

**AMENDED**

**COMMITTEE OF THE WHOLE MEETING AGENDA**

**TAKING PLACE AT BALLENAS SECONDARY SCHOOL  
LOCATED AT 135 N. PYM STREET, PARKSVILLE BC**

**MONDAY, MAY 17, 2010 – 10:00 A.M.**

1. **ADOPTION OF MINUTES**

- a) of the Committee of the Whole meeting held May 3, 2010 - Pages 1 to 3

2. **PUBLIC PRESENTATIONS** - Nil

3. **CORRESPONDENCE** - Nil

4. **DISCUSSION RELATED TO DELEGATIONS OR CORRESPONDENCE**

5. **STAFF PRESENTATIONS**

- a) **Chief Administrative Officer – Proposed Downtown Parksville Business Association Sculpture Request for Assistance - Pages 4 to 8**  
*Request for grant-in-aid by Parksville Downtown Business Association for completion of the proposed McMillan Street/Hwy. 19a sculpture.*

***Recommendation: That the report from the Chief Administrative Officer dated May 11, 2010 for the consideration of a request for assistance from the Downtown Parksville Business Association for the proposed McMillan Street sculpture be received;***

***And That Council provide the Downtown Parksville Business Association a grant-in-aid in the amount of \$15,000 for the McMillan Street sculpture project;***

***And That Staff be directed to amend the 2010 – 2014 revised financial plan to include \$15,000 for the Parksville Downtown Business Association sculpture project in the grant-in-aid budget;***

***And that staff be directed to proceed with preparation of the required easement, building permit, development permit and ownership and operating agreement required for the Parksville Downtown Business Association McMillan Street sculpture project;***

***And Further That all City fees and charges, including those for the required building permit and development permit associated with the proposed McMillan Street Sculpture Project, be waived.***

- b) **Fire Chief – Fire Hall Expansion Project – Pages 9 to 11**  
*To update Council on the status of the fire hall expansion project and seek Council's input and direction*

**Recommendation: That the report from the Fire Chief dated May 12, 2010 entitled "Fire Hall Expansion Project" regarding the Works & Services Bylaw requirement offsite infrastructure and LEED Certification requirements, be received;  
And That, with the exception of driveway and sidewalk upgrades on the McMillan Street frontage, offsite utility and road improvement upgrades normally dictated by the Works and Services Bylaw be deferred until such time as they are completed as part of the future 20 year Capital Plan;  
And Further That staff be directed to complete the new fire hall expansion and renovation to the LEEDS standard without pursuing formal LEEDS certification.**

- c) Director of Community Planning – Consideration of Lane Closure for the Lane Abutting 186 and 160 Jensen Avenue and 211 Alberni Highway (Fire Hall) – Pages 12 to 18  
*Closure of this lane and its reestablishment at the southern boundary of the site would result in a larger site for the Fire Hall to construct upon. To accomplish this it is necessary to close the existing lane and establish a new lane located at the southern most boundary.*

**Recommendation: That the report from the Director of Community Planning dated May 10, 2010 for the consideration of a lane closure of the lane adjacent to Lot 18, District Lot 14, Nanoose District, Plan 5663, Remainder A, District Lot 14, Nanoose District, Plan 31670 and Lot 21, District Lot 14, Nanoose District, Plan 5663 (186 and 160 Jensen Avenue and 211 Alberni Highway) be received;  
And That staff be directed to prepare a bylaw to close the portion of the [unnamed] lane as shown on the plan attached to the Director of Community Planning report dated May 10, 2010.**

6. ADJOURNMENT

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# TO BE ADOPTED

CITY OF PARKSVILLE

May 3, 2010

Minutes of the Committee of the Whole meeting held in the Civic and Technology Centre, 100 Jensen Avenue East, Parksville, BC, on Monday, May 3, 2010 at 6:00 p.m.

PRESENT: His Worship Mayor E. F. Mayne

Councillors: C. R. Burger  
A. Greir  
M. Lefebvre  
T. Patterson  
S. Powell  
C. Powell-Davidson

Staff: F. Manson, Chief Administrative Officer  
G. Jackson, Director of Community Planning  
L. Butterworth, Director of Finance  
D. Banks, Fire Chief  
D. Tardiff, Communications Officer  
A. Haywood, Executive Assistant



1. **MINUTES**

Lefebvre - Powell-Davidson

**THAT** the minutes of the Committee of the Whole meeting held April 19, 2010 be adopted. CARRIED.

Lefebvre - Burger

**THAT** the minutes of the special Committee of the Whole meeting held April 22, 2010 be adopted. CARRIED.

Greir - Powell

**THAT** the minutes of the special Committee of the Whole meeting held April 26, 2010 be adopted. CARRIED.

2. **PUBLIC PRESENTATIONS**

a) Vince Jandrisch spoke to Council about the proposed Post and Lantern Motel transformation into an Affordable Housing Residence. The application would permit the existing five, one-bedroom and 20 studio units to be rented long term to low income wage earners.

