

Minutes of the meeting of Council held in the Civic and Technology Centre, 100 E. Jensen Avenue, Parksville, BC, on Monday, December 7, 2009 at 7:52 p.m.

PRESENT: His Worship Mayor E. F. Mayne

Councillors: C. R Burger
A. R. Greir
M. Lefebvre
S. E. Powell
C. J. Powell-Davidson

Staff: F. Manson, Chief Administrative Officer
L. Kitchen, Deputy Corporate Administrator
G. Jackson, Director of Community Planning
A. Metcalf, Manager of Operations
B. Russell, Manager of Current Planning

1. ADOPTION OF MINUTES

09-289 Lefebvre - Burger
THAT the minutes of the Public Hearing held November 16, 2009 be adopted.
CARRIED.

09-290 Lefebvre - Burger
THAT the minutes of the meeting of Council held November 16, 2009 be adopted. CARRIED.

2. APPROVAL OF AGENDA

09-291 Greir – Powell-Davidson
THAT the December 7, 2009 Council meeting agenda be approved. CARRIED.

3. COUNCIL APPOINTMENTS (by Mayor)

09-292 Lefebvre - Greir
THAT Mayor E. F. Mayne and Councillor C. R. Burger be appointed to the Audit Committee for the period of December 7, 2009 to December 5, 2010 inclusive.
CARRIED.

4. PARCEL TAX REVIEW PANEL

09-293 Burger - Powell
THAT Mayor E. F. Mayne and Councillors C. R. Burger, A. R. Greir, M. Lefebvre, T. C. Patterson, S. E. Powell, and C. J. Powell-Davidson be appointed to the 2010 Parcel Tax Roll Review Panel. CARRIED.

5. APPOINTMENTS TO BOARDS, COMMISSIONS & ASSOCIATIONS (VOTING)

- 09-294 Powell - Powell-Davidson
THAT the following Council voting appointments be made to Boards, Commissions and Associations for the period of December 7, 2009 to December 5, 2010 inclusive:
- a) THAT Councillor M. Lefebvre be appointed to the Arrowsmith Water Service Management Committee.
 - b) THAT Councillor T. C. Patterson be appointed to the District #69 Recreation Commission.
 - c) THAT Mayor E. F. Mayne be appointed to the Municipal Insurance Association.
 - d) THAT Mayor E. F. Mayne be appointed to the Regional District of Nanaimo Board of Directors;
AND THAT Councillor C. R. Burger be appointed alternate.
 - e) THAT Councillor S. E. Powell be appointed to the Vancouver Island Regional Library Board;
AND THAT Councillor C. J. Powell-Davidson be appointed alternate.
- CARRIED.

6. APPOINTMENTS TO BOARDS, COMMISSIONS & ASSOCIATIONS (LIAISONS)

- 09-295 Lefebvre - Greir
THAT the following Council liaison appointments be made to Boards, Commissions and Associations for the period December 7, 2009 to December 5, 2010 inclusive;
AND THAT the role of liaison be to facilitate cooperation and communications between the City and the Boards, Commissions and Associations:
- a) THAT Councillor T. C. Patterson be appointed to the Advisory Planning Commission.
 - b) THAT Councillor C. R. Burger be appointed to the Communities in Bloom Committee.
 - c) THAT Councillor M. Lefebvre be appointed to the Island Corridor Foundation.
 - d) THAT Councillor C. R. Burger be appointed to the Mount Arrowsmith Biosphere Reserve.
 - e) THAT Councillor S. E. Powell be appointed to the Oceanside Community Arts Council.
 - f) THAT Councillor A. R. Greir be appointed to the Oceanside Development and Construction Association.

- g) THAT Councillor C. J. Powell-Davidson be appointed to the Oceanside Tourism Association.
- h) THAT Councillor M. Lefebvre be appointed to the Old Age Pensioners Association.
- i) THAT Councillor A. R. Greir be appointed to the Parksville Beach Festival Society.
- j) THAT Councillor C. J. Powell-Davidson be appointed to the Parksville Community and Conference Centre Society.
- k) THAT Councillor C. R. Burger be appointed to the Parksville & District Chamber of Commerce.
- l) THAT Councillor A. R. Greir be appointed to the Parksville and District Historical Society.
- m) THAT Councillor C. R. Burger be appointed to the Parksville Downtown Business Association.
- n) THAT Councillor A. R. Greir be appointed to the Ripple Effect Program (GJJS);
AND THAT Councillor S. E. Powell be appointed alternate.

CARRIED.

7. 2010 MEETING DATES

a) **Deputy Corporate Administrator - 2010 Meeting Dates**

Powell - Lefebvre
09-296 THAT the report from the Deputy Corporate Administrator dated November 20, 2009 entitled "2010 Meeting Dates" be received;
AND THAT the Council meeting scheduled for January 4, 2010 be cancelled.
CARRIED.

8. PRESENTATIONS - Nil

9. DELEGATIONS - Nil

10. UNFINISHED BUSINESS - Nil

11. CORRESPONDENCE

a) **Parksville and District Chamber of Commerce - Request to Establish an Outdoor Food Vendor Service**

Greir – Powell-Davidson
09-297 THAT the correspondence from the Parksville and District Chamber of Commerce dated November 16, 2009, be received;
AND THAT the request to establish an outdoor food vendor service on Part of Lot 8, District Lot 40, Nanoose District, Plan 33339 [1275 Island Highway East] be referred to staff for review and recommendation. CARRIED.

b) **Joan Hasell - Community Park Concession Contract**

09-298 Powell - Lefebvre
THAT the letter from Joan Hasell dated December 1, 2009 regarding the Community Park concession contract and proposed policy amendment, be received for information. CARRIED.

