

Minutes of the Committee of the Whole meeting held in the Civic and Technology Centre, 100 E. Jensen Avenue, Parksville, BC, on Monday, June 22, 2009 at 6:00 p.m.

PRESENT: His Worship Mayor E. F. Mayne

Councillors: C. R Burger
A. R. Greir
M. Lefebvre
T. C. Patterson
C. J. Powell-Davidson

Staff: F. Manson, Chief Administrative Officer
G. Jackson, Director of Community Planning
L. Butterworth, Director of Finance
M. Squire, Manager of Engineering
B. Russell, Manager of Current Planning
N. Gray, Planner
A. Haywood, Recording Secretary

1. **MINUTES**

Lefebvre - Powell-Davidson

THAT the minutes of the Committee of the Whole meeting held May 11, 2009 be adopted. CARRIED.

2. **PUBLIC PRESENTATIONS**

a) Jane Kelly spoke to Council regarding School District 69's bussing system.

3. **CORRESPONDENCE** - Nil

4. **DISCUSSION RELATED TO DELEGATIONS OR CORRESPONDENCE** - Nil

5. **STAFF PRESENTATIONS**

Mayor Mayne noted that all recommendations adopted by the Committee at this meeting will be forwarded to Council for consideration at their July 6, 2009 meeting.

RECOMMENDATIONS:

a) **Director of Finance - Amendment to 2009 Requirements for Revenue Policy Disclosure**

Greir - Lefebvre

THAT the report from the Director of Finance dated June 15, 2009 regarding an Amendment to the 2009 Requirements for Revenue Policy Disclosure be received; **AND THAT** the set of Objective and Policies relating to the City of Parksville's source of revenues, taxation classes and permissive tax exemptions as detailed in Appendix I attached to the above report from the Director of Finance be approved;

AND FURTHER THAT staff be directed to bring forward for Council's approval an amendment to the "Five Year Financial Plan Bylaw, 2009 – 2013, No. 1451" to add Appendix I as a schedule to the bylaw.

CARRIED.

b) **Manager of Engineering - Information Report on the State of Municipal Infrastructure**

Patterson - Burger

THAT the report from the Manager of Engineering entitled "State of Municipal Infrastructure - Annual Review" be received by Council for information and published on the City's Web Page.

CARRIED.

c) **Communications Officer - Logo Identity and Branding for the City of Parksville**

Burger - Powell-Davidson

THAT the report from the Communications Officer dated June 16, 2009, regarding logo identity and branding for the City of Parksville be received;

AND THAT Council direct staff to discontinue using the current "P" logo and approve the use of the new City of Parksville logo proposed in the report from the Communications Officer dated June 16, 2009;

AND FURTHER THAT staff be directed to develop a graphics standards manual and implement graphics standards in the use of the new logo.

CARRIED.

d) **Director of Community Planning - Community Tourism Program Funds - Vehicular Way-Finding Signs**

Patterson - Powell-Davidson

THAT the report from the Director of Community Planning dated June 11, 2009 regarding Community Tourism Program Funds – Vehicular Wayfinding Signage be received for information;

AND THAT Council direct Staff to proceed with the implementation of a combination signage system where 'Type 1' signage will be used at community entry points and 'Type 2' signage will be used to identify the downtown core using existing Union of British Columbia Municipalities Community Tourism Program funds.

CARRIED.

e) **Director of Community Planning - Consideration of Permitting Business Names on Downtown Banners**

Lefebvre - Patterson

THAT the report from the Director of Community Planning dated June 15, 2009 regarding the consideration of permitting business names on downtown banners be received;

AND THAT Council approve the Downtown Business Association's request to enter into a corporate sponsorship with downtown business owners who wish to provide banners and have their name appear on the banners.

CARRIED.

f) **Director of Community Planning - Implementation of an Accessibility Upgrade Incentive Program**

Lefebvre - Powell-Davidson

THAT the report from the Director of Community Planning dated June 11, 2009 regarding the implementation of an accessibility upgrade incentive program be received;

AND THAT the proposed accessibility upgrade incentive program be referred to Parksville's Measuring Up Committee for comment;

AND FURTHER THAT upon receipt of comment that a subsequent Staff report be prepared further advising Council on the implementation of accessibility upgrade incentive program.

CARRIED.

g) **Director of Community Planning - Implementation of Updated Home Based Business Regulations**

Burger - Powell-Davidson

THAT the report from the Director of Community Planning dated June 11, 2009 regarding the implementation of updating the home occupations regulations be received;

AND THAT staff prepare an amendment bylaw to amend Zoning and Development Bylaw, 1994, No. 2000 in order to update the home occupations regulations.

CARRIED.

h) **Director of Community Planning - Development Permit [1480 Industrial Way]**

Patterson - Greir

THAT the report from the Director of Community Planning dated June 9, 2009 for the issuance of a Development Permit at 1480 Industrial Way be received;

AND THAT a Development Permit be issued to B.G.R. HOLDINGS INC., (INCORPORATION NO. 329774) to permit 16 additional mini storage buildings and implementation of the overall site plan on Lot 2, Block 564, Nanoose District, Plan 42530 (1480 Industrial Way);

AND FURTHER THAT a landscaping bond in the amount of \$2,740.00 be received prior to the issuance of the permit.

CARRIED.

6. **NEW BUSINESS** - Nil

7. **ADJOURNMENT**

Greir - Lefebvre

Rise and Report to Council at their July 6, 2009 meeting.

The meeting ended at 7:57 p.m.

Mayor