3. **CORRESPONDENCE** - Nil

4. **DISCUSSION RELATED TO DELEGATIONS OR CORRESPONDENCE** - Nil

5. **STAFF PRESENTATIONS**

Mayor Mayne noted that all recommendations adopted by the Committee at this meeting will be forwarded to Council for consideration at the May 17, 2010 meeting being held at Ballenas Secondary School at 10:00 am.

a) **Director of Community Planning - Consideration of Process for Post and Lantern Motel Conversion into a 25 Unit Rental Apartment Building (272 Island Highway West)**

Powell-Davidson - Burger

**THAT** the report from the Director of Community Planning dated April 28, 2010 regarding consideration of an Official Community Plan and Zoning Bylaw amendment application to facilitate the conversion of the Post and Lantern Motel into a 25 unit rental apartment building on Lot 1, District Lot 89, Nanoose District, Plan 5722, expect parts in Plans 10153 and VIP52582 and Lot 1, District Lot 89, Nanoose District, Plan 10153 (272 Island Highway West) be received;

**AND THAT** Council advise the applicant to respond to requests for information and advise that expedited processing can only occur on that basis.

NO VOTE.

b) **Director of Community Planning - Consideration of an Official Community Plan and Zoning Bylaw Amendment Application to Facilitate the Conversion of the Post and Lantern Motel into a 25 Unit Rental Apartment Building (272 Island Highway West)**

**Main Motion:**

Lefebvre - Patterson

**THAT** the report from the Director of Community Planning dated April 22, 2010 titled "Consideration of an Official Community Plan and Zoning Bylaw Amendment Application to Facilitate the Conversion of a Motel Into a 25 Unit Rental Apartment Building on Lot 1, District Lot 89, Nanoose District, Plan 5722, Expect Parts in Plans 10153 and VIP52582 and Lot 1, District Lot 89, Nanoose District, Plan 10153 (272 Island Highway West)" dated April 22, 2010 be received;

**AND THAT** Council advise the applicant to meet the customary submission requirements and any need for additional information in order to continue processing the application for the properties legally described as on Lot 1, District Lot 89, Nanoose District, Plan 5722, Expect Parts in Plans 10153 and VIP52582 and Lot 1, District Lot 89, Nanoose District, Plan 10153 (272 Island Highway West) to permit the conversion of the Post and Lantern motel to a 25 unit apartment building.

**Amendment:**

Lefebvre - Patterson

**THAT** Staff be directed to process the application on the highest priority basis;

**AND THAT** Councillor Patterson be designated to participate in discussions and audit the conversion of the Post and Lantern motel project.

**Main Motion as Amended:**

Lefebvre - Patterson

**THAT** the report from the Director of Community Planning dated April 22, 2010 titled "Consideration of an Official Community Plan and Zoning Bylaw Amendment Application to Facilitate the Conversion of a Motel Into a 25 Unit Rental Apartment Building on Lot 1, District Lot 89, Nanoose District, Plan 5722, Expect Parts in Plans 10153 and VIP52582 and Lot 1, District Lot 89, Nanoose District, Plan 10153 (272 Island Highway West)" dated April 22, 2010 be received;

**AND THAT** Council advise the applicant to meet the customary submission requirements and any need for additional information in order to continue processing the application for the properties legally described as on Lot 1, District

PAGI

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Lot 89, Nanoose District, Plan 5722, Expect Parts in Plans 10153 and VIP52582 and Lot 1, District Lot 89, Nanoose District, Plan 10153 (272 Island Highway West) to permit the conversion of the Post and Lantern motel to a 25 unit apartment building;

**AND THAT** Staff be directed to process the application on the highest priority basis;  
**AND FURTHER THAT** Councillor Patterson be designated to participate in discussions and audit the conversion of the Post and Lantern motel project.

CARRIED.

c) **A/ Director of Engineering - Chestnut Street Speed & Safety Review**

Patterson - Lefebvre

**THAT** the report from the A/Director of Engineering dated April 28, 2010 titled "Chestnut Street Speed & Safety Review" be received;

**AND THAT** the traffic calming features outlined in the report from the A/Director of Engineering dated April 28, 2010 titled "Chestnut Street Speed & Safety Review" to respond to speed and safety related concerns presented by local residents be implemented.

DEFEATED.

Greir - Burger

**THAT** the report from the A/Director of Engineering dated April 28, 2010 titled "Chestnut Street Speed & Safety Review" be received;

**AND THAT** staff be directed to install signage on Chestnut Street to reduce the posted speed limit to 40 km/h.

CARRIED.

d) **Director of Finance - 2010-2014 Financial Plan**

Powell - Burger

**THAT** the tax rates for residential property taxes be set at 2% for 2010, 3% for 2011 to 2014 and the tax rate for commercial and light industrial properties be set at 3% for 2010, 4% for 2011 to 2013, 3% for 2014;

**AND THAT** staff be directed to prepare the required bylaws for the 2010-2014 Financial Plan and 2010 Property Tax for Council's consideration;

**AND FURTHER THAT** the Committee rise and report to the May 3, 2010 Regular Meeting of Council.

CARRIED.

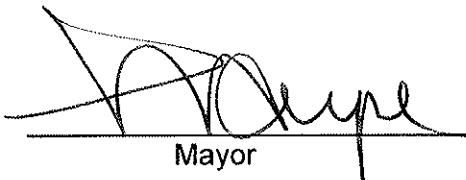
Councillors Lefebvre and Patterson opposed this motion.

6. **ADJOURNMENT**

Lefebvre - Patterson

Rise and Report to Council at the May 17, 2010 meeting.

The meeting ended at 7:58 p.m.

  
Mayor

May 11, 2010

**MEMO TO: HIS WORSHIP THE MAYOR AND MEMBERS OF COUNCIL**  
**FROM: FRED MANSON, CHIEF ADMINISTRATIVE OFFICER**  
**SUBJECT: PROPOSED DOWNTOWN PARKSVILLE BUSINESS ASSOCIATION  
SCULPTURE REQUEST FOR ASSISTANCE**

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**Issue**

Request for grant-in-aid for completion of the proposed McMillian Street and Hwy 19a Sculpture.

