

Minutes of the meeting of Council held in the Civic and Technology Centre, 100 E. Jensen Avenue, Parksville, BC, on Monday, August 17, 2009 at 6:41p.m.

PRESENT: His Worship Mayor E. F. Mayne

Councillors: C. R. Burger
A. Greir
M. Lefebvre
T. C. Patterson
S. E. Powell

Staff: F. Manson, Chief Administrative Officer
L. Kitchen, Deputy Corporate Administrator
L. Butterworth, Director of Finance
G. Jackson, Director of Community Planning
P. Lovegrove, Manager, Budgets & Special Projects

1. ADOPTION OF MINUTES

09-200 Patterson - Burger
THAT the minutes of the special meeting of Council held August 5, 2009 be adopted. CARRIED.

2. APPROVAL OF AGENDA

09-201 Burger - Lefebvre
THAT the August 17, 2009 Council meeting agenda be approved. CARRIED.

3. PRESENTATIONS - Nil

4. DELEGATIONS

a) Mark McGorman from McGorman MacLean Chartered Accountants gave a presentation of the 2008 Audited Financial Statements

5. UNFINISHED BUSINESS - Nil

6. CORRESPONDENCE

a) **Regional District of Nanaimo - Northern Community Sewer LSA Boundary Amendment Bylaw No. 889.52**

09-202 Lefebvre - Burger
THAT the Council of the City of Parksville consents to the adoption of "Northern Community Sewer LSA Boundary Amendment Bylaw No. 889.52", and the Regional District be notified accordingly. CARRIED.

7. DISCUSSION RELATED TO DELEGATIONS OR CORRESPONDENCE - Nil

8. REPORTS

a) **Committee of the Whole – August 5, 2009**

09-203 THAT the report of the Committee of the Whole meeting held August 5, 2009 be received and the following recommendations considered:

(1) **Director of Community Planning - Endorsement of Water Awareness Program**

Powell - Greir

THAT the report from the Director of Community Planning dated July 20, 2009 entitled "Endorsement of Water Awareness Program" be received; AND THAT the AquaStar Water Awareness Program be endorsed; AND FURTHER THAT staff be directed to proceed with the AquaStar Water Awareness Program implementation. CARRIED.

(2) **Director of Community Planning - Zoning Amendment Application - 451, 461 and 465 Hirst Avenue West**

Patterson - Greir

THAT the report from the Director of Community Planning dated July 23, 2009 entitled "Follow-up Report – Zoning Amendment Application - 451, 461 and 465 Hirst Avenue West" be tabled to the September 14, 2009 Committee of the Whole meeting. CARRIED.

(3) **Director of Community Planning - Development Permit Application – 1152 Franklin's Gull Road**

Powell - Lefebvre

THAT the report from the Director of Community Planning dated July 21, 2009 entitled "Development Permit Application – 1152 Franklin's Gull Road" be received; AND THAT a development permit be issued to 0851465 B.C. Ltd. Inc. No. BC0851465 to permit a two storey mixed industrial office building which includes a single residential apartment, office space and related site improvements on Lot 9, Block 564, Nanoose District, Plan VIP79328 [1152 Franklin's Gull Road]. CARRIED.

(4) **Director of Community Planning - Development Permit Application - 105 Island Highway East**

Greir - Lefebvre

THAT the report from the Director of Community Planning dated July 21, 2009 entitled "Development Permit Application - 105 Island Highway East" be received; AND THAT a development permit be issued to Pacific Beach Investments Ltd. Inc. No. 343239 to permit the demolition of the original campground residence and office and to move the sales office and display suite (from the Beach Club) onto the area that the old building occupied on Lot 1, District Lot 13, Nanoose District and Part of the bed of the Strait of Georgia, Nanaimo District, Plan VIP77092 [105 Island Highway East]. CARRIED.

