

Minutes of the Committee of the Whole meeting held in the Civic and Technology Centre, 100 E. Jensen Avenue, Parksville, BC, on Monday, October 5, 2009 at 6:13 p.m.

PRESENT: His Worship Mayor E. F. Mayne

Councillors: C. R Burger
A. R. Greir
M. Lefebvre
T. C. Patterson
S. E. Powell
C. J. Powell-Davidson

Staff: F. Manson, Chief Administrative Officer
G. Jackson, Director of Community Planning
D. Banks, Fire Chief
D. Tardiff, Communications Officer
A. Haywood, Recording Secretary

1. **MINUTES**

Lefebvre - Powell-Davidson

THAT the minutes of the Committee of the Whole meeting held September 21, 2009 be adopted.

CARRIED.

2. **PUBLIC PRESENTATIONS**

- a) Angela Quek from APYQ Architecture gave a review of the Hirst Avenue project specifically in regards to revisions related to walkways, laneways, height and density as well as sustainability.

3. **CORRESPONDENCE** - Nil

4. **DISCUSSION RELATED TO DELEGATIONS OR CORRESPONDENCE** - Nil

5. **STAFF PRESENTATIONS**

Mayor Mayne noted that all recommendations adopted by the Committee at this meeting will be forwarded to Council for consideration at their October 19, 2009 meeting.

RECOMMENDATIONS:

- a) **Director of Community Planning - Zoning Amendment Application [451, 461 and 465 Hirst Avenue West]**

Burger - Powell

THAT the report from the Director of Community Planning dated July 23, 2009 entitled "Follow-up Report – Zoning Amendment Application - 451, 461 and 465 Hirst Avenue West" be received;

AND THAT the zoning amendment application for Lot 1, Plan 17579 and Lot A, Plan 17962 and Lot 4, Plan 18691, District Lot 106, Nanoose District [451, 461 and 465 Hirst Avenue West], be denied.

CARRIED.

b) **Director of Community Planning - Consideration of a New Community Garden Site and Establishment of a Community Garden Program**

Patterson - Powell-Davidson

THAT the report from the Director of Community Planning dated September 29, 2009 for consideration of a new Community Garden site and how to establish a Community Garden program be received;

AND THAT the existing site at 205 McVickers be maintained to the extent possible after the road right of way has been taken;

And That Staff be directed to take the next steps of public consultation and technical due diligence to establish the suitability of Nicholls Park as a new permanent site;

AND FURTHER THAT Staff prepare a policy strategy on the model of the District of Saanich for the ongoing establishment of a Community Garden program, with the goal of facilitating multiple sites throughout the Community.

MOTION WITHDRAWN.

Burger - Powell

THAT Council support in principle the request to relocate the Community Garden to a portion of the Parksville Civic and Technology Park subject to the submission of a detailed development plan that outline specific requirements for the Community Garden and potential obligations and costs to the city;

AND THAT a technical review of the development plan be completed prior to Council's final acceptance of the relocation;

AND THAT Council direct staff to report back the findings of the technical review;

AND FURTHER THAT Staff prepare a policy strategy for the ongoing establishment of a Community Garden program, with the longer term goal of facilitating multiple sites throughout the Community.

CARRIED.

c) **Director of Community Planning - Update on Implementing an Accessibility Upgrade Incentive Program**

Lefebvre - Powell-Davidson

THAT the report from the Director of Community Planning dated September 24, 2009 entitled "Up-Date on Implementing an Accessibility Upgrade Incentive Program" be received;

AND THAT the Draft Accessibility Upgrade Rebate Policy No. 4.30 attached to the Director of Community Planning's report dated September 24, 2009, be approved.

CARRIED.

d) **Deputy Corporate Administrator - Review of Corporate Policy Manual Section 9 - Computer Security Related Policies**

Powell-Davidson - Lefebvre

THAT the report from the Deputy Corporate Administrator dated September 1, 2009 entitled "Review of Corporate Policies Applicable to Computer Security", be received;

AND THAT the amended policies presented as Amended Computer Internet Security Policy No. 9.10, Amended Computer System Security Policy No. 9.11 and Amended Computer System Backup Procedures Policy No. 9.12, attached to the Deputy Corporate Administrator's report dated September 1, 2009, be approved;

AND FURTHER THAT the Draft E-Mail Management Policy No. 9.14 attached to the Deputy Corporate Administrator's report dated September 1, 2009, be approved.

CARRIED.

6. **NEW BUSINESS** - Nil

7. **ADJOURNMENT**

Lefebvre - Powell-Davidson

Rise and Report to Council at their October 19, 2009 meeting.

The meeting ended at 7:33 p.m.

Mayor