**Executive Summary**

In response to Council's request, the Parksville Downtown Business Association (PDBA) has reaffirmed its preference for the McMillian Street location for the sculpture location, and have significantly reduced their request for City assistance.

**Reference**

March 25, 2010 letter from the Downtown Parksville Business Association.

**Background**

In response to Council's request that staff review the McMillian and Community park sculpture locations with the Downtown Parksville Business Association and that the Downtown Parksville Business Association be requested to explore other community alternatives for contributions for this project, the Downtown Parksville Business Association has provided the letter referenced above.

The original budget that had been proposed for the project was as follows:

1. Preparation of an easement agreement between the City & property owner.  
1,200.00
2. Preparation of a survey to indicate the area subject to the easement.  
2,000.00
3. Execution and registration of the document.  
1,000.00
4. Preparing the site and constructing the base.  
25,000.00

**PAGE**

4

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5. Processing a development permit for the sculpture including provisions to compensate for the loss of signage and a parking space by permitting increased signage elsewhere on the site and by acknowledging the loss of the parking space so as to not impact future site development. City staff time.
  6. Preparing ownership and operating agreement for the sculpture with the PDDBA.  
900.00

Schedule A is an outline of the proposed location and site works.

In response to Council's request that the McMillian and Community Park locations be reviewed, staff has met with representatives of the Downtown Parkville Business Association. As indicated in the March 25, 2010 letter, the Downtown Parkville Business Association is reaffirming their preferred location to be the south east corner of the McMillian Street and Hwy 19A intersection.

In response to Council's request that the Downtown Parkville Business Association explore other community requests for contributions, a review of the March 25 letter from the Downtown Parkville Business Association in comparison with the original budget indicates that the following items are still outstanding and are the items that the PDDBA is now requesting that the City provide as the City's contribution to the project.

1. Preparation of an easement agreement between the City & property owner.  
1,200.00
2. Processing of both a building and a development permit for the sculpture including provisions to compensate for the loss of signage and a parking space by permitting increased signage elsewhere on the site and by acknowledging the loss of the parking space so as to not impact future site development. City staff time. The combined fees are estimated to be \$1,000.
3. Preparing ownership and operating agreement for the sculpture with the PDDBA.  
\$900.00
4. Material cost for base and site preparation estimated at \$15,000.

### Options

1. Approve the request from the PDDBA.
2. Provide staff and the PDDBA with alternate directions.

### Analysis

This site was identified as one of the potential sites for public art in the Parkville Downtown Revitalization Strategy. The location at the corner of McMillian and Highway 19A is optimal for the first sculpture from a visibility perspective. Any site located in the

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City will require site preparation and most sites envisioned by the Parksville Downtown Revitalization Strategy will require to a greater or lesser degree private and public lands. It has been established that for this project, the property owner supports the sculpture program and is willing to grant the City an easement for the sculptures placement. In consideration of the total cost of the project, this would appear to be a very inexpensive way for the City to proceed with the at least this portion of the public art component of the Parksville Downtown Revitalization Strategy.

### **Financial Implications**

Items 1, 2, and 3 of the PDBA request can be accommodated within our existing budgets. Item 4 will have to be a grant-in-aid and will require an amendment to the revised 2010 – 2014 financial plan for funding from prior years surpluses.

### **Recommendation**

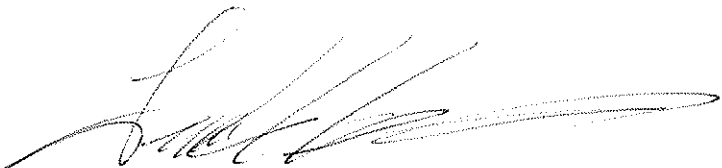
That the report from the Chief Administrative Officer dated May 11, 2010 for the consideration of a request for assistance from the Downtown Parksville Business Association for the proposed McMillian Street sculpture be received;

And That Council provide the Downtown Parksville Business Association a grant-in-aid in the amount of \$15,000 for the McMillian Street sculpture project;

And That Staff be directed to amend the 2010 – 2014 revised financial plan to include \$15,000 for the Parksville Downtown Business Association sculpture project in the grant-in-aid budget;

And that staff be directed to proceed with preparation of the required easement, building permit, development permit and ownership and operating agreement required for the Parksville Downtown Business Association McMillian Street sculpture project;

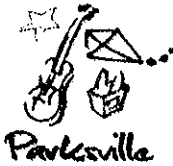
And Further That all City fees and charges, including those for the required building permit and development permit associated with the proposed McMillian Street Sculpture Project, be waived.



Fred C. Manson, C.G.A.  
Chief Administrative Officer

Attachment



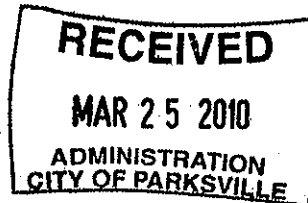


T. 250.248.8079  
F. 250.248.6308  
E. info@parkvillebc.com

Box 275  
#4 - 125 McCarter Street  
Parkville, BC V9P 2G4

March 25, 2010

Fred Manson  
Chief Administrative Officer  
City of Parkville  
P.O. Box 1390  
100 E. Jensen Avenue,  
Parkville, BC  
V9P 2H3



Dear Mr. Manson:

This letter is to confirm that the Downtown Parkville Business Association is making arrangements to install a Connie Watts sculpture at the preferred location of McMillan and Island Highway.

