

Minutes of the Committee of the Whole meeting held in the Civic and Technology Centre, 100 Jensen Avenue East, Parksville, BC, on Monday, January 18, 2010 at 6:00 p.m.

PRESENT: His Worship Mayor E. F. Mayne

Councillors: C. R Burger
A. R. Greir
M. Lefebvre
T. C. Patterson
S. E. Powell
C. J. Powell-Davidson

Staff: F. Manson, Chief Administrative Officer
L. Kitchen, Deputy Corporate Administrator
D. Banks, Fire Chief
G. Jackson, Director of Community Planning
A. Metcalf, Director of Engineering & Operations

1. **MINUTES**

Lefebvre - Powell-Davidson

THAT the minutes of the Committee of the Whole meeting held December 7, 2009 be adopted.

CARRIED.

2. **PUBLIC PRESENTATIONS**

- a) Ronda Murdock from the Wilderness Committee, Mid-Island Chapter, thanked the City for its support over the past year and presented Council with 2010 Wilderness calendars. Ms. Murdock requested that a letter of support be sent before the February 15th, 2010 comment deadline to the Integrated Land Management Bureau, to support their initiative to protect all Coastal Douglas fir moist maritime biogeoclimatic subzone red-listed plant communities within the polygons identified in Schedules 1 to 6, with a request that the initiative be expanded to include the remaining endangered Coastal Douglas fir maritime red-listed subzones.

3. **CORRESPONDENCE** - Nil

4. **DISCUSSION RELATED TO DELEGATIONS OR CORRESPONDENCE** - Nil

5. **STAFF PRESENTATIONS**

Mayor Mayne noted that all recommendations adopted by the Committee at this meeting will be forwarded to Council for consideration at their February 1, 2010 meeting.

RECOMMENDATIONS:

- a) **Director of Community Planning - Comments Submitted by the Parksville Community Garden and Parkland Society with Respect to the Proposed Relocation of the Community Garden to Parksville Civic and Technology Centre Park**

Burger - Powell

THAT the report from the Director of Community Planning dated January 4, 2010 entitled "Consideration of Comments Submitted by the Parksville Community Garden and Parkland Society with Respect to the Proposed Relocation of the Community Garden to the Parksville Civic and Technology Centre Park" be received for additional information.

CARRIED.

b) **Director of Community Planning - Technical Information for Locating the Community Garden at Parksville Civic and Technology Centre Park**

Main Motion:

Lefebvre - Burger

THAT the report from the Director of Community Planning dated November 26, 2009 entitled "Consideration of Technical Information for Locating the Community Garden at the Parksville Civic and Technology Centre Park" be received;

AND THAT Option 2 (preparing the site to a level that is 'ready to use') contained in the report from the Director of Community Planning dated November 26, 2009 is accepted in principle, subject to review of screening requirements by the Advisory Design Panel;

AND FURTHER THAT staff be directed to prepare a policy to administer the operations of the Community Garden program at the Parksville Civic and Technology Centre Park.

Amendment:

Burger - Lefebvre

AND THAT the Parksville Civic and Technology Centre Park site be designated the permanent location of the Community Garden;

AND THAT Option 2 (preparing the site to a level that is 'ready to use') contained in the report from the Director of Community Planning dated November 26, 2009 be referred to the Advisory Design Panel for review of screening requirements;

AND THAT Option 2 (preparing the site to a level that is "ready to use") be agreed to in principle;

AND THAT the matter of funding to implement Option 2 be referred back to the Parksville Community Garden and Parkland Society to determine the amount of funding that will be required from the City of Parksville;

AND FURTHER THAT Council rise and report at the January 18, 2010 meeting of Council.

CARRIED.

Main Motion as amended:

Lefebvre - Burger

THAT the report from the Director of Community Planning dated November 26, 2009 entitled "Consideration of Technical Information for Locating the Community Garden at the Parksville Civic and Technology Centre Park" be received;

AND THAT the Parksville Civic and Technology Centre Park site be designated the permanent location of the Community Garden;

AND THAT Option 2 (preparing the site to a level that is 'ready to use') contained in the report from the Director of Community Planning dated November 26, 2009 be referred to the Advisory Design Panel for review of screening requirements;

AND THAT Option 2 (preparing the site to a level that is "ready to use") be agreed to in principle;
AND THAT staff be directed to prepare a policy to administer the operations of the Community Garden program at the Parksville Civic and Technology Centre Park;
AND THAT the matter of funding necessary to implement Option 2 be referred back to the Parksville Community Garden and Parkland Society to determine the amount of funding that will be required from the City of Parksville;
AND FURTHER THAT Council rise and report at the January 18, 2010 meeting of Council.

