



COUNCIL MEETING AGENDA

MONDAY, JULY 19, 2010

Immediately following the adjournment of the Committee of the Whole Meeting

1. PUBLIC HEARING

- a) "Official Community Plan Amendment Bylaw, 2010, No. 1370.12" - the purpose is to facilitate a rezoning to permit the conversion of a motel and restaurant into an affordable multiple family residential building and restaurant by changing the Future Land Use Map designation from Tourist Commercial to Affordable Multiple Family Residential Development on the subject properties.
- b) "Zoning and Development Amendment Bylaw, 2010, No. 2000.79" - the purpose is to permit the conversion of a motel and restaurant into an affordable multiple family residential building and restaurant by changing the zone from Tourist Commercial CS-2 to a new Comprehensive Development CD-22 zone on the subject properties.

2. ADOPTION OF MINUTES

- a) of the Council meeting held July 5, 2010 - Pages 1 to 4

Recommendation: THAT the minutes of the Council meeting held July 5, 2010 be adopted.

3. APPROVAL OF AGENDA

4. PRESENTATIONS

- a) Fire Chief - Exemplary Service Medal to Marc Norris

5. DELEGATIONS - Nil

6. UNFINISHED BUSINESS

7. CORRESPONDENCE - Nil

8. DISCUSSION RELATED TO DELEGATIONS OR CORRESPONDENCE

9. REPORTS

- a) Committee of the Whole - July 5, 2010 - Page 5

- (1) Director of Community Planning - Application for Development Permit to Facilitate Construction of a 29 Unit Residential Strata Development [251 Mills Street]

On February 23, 2010 the City received a development permit application from Garwin Wuerch of Radcliffe Development Corporation, as owner of the property. The applicant requests issuance of a development permit to facilitate construction of a 29 unit residential strata development comprised of 5 two-storey wood frame buildings and associated landscaping.

Recommendation: THAT the report from the Director of Community Planning dated June 23, 2010 for the issuance of a development permit at 251 Mills Street be received;

AND THAT a development permit with variances be issued to Radcliffe Development Corporation, Inc. No. 89655 to facilitate the overall site plan and construction of a 29 unit residential strata development comprised of 5 two-storey wood frame building and associated landscaping on Lot 1, District Lot 4, Nanoose District, Plan VIP53013 (251 Mills Street) with a variance to:

- **Section 405.2 by relaxing the width of aisle requirement from 7.5 m to 6.6 m for 90 degree parking;**
- **Section 414.1 by eliminating the requirement for an enclosed refuse removal area;**

AND FURTHER THAT the landscaping security in the amount of \$140,000.00 be received prior to the issuance of permit, for the purpose of assuring the completion of site landscaping.

b) Fire Chief - Amendment to Outdoor Burning Bylaw - Pages 6 to 11

On July 1, 2010, the BC Ministry of Forests and Range announced changes to the regulations regarding the size of campfires permitted. Under the new regulations, campfires cannot be larger than 0.5 metres in height and 0.5 metres in diameter. Previously campfires were permitted to a maximum size of one-metre by one-metre.

Recommendation: THAT the report from the Fire Chief dated July 12, 2010 entitled "Amendment to Outdoor Burning Bylaw", be received;

AND THAT an amendment to "Outdoor Burning Bylaw, 2007, No. 1428" Sections 4 a) & b) to reflect the size of fires permitted from 1 square metre to 0.5 square metres, be brought forward for Council consideration.

c) Director of Community Planning - Unightly Lot Legally Described as Lot 15, District Lot 70, Nanoose District, Plan 37574 (466 Wisteria Street) - Pages 12 to 14

This property is the source of complaints regarding overgrown grass, weeds and refuse in the front side and rear yards of the property. Staff are following Council approved Policy 3.14 and Property Maintenance Bylaw, 2003, No. 1383 in attempting to gain compliance from the property owner.

Recommendation: THAT the report from the Director of Community Planning dated July 13, 2010 regarding unsightly lot legally described as Lot 15, District Lot 70, Nanoose District, Plan 37574 (466 Wisteria Street) be received;

AND THAT if Council is not satisfied with the explanation, or if there is no explanation from the property owner, Council may direct staff to proceed with direct enforcement by giving the owner written notice of ten (10) days from the date of this Council meeting to clean up the property themselves;

AND THAT the notice advises of specific clean up requirements, indicate the specific area requested to be cleaned up, and the consequences if the requested work is not completed;

AND FURTHER THAT at the expiration of the ten (10) days following delivery of the notice, if clean up has not been completed, either City staff or a private contractor shall undertake the specified clean up and expenses incurred shall be listed with an invoice directed to the registered owner. If such expenses are not paid by the end of the current year, the cost will be added to the property taxes pursuant to Sections 64 and 258 of the Community Charter.

d) Deputy Corporate Administrator - Housekeeping Amendments to Special Events Applications Policy - Pages 15 to 23

A number of housekeeping amendments have been identified with regards to Special Events Applications Policy No. 8.22. In particular, the City recently assumed the responsibility for all bookings of the picnic shelter in the Community Park and an amendment to reflect this change in procedure is required.

**Recommendation: THAT the report from the Deputy Corporate Administrator dated July 9, 2010 entitled "Housekeeping Amendments to Special Events Applications Policy No. 8.22", be received;
AND THAT "Applications for Special Events Policy No. 8.22" be replaced with the Draft Applications for Special Events Policy, that places the responsibility for all bookings of the Parksville Community Park picnic shelter with the City, amends the policy number from 8.22 to 3.30, amends the Community Park kiosk name to "gazebo", and includes the addition of application forms for the picnic shelter and McMillan Street Gazebo, attached to the Deputy Corporate Administrator's report dated July 9, 2010 entitled "Housekeeping Amendments to Special Events Applications Policy No. 8.22".**

e) Communications Officer - Resident/Citizen Survey 2010 - Pages 24 to 35

The results and comments from the 2010 Resident Survey, delivered to about 6,600 households in May, are being provided to Council for information. A total of 1,919 surveys are included in the results.

**Recommendation: THAT the report from the Communications Officer dated July 14, 2010, entitled "Resident/Citizen Survey - 2010" be received;
AND THAT the results, including all resident comments from the 2010 Resident Survey, be received and made available for the public to review.**

10. BYLAWS

a) "Municipal Ticket Information Amendment Bylaw, 2010, No. 1444.2" - Pages 36 to 37
Since the SPCA has withdrawn their enforcement service to local governments and the City has taken over enforcement of Bylaw 1284, staff have identified the need for the ability to use a ticket as a tool to deal with owners who do not clean up after their dog defecates on public property.

(i) **Recommendation: THAT "Municipal Ticket Information Amendment Bylaw, 2010, No. 1444.2" be read a first time.**

(ii) **Recommendation: THAT "Municipal Ticket Information Amendment Bylaw, 2010, No. 1444.2" be read a second and third time.**

b) "Outdoor Burning Amendment Bylaw, 2010, No. 1428.2" - Page 38
On July 1, 2010, the BC Ministry of Forests and Range announced changes to the regulations regarding the size of campfires permitted. Under the new regulations, campfires cannot be larger than 0.5 metres in height and 0.5 metres in diameter. Previously campfires were permitted to a maximum size of one-metre by one-metre.

(i) **Recommendation: THAT "Outdoor Burning Amendment Bylaw, 2010, No. 1428.2" be read a first time.**

(ii) **Recommendation: THAT "Outdoor Burning Amendment Bylaw, 2010, No. 1428.2" be read a second and third time.**

11. **NOTICE OF MOTION**

12. **NEW BUSINESS**

13. **SPECIAL BUSINESS (Closed/In Camera)**

Pursuant to Section 90 (1) (c) and (g) of the *Community Charter* Council proceed to a closed meeting to consider an item relating to labour relations and potential litigation affecting the municipality.