Michelle Jones of Timberlake Jones Engineering approached the ODCA members about volunteering to provide services associated with developing the sculpture base and landscaping. The outcome of that request was:

- Koers will provide a copy of their survey information from the McMillan Street project;
- Sims Associates volunteered to do the legal survey and the plan for the statutory right of way
- Cara MacDonald, of MacDonald Grey, volunteered to design the hard and soft landscape features (see attached);
- Lee Rowley of Herold Engineering has volunteered to do the structural engineering for the foundation; and
- Several ODCA members have volunteered to assist with the installation of the sculpture and landscaping.

In addition to the services provided by our volunteers, we estimate that the sculpture project will require an estimated \$15,000 in materials and disbursements to complete the installation. These costs, which we are requesting the City to provide, would include, but are not limited to:

- Preparation of an easement agreement between the City and property owner;
- Processing of a development permit which would include provisions

to compensate the property owner for the loss of signage and a parking space by allowing increased signage elsewhere on the property and acknowledging the loss of the parking so as to not impact future site development;

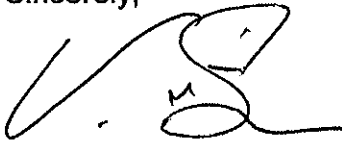
- Preparation of a sculpture ownership and operating agreement between the City and PDBA; and
- Material costs and disbursements to complete the installation.

Our goal is to install the sculpture on May 31 and then we anticipate holding a dedication ceremony on, or close to, July 1. Considering the work that is outstanding, will these timelines accommodate the City's activities and are they realistic?

We are excited about the sculpture installation and request an opportunity for the artist, Connie Watts—who recently worked as the project manager of the Vancouver 2010 Venues' Aboriginal Art Program for the 2010 Winter Games—to deliver a presentation to council about the sculpture.

The sculpture is sure to be a focal point in the Downtown area and we greatly appreciate the contribution the City is making to this project.

Sincerely,

A handwritten signature in black ink, appearing to read 'Vicki Swan', with a stylized flourish at the end.

Vicki Swan  
Executive Director

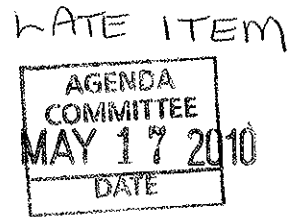
May 12, 2010

**MEMO TO: FRED MANSON, CHIEF ADMINISTRATIVE OFFICER**

**FROM: DOUG BANKS, FIRE CHIEF**

**SUBJECT: FIRE HALL EXPANSION PROJECT**

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**ISSUE**

To update Council on the status of fire hall expansion project and seek Council's input and direction.

**EXECUTIVE SUMMARY**

The Fire Hall project is proceeding and construction is anticipated to begin within the next few months. This report is to identify some of the issues that Council should be aware of as the project moves forward.

The design has gone to the Advisory Design Panel for review and comments and has received tentative approval. The Engineering Department will also be providing comments for the Development Permit application.

As the budget for the expansion of the fire hall facility has been reduced, the scope of the project was also reduced in order for the project to come in within the budgeted amount. As such some of the off-site works that would normally be attributed to the project will be completed at a later date.

**REFERENCES**

Works & Services Bylaw No. 1235

**BACKGROUND**

The 2010 budget includes \$3,000,000 for the Fire Hall upgrade project, including the design and construction of onsite and offsite works directly related to and required for the project. This amount will provide a scaled down version of the original concept by reducing the number of apparatus bays from 6 to five and significantly reducing the administration, training and decontamination spaces from those which were originally proposed. In addition to the direct costs covered by the \$3,000,000 budget, if this was a third party development, our normal development process would also require the developer to upgrade adjoining road frontages and offsite services benefiting the development in accordance with the City's Works & Service Bylaw. In this case, the applicant is the City and these frontage improvements have already been budgeted for in the 20 year capital plan. Accordingly, these works have not been included as part of the Fire Hall project budget. Specific 20 year capital budget items include:

**PAGE**

9

- McMillan Street Connector (Jensen Ave. (West) – This project is identified in the 20 year Capital plan to be completed in 2018. The work anticipated on this frontage includes an upgrade of storm, sewer, and watermain. A total of **\$760,000** has been budgeted for the project.
- Alberni Hwy. – Jensen Ave. Intersection – This project is identified in the 20 year capital plan to be completed in 2016. The work anticipated is an upgrade of the intersection to improve the alignment and certain turning movements. A total of **\$126,000** has been budgeted for the project.
- Alberni Hwy Frontage – This project is identified in the 20 year Capital plan to be completed in 2019. The work anticipated is a full road upgrading to the arterial standard including sanitary sewer, storm drains, and watermain. A total of **\$1,800,000** has been budgeted for the project.

The project budget will, however, be utilized to provide directly required services to the new building as necessary, as well as relocate the existing lane and a sanitary sewer within the lane which currently traverses the site to McMillan Street through the future building. In addition, the project will provide driveway access and sidewalk improvements on the McMillan frontage in order to provide for safe site egress and pedestrian connectivity along this frontage. The required road dedication necessary for future Alberni Highway improvements will also be completed concurrently with the lane alignment changes and lot consolidation for the fire hall project.

In addition to the above, although construction of fire hall will follow the LEED's principles and will utilize energy efficient and sustainable products to meet the criteria for LEED's construction, the plan is not to have the building "certified" to the LEED's standard. We have been advised that to actually have the building certified as having met LEED standards would cost in the neighborhood of \$148,000. Staff is of the opinion the \$148,000 to get "a plaque" would be better used to provide further functionality in the Fire Hall for the benefit of the firefighters.

