

Minutes of the Committee of the Whole meeting held in the Civic and Technology Centre, 100 E. Jensen Avenue, Parksville, BC, on Monday, November 16, 2009 at 6:05 p.m.

PRESENT: His Worship Acting Mayor C. R. Burger

Councillors: A. R. Greir
M. Lefebvre
C. J. Powell-Davidson

Staff: G. Jackson, A/Corporate Officer
L. Kitchen, Deputy Corporate Administrator
L. Butterworth, Director of Finance
D. Banks, Fire Chief
A. Metcalf, Manager of Operations
B. Russell, Manager of Current Planning

1. **MINUTES**

Lefebvre - Powell-Davidson

THAT the minutes of the Committee of the Whole meeting held November 2, 2009 be adopted.

CARRIED.

2. **PUBLIC PRESENTATIONS**

a) David Shaver from the Oceanside Hospice Society informed Council of new programs and services being offered at the Parksville 451 Aurora Street facility.

3. **CORRESPONDENCE** - Nil

4. **DISCUSSION RELATED TO DELEGATIONS OR CORRESPONDENCE** - Nil

5. **STAFF PRESENTATIONS**

Mayor Mayne noted that all recommendations adopted by the Committee at this meeting will be forwarded to Council for consideration at their December 7, 2009 meeting.

a) **Staff Sgt. Brian Hunter - RCMP Quarterly Report**

Staff Sgt. Brian Hunter gave the RCMP Quarterly Report for the period July, August and September 2009.

RECOMMENDATIONS:

b) **Deputy Corporate Administrator - Community Park Concession Policy No. 3.18**

Powell-Davidson - Lefebvre

THAT the report from the Deputy Corporate Administrator dated October 30, 2009 entitled "Community Park Concession Policy", be received;

AND THAT "Food Concessions in the Community Park Policy No. 3.18" be amended by approving the draft policy attached to the Deputy Corporate Administrator's report dated October 30, 2009, allowing for other food concessions in the Community Park, not specifically named in the policy.

CARRIED.

c) **Deputy Corporate Administrator - Filming Guidelines and Policy**

Lefebvre - Greir

THAT the draft "Filming Policy" attached to the Deputy Corporate Administrator's report dated November 2, 2009, be approved;

AND THAT the Vancouver Island North Film Commission, Greater Victoria Film Commission and BC Film Commission be advised of the City's Filming Policy.

CARRIED.

d) **Chief Administrative Officer - Parksville & District Chamber of Commerce 2010 Fee for Services Agreement**

Greir - Lefebvre

THAT the Mayor and Corporate Officer be authorized to sign the 2010 Fee for Services Agreement with the Parksville and District Chamber of Commerce for the annual amount of \$40,000.00.

CARRIED.

6. **ADJOURNMENT**

Lefebvre - Powell-Davidson

Rise and Report to Council at their December 7, 2009 meeting.

The meeting ended at 6:53 p.m.

A/Mayor