

Minutes of the Council meeting held in the Civic and Technology Centre, 100 Jensen Avenue East, Parksville, BC, on Monday, November 7, 2011 at 6:32 p.m.

**PRESENT:** His Worship A/Mayor C. Burger

Councillors: A. Greir  
T. Patterson  
S. Powell  
C. Powell-Davidson

Staff: F. Manson, Chief Administrative Officer  
D. Comis, Director of Administrative Services  
G. Jackson, Director of Community Planning  
R. Harary, Director of Engineering & Operations  
D. Banks, Fire Chief  
D. Tardiff, Communications Officer  
A. Haywood, Executive Assistant

**1. ADOPTION OF MINUTES**

11-225 Lefebvre - Greir  
THAT the minutes of the Council meeting held October 17, 2011 be adopted.  
CARRIED.

**2. APPROVAL OF AGENDA**

11-226 Patterson - Powell-Davidson  
THAT the November 7, 2011 Council meeting agenda be approved. CARRIED.

**3. PRESENTATIONS**

- a) Fire Chief Doug Banks and Deputy Chief Marc Norris presented certificates to five members who have completed their Firefighter Level II Certification to the NFPA 1001 Standard for Professional Firefighter Qualification.
- b) Director of Administrative Services gave a presentation on FilePro - a searchable database of Council information that is located on the City's website.

**4. DELEGATION - Nil**

**5. CORRESPONDENCE**

a) **Ms. Berni Pearce - E&N Land Grant - Hul'qumi'num Case: Violation of Indigenous Land Rights**

11-227 Powell - Patterson  
THAT the correspondence from Berni Pearce date stamped October 28, 2011 regarding E&N Land Grant - Hul'qumi'num Case: Violation of Indigenous Land Rights be received. CARRIED.

**6. DISCUSSION RELATED TO DELEGATIONS OR CORRESPONDENCE - Nil**

**7. UNFINISHED BUSINESS - Nil**

8. **REPORTS**

a) **Chief Administrative Officer - Council Appointments to the Englishman River Water Service Management Board**

11-228 Greir - Powell-Davidson  
THAT the report from the Chief Administrative Officer dated October 21, 2011 entitled "Council Appointments to the Englishman River Water Service Management Board" be received;  
AND THAT Acting Mayor Chris Burger and Councillor Marc Lefebvre be appointed as the City of Parksville representatives on the Englishman River Water Service Management Board. CARRIED.

b) **Director of Community Planning - Re-issuance of a Development Permit to Facilitate the Layout of a Master Planned Neighbourhood [422 Church Road and Renz Road Properties]**

11-229 Greir - Powell-Davidson  
THAT the report from the Director of Community Planning dated October 26, 2011 entitled "Re-issuance of a Development Permit to Facilitate the Layout of a Master Planned Neighbourhood - 422 Church Road and Renz Road Properties" be received;  
AND THAT the development permit be re-issued to Cedar Ridge Estates Inc., Inc. No. 617113 as amended to permit the layout for a master planned neighbourhood with a requested variance to relax the RS-1 front-yard setback for future single-family residential lots from 7.5 metres to 4.5 metres on Lot 13, District Lot 21, Nanoose District, Plan 1902, except part in Plan VIP74752; Lot 1, District Lot 21, Nanoose District, Plan 34970, except part in Plan 45297; Lot "A", District Lot 21, Nanoose District, Plan 45297 [422 Church Road and Renz Road Properties];  
AND THAT tree removal operations shall be limited to those works necessary for RS-1 zoned lots and that they be done on a phase by phase basis;  
AND FURTHER THAT a landscaping security in the amount of \$353,659.80 be received prior to the issuance of the permit for the purpose of assuring the completion of the linear trail and agricultural buffer. CARRIED.

Councillor Powell-Davidson declared a conflict of interest as she is involved in the Santa Claus Parade. She left the meeting at 7:14 p.m.

c) **Director of Engineering and Operations - Santa Claus Parade Special Event**

11-230 Greir - Powell  
THAT the report from the Director of Engineering and Operations dated November 2, 2011 entitled "Special Event - Santa Claus Parade" be received;  
AND THAT the application to hold a Santa Claus Parade on Saturday, December 3 from 5:00 pm to 6:00 pm, following a designated route through City streets as indicated on the map attached to Event Application Form (1B) be approved;  
AND FURTHER THAT the approval be granted on condition that the organizers adhere to the signed terms and conditions form dated October 24, 2011, attached to the report from the Director of Engineering and Operations, dated November 2, 2011 entitled "Special Event - Santa Claus Parade". CARRIED.

Councillor Powell-Davidson returned to the meeting at 7:16 p.m.

9. **BYLAWS** - Nil

10. **NOTICE OF MOTION**

a) **Councillor Powell - Permissive Taxation Exemption**

Councillor Powell advised she will be bringing forward a motion at the next meeting of Council regarding permissive taxation exemption.

11. **NEW BUSINESS** - Nil

12. **SPECIAL BUSINESS** - Nil

13. **ADJOURNMENT**

It was moved by Councillor Lefebvre and seconded by Councillor Powell that the meeting adjourn. CARRIED.

The meeting adjourned at 7:24 p.m.

Certified Correct.

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A/Mayor

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Corporate Officer