## OPTIONS

1. Accept this report as presented.
2. Provide staff with further direction.

## ANALYSIS

Deferring offsite frontage improvement and utility upgrade projects, with the exception of sidewalk and driveway access improvements on the McMillan Street frontage until such time as they are scheduled in the 20 year capital plan will allow the Fire Hall project as currently designed to be completed within the approved budget. As the City is the also the organization that is normally

responsible for replacement of this infrastructure, the Works & Services Bylaw requirement is redundant in this regard.

Previous Council's have provided staff with the direction that all new municipal facilities are to be LEED certified. The LEED certification process is very expensive. It is staff opinion that following LEED principals is of benefit by showing leadership to the community and by providing a more cost efficient building. However it is also staff opinion the benefit received from having a "Plaque" stating that a facility is LEED Certified cannot be justified in terms of the cost of certification.

### **FINANCIAL IMPLICATIONS**

The current budget for the fire hall expansion did not anticipate the inclusion of these projects. Any additional works added to the project will require the associated funding to complete the works or a further reduction in the scale of the project.

### **RECOMMENDATIONS**

That the report from the Fire Chief dated May 12, 2010 regarding the Works and Services Bylaw offsite infrastructure and Leed Certification requirements relating to the Fire hall Expansion and Renovation Project be received.

And That Council:

With the exception of driveway and sidewalk upgrades on the McMillan Street frontage, defer offsite utility and road improvement upgrades normally dictated by the Works and Services Bylaw until such time as they are completed as part of the future 20 year Capital Plan; and

Direct staff to complete the new fire hall to the LEEDS standard without pursuing formal LEEDS certification.



\_\_\_\_\_  
Doug Banks, Fire Chief

Chief Administrative Officer Comments:



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Fred Manson, CAO

**PAGE**

11

COMMITTEE OF THE WHOLE REPORT

LATE ITEM

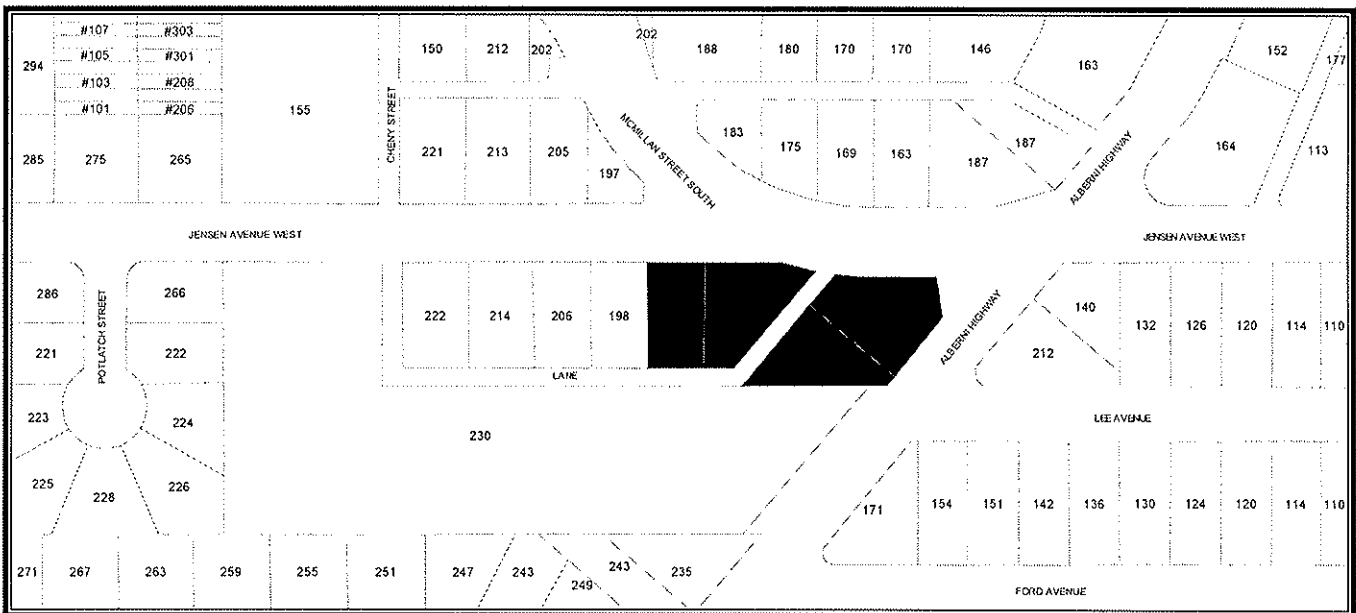
AGENDA  
COMMITTEE  
MAY 17 2010  
DATE

May 10, 2010

MEMO TO: F. C. MANSON, C.G.A., CHIEF ADMINISTRATIVE OFFICER

FROM: G. A. JACKSON, DIRECTOR OF COMMUNITY PLANNING

SUBJECT: CONSIDERATION OF LANE CLOSURE FOR THE LANE ABUTTING LOT 18, DISTRICT LOT 14, NANOOSE DISTRICT, PLAN 5663, REMAINDER A, DISTRICT LOT 14, NANOOSE DISTRICT, PLAN 31670 AND LOT 21, DISTRICT LOT 14, NANOOSE DISTRICT, PLAN 5663 (186 AND 160 JENSEN AVENUE AND 211 ALBERNI HIGHWAY)



**Issue:**

Consideration of Lane Closure

**Executive Summary:**

Closure of this lane and its reestablishment at the southern boundary of the site would result in a larger site for the Fire Hall to construct upon. To accomplish this it is necessary to close the existing lane in accordance with Section 40 of the *Local Government Act*. A new lane, located at the southern most boundary would be established through a separate process.