CARRIED.

Mayor Mayne and Councillors Patterson and Greir voted against the motion.

- c) **Director of Community Planning - Zoning Bylaw Amendment to the P-1 Zone to permit Food and Beverage Sales at the Visitor Centre [1275 Island Highway East]**

Main Motion:

Greir - Patterson

THAT the report from the Director of Community Planning dated January 7, 2010 entitled "Consideration of a Zoning Bylaw Amendment to the P-1 Zone to permit Food And Beverage Sales at the Rotary Peace Park Visitor Centre on Park, Block 564, Nanoose District, Plan VIP60816 (1275 Island Highway East)" be received;
AND THAT the application fee to cover the cost of the amendment process be submitted by the Parksville and District Chamber of Commerce;
AND FURTHER THAT staff be directed to draft a zoning amendment bylaw and commence the statutory process for the property legally described as Park, Block 564, Nanoose District, Plan VIP60816 to permit the use of 'food and beverage sales'.

Amendment:

Lefebvre - Greir

AND THAT the advertising costs and any other "out of pocket" costs associated with the amendment process be submitted by the Parksville and District Chamber of Commerce;

CARRIED.

Main Motion as amended:

THAT the report from the Director of Community Planning dated January 7, 2010 entitled "Consideration of a Zoning Bylaw Amendment to the P-1 Zone to permit Food And Beverage Sales at the Rotary Peace Park Visitor Centre on Park, Block 564, Nanoose District, Plan VIP60816 (1275 Island Highway East)" be received;
AND THAT the advertising costs and any other "out of pocket" costs associated with the amendment process be submitted by the Parksville and District Chamber of Commerce;
AND FURTHER THAT staff be directed to draft a zoning amendment bylaw and commence the statutory process for the property legally described as Park, Block 564, Nanoose District, Plan VIP60816 to permit the use of 'food and beverage sales'.

CARRIED.

- d) **Director of Community Planning - Proposed Terms of Reference for an Official Community Plan Review and Official Community Plan Advisory Committee**

Greir - Powell

THAT the report from the Director of Community Planning dated December 21, 2009 entitled, "Proposed Terms of Reference for an Official Community Plan" be received;

AND THAT the Terms of Reference for the review of the Official Community Plan review be approved and staff be directed to begin the tendering process to generate a short list of Consultants for Council's selection;

AND FURTHER THAT the Terms of Reference for the Official Community Plan Advisory Committee be approved and that staff be directed to begin advertising for members.

DEFEATED.

Lefebvre - Greir

THAT the report from the Director of Community Planning dated December 21, 2009 entitled "Proposed Terms of Reference for an Official Community Plan" be received;

AND THAT staff be directed to prepare a draft citizen response survey including the estimated costs of mailout and data compilation, for Council's review;

AND FURTHER THAT upon receipt and review of the results of the survey, Council revisit the requirement for an Official Community Plan review.

CARRIED.

e) **Director of Engineering & Operations - Water and Sewer Connections on Properties with Carriage Houses**

Lefebvre - Powell-Davidson

THAT the report from the Director of Engineering & Operations dated January 12, 2010 entitled "Water and Sewer Connections on Properties with Carriage Houses", be received;

AND THAT staff be directed to maintain the status quo regarding current practices for requests received for additional water and sewer service connections to residential parcels.

DEFEATED.

Burger - Powell

THAT the report from the Director of Engineering and Operations dated January 12, 2009 entitled "Water and Sewer Connections on Properties with Carriage Houses", be received;

AND THAT staff be directed to bring forward amendments to the Water Service System Bylaw No. 1320 and the Sanitary and Storm Sewerage Bylaw No. 1319 to specifically permit two water and sewer connections on properties with carriage houses.

CARRIED.

6. **ADJOURNMENT**

Powell-Davidson - Burger

Rise and Report to Council at their February 1, 2010 meeting.

The meeting ended at 8:05 p.m.

Mayor