(5) **Director of Community Planning - Revisions to the Sustainable Community Builder Checklist and New Accessible Community Builder Checklist**

Lefebvre - Powell

THAT the report from the Director of Community Planning dated June 25, 2009 entitled "Follow-up Report - Revisions to Sustainable Community Builder Checklist and New Accessible Community Builder Checklist" be received;

AND THAT the revised Sustainable Community Builder Checklist and a new Accessible Community Builder Checklist attached to the report from the Director of Community Planning dated June 25, 2009, be approved. CARRIED.

(6)(a) **Director of Finance - Water Rate Structure and Rate Review**

Powell - Lefebvre

THAT the report from the Director of Finance dated July 29, 2009 entitled "Water Rate Structure and Rate Review" be tabled to the August 17, 2009 Council Meeting. CARRIED.

(6)(b) Powell – Lefebvre

THAT the report presented to Council from the Manager, Budgets and Special Projects and the Director of Finance entitled "Water Rate Structure and Rate Review", be received;

AND THAT staff be directed to prepare the appropriate bylaws to implement, effective October 2009, the proposed 3 year tiered block rate model for water usage and proposed flat rate model for sanitary sewer usage as presented August 17, 2009. CARRIED.

(7) **Director of Community Planning - Transportation Plan - Jensen Avenue Connector**

Lefebvre - Greir

THAT the report from the Director of Community Planning dated July 13, 2009 entitled "Consideration of Change of Scope for Transportation Plan and Timing of the Jensen Avenue Connector Completion" be received;

AND THAT staff be authorized to award an additional scope of work to Boulevard Transportation Group in accordance with the Draft Terms of Reference attached to the report from the Director of Community Planning dated July 13, 2009 in the amount of \$21,400.00 (plus tax) to consider a one-way option for Highway 19A;

AND FURTHER THAT staff be directed to withhold the tender process for the Jensen Avenue Connector construction until after the additional work by Boulevard Transportation Group is completed. CARRIED.

Mayor Ed Mayne declared a conflict of interest and left the meeting at 7:26 p.m. and Deputy Mayor Teresa Patterson assumed the chair.

b) **Director of Finance - Appointment of Municipal Auditor**

Lefebvre - Greir

09-204 THAT the report from the Director of Finance dated August 10, 2009 entitled "Appointment of Municipal Auditor" and the correspondence from McGorman MacLean, Chartered Accountants, dated March 6, 2009, be received;

AND THAT McGorman MacLean, Chartered Accountants be appointed as the City's auditors for a period of one year commencing July 1, 2009;
AND THAT a Selective Call process be undertaken in 2010 to solicit bids for audit services for 2010-2012 prior to the appointment of the auditor for 2010.
CARRIED.

Mayor Mayne returned to the meeting at 7:31 p.m. and assumed the Chair.

c) **Director of Finance gave the Quarterly Budget Report (verbal)**

Burger – Greir
THAT the verbal Quarterly Budget Report for the 6 months ended June 30, 2009 given by the Director of Finance, be received. CARRIED.

9. **BYLAWS** - Nil

10. **NEW BUSINESS**

a) **Parksville Downtown Business Association Sculpture Project**

09-205 THAT the correspondence from the Parksville Downtown Business Association dated July 31, 2009 requesting support for a proposed sculpture project and suitable location in the downtown core, be received;
AND THAT Council gives its support for the proposed public art project;
AND FURTHER THAT the request to find a suitable location for placement of the proposed sculpture be referred to staff for a report back to Council. CARRIED.

b) **Arrowsmith Potter's Guild – Cultural History Plaque for the Train Station**

09-206 THAT the correspondence from the Arrowsmith Potter's Guild, date stamped August 7, 2009, requesting consideration for placement of a cultural history plaque on the Parksville train station by November 10, 2010 to commemorate the station's 100th anniversary, be received;
AND THAT the request be referred to staff for a report back to Council providing the cost to prepare and install an historical plaque on the train station.
CARRIED.

11. **NOTICE OF MOTION** - Nil

12. **SPECIAL BUSINESS** - Nil

13. **ADJOURNMENT**

It was moved by Councillor Burger and seconded by Councillor Grier that the meeting adjourn.
CARRIED.

The meeting adjourned at 8:04 p.m.

Certified Correct.

Mayor

Corporate Officer