09-299 Burger - Lefebvre
THAT staff be directed to meet with the 2009 Community Park Concession operators to explore options for a mutually agreed upon extension of the 2009 Community Park Concession Lease for the 2010 season. CARRIED.

12. **DISCUSSION RELATED TO DELEGATIONS OR CORRESPONDENCE** - Nil

13. **REPORTS**

a) **Committee of the Whole - November 16, 2009**

09-300 THAT the report of the Committee of the Whole meeting held November 16, 2009 be received and the following recommendations considered:

(1) **Deputy Corporate Administrator - Community Park Concession Policy No. 3.18**

Greir - Burger

THAT the report from the Deputy Corporate Administrator dated October 30, 2009 entitled "Community Park Concession Policy", be received;
AND THAT "Food Concessions in the Community Park Policy No. 3.18" be amended by approving the draft policy attached to the Deputy Corporate Administrator's report dated October 30, 2009, allowing for other food concessions in the Community Park, not specifically named in the policy. CARRIED.

(2) **Deputy Corporate Administrator - Filming Guidelines and Policy**

Greir - Lefebvre

THAT the draft "Filming Policy" attached to the Deputy Corporate Administrator's report dated November 2, 2009, be approved;
AND THAT the Vancouver Island North Film Commission, Greater Victoria Film Commission and BC Film Commission be advised of the City's Filming Policy. CARRIED.

(3) **Chief Administrative Officer - Parksville & District Chamber of Commerce 2010 Fee for Services Agreement**

Burger – Powell-Davidson

THAT the Mayor and Corporate Officer be authorized to sign the 2010 Fee for Services Agreement with the Parksville and District Chamber of Commerce for the annual amount of \$40,000.00. CARRIED.

b) **Special Committee of the Whole - November 30, 2009**

09-301 THAT the report of the Special Committee of the Whole meeting held November 30, 2009 be received and the following recommendations considered:

(1) **Budget**

Powell - Lefebvre

THAT Staff be directed to prepare the 2009 - 2013 Revised Financial Plan Bylaw reflecting the changes presented to Council at the November 25 and November 30, 2009 Special Committee of the Whole Meetings by the Manager of Budgets and Special Projects. CARRIED.

c) **Director of Community Planning - Development Variance Permit [205 Jensen Avenue East**

Greir - Burger

09-302 THAT the report from the Director of Community Planning dated November 18, 2009 for a development variance permit application for Lots 29 and 30, District Lot 13, Nanoose District, Plan 1565 (205 Jensen Avenue East) be received; AND THAT Staff commence the statutory notification process required as Council intends to consider granting a Development Variance Permit to the Parksville Lions Senior Citizens Housing Society, (Inc. No. S11231) for the purpose of granting a Zoning Bylaw relaxation which would permit a reduction in the total number of required parking spaces from 22 to 10 stalls on Lots 29 and 30, District Lot 13, Nanoose District, Plan 1565 (205 Jensen Avenue East). CARRIED.

d) **Chief Administrative Officer - Oceanside Tourism Association Fee for Service Agreement**

Burger - Powell-Davidson

09-303 THAT the report from the Chief Administrative Officer dated December 3, 2009 entitled "Oceanside Tourism Association Fee for Service Agreement", be received.

Powell-Davidson - Powell

09-304 THAT staff be directed to negotiate renewal of the 2009 Oceanside Tourism Fee for Service Agreement for 2010 with essentially the same terms and conditions contained in the 2009 agreement. DEFEATED

Greir - Burger

09-304 THAT staff be directed to bring forward an amendment to "Business Licence Bylaw, 1991, No. 1079" to remove the \$20.00 increase implemented in all except home occupation business licence fees in 1998, for Council's consideration. CARRIED.

Lefebvre - Powell-Davidson

09-305 THAT staff be directed to include, in the 2010 business licence notice mail out, an opportunity for business licence purchasers to make a \$20.00 voluntary contribution towards the Oceanside Tourism Association. CARRIED.

14. BYLAWS

a) **"Zoning and Development Amendment Bylaw, 2009, No. 2000.75"**

Lefebvre – Powell-Davidson
09-306 THAT "Zoning and Development Amendment Bylaw, 2009, No. 2000.75" be adopted. CARRIED.

b) **"Land Reserve Fund Expenditure Bylaw, 2009, No. 1457"**

Greir - Lefebvre
09-307 THAT "Land Reserve Fund Expenditure Bylaw, 2009, No. 1457" be adopted. CARRIED.

c) **"Zoning and Development Amendment Bylaw, 2009, No. 2000.76"**

Greir - Lefebvre
09-308 THAT "Zoning and Development Amendment Bylaw, 2009, No. 2000.76" be read a third time. CARRIED.

Powell-Davidson - Burger
09-309 THAT "Zoning and Development Amendment Bylaw, 2009, No. 2000.76" be adopted. CARRIED.

15. NEW BUSINESS - Nil

16. NOTICE OF MOTION - Nil

17. SPECIAL BUSINESS

Lefebvre - Powell-Davidson
09-310 Pursuant to Sections 90 (1) (c) and (e) of the *Community Charter* Council proceed to a closed meeting to consider an item relating to personnel and land. CARRIED.

Time 8:45 p.m.

Council reconvened at 9:23 p.m.

18. ADJOURNMENT

It was moved by Councillor Greir and seconded by Councillor Lefebvre that the meeting adjourn. CARRIED.

The meeting adjourned at 9:23 p.m.

Certified Correct.

Mayor

Corporate Officer