

Minutes of the special meeting of Council held in the Civic and Technology Centre, 100 E. Jensen Avenue, Parksville, BC, on Wednesday, August 5, 2009 at 8:10 p.m.

**PRESENT:** His Worship Mayor E. F. Mayne

Councillors: C. R. Burger  
A. Greir  
M. Lefebvre  
T. C. Patterson  
S. E. Powell  
C. J. Powell-Davidson

Staff: F. Manson, Chief Administrative Officer  
L. Butterworth, Director of Finance  
G. Jackson, Director of Community Planning  
A. Metcalf, Manager of Operations  
M. Squire, Manager of Engineering  
A. Haywood, Recording Secretary

**1. ADOPTION OF MINUTES**

Patterson - Lefebvre  
09-190 THAT the minutes of the special meeting of Council held July 15, 2009 be adopted. CARRIED.

**2. APPROVAL OF AGENDA**

Lefebvre - Powell-Davidson  
09-191 THAT the August 5, 2009 Special Council meeting agenda be approved. CARRIED.

**3. PRESENTATIONS - Nil**

**4. DELEGATIONS - Nil**

**5. UNFINISHED BUSINESS - Nil**

**6. CORRESPONDENCE**

a) **Regional District of Nanaimo - Northern Community Sewer LS Apportionment Amendment Bylaw No. 889.50**

Lefebvre - Burger  
09-192 THAT the Council of the City of Parksville consents to the adoption of "Northern Community Sewer LS Apportionment Amendment Bylaw No. 889.50", and the Regional District be notified accordingly. CARRIED.

**7. DISCUSSION RELATED TO DELEGATIONS OR CORRESPONDENCE - Nil**

8. REPORTS

a) Manager of Operations - Funding for the Deconstruction of the Buildings at 114 Jensen Avenue West

09-193 Greir - Lefebvre  
THAT the report from the Manager of Operations dated July 9, 2009 entitled "Funding for the Deconstruction of the Buildings at 114 Jensen Avenue West" be received;  
AND THAT staff are authorized to proceed with the deconstruction of the buildings located at 114 Jensen Avenue West;  
AND FURTHER THAT staff be directed to prepare the appropriate land sale reserve expenditure bylaw. CARRIED.

b) Director of Community Planning - Unsightly Lots

09-194 Lefebvre - Greir  
THAT the reports from the Director of Community Planning dated July 21, 2009 be received;  
AND THAT the following recommendations be approved:

(1) Director of Community Planning - Unsightly Lot - 33 Ponderosa Drive

THAT the report from the Director of Community Planning dated July 21, 2009 entitled "Unsightly Lot – 33 Ponderosa Drive" be received.

(2) Director of Community Planning - Unsightly Lot - 28 Ponderosa Drive

THAT the report from the Director of Community Planning dated July 21, 2009 entitled "Unsightly Lot – 28 Ponderosa Drive" be received.

(3) Director of Community Planning - Unsightly Lot - 424 Rosewood Close

THAT the report from the Director of Community Planning dated July 21, 2009 entitled "Unsightly Lot – 424 Rosewood Close" be received.

(4) Director of Community Planning - Unsightly Lot - 813 Island Highway West

THAT the report from the Director of Community Planning dated July 21, 2009 entitled "Unsightly Lot – 813 Island Highway West" be received;  
AND THAT if Council is not satisfied with the explanation, or if there is no explanation from the property owner of Lot "C", District Lot 74, Nanoose District, Plan VIP60116 [813 Island Highway West], Council may direct staff to proceed with direct enforcement by giving the owner and/or occupier written notice of ten (10) days from the date of this Council meeting to clean up the property themselves;

AND THAT the notice advises of specific clean up requirements, indicate the specific area requested to be cleaned up and the consequences if the requested work is not completed;

AND FURTHER THAT at the expiration of the ten (10) days following delivery of the notice, if clean up has not been completed, either City staff or a private contractor shall undertake the specified clean up and expenses incurred shall be listed with an invoice directed to the registered owner. If such expenses are not paid by the end of the current year, the cost will be added to the property taxes pursuant to Sections 64 and 258 of the Community Charter.

