

Minutes of the regular meeting of Council held in the Civic and Technology Centre, 100 E. Jensen Avenue, Parksville, BC, on Monday, April 20, 2009 at 6:00 p.m.

**PRESENT:** His Worship Mayor E. F. Mayne

Councillors: C. R. Burger  
A. R. Greir  
M. Lefebvre  
T. C. Patterson  
S. E. Powell  
C. J. Powell-Davidson

Staff: F. Manson, Chief Administrative Officer  
L. Kitchen, Deputy Corporate Administrator  
G. Jackson, Director of Community Planning  
L. Butterworth, Director of Finance  
D. Banks, Fire Chief

**1. ADOPTION OF MINUTES**

09-086 Powell-Davidson - Lefebvre  
THAT the minutes of the regular meeting of Council held April 6, 2009 be adopted. CARRIED.

**2. APPROVAL OF AGENDA**

09-087 Patterson - Powell-Davidson  
THAT the April 20, 2009 Council meeting agenda be approved. CARRIED.

**3. PRESENTATIONS - Nil**

**4. DELEGATIONS**

a) Dr. Kathryn Gemmell, representing Our Farm Co-op gave a presentation on the importance of local food and water and said that this should be a priority for Parksville.

**5. UNFINISHED BUSINESS - Nil**

**6. CORRESPONDENCE - Nil**

**7. DISCUSSION RELATED TO DELEGATIONS OR CORRESPONDENCE - Nil**

8. REPORTS

a) Committee of the Whole – April 1, 2009

09-088 THAT the report of the Special Committee of the Whole meeting held April 1, 2009 be received and the following recommendations considered:

1) **Affordable Housing**

Powell - Lefebvre

THAT all development fees including the Development Permit Application Fee and the Building Permit Fee for the Lions Supportive Living Development at 205 Jensen Avenue, be waived. CARRIED.

2) **2009 – 2013 Financial Plan**

Powell - Patterson

THAT in accordance with Section 166 of the Community Charter, staff schedule a meeting to present the 2009 – 2013 Financial Plan to the public for their comments. CARRIED.

b) Committee of the Whole – April 15, 2009

09-089 THAT the report of the Committee of the Whole meeting held April 15, 2009 be received and the following recommendations considered:

1) **Affordable Housing**

Powell - Lefebvre

THAT Council defer the final decision of the disposition of the request from the Oceanside Affordable Housing Society for a long term lease of 183 McVickers Street until the May 11, 2009 Council meeting;  
AND THAT staff and a delegated Councillor be instructed to meet with the Oceanside Affordable Housing Society officers and their advisor prior to the Council meeting of May 11, 2009 to establish a mutually acceptable proposal for use of the McVicker's Street property or determine an alternate site, if available, through the transfer of property title of the land or the air rights to the Oceanside Affordable Housing Society. CARRIED.

2) **Director of Community Planning - Implementation of a Wildfire Interface Management Development Permit Area**

Lefebvre - Powell-Davidson

THAT the report from the Director of Community Planning dated April 1, 2009 regarding the implementation of a "Wildfire Interface Management Development Permit Area" be received;  
AND THAT the report from the Director of Community Planning dated April 1, 2009 regarding the implementation of a "Wildfire Interface Management Development Permit Area" be received;  
AND FURTHER THAT staff bring forward an Official Community Plan amendment bylaw to include a Wildfire Interface Management Development Permit Area. CARRIED.

**3) Affordable Housing Policy**

Greir - Lefebvre

THAT Staff be directed to investigate an Affordable Housing Policy taking into consideration whether Development Cost Charges, taxes, and other fees should or could be waived. CARRIED.

**c) Director of Finance – New Requirements for Revenue Policy Disclosure**

Greir - Lefebvre

09-090 THAT the set of objectives and policies relating to the City of Parksville's sources of revenues, taxation classes and permissive tax exemptions, as detailed in Appendix A attached to the report from the Director of Finance dated April 15, 2009 entitled "2009 Requirement for Revenue Policy Disclosure", be adopted; AND THAT staff be directed to prepare a resolution, for Council's consideration that is to be sent as a City of Parksville resolution to the 2009 Union of BC Municipalities convention to amend the current reporting requirements to better address the revenue and tax policy limitations of smaller municipalities. CARRIED.

**d) Grant-In-Aid Select Committee – Spring 2009 Grant-In-Aid Applications**

Patterson - Powell-Davidson

09-091 THAT the report from the Grant-In-Aid Select Committee dated April 15, 2009 regarding Spring 2009 Grant-In-Aid Applications, be received; AND THAT the Grant-In-Aid applications received for the period ending February 28, 2009 be approved and/or denied as follows:

Name of Organization	Requested	Approved/ Denied
Ballenas Secondary Dry Grad Committee	500.00	300.00
The Nature Trust of BC (Brant Festival) <i>(receive annual grant)</i>	1,000	0
Oceanside Affordable Housing Society	450.00	0
Oceanside Community Arts Council <i>(receive annual grant)</i>	763.87	0
Oceanside Community Network	600.00	300.00
Oceanside KidFest Festival Society	500	0
Parksville & District 69 Team	1,500.00	600.00
Parksville & District Association for Community Living	1,000.00	500.00
Parksville & District Musical Association	200.00	200.00
Parksville Seniors Activity & Drop In Centre	250.00	200.00
Project Literacy P/Q for Building Learning Together	500.00	200.00
Vancouver Island Opera	400.00	200.00
Total		\$2,500.00