**References:**

- Lane closure reference plan dated April 29, 2010 and prepared by K.G. Kyler
- Section 40 of the *Local Government Act*
- Bylaw to close the lane [highway]

**CONSIDERATION OF LANE CLOSURE  
ON 186 AND 160 JENSEN AVENUE  
AND 211 ALBERNI HIGHWAY**

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**Background:**

The City has been pre-planning for a larger consolidated fire hall site for some time. Efforts to achieve this have included the purchase of lots adjacent to the existing site. Bisecting the overall site is a lane, which is viewed as redundant in its present location. Closure of this lane and its reestablishment at the southern boundary of the site would result in a larger site for the Fire Hall to construct upon and would reposition the lane in a better location. To accomplish this it is necessary to close the existing lane in accordance with Section 40 of the *Local Government Act* and then reestablish the new lane through registration of the plan in the Land Title Office.

Section 40 of the *Local Government Act* requires that lane closures be done by Bylaw and that before the Bylaw is adopted public advertising of the intended closure must occur.

One technical matter requires addressing in connection with the closure. This is the required relocation of a 200m diameter sanitary sewer main which is within the existing lane right of way. This is proposed to be completed as part of the overall Fire Hall building upgrade project.

**Financial Implications:**

The closed lane area consolidates the existing Fire Hall lot with two others and creates a useable site for expansion. This is a more cost effective approach than purchasing another new site of this size.

**Sustainability Implications:**

For the most part the proposal itself is sustainability neutral. It should be noted however that some of the residual road right of way in the vicinity of the lane area is intended for a rain garden which will in part capture some of the runoff from the site.

**Options:**

Council may:

1. Authorize Staff to prepare a Bylaw to close the portion of the [unnamed] lane as shown on the attached plan.
2. Deny the lane closure.
3. Seek additional information.

**Analysis:**

Closure of the lane portion on the attached plan is an action consistent with preplanning efforts to amass a larger site for the Fire Hall. The lane appears to be largely unused by the public. Reestablishment of a new lane will offer a similar access option for those who wish it.

If the lane closure is denied the plans for the building addition will be impacted since the proposed addition is over top of the lane.


**CONSIDERATION OF LANE CLOSURE  
ON 186 AND 160 JENSEN AVENUE  
AND 211 ALBERNI HIGHWAY**

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**Recommendation:**

That the report from the Director of Community Planning dated May 10, 2010 for the consideration of a lane closure of the lane adjacent to Lot 18, District Lot 14, Nanoose District, Plan 5663, Remainder A, District Lot 14, Nanoose District, Plan 31670 and Lot 21, District Lot 14, Nanoose District, Plan 5663 (186 and 160 Jensen Avenue and 211 Alberni Highway) be received;

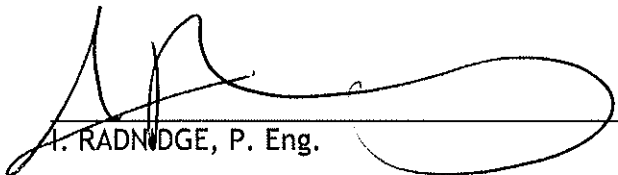
And That Staff prepare a Bylaw to close the portion of the [unnamed] lane as shown on the attached plan.

*for:*   
\_\_\_\_\_  
G. A. JACKSON

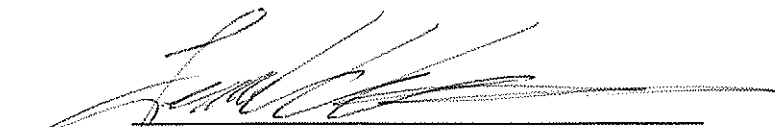
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Attachment

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**ACTING DIRECTOR OF ENGINEERING COMMENTS:**

  
\_\_\_\_\_  
I. RADNIDGE, P. Eng.