14. **ADJOURNMENT**

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TO BE ADOPTED



4747.

July 5, 2010

CITY OF PARKSVILLE

Minutes of the meeting of Council held at the Civic and Technology Centre, 100 Jensen Avenue East, Parksville, BC, on Monday, July 5, 2010 at 6:43 p.m.

PRESENT: His Worship Mayor E. F. Mayne

Councillors: C. Burger
A. Greir
M. Lefebvre
T. Patterson
S. Powell
C. Powell-Davidson

Staff: F. Manson, Chief Administrative Officer
G. Jackson, Director of Community Planning
D. Tardiff, Communications Officer
A. Haywood, Executive Assistant

1. ADOPTION OF MINUTES

Lefebvre - Powell
10-177 THAT the minutes of the Council meeting held June 21, 2010 be adopted.
CARRIED.

2. APPROVAL OF AGENDA

Patterson - Powell
10-178 THAT the July 5, 2010 Council meeting agenda be approved. CARRIED.

3. PRESENTATIONS

a) Mayor - Presentation to Jane Parham in recognition of her courage.

4. DELEGATIONS - Nil

5. UNFINISHED BUSINESS - Nil

6. CORRESPONDENCE - Nil

7. DISCUSSION RELATED TO DELEGATIONS OR CORRESPONDENCE - Nil

8. REPORTS

a) Committee of the Whole - June 21, 2010

10-179 THAT the report from the Committee of the Whole meeting held June 21, 2010 be received and the following recommendations considered:

PAGE

1

- (1) **Director of Community Planning - Application for Development Permit for the Fire Hall and Renovation Project (160, 192, and 186 Jensen Avenue West and 211 Alberni Highway)**

Lefebvre - Greir

THAT the report from the Director of Community Planning dated June 11, 2010 for the issuance of a development permit on Lots 17 and 21 of Plan 5663 and Lot 18 of Plan 5663, Except Part in Plan 36492, and Lot A of Plan 31670 all of District Lot 14, Nanoose District (160, 192 and 186 Jensen Avenue West and 211 Alberni Highway) be received;

AND THAT a development permit be issued to the City of Parksville to facilitate the overall site plan and renovations and addition to the Fire Hall on Lots 17 and 21 of Plan 5663 and Lot 18 of Plan 5663, except part in Plan 36492, and Lot A of Plan 31670, all of District Lot 14, Nanoose District (160, 192 and 186 Jensen Avenue West and 211 Alberni Highway). CARRIED.

- (2) **Director of Community Planning - Appointing Oceanside Community Arts Council as the Committee Organizer and Committee Lead for Public Art Policy**

Powell - Powell-Davidson

THAT the report from the Director of Community Planning dated June 8, 2010 regarding consideration of appointing Oceanside Community Arts Council as committee organizer and committee lead for a Public Art Policy be received;

AND THAT Council postpone the Oceanside Community Arts Council request until the City has a Public Art Policy in place. CARRIED.

- b) **Executive Assistant - 2010 Beer Garden Special Event Application - Parksville Lions Club**

Lefebvre - Greir

10-180

THAT the report from the Executive Assistant dated June 15, 2010 regarding a beer garden application for the Parksville Lions Club, be received;

AND THAT the Parksville Lions Club be permitted to conduct a beer garden special event in the Community Park Lacrosse Box between the hours of 11:00 a.m. and 5:00 p.m. on Saturday, July 31, Sunday, August 1 and Monday, August 2, 2010;

AND THAT the approval be granted on condition that the organizers ensure that any temporary food concessions associated with the event are in compliance with Community Park Food Concessions Policy No. 3.18;

AND FURTHER THAT the approval be granted on condition that the organizers adhere to the signed Terms and Conditions form attached to the report from the Executive Assistant dated June 15, 2010 entitled "2010 Beer Garden Special Event Application - Parksville Lions Club". CARRIED.

- c) **Director of Community Planning - Amendment to Municipal Ticket Information Bylaw No. 1444**

Lefebvre - Greir

10-181

THAT the report from the Director of Community Planning dated June 29, 2010 regarding an amendment to the Municipal Ticket Information Bylaw No. 1444 to

allow for a ticket to be written for a contravention of Section 22 of “Dog Licence and Pound Bylaw, 1997, No. 1284”, be received;
AND THAT staff be directed to bring forward an amendment to the Municipal Ticket Information Bylaw for Council consideration. CARRIED.

d) **Deputy Corporate Administrator - Review of Corporate Policy Manual - Personnel Policies**

Powell-Davidson - Lefebvre
10-182 THAT the report from the Deputy Corporate Administrator dated June 29, 2010 entitled "Review of Corporate Policy Manual - Personnel Policies", be received;
AND THAT staff be instructed to carry out the recommended action for Personnel related policies contained in the Corporate Policy Manual as outlined in Appendix A attached to the Deputy Corporate Administrator's report dated June 29, 2010. CARRIED.

e) **Director of Community Planning - Official Community Plan Consultant Selection**

Lefebvre - Powell
10-183 THAT the report from the Director of Community Planning dated June 24, 2010 entitled "Official Community Plan Consultant Selection" be received;
AND THAT Council award the preparation of an Official Community Plan Update to HB Lanarc Consultants in the pre tax cost amount of \$119,656.00. CARRIED.

f) **Director of Community Planning - Consideration of Resolution for a Green Municipal Fund Grant for the Development of Sustainable Community Plans**

Lefebvre - Patterson
10-184 THAT the report from the Director of Community Planning dated June 24, 2010 entitled "Consideration of Resolution for a Green Municipal Fund Grant for the Development of Sustainable Community Plans" be received;
AND THAT be it therefore resolved that the City of Parksville develop a sustainable community plan which will include a sustainable community vision and sustainability targets;
AND THAT IT FURTHER BE RESOLVED that the City of Parksville commit \$135,000.00 from its budget towards the costs of this initiative. CARRIED.

9. **BYLAWS** - Nil

10. **NOTICE OF MOTION**

a) **Councillor Patterson - Parksville Beach Sign**

Patterson - Powell-Davidson
10-185 THAT staff be directed to review and report back to Council on the cost of staff time and materials that would be required to install the old Parksville Beach sign, that was recently taken down from the Island Highway 19A, near the former Hovercraft Base site in the Parksville Community Park. CARRIED.

11. **NEW BUSINESS** - Nil

12. SPECIAL BUSINESS

10-186 Lefebvre - Greir
Pursuant to Section 90 (1) (c) of the *Community Charter* Council proceed to a closed meeting to consider an item relating to labour relations. CARRIED.

Time 7:12 p.m.

Council reconvened at 7:33 p.m.


13. ADJOURNMENT

It was moved by Councillor Powell-Davidson and seconded by Councillor Powell that the meeting adjourn. CARRIED.

The meeting adjourned at 7:33 p.m.

Certified Correct.

Mayor



Corporate Officer

July 6, 2010



REPORT TO: MAYOR AND COUNCIL
FROM: COMMITTEE OF THE WHOLE
SUBJECT: JULY 5, 2010 MEETING RECOMMENDATIONS

The following item was considered by the Committee of the Whole at its special meeting held Monday, July 5, 2010:

RECOMMENDATION

(1) Director of Community Planning - Application for Development Permit to Facilitate Construction of a 29 Unit Residential Strata Development [251 Mills Street]

THAT the report from the Director of Community Planning dated June 23, 2010 for the issuance of a development permit at 251 Mills Street be received;

AND THAT a development permit with variances be issued to Radcliffe Development Corporation, Inc. No. 89655 to facilitate the overall site plan and construction of a 29 unit residential strata development comprised of 5 two-storey wood frame building and associated landscaping on Lot 1, District Lot 4, Nanoose District, Plan VIP53013 (251 Mills Street) with a variance to:

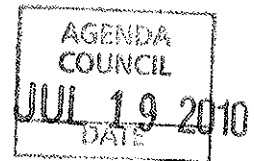
- Section 405.2 by relaxing the width of aisle requirement from 7.5 m to 6.6 m for 90 degree parking;
- Section 414.1 by eliminating the requirement for an enclosed refuse removal area;

AND FURTHER THAT the landscaping security in the amount of \$140,000.00 be received prior to the issuance of permit, for the purpose of assuring the completion of site landscaping.

