

Minutes of the regular meeting of Council held in the Civic and Technology Centre, 100 E. Jensen Avenue, Parksville, BC, on Monday, June 1, 2009 at 6:00 p.m.

PRESENT: His Worship Mayor E. F. Mayne

Councillors: C. R. Burger
A. R. Greir
M. Lefebvre
T. C. Patterson
S. E. Powell
C. J. Powell-Davidson

Staff: L. Butterworth, Acting Chief Administrative Officer
L. Kitchen, Deputy Corporate Administrator
M. Squire, Manager of Engineering
B. Russell, Manager of Current Planning

1. ADOPTION OF MINUTES

Lefebvre - Powell
09-131 THAT the minutes of the regular meeting of Council held May 20, 2009 be adopted. CARRIED.

2. APPROVAL OF AGENDA

Powell-Davidson - Lefebvre
09-132 THAT the June 4, 2009 Council meeting agenda be approved. CARRIED.

3. PRESENTATIONS

The Mayor presented a plaque to the Oceanside Generals hockey team congratulating them on their successful 2009 hockey season.

4. DELEGATIONS - Nil

5. UNFINISHED BUSINESS - Nil

6. CORRESPONDENCE - Nil

7. DISCUSSION RELATED TO DELEGATIONS OR CORRESPONDENCE - Nil

8. REPORTS

a) **Manager of Engineering - Springwood Reservoir No. 4 Upgrade**

09-133 Greir - Burger
THAT Council award the tender for the "Springwood Reservoir No. 4 Upgrade", in the amount of \$437,577.53 (including GST), to Knappett Industries (2006) Ltd. CARRIED.

b) **Manager of Engineering - Engineering Services for Ring Road and Corfield Street Upgrades**

09-134 Lefebvre - Burger
THAT Council direct Staff to engage Koers and Associates Engineering Ltd. for the design services for "Jensen Avenue (Ring Road) Completion and Corfield Street Upgrade", in the amount of \$191,870.00 (excluding GST);
AND THAT the 2009 Financial Plan be amended to reflect the engineering fees for "Jensen Avenue (Ring Road) Completion and Corfield Street Upgrade" capital project, appropriating the funds from prior years surpluses. CARRIED.

c) **Deputy Corporate Administrator - Review of Corporate Policy Manual Applicable to the Department of Community Planning**

09-135 Greir - Burger
THAT the report from the Deputy Corporate Administrator dated May 25, 2009 entitled "Review of Corporate Policy Manual Applicable to the Department of Community Planning", be received;
AND THAT staff be instructed to repeal the following Corporate Policies:

- a) 3.27 Banner Themes
- b) 3.9 Community Park Banner
- c) 4.3 Planning Documentation Pick Up
- d) 4.4 Acknowledging Correspondence
- e) 4.5 Liquor Licencing Procedures
- f) 4.7 Park Land Dedication
- g) 4.8 Pioneer Crescent Access/Egress
- h) 4.9 Public Hearing Document Book
- i) 4.11 Engineering & Planning Comments Made to Development Applicants
- j) 4.14 Guidelines for Developers
- k) 4.15 Development Inquiry Responses
- l) 4.16 Temporary Propane Satellite Tanks
- m) 4.18 Non-Permitted Secondary Suites
- n) 4.20 Building Schemes & Design Controls
- o) 5.6 Engineering & Planning Comments Made to Development Applicants
- p) 5.8 Temporary Propane Satellite Tanks
- q) 8.5 Hedges or Shrub Height
- r) 8.14 Building Permits and Building Schemes.

CARRIED.

d) **Executive Assistant - Special Event Application - Cinema Under the Stars**

Lefebvre - Powell
09-136 THAT Alliance West Sports & Entertainment be granted permission to hold the "Cinema Under the Stars" special event on the sports field located in the Parksville Community Park on Thursday, July 16 and Saturday, August 1, 2009; AND THAT the approval be granted on condition that the organizers adhere to the signed Terms and Conditions form signed May 19, 2009 attached to the report from the Executive Assistant dated May 20, 2009 entitled "Special Event Application - Cinema Under the Stars". CARRIED.

9. **BYLAWS**

a) **"Zoning and Development Amendment Bylaw, 2009, No. 2000.73"**

Lefebvre - Powell-Davidson
09-137 THAT "Zoning and Development Amendment Bylaw, 2009, No. 2000.73" be read a first time. CARRIED.

Patterson - Burger
09-138 THAT "Zoning and Development Amendment Bylaw, 2009, No. 2000.73" be read a second time;
AND THAT "Zoning and Development Amendment Bylaw, 2009, No. 2000.73" advanced to a public hearing. CARRIED.

10. **NEW BUSINESS**

a) **Coat of Arms for the City of Parksville**

Burger - Powell
09-139 THAT Staff bring forward a report for Council's consideration on having a Coat of Arms for the City of Parksville officially recognized and registered. CARRIED.

b) **Mayor Mayne - Request for Expression of Interest Approval**

Greir - Lefebvre
09-140 THAT the request for Expression of Interest for a Primary Health and Urgent Care Health Care Facility/Services Serving School District No. 69 (Oceanside) dated June 2009 from Vancouver Island Health Authority be approved. CARRIED UNANIMOUSLY.

c) **Appointment of Council Liaison - Mount Arrowsmith Biosphere Reserve**

Greir - Powell-Davidson
09-141 THAT Councillor C. R. Burger be appointed as Council liaison to the Mount Arrowsmith Biosphere Reserve to December 7, 2009. CARRIED.

d) **Appointment of Council Liaison - Parksville Advisory Planning Commission**

09-142 Lefebvre - Burger
THAT Councillor A. R. Greir be appointed as Council liaison to the Parksville Advisory Planning Commission to December 7, 2009. CARRIED.

11. NOTICE OF MOTION

a) **Councillor Lefebvre - Accessibility**

Councillor Lefebvre gave notice that he will be bringing forward a motion at the June 15, 2009 Council meeting regarding the consideration and implementation of a rebate program similar to last year's toilet rebate program for providing Parksville residents with a one time grant not to exceed \$1,000.00 for carrying out an accessibility project (either retro fit or new construction) using the City's accessibility check list or the City's accessibility booklet as criteria for such work over the next 12 month period.

b) **Councillor Patterson - Scotch Broom**

Councillor Patterson gave notice that she will be bringing forward a motion at the June 15, 2009 Council meeting that the City request that property owners be responsible for the removal of Scotch Broom while in bloom on their properties.

12. SPECIAL BUSINESS - Nil

13. ADJOURNMENT

It was moved by Councillor Lefebvre and seconded by Councillor Powell-Davidson that the meeting adjourn. CARRIED.

The meeting adjourned at 6:48 p.m.

Certified Correct.

Mayor

A / Corporate Administrator