AND FURTHER THAT \$2,500.00 be allocated from the 2009 Grants-In-Aid budget. CARRIED.

e) **Chief Administrative Officer – 2009 Oceanside Tourism Association Fee for Services Agreement**

09-092 Greir - Powell  
THAT the report from the Chief Administrative Officer dated April 14, 2009 regarding the 2009 Oceanside Tourism Association Fee for Services Agreement, be received;  
AND THAT the Mayor and Corporate Officer be authorized to sign the 2009 Oceanside Tourism Association Fee for Service Agreement on behalf of the City. CARRIED.

f) **Deputy Corporate Administrator – Community Park Concession Lease Agreement for 2009**

09-093 Lefebvre - Powell  
THAT the report from the Deputy Corporate Administrator dated April 15, 2009 regarding the Community Park Concession Lease Agreement for 2009, be received;  
AND THAT the City enter into an agreement with Matt Doran and Joan Hasell for the operation of the Community Park Concession for the 2009 season commencing May 15, 2009 and ending October 14, 2009 with an option to renew for one additional year subject to approval of both the City and the operator;  
AND FURTHER THAT the Mayor and Corporate Officer be authorized to execute the Community Park Concession Agreement on behalf of the City. CARRIED.

g) **Executive Assistant – 2009 Special Events Applications**

09-094 Lefebvre - Powell  
THAT the report from the Executive Assistant dated April 14, 2009 regarding 2009 Special Events Applications, be received;  
AND THAT the following organization be permitted use of the identified area of the Community Park for a special event during the specified times and in the area outlined in the application form attached to the report from the Executive Assistant dated April 14, 2009 entitled "2009 Special Events Applications":  
Parksville Golden Oldies Sports Association (PGOSA) "Beach Volleyball for Seniors" - Tuesday, May 5 to Thursday, September 10, 2009 (Tuesdays and Thursdays only);  
AND THAT the following organization be granted use of the Gazebo in Foster Park for a special event during the specified times and in the area outlined in the application form attached to the report from the Executive Assistant dated April 14, 2009 entitled "2009 Special Events Applications":  
Sunrise Preschool "Preschool Graduation Ceremony" - Sunday, June 21, 2009;  
AND THAT the following organization be permitted use of City property and roads for a special event at the specified times and on the roads outlined in the in the application form attached to the report from the Executive Assistant dated April 14, 2009 entitled "2009 Special Events Applications":  
Parksville and District Chamber of Commerce "Summer by the Sea Street Market" - Tuesday, June 16 to Tuesday, August 18, 2009 (Tuesday evenings only);  
AND FURTHER THAT the approval for each event be granted on condition that the organizers adhere to their signed Terms and Conditions forms attached to the report from the Executive Assistant dated April 14, 2009 entitled "2009 Special Events Applications". CARRIED.

**9. BYLAWS**

a) **Park Regulation Amendment Bylaw, 2009, No. 1327.1**

09-095 Greir - Powell-Davidson  
THAT "City of Parksville Park Regulation Amendment Bylaw, 2009, No. 1327.1" be read a first time. CARRIED.

*Councillors Patterson and Powell were opposed to the motion.*

09-096 Greir - Powell-Davidson  
THAT "City of Parksville Park Regulation Amendment Bylaw, 2009, No. 1327.1" be read a second and third time. CARRIED.

*Councillors Patterson and Powell were opposed to the motion.*

**10. NEW BUSINESS**

a) **Councillor Greir - Habitat for Humanity [745 Humphrey Road]**

09-097 Greir - Powell  
THAT Council approve in principle the transfer of Lot 20, District Lot 74, Nanoose District, Plan VIP66777 [745 Humphrey Road] to the Habitat for Humanity (mid-Vancouver Island) Society for the sum of \$1;  
AND THAT staff be directed to publish notice of the proposed disposition of property in accordance with section 26(3) of the Community Charter. CARRIED.

**11. NOTICE OF MOTION**

a) **Councillor Lefebvre – Water Catchment Systems** - From April 6, 2009 Regular Meeting of Council

09-098 Lefebvre - Patterson  
THAT the requirement for all new single family home construction after January 1, 2010 to have water catchment/cistern systems that will allow for the collection of rain water for the watering of lawns, washing of cars and flower gardens be referred to staff for review and recommendation. CARRIED.

b) **Councillor Lefebvre – Electric Power Cars** - From April 6, 2009 Regular Meeting of Council

MOTION WITHDRAWN

c) **Councillor Powell – Food Garden** - From April 6, 2009 Regular Meeting of Council

09-099 Lefebvre - Greir  
THAT staff be directed to identify a portion of land on City owned property suitable for a food garden to be operated and maintained by the Parksville Community Garden and Parkland Society;  
AND THAT the City provide suitable soil and water availability only. CARRIED.

**12. SPECIAL BUSINESS**

09-100 Powell-Davidson - Powell  
THAT Pursuant to Sections 90 (1) (c) of the *Community Charter* Council proceed to a closed meeting to consider an item relating to personnel. CARRIED.

Time 8:03 p.m.

Council reconvened at 8:51 p.m.

**13. ADJOURNMENT**

It was moved by Councillor Lefebvre and seconded by Councillor Powell that the meeting adjourn. CARRIED.

The meeting adjourned at 8:51 p.m.

Certified Correct.

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Mayor

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Corporate Administrator