A handwritten signature in black ink, appearing to read "Ed Mayne".

ED MAYNE, Chair
COMMITTEE OF THE WHOLE

July 12, 2010



MEMO TO: FRED MANSON, CHIEF ADMINISTRATIVE OFFICER

FROM: DOUG BANKS, FIRE CHIEF

SUBJECT: AMENDMENT TO OUTDOOR BURNING BYLAW

ISSUE

To update the current Outdoor Burning Bylaw to reflect the changes that have been recently implemented by the BC Forest Service

EXECUTIVE SUMMARY

On July 1, 2010, the BC Ministry of Forests and Range announced changes to the regulations regarding the size of campfires permitted. Under the new regulations, campfires cannot be larger than 0.5 metres in height and 0.5 metres in diameter. Previously campfires were permitted to a maximum size of one-metre by one-metre.

REFERENCES:

June 24, 2010 News Release from Ministry of Forests and Range
June 30, 2010 Backgrounder from Coastal Fire Center

BACKGROUND

Sections 4 (a) and (b) of the City's "Outdoor Burning Bylaw, 2007, No. 1428" currently stipulate charcoal, wood, propane or natural gas fires contained within a barbecue, hibachi or fire pits having a surface area not greater than one (1) square metre and covered by a grate, for the purpose of cooking food and charcoal, wood, propane, or natural gas fires contained within an Outdoor Fireplace having a maximum diameter of 1 metre, a maximum width of 1 metre, a maximum depth of 1 metre and a maximum height, including chimney, of 1.8 metres, are permitted. Provincial regulations amended effective July 1, 2010 stipulate campfires cannot be larger than 0.5 metres in height and 0.5 metres in diameter.

OPTIONS

1. Amend the Outdoor Burning Bylaw

Amending "Outdoor Burning Bylaw, 2007, No. 1428" to limit the size of campfires would bring the City's bylaw in line with provincial regulations and send a consistent message to the public.

2. Maintain the Status Quo

Maintaining the status quo would mean the City's outdoor burning bylaw would be in contravention of the BC Ministry of Forests and Range regulations.

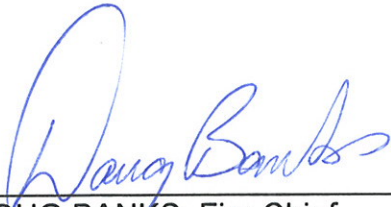
FINANCIAL IMPLICATIONS – N/A

SUMMARY/CONCLUSIONS

Amending "Outdoor Burning Bylaw, 2007, No. 1428" would make the requirements within the City of Parksville consistent with recent changes to the provincial regulations.

RECOMMENDATION

THAT the report from the Fire Chief dated July 12, 2010 entitled "Amendment to "Outdoor Burning Bylaw, 2007, No. 1428" ", be received;
AND THAT an amendment to "Outdoor Burning Bylaw, 2007, No. 1428" sections 4 a) & b) to reflect the size of fires permitted from 1 square meter to 0.5 square meters, be brought forward for Council's consideration.



DOUG BANKS, Fire Chief

CHIEF ADMINISTRATIVE OFFICER'S COMMENTS:



FRED C. MANSON, CGA
Chief Administrative Officer

BACKGROUND

June 30, 2010

Ministry of Forests and Range
Coastal Fire Centre

CHANGES TO CAMPFIRE REGULATIONS

Beginning July 1, 2010, new regulations restrict the size of campfires in British Columbia. The changes are being implemented to provide the public with consistent requirements aimed at reducing the risk of wildfires caused by escaped campfires.

When enjoying a campfire on public or private land, please remember:

- Campfires cannot be larger than 0.5 metres in height and 0.5 metres in diameter, or approximately a foot-and-a-half by a foot-and-a-half;
- A shovel or at least eight litres of water must be stored nearby to extinguish the fire;
- To build a fireguard around your fire by scraping down to the dirt and clearing away potentially flammable debris, such as twigs, leaves and needles;
- Only light a campfire when conditions are safe and are likely to continue to be safe;
- Before leaving the area, ensure the campfire is completely extinguished and ashes are cool to the touch.

To report a wildfire or unattended campfire, call *5555 on your cellphone, or toll-free to 1 800 663-5555.

More information is available at www.FireSafeBC.ca or at www.BCWildfire.ca.

Facebook and Twitter users can follow the latest wildfire information at [BCForestFireInfo](https://www.facebook.com/BCForestFireInfo) (www.facebook.com) and [BCGovFireInfo](https://twitter.com/BCGovFireInfo) (www.twitter.com)

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Contact: Donna MacPherson
Fire Information Officer
Coastal Fire Centre
205.954.4229 (office)
250.927.1446 (cell)

NEWS RELEASE

For Immediate Release
2010FOR0093-000759
June 24, 2010

Ministry of Forests and Range

SMALLER CAMPFIRE COME INTO EFFECT CANADA DAY

VANCOUVER – New regulations that shrink the size of legal campfires will come into effect July 1 to reduce the risk of human-caused wildfires, Forests and Range Minister Pat Bell announced today.

“As we head into peak camping season, I want to remind people that more than 850 fires resulted from careless human behaviour in 2009. That number must come down,” said Bell. “We want people to enjoy the great outdoors, but not at the cost of public safety.”

Under the new regulations, campfires cannot be larger 0.5 metres in height and 0.5 metres in diameter, or approximately a foot-and-a-half by a foot-and-a-half. Previously, campfires were permitted to a maximum size of one-metre by one-metre.

The new rules also require campers to build a fireguard around their fires by scraping down to the dirt and clearing away potentially flammable debris, such as twigs, leaves and needles. A shovel or at least eight litres of water must be stored nearby to extinguish the fire.

Provincial staff will begin educating campers about the new regulations during the Canada Day long weekend, giving people an opportunity to learn about the changes. As summer progresses, failure to comply with the new rules will result in a \$345 fine. An additional \$345 fine will be levied for campfires lit during a ban.

“Make no mistake. If we catch people being careless and causing wildfires this summer, we will aggressively pursue penalties for those responsible,” said Bell. “The message we want to deliver is that we take wildfires seriously – and so should you.”

An advertising campaign has been launched to reinforce the province’s zero tolerance for people who start wildfires. A new website, www.firesafebc.ca, is also available that encapsulates all provincial information related to wildfire activity, campfire bans, health advisories and evacuation orders.

Facebook and Twitter users can follow the latest wildfire information at BCForestFireInfo (www.facebook.com) and BCGovFireInfo (www.twitter.com).

Since April 1, fire crews have responded to 310 fires across the province, of which 260 were human-caused. Anyone who causes a wildfire through arson or recklessness can be fined up to \$1 million or spend three years on prison.

-more-

To report a wildfire or unattended campfire, call *5555 on your cellphone, or toll-free to 1 800 663-5555.

Media Contact: Cheekwan Ho
 Public Affairs Officer
 Ministry of Forests and Range
 250 387-8482

More information on wildfires in British Columbia is available on Twitter at <http://twitter.com/BCGovFireInfo> and on Facebook at <http://facebook.com/BCForestFireInfo>.

For more information on government services or to subscribe to the Province's news feeds using RSS, visit the Province's website at www.gov.bc.ca.

