

Minutes of the Special Committee of the Whole meeting held in the Civic and Technology Centre, 100 E. Jensen Avenue, Parksville, BC, on Wednesday, August 5, 2009 at 6:00 p.m.

PRESENT: His Worship Mayor E. F. Mayne

Councillors: C. R Burger  
A. R. Greir  
M. Lefebvre  
T. C. Patterson  
S. E. Powell  
C. J. Powell-Davidson

Staff: F. Manson, Chief Administrative Officer  
G. Jackson, Director of Community Planning  
L. Butterworth, Director of Finance  
A. Metcalf, Manager of Operations  
M. Squire, Manager of Engineering  
B. Russell, Manager of Current Planning  
P. Lovegrove, Manager of Budgets & Special Projects  
A. Haywood, Recording Secretary

1. **MINUTES**

Lefebvre - Burger

**THAT** the minutes of the Special Committee of the Whole meeting held July 6, 2009 be adopted.

CARRIED.

The Mayor advised that correspondence was received dated August 4, 2009 from Angela Quek requesting that the report from the Director of Community Planning regarding 451, 461 and 465 Hirst Avenue West be tabled until the September 14, 2009 Committee of the Whole Meeting.

Lefebvre - Powell-Davidson

**THAT** the correspondence from Angela Quek dated August 4, 2009 requesting that the report from the Director of Community Planning regarding 451, 461 and 465 Hirst Avenue West be tabled until the September 14, 2009 Committee of the Whole Meeting, be received.

CARRIED.

2. **PUBLIC PRESENTATIONS** - Nil

3. **CORRESPONDENCE** - Nil

4. **DISCUSSION RELATED TO DELEGATIONS OR CORRESPONDENCE** - Nil

5. **STAFF PRESENTATIONS**

Mayor Mayne noted that all recommendations adopted by the Committee at this meeting will be forwarded to Council for consideration at their August 17, 2009 meeting.

**RECOMMENDATIONS:**

a) **Director of Community Planning - Water Awareness Program**

The Director of Community Planning gave a PowerPoint presentation on Parksville's Water Awareness Program.

b) **Director of Community Planning - Endorsement of Water Awareness Program**

Lefebvre - Powell

**THAT** the report from the Director of Community Planning dated July 20, 2009 entitled "Endorsement of Water Awareness Program" be received;

**AND THAT** the AquaStar Water Awareness Program be endorsed;

**AND FURTHER THAT** staff be directed to proceed with the AquaStar Water Awareness Program implementation.

CARRIED.

c) **Director of Community Planning - Zoning Amendment Application - 451, 461 and 465 Hirst Avenue West**

Greir - Lefebvre

**THAT** the report from the Director of Community Planning dated July 23, 2009 entitled "Follow-up Report – Zoning Amendment Application - 451, 461 and 465 Hirst Avenue West" be tabled to the September 14, 2009 Committee of the Whole meeting.

CARRIED.

d) **Director of Community Planning - Development Permit Application – 1152 Franklin's Gull Road**

Burger - Powell-Davidson

**THAT** the report from the Director of Community Planning dated July 21, 2009 entitled "Development Permit Application – 1152 Franklin's Gull Road" be received;

**AND THAT** a development permit be issued to 0851465 B.C. Ltd. Inc. No. BC0851465 to permit a two storey mixed industrial office building which includes a single residential apartment, office space and related site improvements on Lot 9, Block 564, Nanoose District, Plan VIP79328 [1152 Franklin's Gull Road].

CARRIED.

e) **Director of Community Planning - Development Permit Application - 105 Island Highway East**

Greir - Powell-Davidson

**THAT** the report from the Director of Community Planning dated July 21, 2009 entitled "Development Permit Application - 105 Island Highway East" be received;

**AND THAT** a development permit be issued to Pacific Beach Investments Ltd. Inc. No. 343239 to permit the demolition of the original campground residence and office and to move the sales office and display suite (from the Beach Club) onto the area that the old building occupied on Lot 1, District Lot 13, Nanoose District and Part of the bed of the Strait of Georgia, Nanaimo District, Plan VIP77092 [105 Island Highway East].

CARRIED.

f) **Director of Community Planning - Revisions to the Sustainable Community Builder Checklist and New Accessible Community Builder Checklist**

Lefebvre - Patterson

**THAT** the report from the Director of Community Planning dated June 25, 2009 entitled "Follow-up Report - Revisions to Sustainable Community Builder Checklist and New Accessible Community Builder Checklist" be received;

**AND THAT** the revised Sustainable Community Builder Checklist and a new Accessible Community Builder Checklist attached to the report from the Director of Community Planning dated June 25, 2009, be approved.

CARRIED.

g) **Director of Finance - Water Rate Structure and Rate Review**

**Main Motion**

Greir - Powell-Davidson

**THAT** the report from the Director of Finance dated July 29, 2009 entitled "Water Rate Structure and Rate Review" be received;

**AND THAT** staff be directed to prepare the necessary bylaws and policies in order to implement a new block tier water rate structure as outlined in Appendix C attached to the Director of Finance's July 29, 2009 report, including the elimination of the 10% early payment discount, effective for the October 2009 to March 2010 billing period;

**AND FURTHER THAT** staff be directed to prepare the necessary bylaws and policies in order to implement the new Sanitary Sewer rates as outlined in Appendix D attached to the Director of Finance's July 29, 2009 report, including the elimination of the 10% early payment discount, effective for the October 2009 to March 2010 billing period.

**Amended Motion**

Greir - Patterson

**THAT** staff be directed to prepare the necessary bylaws and policies in order to implement Option 1 as outlined in Appendix A attached to the Director of Finance's July 29, 2009 report, effective for the October 2010 to March 2011 billing period.

NO VOTE.

**Amended Motion**

Patterson - Greir

**THAT** the report from the Director of Finance dated July 29, 2009 entitled "Water Rate Structure and Rate Review" be tabled to the August 17, 2009 Council Meeting.

CARRIED.

h) **Director of Community Planning - Transportation Plan - Jensen Avenue Connector**

Greir - Patterson

**THAT** the report from the Director of Community Planning dated July 13, 2009 entitled "Consideration of Change of Scope for Transportation Plan and Timing of the Jensen Avenue Connector Completion" be received;

**AND THAT** staff be authorized to award an additional scope of work to Boulevard Transportation Group in accordance with the Draft Terms of Reference attached to the report from the Director of Community Planning dated July 13, 2009 in the amount of \$21,400.00 (plus tax) to consider a one-way option for Highway 19A;

**AND FURTHER THAT** staff be directed to withhold the tender process for the Jensen Avenue Connector construction until after the additional work by Boulevard Transportation Group is completed.

CARRIED.

6. **NEW BUSINESS** - Nil

7. **ADJOURNMENT**

Patterson - Greir

Rise and Report to Council at their August 17, 2009 meeting.

The meeting ended at 8:00 p.m.

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Mayor