(5) **Director of Community Planning - Unsightly Lots - 41 Lots**

THAT the report from the Director of Community Planning dated July 20, 2009 entitled "Unsightly Lots – 2, 5, 6, 7, 8 Joshua Tree Place, 604, 600, 596, 592, 588, 584, 580, 572, 568, 564, 560, 556, 552, 599, 579 Sandlewood Drive, 383, 387, 391, 395, 399 Kingsley Street, 359, 348, 352, 356, 367, 363 Hackberry Place, 21, 24, 30, 37 Ponderosa Drive, and 400, 408, 412, 416, 420, 421 Rosewood Close" be received;

AND THAT if Council is not satisfied with the explanation, or if there is no explanation from the property owner of 604, 600, 596, 592, 588, 584, 580, 572, 568, 564, 560, 556, 552, 599, 579 Sandlewood Drive, 383, 387, 391, 395, 399 Kingsley Street, 359, 348, 352, 356, 367, 363 Hackberry Place, 21, 24, 30, 37 Ponderosa Drive, and 400, 408, 412, 416, 420, 421 Rosewood Close, Council may direct staff to proceed with direct enforcement by giving the owner and/or occupier written notice of ten (10) days from the date of this Council meeting to clean up the properties themselves;

AND THAT the notice advises of specific clean up requirements, indicate the specific area requested to be cleaned up and the consequences if the requested work is not completed;

AND FURTHER THAT at the expiration of the ten (10) days following delivery of the notice, if clean up has not been completed, either City staff or a private contractor shall undertake the specified clean up and expenses incurred shall be listed with an invoice directed to the registered owner. If such expenses are not paid by the end of the current year, the cost will be added to the property taxes pursuant to Sections 64 and 258 of the Community Charter.

CARRIED.

c) **Manager of Operations - 2008 Annual Water Report**

Powell - Burger  
09-195 THAT the report from the Manager of Operations dated July 20, 2009 entitled "2008 Annual Water Report" be received by Council for information and published on the City's website. CARRIED.

d) **Executive Assistant - Vancouver Island Young Music Festival Special Event Application**

Powell - Burger  
09-196 THAT the report from the Executive Assistant dated July 23, 2009 entitled "Vancouver Island Young Music Festival Special Event Application" be received;

AND THAT Rough Diamonds Creative Arts Society be granted permission to hold the "Vancouver Island Young Music Festival" special event at the Picnic Shelter located in the Parksville Community Park on Sunday, August 30, 2009 from 12:00 p.m. until 11:00 p.m.;

AND THAT the approval be granted on condition that the organizers adhere to the signed Terms and Conditions form signed July 16, 2009 attached to the report from the Executive Assistant dated July 23, 2009 entitled "Vancouver Island Young Music Festival Special Event Application". CARRIED.

**9. BYLAWS**

a) **"Development Cost Charges Waiver Bylaw for Eligible Developments, 2009, No. 1448"**

09-197 Greir - Lefebvre  
THAT "Development Cost Charges Waiver Bylaw for Eligible Developments, 2009, No. 1448" be adopted. CARRIED.

b) **"Five Year Financial Plan Amendment Bylaw, 2009 - 2013, No. 1451.2"**

09-198 Lefebvre - Powell  
THAT "Five Year Financial Plan Amendment Bylaw, 2009 - 2013, No. 1451.2" be adopted. CARRIED.

**10. NEW BUSINESS - Nil**

**11. NOTICE OF MOTION - Nil**

**12. SPECIAL BUSINESS - Nil**

09-199 Patterson - Lefebvre  
That Pursuant to Sections 90 (1) (e) and (g) of the *Community Charter* Council proceed to a closed meeting to consider items relating to legal and land matters. CARRIED.

Time 8:47 p.m.

Council reconvened at 8:56 p.m.

**13. ADJOURNMENT**

It was moved by Councillor Burger and seconded by Councillor Lefebvre that the meeting adjourn. CARRIED.

The meeting adjourned at 8:56 p.m.

Certified Correct.

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Mayor

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Corporate Officer