CITY OF PARKSVILLE

BYLAW NO. 1428.2

A BYLAW TO AMEND OUTDOOR BURNING BYLAW, 2007, NO. 1428

WHEREAS it is necessary to amend the Outdoor Burning Bylaw, 2007, No. 1428;

NOW THEREFORE the Municipal Council of the City of Parksville in open meeting assembled enacts as follows:

1. This bylaw may be cited for all purposes as "Outdoor Burning Amendment Bylaw, 2010, No. 1428.2".
2. That Section 4. (a) and (b) of "Outdoor Burning Amendment Bylaw, 2008, No. 1428" " be amended as follows:
 - a) charcoal, wood, propane or natural gas fires contained within a barbecue, hibachi or fire pits having a surface area not greater than 0.5 square metres and covered by a grate, for the purpose of cooking food;
 - b) charcoal, wood, propane, or natural gas fires contained within an Outdoor Fireplace having a maximum diameter of 0.5 metres, a maximum width of 0.5 metres, a maximum depth of 0.5 metres and a maximum height, including chimney, of 1.8 metres;

READ A FIRST TIME this day

READ A SECOND TIME this day

READ A THIRD TIME this day

ADOPTED this day

Mayor

Corporate Officer

PAGE

11

Background:

As a result of multiple complaints, the above noted property was noted to be in contravention of the "Property Maintenance Bylaw, 2003, No. 1383", Section 5. It was noted that this property is of concern regarding overgrown and untended growth and refuse.

This property appears to be unoccupied as the owner lives at a different location within Parksville. The condition of the property is the cause of complaints regarding the unsightly nature due to overgrown grass and weeds. A letter has been sent to the property owner to make them aware of the property condition and that the current condition was contrary to the Property Maintenance Bylaw. Staff have also made a phone call to the owner in an attempt to gain compliance with the Bylaw. The property owner returned the Staff phone call on June 22, 2010 and stated that the property would be cleaned up the next day on June 23, 2010. The grass and weeds in the front yard of the property has been cut, however, the side and rear yards have not been cut and the refuse has not been cleared from the property.

As a result of the above history, a letter has been sent to the property owner requesting the clearing of the above lot, giving the property owner or agent a period of ten (10) days to comply. It was also noted in the letter that failure to comply would result in this matter being forwarded to Council for deliberation and a recommendation to Council that the City undertake clearing of this property and the expense of such clearing, including a \$500.00 processing fee, per lot, be applied to property taxes as of December 31, 2010.

Options:

Council may:

1. Do nothing.
2. Direct Staff to proceed with direct enforcement further to Property Maintenance Policy No. 3.14.

Analysis:

1. Doing nothing may send a message that it is permissible to contravene a City bylaw. Complaints will continue from residents and the risk of a possible grass fire will increase with uncontrolled growth and dry weather.
2. Council could decide to direct Staff to take direct enforcement action which will send a clear message that compliance with City bylaws is expected and that there is a standard for property maintenance in the City.

As of July 13, 2010, the owners of the property listed below have not yet complied with the terms of the letter.

Civic: 466 Wisteria Street
Legal: Lot 15, District Lot 70, Nanoose District, Plan 37574
Issue: Overgrown, untended growth and refuse on the property

Financial Implications:

There are no financial implications to the City in terms of the cost of cleanup. However, Staff time invested in prompting owner responsiveness is notable in terms of: receiving complaints, making contact, record keeping and report writing and exceeds the \$500.00 administration fee. Any work undertaken by the City will be billed to the property owner and any amount unpaid at the end of the year will be added to the property taxes pursuant to Sections 64 and 258 of the *Community Charter*.

Sustainability Implications:

There are no direct sustainability implications with this action.

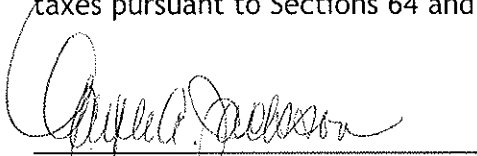
Recommendation:

THAT the report from the Director of Community Planning dated July 13, 2010 regarding unsightly lot legally described as Lot 15, District Lot 70, Nanoose District, Plan 37574 (466 Wisteria Street) be received;

AND THAT if Council is not satisfied with the explanation, or if there is no explanation from the property owner, Council may direct Staff to proceed with direct enforcement by giving the owner written notice of ten (10) days from the date of this Council meeting to clean up the property themselves;

AND THAT the notice advises of specific clean up requirements, indicate the specific area requested to be cleaned up, and the consequences if the requested work is not completed;

AND FURTHER THAT at the expiration of the ten (10) days following delivery of the notice, if clean up has not been completed, either City Staff or a private contractor shall undertake the specified clean up and expenses incurred shall be listed with an invoice directed to the registered owner. If such expenses are not paid by the end of the current year, the cost will be added to the property taxes pursuant to Sections 64 and 258 of the *Community Charter*.

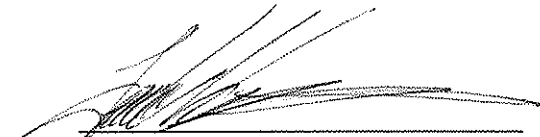


G. A. JACKSON

AD/sh

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CHIEF ADMINISTRATIVE OFFICER COMMENTS:



F. MANSON, C.G.A.

COUNCIL

July 9, 2010



MEMO TO: FRED MANSON, CHIEF ADMINISTRATIVE OFFICER

FROM: L. KITCHEN, DEPUTY CORPORATE ADMINISTRATOR

SUBJECT: HOUSEKEEPING AMENDMENTS TO SPECIAL EVENTS APPLICATIONS POLICY

ISSUE:

Housekeeping amendments – Special Events Applications Policy No. 8.22

EXECUTIVE SUMMARY:

A number of housekeeping amendments have been identified with regards to *Special Events Applications Policy No. 8.22*. In particular, the City recently assumed the responsibility for all bookings of the picnic shelter in the Community Park and an amendment to reflect this change in procedure is required.

REFERENCES:

Applications for Special Events Policy No. 8.22

BACKGROUND:

1. Picnic Shelter Bookings: The City recently assumed the responsibility for all bookings of the Community Park picnic shelter from the Regional District of Nanaimo Recreation and Parks Department and an amendment to Special Events Applications Policy No. 8.22 is required to reflect this change in procedure.

The booking of sporting fields and the lacrosse box in City parks has historically been carried out by the Regional District of Nanaimo (RDN) Recreation and Parks Department. Due to the proximity of the picnic shelter to the Community Park sports playing fields, the RDN Recreation and Parks Department assumed the booking of functions in the picnic shelter, having a maximum of 100 participants, as a convenience for the City (organizers of events that anticipated in excess of 100 participants were referred by the RDN to the City for special event booking). Each time a booking of the picnic shelter was taken by the RDN, the City was notified by fax for inclusion in our special events schedule. Recently, in consultation with a representative of RDN Recreation and Parks, it was determined that it would be more efficient if the City assumed the entire booking responsibility for the picnic shelter facility (all individuals/groups booking the picnic shelter regardless of anticipated number of participants) in order that any potential conflicts with other special events taking place in the Park could be readily identified and communicated to the applicant.

Item #2 contained in *Applications for Special Events Policy No. 8.22* currently states:

“With the exception of beer garden events, when the proposed event(s) takes place only on designated sports fields and/or facilities including ball diamonds and the lacrosse box, or when the proposed event would take place only in the picnic shelter located in the Parksville Community Park [having a maximum of 100 participants], the fields and/or facilities are to be booked directly through the Regional District of Nanaimo Recreation and Parks Department, (without processing a City of Parksville Special Events Application Form).”

