



Request for Proposal – Refuse Container Service – 2023

The City of Parksville requests proposals for placement and service of garbage bins on City properties (including those in the Industrial Park) for a three-year (3) term, from **January 1, 2023, to December 31, 2025**, with an option of two (2) single year extensions.

Refuse bin types, relative number of lifts per week and site locations are as follows:

| LOCATION | SIZE | FREQUENCY OF LIFTS | # OF BINS - MATERIAL |
|---|---------------|---|--|
| Bin "A" – first bin placed in the Community Park and remains there all year; "A" and "A1" indicate different lift frequencies for the same bin for high use summer months. | | | |
| A - Community Park | 6 cubic yards | Two (2) times/week Jan. 1 to June 30 and Sept.1 to Dec. | ONE (1) - GARBAGE |
| A (1) - Community Park | 6 cubic yards | Three (3) times/week July 1 to Aug. 30. | ONE (1) - GARBAGE |
| Bin "B" is second bin placed in the Community Park on May 1 and remains until September 30. "B" and "B (1)" indicate different lift frequencies for the same bin for high use summer months. | | | |
| B - Community Park | 6 cubic yards | Two (2) times/week May 1 to June 30 and Sept. 1 to 30. | ONE (1) - GARBAGE |
| B (1) – Community Park | 6 cubic yards | Three (3) times/week July 1 to Aug. 30. | ONE (1) - GARBAGE |
| Bin "C" to be placed in the Community Park on MAY 1 and remain until SEPTEMBER 30 | | | |
| C - Community Park | 4 cubic yards | Once every week | ONE (1) - CARDBOARD WASTE (SLOT CONTAINER) |
| D - PCTC 100 Jensen Ave East | 6 cubic yards | Once every week | ONE (1) - GARBAGE |
| E – PCTC 100 Jensen Ave East | 4 cubic yards | Once every week | ONE (1) - RECYCLABLES – PAPER & CARDBOARD |
| F - City Works Yard 1116 Herring Gull Way | 4 cubic yards | Twice weekly | ONE (1) - GARBAGE |
| G - City Works Yard 1116 Herring Gull Way | 4 cubic yards | Once every week | ONE (1) - CARDBOARD WASTE (SLOT CONTAINER) |
| H – Fire Hall 160 Jensen Ave West | 4 cubic yards | Once every two weeks | ONE (1) – 50/50 MIXED GARBAGE |
| I – Fire Training Centre 1159 Franklins Gull | 4 cubic yards | On Demand (Estimated 6 lifts/year) | ONE (1) - GARBAGE |

Please be aware that the following clause will apply:

The minimum rate of pay for work performed under this contract or under sub-contract shall be as classified in the current collective agreement between the City and the Canadian Union of Public Employees, Local 401. Should the City determine that any contractor is not complying with this requirement, the City will immediately exercise any and all rights it has under the contract and take such measures as may be appropriate under its contract with the contractor. The measures include, but are not limited to, termination of said contract. The City may require that the contractor provide copies of information stating the wage rates paid to its employees and the employees' entitlement for works on this contract.

Proposals should include the following:

- i) *Cost per month of regular pickup of bin(s) at the location, with the frequency noted above, including GST and any other fees.*
- ii) *Cost of additional lifts per item including GST.*
- iii) *The notice time for additional lifts for any container (i.e. how soon after calling for an additional lift will the lift be completed?).*
- iv) any other pertinent information.

The City of Parksville reserves the right to reject any or all tenders, or to accept the tender deemed most favourable in the interests of the City.

To facilitate tender comparison and selection, the following page contains a bin-by-bin list of locations and lift schedules. PLEASE NOTE: proposals MUST be submitted utilizing this form with attention to the "PER MONTH" amount. FAILURE to do so may result in the proposal being returned.

The closing date for this Request for Proposal is: **2:00 pm on Friday, December 2, 2022.**

Proposals, clearly marked "Refuse Container Service 2023" should be delivered to:

City of Parksville
 Attention: James Arden, Manager of Operations
 1116 Herring Gull Way,
 Parksville, BC V9P 1R2

Any questions regarding this Request for Proposal may be directed to James Arden, Manager of Operations at (250)248-5412 or jarden@parksville.ca.

REFUSE CONTAINER SERVICE 2023

| LOCATION | # OF BINS | SIZE | LIFT FREQUENCY | COST PER MONTH | COST PER EXTRA LIFT |
|---|-----------|---|---|----------------|---------------------|
| A - Community Park* | 1 | 6 cubic yards | 2 times weekly | \$ | \$ |
| A (1) - Community Park* | 1 | 6 cubic yards | 3 times weekly <i>July & August</i> | \$ | \$ |
| B – Community Park** | 1 | 6 cubic yards | 2 times weekly <i>May/June & Sept.</i> | \$ | \$ |
| B (1) – Community Park** | 1 | 6 cubic yards | 3 times weekly <i>July & August</i> | \$ | \$ |
| C – Community Park | 1 | 4 cubic yards recycle paper & cardboard | Once every week | \$ | \$ |
| D – PCTC 100 Jensen Ave East | 1 | 6 cubic yards Garbage | Once every week | \$ | \$ |
| E – PCTC 100 Jensen Ave East | 1 | 4 cubic yards recycle paper & cardboard | Once every week | \$ | \$ |
| F - City Works Yard 1116 Herring Gull Way | 1 | 4 cubic yards garbage | 2 times weekly | \$ | \$ |
| G - City Works Yard 1116 Herring Gull Way | 1 | 4 cubic yards recycle paper & cardboard | Once every week | \$ | \$ |
| H – Fire Hall 160 Jensen Ave West | 1 | 4 cubic yards 50/50 mixed | Once every two weeks | \$ | \$ |
| I – Fire Training Centre 1159 Franklins Gull | 1 | garbage | On Demand (Est. 6 lifts/year) | \$ | \$ |

* Bin "A" is the first bin placed in the Community Park and remains there all year; "A" & "A (1)" indicate different lift frequencies for the same bin for high use summer months. To be included in the schedule is a lift on the morning of the first business day following the statutory holidays in May and September.

** Bin "B" is the second bin placed in the Community Park on May 1 and remains there until September 30; "B" & "B (1)" indicate different lift frequencies for the same bin for high use summer months. To be included in the schedule is a lift on the morning of the first business day following the statutory holidays in July and August.

Company Submitting Proposal: _____

Contact Person _____

Printed Name _____

Authorized Signature _____

Telephone: _____

Fax: _____

Email: _____