**CHIEF ADMINISTRATIVE OFFICER'S COMMENTS:**

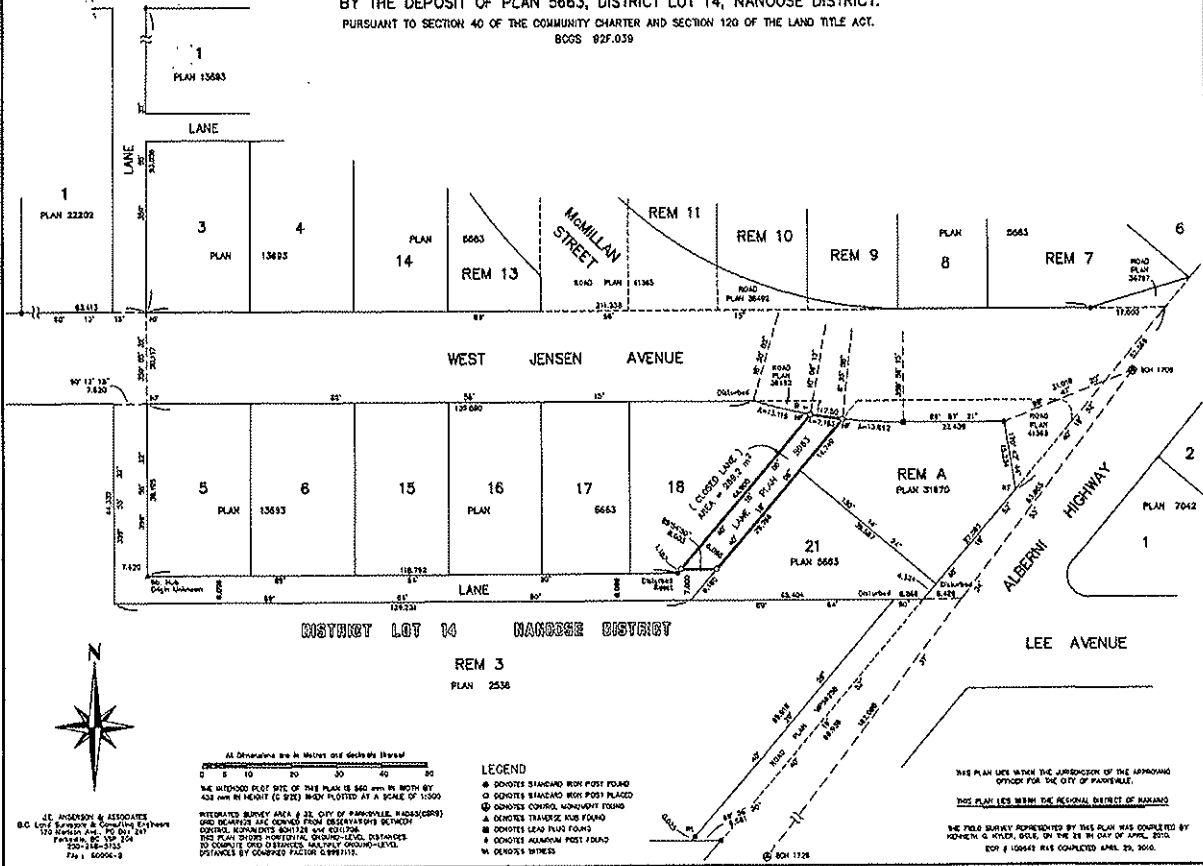
  
\_\_\_\_\_  
F. MANSON, C.G.A.



WEST HIRST AVENUE

REFERENCE PLAN TO ACCOMPANY CITY OF PARKVILLE BYLAW NO. \_\_\_\_\_  
TO REMOVE THE DEDICATION OF HIGHWAY ON PORTION OF LANE DEDICATED  
BY THE DEPOSIT OF PLAN 5663, DISTRICT LOT 14, NANOOSSE DISTRICT.  
PURSUANT TO SECTION 40 OF THE COMMUNITY CHARTER AND SECTION 120 OF THE LAND TITLE ACT.  
BCGS 92F.039

PLAN EPP7207



All Dimensions are in Metres and Decimals Thereof  
 0 5 10 20 30 40 50  
 THE AIRSOUND FOOT SIZE OF THIS PLAN IS 540 mm IN BOTH BY  
 432 mm IN HEIGHT (C 920) WHEN PLOTTED AT A SCALE OF 1:5000  
 INTEGRATED SURVEY AREA § 22, CITY OF PARKVILLE, WAGAS(CPRS)  
 AND BEARING ARE OBTAINED FROM RECEIVERS' BEYOND  
 CONTROL, REPARMENTS 2017/28 AND 2017/29.  
 THIS PLAN SHOWS HORIZONTAL BOUNDARY DISTANCES  
 TO COMPLETE ONE DISTANCE, UNLESS OTHERWISE SPECIFIED.  
 DISTANCES BY CORNER FACTOR 0.9991117.

LEGEND  
 ● SHOWS STAKE AND IRON POST FOUND  
 ○ SHOWS STAKE AND IRON POST PLACED  
 ⊙ SHOWS CORNER MONUMENT FOUND  
 ⊕ SHOWS TRANSIT ROD FOUND  
 ■ SHOWS LEAD PILE FOUND  
 ⊞ SHOWS ALUMINUM POST / PILE  
 W SHOWS WIRELESS

THIS PLAN LIES WITHIN THE JURISDICTION OF THE APPROVING  
 OFFICE FOR THE CITY OF PARKVILLE.  
 THIS PLAN LIES WITHIN THE REGIONAL DISTRICT OF NANOOSE  
 THE FIELD SURVEY REPRESENTED BY THIS PLAN WAS COMPLETED BY  
 HOWARTH G. WICKER, B.S.C., ON THE 28 TH DAY OF JUNE, 2016.  
 EOP # 106449 HAS COMPLETED APRIL 23, 2016.

J.E. ANDERSON & ASSOCIATES  
 B.C. Land Surveyors & Consulting Engineers  
 110 Nelson Ave., 100 Box 141  
 Parksville, BC V9P 2Y4  
 250-16-3152  
 Fax: 6096-2

CITY OF PARKSVILLE

BYLAW NO.

**A BYLAW TO CLOSE PART OF A HIGHWAY AND TO REMOVE THE DEDICATION OF PART OF A HIGHWAY.**

WHEREAS the Municipal Council has received an application to close part of a highway and to remove the dedication of part of a highway;

AND WHEREAS Subsection 40 of the *Community Charter*, S.B.C. 2003, c. 26, provides that Council may, by bylaw, close all or part of a highway that is vested in the City to all or some types of traffic;

AND WHEREAS Section 40 of the *Community Charter*, S.B.C. 2003, c. 26, provides that Council may, by bylaw, remove the dedication of a highway that has been closed by a bylaw under Subsection 40.