It is proposed that Item #2 be replaced with the following:

“With the exception of beer garden events, when the proposed event(s) takes place only on designated sports fields and/or facilities including ball diamonds and the lacrosse box, the fields and/or facilities are to be booked directly through the Regional District of Nanaimo Recreation and Parks Department. If the event(s) constitutes anything other than a sporting event, the Regional District of Nanaimo Recreation and Parks Department advises the City in order that the Special Event Application process can proceed.”

2. Amend Policy Number: Prior to Administration assuming the responsibility for administering special event applications, Public Works carried out this function. Section 8 in the Corporate Policy Manual is “Public Works Services”, and the policy number “8.22” was assigned for that reason. Section 3 in the policy manual is “Administration Services” and the number assigned to any policy falling under the responsibility of Administration should start with the number 3 (ie. 3.30).
3. Amend Community Park “Kiosk” Name: The covered structure on the boardwalk in the Community Park was named the “Community Park Kiosk” when it was first constructed and added to the Special Events booking process. In order to be consistent with the naming of other pergola/spectator viewing park facilities (ie. Foster Park Gazebo, McMillan Street Gazebo) and to clarify the type of facility available for booking, as the term “kiosk” infers a stall or booth that might be used to sell items, it is proposed that the name of “Community Park Kiosk” be changed to “Community Park Gazebo”.
3. Addition of Picnic Shelter and McMillan Street Waterfront Gazebo Application Forms: With the turnover of the responsibility for booking the Community Park picnic shelter and the addition of the McMillan Street Gazebo (on the recently constructed boardwalk), two new application forms are required to accommodate these additions to the policy.

OPTIONS:

1. Carry out housekeeping amendments as follows:
 - (a) Amend *Special Events Policy No. 8.22* to remove the reference for booking of the picnic shelter in the Parksville Community Park, for events anticipating a maximum of 100 participants, through the Regional District of Nanaimo Recreation and Parks Department, and to clarify that sporting events utilizing sports fields and/or facilities and the lacrosse box are booked through the RDN;
 - (b) amend the policy number from 8.22 to 3.30 to reflect in the Corporate Policy Manual that the service falls under Administration;
 - (c) amend the name of “Community Park Kiosk” to “Community Park Gazebo” for consistency and to better reflect the type of facility available for booking, and
 - (d) add application forms to accommodate the addition of the picnic shelter and McMillan Street Gazebo bookings.
2. Maintain the status quo.

ANALYSIS:

1. (a) The City has recently assumed the responsibility for all bookings of the picnic shelter in the Parksville Community Park and requires that Special Events Policy No. 8.22 be amended to reflect this change in procedure for the benefit of the RDN Recreation and Parks Department and the public in general;
 - (b) To clarify which Department carries the responsibility for administering the Special Events Policy;
 - (c) Clarification of the type of structure that is available for booking will alleviate inconvenience caused when individuals/organizations booking the "kiosk" interpret the word to mean a stall or booth that could be used to sell items. The City has the "Foster Park Gazebo" and the "McMillan Street Gazebo", so for consistency the "kiosk" should be renamed "gazebo".
 - (d) As individual application forms exist for each of the facilities available for booking by the public, it is appropriate to add individual application forms for the picnic shelter and McMillan Street gazebo.
2. Maintaining the status quo will cause undue inconvenience for the general public and the RDN Recreation and Parks Department. The public will continue to contact the RDN Recreation and Parks Department for picnic shelter bookings with an anticipated participant level of 100 or less individuals, and the RDN will in turn have to pass the booking request on to the City for processing, and maintaining the status quo would be a missed opportunity to provide clarification in other areas of the Applications for Special Events Policy.

SUSTAINABILITY/ENVIRONMENTAL IMPLICATIONS: N/A

FINANCIAL IMPACT: N/A

STAFF RECOMMENDATION:

THAT the report from the Deputy Corporate Administrator dated July 9, 2010 entitled "Housekeeping Amendments to Special Events Applications Policy No. 8.22", be received;

AND THAT "Applications for Special Events Policy No. 8.22" be replaced with the *Draft Applications for Special Events Policy*, that places the responsibility for all bookings of the Parksville Community Park picnic shelter with the City, amends the policy number from 8.22 to 3.30, amends the Community Park kiosk name to "gazebo", and includes the addition of application forms for the picnic shelter and McMillan Street Gazebo, attached to the Deputy Corporate Administrator's report dated July 9, 2010.

Respectfully submitted,



LYNN KITCHEN
Deputy Corporate Administrator

CHIEF ADMINISTRATIVE OFFICER'S COMMENTS:

A handwritten signature in black ink, appearing to read 'Fred C. Manson', with a long horizontal flourish extending to the right.

FRED C. MANSON, CGA
Chief Administrative Officer

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CITY OF PARKSVILLE

POLICY

SUBJECT: <i>Applications for Special Events</i>	POLICY NO: 3.30
	RESO. NO: 05-049
	CROSS REF:
EFFECTIVE DATE: March 7, 2005	APPROVED BY: Council
REVISION DATE: September 9, 2009	RESO. NO: 09-209(2)
	CROSS REF:
	PAGE 1 OF 3

PURPOSE

To permit safe and orderly special events on City streets, parks and on other municipally owned facilities and property. Special events include, but are not limited to, parades, races, walks and runs taking place on streets and organized events using municipal parks, city-owned facilities and property within the City.

POLICY

1. Organizations or persons proposing an event to be held on municipal property, streets and parks are to submit the appropriate completed Park Use (Attachment 1), Stationery (Attachment 1A) or Parade/Race/Run/Walk Event (Attachment 1B), Beer Garden Event (Attachment 1C), Foster Park Gazebo (Attachment 1D), Community Park Gazebo (Attachment 1E), ***Community Park Picnic Shelter (Attachment 1F) or McMillan Street Gazebo Application (Attachment 1F)*** including the applicable signed *Terms and Conditions for Use of Facilities* form, signifying their agreement to abide by all requirements for use of the requested facilities. A list is to be attached indicating any other groups/events included under the umbrella of the special event organizer [i.e. covered by the signed agreement to adhere to the *Terms and Conditions for Use of Facilities*]. If applicable, directional maps for any and all requested road closures and routes must be provided with the appropriate application form.
2. With the exception of beer garden events, when a proposed sporting event(s) takes place only on designated sports fields and/or facilities including ball diamonds and the lacrosse box, ~~or when the proposed event would take place only in the picnic shelter located in the Parksville Community Park [having a maximum of 100 participants]~~, having a maximum of 100 participants, the fields and/or facilities are to be booked directly through the Regional District of Nanaimo Recreation and Parks Department. ~~(without processing a City of Parksville Special Events Application Form).~~ **If the event(s) constitutes anything other than a sporting event and/or involves a gathering of more than 100 people, groups are required to book the designated sports fields and/or facilities including ball diamonds and the**

lacrosse box with the Regional District of Nanaimo Recreation and Parks Department and contact the City to process a Special Event Application.

