricing will be firm for the contract period unless this Request for Quotation states otherwise. All prices quoted are to be in Canadian funds including fees, charges, contingencies and applicable taxes.
- Any dispute arising from this Request for Quotations, or subsequent agreement, will be resolved according to the laws of the Province of British Columbia.
- Using a subcontractor (who must be clearly identified in the quotations) is acceptable. This includes a joint submission by two proponents having no formal corporate links.

6. PROPOSAL COMMITMENT

The Request for Quotation response must be received at the City of Parkville:

To the attention of Simon Doiron, Manager of Utilities, no later than the **closing date of December 6th, 2024 at 2:00 pm (local time).**

This section must be completed by proponent:

Provided that this quotation is accepted within sixty (60) calendar days from the closing date, the undersigned agrees on behalf of the company named below, to supply the goods and services listed at the prices quoted, under the terms and conditions set forth in this RFQ document, the proponent's quotation, any and all addendum, which shall together form the agreement. This quotation is valid and enforceable for a period of not less than sixty (60) days following the closing date. In accordance with the terms, conditions, instructions and specifications the undersigned agrees to supply products and services at the prices quoted.

Company Name: _____

Company Address: _____

Postal Code: _____ Phone Number: _____

Email Contact: _____

Signature of Signing Officer: _____

Printed Name of Signing Officer: _____

Title of Signing Officer: _____

Date: _____