NOW THEREFORE the Municipal Council in open meeting assembled enacts as follows:

**Purpose**

1. The purpose of this bylaw is to close portions of highway as shown on Schedule "A", attached hereto and to remove the highway dedication of those portions of highway.

**Road Closure**

2. The following portions of highway shall be stopped up and closed to traffic, being those portions of dedicated road or lane as listed below and shown outlined in heavy black line on the Reference Plan prepared by Kenneth G. Kyler on the 28<sup>th</sup> day of April, 2010, a portion of which is attached hereto as Schedule "A", which is more particularly described as follows:
  - a) That portion of dedicated road abutting Lot 18, District Lot 14, Nanoose District, Plan 5663, Remainder A, District Lot 14, Nanoose District, Plan 31670 and Lot 21, District Lot 14, Nanoose District, Plan 5663 (186 and 160 Jensen Avenue and 211 Alberni Highway)

**Implementation**

3. Council hereby approves and authorizes the necessary notices and referrals and the filing of this Bylaw under Section 120 of the *Land Title Act* and the execution by the Mayor and Clerk of all plans and documents necessary to implement the intention to this Bylaw.

Title

4. This bylaw may be cited for all purposes as "Road Closure Bylaw, 2010, No. ".

READ A FIRST TIME this day of

READ A SECOND TIME this day of

READ A THIRD TIME this day of

ADOPTED this day of

---

Mayor

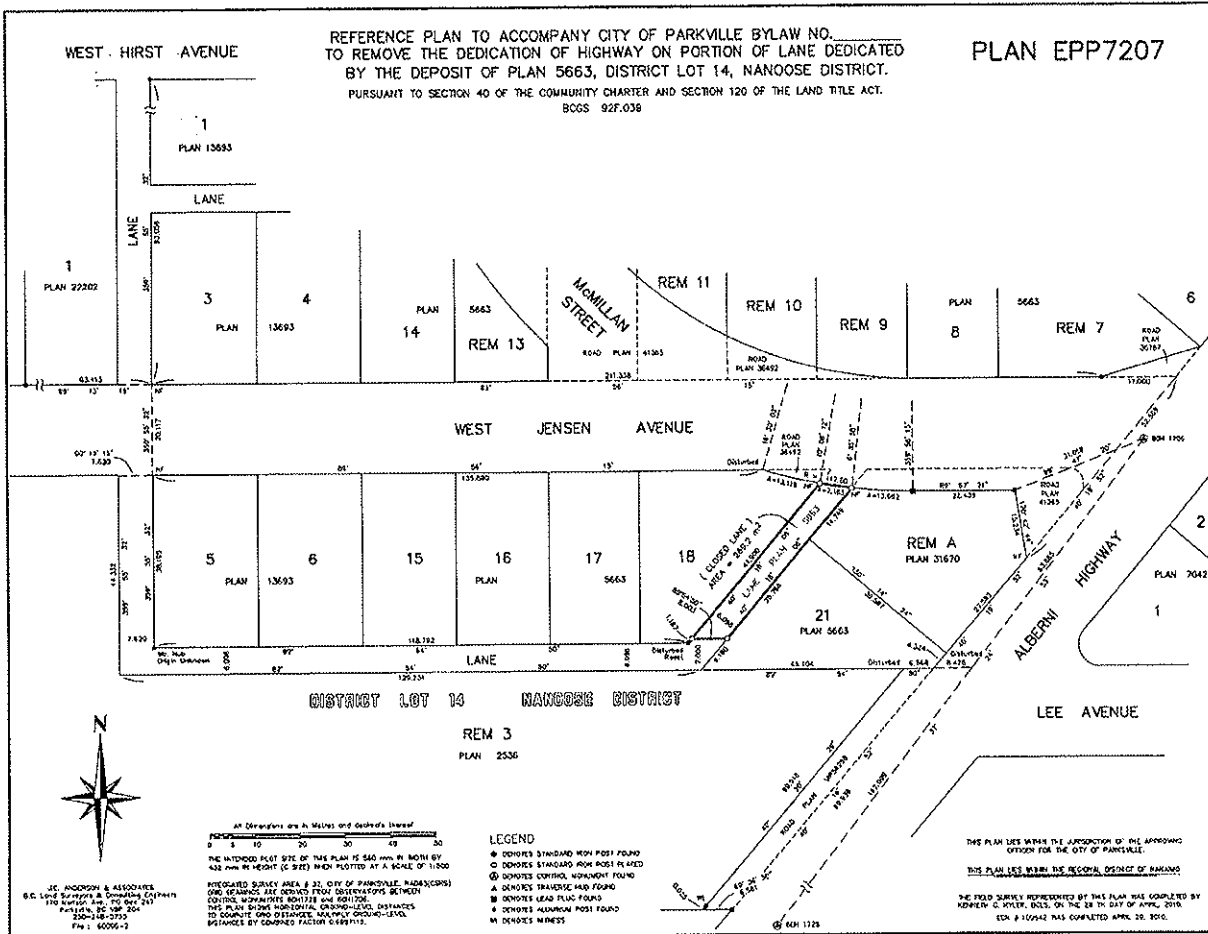
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Deputy Corporate Administrator

**PAGE**

17

**SCHEDULE "A"**  
**REDUCED COPY OF A PORTION OF A**  
**REFERENCE PLAN TO CLOSE A PORTION OF ROAD**



Schedule "A" of Bylaw No.

Deputy Corporate Administrator