PROCESS

1. An advertisement will be placed in a local newspaper and posted on the City website in September of each year advising that all completed applications received on or before January 31st of the forthcoming year will be reviewed.
2. All event applications will be approved by Council and the City reserves the right not to approve an event in a current year, even though it may have received approval in previous years.
3. Special event applications received after January 31st must be submitted at least 30 days prior to the event date and will be subject to the same terms and conditions as those applications received prior to January 31st.
4. Applications received in a calendar year for the forthcoming year(s) will not be considered prior to the annual January 31st deadline of the year of the event.
5. Where conflicting dates occur, regularly occurring events will be given priority provided the request is received no later than the January 31st deadline, after which date the application will be addressed on the same basis as first time events. If an organizer of an annual event proposes to change the date/day or venue, which causes a conflict with another previously scheduled and approved event, the originally scheduled event will take precedence over the changed event.
6. First time events will be handled on a first come, first served basis depending on venue availability.
7.
 - a) Every applicant shall obtain and maintain comprehensive general liability insurance as per the City's "Liability Insurance Coverage Policy", provided by a licensed Canadian underwriter in respect of the event, written on a comprehensive basis. Depending on the nature of the activity and number of anticipated participants, the City will request Public Liability and Property Damage Insurance with inclusive amounts of not less than \$2,000,000.00 (two million dollars) per occurrence (including \$2,000,000.00 for bodily injury and/or death to any one or more persons and including voluntary medical payments and property damage) up to \$5,000,000.00 (five million dollars) per occurrence (including \$5,000,000.00 for bodily injury and/or death to any one or more persons and including voluntary medical payments and property damage).
 - b) Such policy of insurance shall name the City as an additional insured, include a cross-liability clause and provide that such policy may not be materially altered or cancelled except upon 30 days prior written notice to the City.
 - c) Where the event includes the service of liquor under a permit issued pursuant to this policy and a permit issued under the *Liquor Control and Licensing Act* the comprehensive general liability insurance shall be extended to include "Host Liquor Liability" coverage. No later than 10 days prior to the scheduled

Event, the applicant shall provide the City with a Certificate of Insurance or such other evidence of insurance coverage as may be acceptable to the City.

8. Organizers of approved events held on the Parksville Civic and Technology Centre site are required to obtain and maintain, during the term of the event, a comprehensive general liability insurance policy providing coverage of not less than \$5,000,000.00, naming the City of Parksville, School District No. 69 [Qualicum] and Vancouver Island University as additional insureds. A copy of the policy shall be delivered to the City a minimum of ten working days prior to the event date.
9. Organizers shall provide the City with a refundable security deposit of \$500.00 (to cover any loss or damage resulting from the event) a minimum of 10 working days prior to the event date. Such amount may be increased for any event if deemed necessary.
10. Organizers that include a request for concessions in their proposed event must comply with the City's "Food Concessions in the Community Park" policy.
11. The City is not responsible for providing signage, barricades, parking or traffic control for any event. Traffic signals will not be altered to accommodate events.
12. Staff will review the location following an approved event. As mentioned under the *Terms and Conditions for Use of Facilities*, the \$500.00 security deposit will be refunded, providing no damage to municipal property and infrastructure has occurred.

DAMAGE

1. The organizers and sponsors of an event shall be responsible for the cost of repair of any damage to City property that occurs during the course of an event authorized by a permit under this bylaw.
2. Where in the opinion of the Chief Administrative Officer (CAO) or his designate, the event causes damage or results in the City incurring financial costs and expenses for the clean up or repair of a highway, public place or other City property, the CAO or his designate may draw down on and use all or any portion of the security deposit submitted with the application, and where the costs exceed the amount of the security deposit, the responsible party shall pay to the City the difference.

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COMMUNITY PARK - PICNIC SHELTER APPLICATION FORM (1F)

Reservation Request Form for Groups under 100 persons

Date of Request: _____

Applicant's Name: _____

Organization Affiliation (If Applicable): _____

Mailing Address: _____

Telephone: _____ Fax: _____

E-mail: _____

Nature/Title of Event: _____

Date of Event: _____

Hours of Event: _____

Expected Number in Attendance: _____ Expected Number of Spectators: _____

Electrical Service Required? _____

Please note the City is not responsible for providing any extension cords.

Please remind applicant of following:

- Organizers of event are responsible for ensuring that the area used is left in the condition it was found, including removing garbage to the bins provided.
- There is a zero-tolerance of alcohol consumption policy in effect in all City Parks.
- Dogs are welcome in the park, but must be on a leash at all times, and owners are responsible for picking up after them.

Events expected to include more than 100 persons are required to have a Special Events permit which may be obtained from the City Hall offices at 100 Jensen Avenue East.

Process Request as Follows (to be completed by the City of Parksville):

Request added to Special Events spreadsheet? (Admin / Special Events / Current Year Bookings)

Confirmation letter sent to applicant? (Admin / Special Events / Letters / Booking Confirmation)

Electrical service arranged if necessary? (Copy to Building & Facilities)



MCMILLAN STREET - GAZEBO APPLICATION FORM (1G)

Reservation Request Form for Groups under 50 persons

Date of Request: _____

Applicant's Name: _____

Organization Affiliation (If Applicable): _____

Mailing Address: _____

Telephone: _____ Fax: _____

E-mail: _____

Nature/Title of Event: _____

Date of Event: _____

Hours of Event: _____

Expected Number in Attendance: _____ Expected Number of Spectators: _____

Please remind applicant of following:

- Organizers of event are responsible for ensuring that the area used is left in the condition it was found, including removing garbage to the bins provided.
- There is a zero-tolerance of alcohol consumption policy in effect in all public areas.
- Dogs are welcome, but must be on a leash at all times, and owners are responsible for picking up after them.

Process Request as Follows (to be completed by the City of Parksville):

Request added to Special Events spreadsheet? (Admin / Special Events / Current Year Bookings)

Confirmation letter sent to applicant? (Admin / Special Events / Letters / Booking Confirmation)

July 14, 2010



REPORT TO: F C MANSON, CHIEF ADMINISTRATIVE OFFICER

FROM: DEBBIE TARDIFF, COMMUNICATIONS OFFICER

SUBJECT: RESIDENT/CITIZEN SURVEY - 2010

ISSUE

Completion of the 2010 resident/citizen survey for the City of Parksville.

EXECUTIVE SUMMARY

The results and comments from the 2010 Resident Survey, delivered to about 6,600 households in May, are being provided to Council for information. A total of 1,919 surveys are included in the results.

BACKGROUND

Council instructed staff to conduct a resident/citizen response survey with data compilation for Council's review.

The survey was delivered to about 6,600 households during the first week in May through Canada Post's unaddressed admail. Residents were given the option to return their survey in the postage paid envelope or complete the survey through the City's website. The survey was delivered to some letter carrier routes outside Parksville boundaries in order to deliver to routes that were predominantly Parksville residences. We identified 132 surveys originating from outside Parksville and these surveys were not entered into the database. Because about 1,000 households in Parksville have chosen Canada Post's consumer choice option (do not accept flyers/junk mail), Canada Post was not able to deliver the surveys to these households. The survey was available at City Hall for residents who opt for consumer choice and for residences missed by Canada Post.

Residents completed 192 surveys online, and mailed or returned in person, 1,727 surveys which were then manually entered into the database during May and June. Because of the quality and quantity of the comments provided by residents, each survey took about seven to eight minutes to enter into the survey database. The survey final results as published are made up of a total of 1,919 surveys. More than 30% of Parksville households returned the survey - a most acceptable return rate.

The summary results of the survey are provided as an attachment to this report. In addition to the survey results, all comments provided by residents will be made available to the public on the City's website as individual PDF's of each question. Because of the volume of paper, about 800 single pages, we will not provide hard copies of the survey to the public. However, the survey is available in its entirety on the website and a bound copy of the survey results will be available for viewing by residents from the Administration Department at City Hall. As well, a copy of the survey results and comments will be provided to the Library.

July 14, 2010
Resident Survey

-2-

An enormous amount of information has been provided to the City by Parksville residents - both in the results and in their written comments. We are fortunate that residents gave of their time to complete the surveys, providing valuable and insightful comments and suggestions.

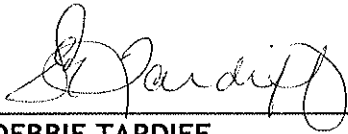
FINANCIAL IMPLICATIONS

The final cost of conducting the survey is anticipated to be \$17,000.

RECOMMENDATION

THAT the report from the Communications Officer dated July 14, 2010, entitled "Resident/Citizen Survey - 2010" be received;

AND THAT the results, including all resident comments from the 2010 Resident Survey, be received and made available for the public to review.



DEBBIE TARDIFF
Communications Officer

CHIEF ADMINISTRATIVE OFFICER'S COMMENTS:



FRED MANSON
Chief Administrative Officer

Summary of Results 2010 Resident Survey

GENERAL/BACKGROUND QUESTIONS

Question #1

The City of Parkville is interested in hearing from a broad cross section of the public, including representation from all age groups. Please identify your age category (person completing the survey).

18-24	.09%
25-34	3.2%
35-44	6.9%
45-54	12.4%
55-64	25.1%
65 or better	51.5%

Question #2

How many years have you lived in Parkville?

0 to 1 year	7.2%
2 to 5 years	24.2%
6 to 10 years	23.8%
11 to 20 years	25.0%
20 plus years	19.8%

Question #3

How many people live in your household?

1	454
2	1111
3	145
4	116
5	36
Greater than 6	11

How many are under the age of 18?

Of those that responded to this question, 241 homes have children under the age of 18

Question #4

Which of the following best describes the type of housing that you live in?

Single family	68.0%
Townhouse	9.9%
Apartment or condo	12.4%
Duplex	1.8%
Secondary suite (suite in house)	0.9%
Mobile/modular home	3.4%
Retirement home	2.0%
Carriage home	0.1%
Other	1.5%

COMMUNITY PLANNING

Question #5

Which of the following best describes your perception of Parksville?

Small town/city	40.8%
Medium size town/city	11.8%
Growing city	11.2%
Bedroom community	1.3%
Resort community	6.4%
Retirement community	13.4%
Other	15.1%

Question #6

Where did you live before moving to Parksville?

Similar sized city	15.1%
Much larger city	59.5%
Smaller town or rural area	20.2%
Other	5.2%

Question #7

In which neighbourhood do you live?

Temple/North Pym	28.6%
Ermineskin	6.9%
Hirst Avenue area	14.8%
Downtown	10.0%
Maple Glen	8.3%
Pioneer Crescent	4.0%
Craig Bay	6.9%
Other	20.7%

Question #8

What makes a good neighbourhood?

Different types of housing (single family, apartments, etc)	15.1%
Similar type of housing	30.1%
Neighbourhood with commercial stores and services	8.5%
Lots of walking paths	13.7%
Other	32.6%

Question #9

What attracted you to Parksville?

Natural setting	41.3%
Real estate value	16.0%
Size of the community	33.3%
Low crime rate	8.5%
Relatives or friends	21.9%
Work	13.0%
Lifestyle	36.5%
Other	11.4%

Question #10

Ideally, do you want Parksville to:

Stay the same as it is now?	21.4%
Grow and evolve gradually?	50.4%
Have actions taken to make some immediate changes	28.2%

Question #11

Since the 2001 census, the average annual rate of population growth has been 1.8% and since the 2006 census, it has been 1.3% per year. Do you feel the rate of growth has been:

Too low	6.1%
About right	75.4%
Too high	18.5%

Question #12

Is there anything about Parksville that needs to change?

All comments have been provided as part of the survey detail.

Question #13

If the natural setting, including the waterfront and beach are important to your lifestyle, what could be done to enhance your experience?

Don't make any changes	43.9%
Add facilities	21.9%
Other	34.2

Question #14

Attendance at City meetings, including those for planning matters such as public hearings is typically low. If you do not attend is it because:

Meeting times don't work for you	13.6%
You don't think you could contribute	9.0%
You are generally satisfied with things	12.9%
You don't know what to expect at these meetings	6.8%
You don't think it would make a difference	42.9%
You're too busy	10.1%
Other	29.7%

Question #15

How do you believe the Official Community Plan can or will affect you?

By permitting a land use change	18.4%
By restricting a land use change	23.3%
By changing the character of the community	24.0%
By preserving what you like about the community	49.0%
Don't know	22.7%
Other	15.7%

Question #16

As a means to stimulate the local economy, do you support the enhancement of our tourism industry?

Yes	84.7%
No	15.3%

Question #17

Do you believe that having farm land within the City is

Important	50.8%
Not important	49.2%

Question #18

Based on developments you have witnessed in recent years, please indicate how satisfied you are with the way Parksville is managing the form and character of new development in the follow areas:

	VERY SATISFIED	SATISFIED	DISATISFIED	NO OPINION
Residential subdivision	116	1119	352	137
Downtown commercial building	45	722	705	187
Waterfront	124	451	1186	45
Hwy 19A buildings	40	571	800	255

Question #19

Is acknowledging the City's history and heritage important?

Important	47.2%
Somewhat important	40.5%
Not important	8.8%
Irrelevant	3.4%

Question #20

Do you feel that the current focus on sustainability and climate change is:

Important	67.2%
Over-rated	26.5%
Not my priority	6.3%

Question #21

Do you personally take any steps related to the following:

Recycling	96.0%
Reduction of use of automobile	50.7%
Shopping locally	80.3%
Growing or buying locally grown food	62.1%
Water conservation	79.3%
Reduction of use of any other resource	69.2%
Other	12.2%

Question #22

How often do you use public transit?

Daily	0.7%
Weekly	2.7%
Monthly	4.7%
Almost never	29.3%
Never	62.6%

Question #23

How likely would you be to use public transit in Parksville if regularly scheduled service was provided?

Definitely use	12.8%
Probably use	23.0%
Might or might not use	23.2%
Probably not use	35.2%
Definitely not use	5.8%

RETAIL/COMMERCIAL**Question #24**

Keeping in mind that tax dollars only go so far, IF funding was available, which of the items listed below do you feel would most improve the character and enjoyment of Parksville Downtown.

Fountains	8.9%
Trees, shrubs, flowers	50.6%
Benches and sitting areas	46.2%
Street entertainment, musicians, etc	9.7%
Decorative and unique sidewalk paving	7.4%
Upgrade appearance of buildings	46.7%
Decorative street lighting	8.4%
Public art	11.2%
Additional parking places	25.7%
Underground hydro wires	31.7%
Mini parks/squares	33.8%
Public washrooms	41.3%
Canopies/awnings for weather protection	7.6%
Wider sidewalks	7.4%
RV parking	3.2%
Bus shelters	12.0%
More and safer pedestrian crossings	27.4%
Improvements to transit	17.4%
More stores	24.0%
Other	14.5%

Question #25

Do you view the Island Highway (19A) as a barrier in connecting the Community Park to the downtown?

Yes	16.6%
No	83.4%

Question #26

How often do you visit the Community Park?

Almost daily	11.7%
Once or twice a week	30.8%
Once or twice a month	33.2%
Couple times a year	19.9%
Rarely or never	4.4%

Question #27

What percentage of your shopping dollars do you estimate that you spend outside of Parksville?

None	2.1%
Less than 25%	35.3%
25 to 50%	36.2%
50 to 75%	25.2%
All	1.2%

Question #28

If you shop outside Parksville, what best describes how you view this?

You don't mind because it's an outing	39.5%
It's a necessary inconvenience	30.9%
It's extremely inconvenient	3.8%
I can't get what I want here	55.9%
You prefer this situation over living in a bigger city	44.9%
You would like this situation to change in a major way	9.8%
You would like this situation to change in a minor way	12.6%

Question #29

Given a choice, do you prefer to shop in:

Smaller stores	18.2%
Big box stores	8.3%
Medium sized stores	18.4%
Any combination of these	55.1%

RESIDENT SATISFACTION**Question #30**

How satisfied are you with the following services:

	VERY SATISFIED	SATISFIED	DISATISFIED	NO OPINION
Bylaw enforcement services	141	894	275	425
Snow removal	271	1114	265	140
Parks/green space maintenance	510	1182	83	29
Economic development	46	723	455	397
Fire services	423	1178	59	135
Land use, planning, zoning and building permits	34	466	856	347
Quality of drinking water	445	1098	261	31
Downtown revitalization	49	747	743	184
Landscaping of public places	331	1287	129	43
Parking/traffic management	98	1069	470	97
Road maintenance and repair	86	1184	452	46
Availability of parks	340	1193	222	28
Police services	358	1214	136	97
Walking/bike trails	172	990	435	182

Question #31

Please rate the overall value of services you receive from the City of Parkville:

Excellent	4.6%
Very good	28.5%
Good	49.7%
Fair	14.6%
Poor	2.5%

Question #32

Would you be prepared to support a tax increase for the following:

More recreation facilities	25.4%
Improved public transit	20.9%
More sidewalks	25.1%
Downtown enhancement	29.5%
Increased policy	21.6%
Affordable accommodation	31.4%
Special needs housing	22.5%
Other	25.6%

Question #33

What are the three most important issues you would like Council address in the future.

Maintenance of streets and roads	24.0%
Recreation facility/youth facilities	16.7%
Local economy/job creation	19.9%
Tourist development	11.1%
Traffic control	6.9%
Water conservation and quality	30.3%
Affordable accommodation	17.1%
Crime safety/policing	19.1%
Quality and quantity of services	6.6%
Protection of resources (water, ocean)	33.0%
Continued revitalization of downtown	19.4%
City planning/zoning/infrastructure	14.6%
Waterfront development	16.8%
Protection of natural areas	34.6%
Public transit	9.1%
Nothing/don't know	1.0%
Other	6.6%

Question #34

How would you rate the overall quality of life that you experience in the City of Parkville?

Excellent	16.0%
Very good	51.0%
Good	28.1%
Fair	4.5%
Poor	0.4%

COMMUNICATIONS

Question #35

Have you contacted or provided input to the City within the past year through any of these means?

Email	19.5%
Public hearings/open houses	29.8%
Council meeting	14.8%
Letter	9.6%
Committees	4.3%
Telephone	35.7%
In person	47.2%
Other	4.3%

Question #36

Thinking about the last time you contacted the City, please rate your level of satisfaction:

	VERY GOOD	GOOD	FAIR	NOT VERY GOOD	POOR
How satisfied were you with the speed and timeliness of the service?	284	472	192	132	81
How satisfied were you with the overall quality of service you received?	276	450	196	118	103

	VERY GOOD	GOOD	FAIR	NOT VERY GOOD	POOR
2010 - speed and timeliness of the service	25%	41%	17%	11%	7%
2010 - overall quality of service	24%	39%	17%	10%	9%

Question #37

Do you have comments or suggestions about what the City of Parkville could do to improve its services to residents? All comments have been provided as part of the survey detail.

Question #38

Approximately how many times have you been to the City's website in the last year?

None	18%
Up to 20 times	75%
20 to 50	3%
50 plus	4%

Question #39

Is there anything else you would like to see on the City's website? All comments have been provided as part of the survey detail.

Question #40

How likely (or not) would you be to use the following ways to obtain information about the City?

	NOT AT ALL	SOMEWHAT LIKELY	VERY LIKELY
Telephone the City directly	186	585	628
Subscribe to an e-newsletter	610	282	198
Email a request to the City	407	447	290
Read local newspapers	61	347	1199
TV, web news	325	440	407
Published advertisements/notices	144	561	568
Attend a Council meeting	553	494	139
Visit City Hall	273	657	331
Visit the City's website	294	468	490

Question #41

Thinking about your community information needs, what information would you like the City to provide you with?

Taxes/how money is spent	60.7%
City's plans/priorities for Parksville	80.8%
Development information	62.9%
Current projects/initiatives	55.0%
Information on programs/services	44.4%
Infrastructure improvements/projects	50.2%
Environmental issues	45.6%
Other	7.0%

Question #42

What would be the best method for the City to communicate this information to you?

Local newspapers	73.2%
Flyers	12.4%
Local radio station	14.3%
City News page	21.2%
Newsletter	25.7%
Email	15.4%
City's website	29.1%
Web coverage of Council meetings	10.6%
Mail	17.1%
Other	2.6%

Question #43

What are your preferred methods of community consultation?

Mail	47.6%
Online	26.9%
Open houses	28.6%
Council committees	4.7%
Workshops	6.9%
Public hearings	34.2%
Town hall meetings	29.9%
Other	1.3%

CONCLUSION

Question #44

Please share any final comments or suggestions you may have.

All concluding comments/suggestions have been provided as part of the survey detail.

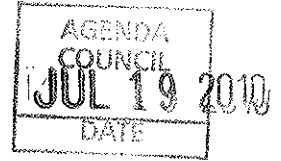
For more information, please contact:

Debbie Tardiff, Communications Officer

250 954-3073

dtardiff@parksville.ca

I:\Users\Debbie\Publications and Reports\Surveys\Survey2010\Parksville Resident Survey 2010 Results.doc



CITY OF PARKSVILLE

BYLAW NO. 1444.2

A Bylaw to Amend Municipal Ticketing Bylaw No. 1444

WHEREAS it is necessary to amend the Municipal Ticket Information Bylaw, 2008, No. 1444;

NOW THEREFORE the Council of the City of Parksville in open meeting assembled enacts as follows:

1. THAT "Municipal Ticket Information Bylaw, 2008, No. 1444" be amended by:
 - a) Replacing Appendix 3 with a new Appendix 3 attached to this bylaw
2. This bylaw may be cited for all purposes as "Municipal Ticket Information Amendment Bylaw, 2010, No. 1444.2".

READ A FIRST TIME this day of

READ A SECOND TIME this day of

READ A THIRD TIME this day of

ADOPTED this day of

Mayor

Corporate Officer

APPENDIX 3

Dog Licence and Pound Bylaw, 1997, No. 1284

<u>Column 1</u> <u>Offence</u>	<u>Column 2</u> <u>Section</u>	<u>Column 3</u> <u>Fine</u>
Unlicensed Dog	10	\$50.00
Licence Tag Not On Dog	14	\$50.00
Obstruction of Animal Control Officer	18	\$200.00
More Than Two Dogs	19	\$100.00
Dog Noise Disturbing Peace	20	\$100.00
Dog At Large	21	\$75.00
Unmuzzled Vicious Dog	21(a)	\$300.00
Vicious Dog Not Confined	21(b)	\$300.00
Fail to Confine Bitch in Heat	24	\$100.00
Failure to Remove Feces	22	\$100.00

CITY OF PARKSVILLE

BYLAW NO. 1428.2

A BYLAW TO AMEND OUTDOOR BURNING BYLAW, 2007, NO. 1428

WHEREAS it is necessary to amend the Outdoor Burning Bylaw, 2007, No. 1428;

NOW THEREFORE the Municipal Council of the City of Parksville in open meeting assembled enacts as follows:

1. This bylaw may be cited for all purposes as "Outdoor Burning Amendment Bylaw, 2010, No. 1428.2".
2. That Section 4. (a) and (b) of "Outdoor Burning Amendment Bylaw, 2008, No. 1428" " be amended as follows:
 - a) charcoal, wood, propane or natural gas fires contained within a barbecue, hibachi or fire pits having a surface area not greater than 0.5 square metres and covered by a grate, for the purpose of cooking food;
 - b) charcoal, wood, propane, or natural gas fires contained within an Outdoor Fireplace having a maximum diameter of 0.5 metres, a maximum width of 0.5 metres, a maximum depth of 0.5 metres and a maximum height, including chimney, of 1.8 metres;

READ A FIRST TIME this day

READ A SECOND TIME this day

READ A THIRD TIME this day

ADOPTED this day

Mayor

Corporate Officer