

Minutes of the Special Committee of the Whole meeting held in the Civic and Technology Centre, 100 E. Jensen Avenue, Parksville, BC, on Wednesday, April 15, 2009 at 6:00 p.m.

PRESENT: His Worship Mayor E. F. Mayne

Councillors: C. R Burger  
A. R. Greir  
M. Lefebvre  
S. E. Powell  
C. J. Powell-Davidson

Staff: F. Manson, Chief Administrative Officer  
G. Jackson, Director of Community Planning  
L. Butterworth, Director of Finance  
D. Banks, Fire Chief  
B. Hunter, Staff Sgt., RCMP  
B. Russell, Manager of Current Planning  
N. Gray, Planner  
A. Haywood, Recording Secretary

1. **MINUTES**

Lefebvre - Powell

**THAT** the minutes of the special Committee of the Whole meeting held March 13, 2009 be adopted.

CARRIED.

Lefebvre - Powell-Davidson

**THAT** the minutes of the special Committee of the Whole meeting held March 18, 2009 be adopted.

CARRIED.

Greir - Burger

**THAT** the minutes of the Committee of the Whole meeting held March 30, 2009 be adopted.

CARRIED.

Lefebvre - Burger

**THAT** the minutes of the special Committee of the Whole meeting held April 1, 2009 be adopted.

CARRIED.

2. **PUBLIC PRESENTATIONS**

- a) Robin Dodson, representing Habitat for Humanity Mid-Vancouver Island provided an introduction to Habitat for Humanity Mid-Vancouver Island advising they assist low income families with affordable home ownership and would like Council's consideration for the donation of land located at 745 Humphrey Road.

- b) John Olsen, representing the Oceanside Affordable Housing Society requested that the recommendation from the April 1, 2009 Special Committee of the Whole to deny the Oceanside Affordable Housing Society's request for a long term lease of 183 McVickers Street, be tabled for a two week period of time.
- c) Doreen Barrett and David Shaver, representing the Oceanside Hospice Society provided an introduction to the new facility in Parksville and gave a brief history of the society.
- d) Rich Crowley, representing the Mount Arrowsmith Biosphere Foundation, provided a brief history of the biosphere and provided an account of recent Foundation business, extending an invitation to participate in the Mount Arrowsmith Biosphere Foundation strategies and community demonstration projects.

3. **CORRESPONDENCE** - Nil

4. **DISCUSSION RELATED TO DELEGATIONS OR CORRESPONDENCE**

Powell - Lefebvre

THAT Council defer the final decision of the disposition of the request from the Oceanside Affordable Housing Society for a long term lease of 183 McVickers Street until the May 11, 2009 Council meeting;

AND THAT staff and a delegated Councillor be instructed to meet with the Oceanside Affordable Housing Society officers and their advisor prior to the Council meeting of May 11, 2009 to establish a mutually acceptable proposal for use of the McVicker's Street property or determine an alternate site, if available, through the transfer of property title of the land or the air rights to the Oceanside Affordable Housing Society.

CARRIED.

5. **STAFF PRESENTATIONS**

Mayor Mayne noted that all recommendations adopted by the Committee at this meeting will be forwarded to Council for consideration at their April 20, 2009 meeting.

- a) **Director of Community Planning gave their Quarterly Report (verbal)**  
For April, May and June 2009
- b) **Staff Sgt. Brian Hunter gave their Quarterly Report (verbal)**  
For April, May and June 2009
- c) **Director of Finance gave their Quarterly Report (verbal)**  
For April, May and June 2009
- d) **Fire Chief gave their Quarterly Report (verbal)**  
For April, May and June 2009
- e) **Nigel Gray, Planner gave a Power Point presentation on Rain Water Harvesting at Home**

**RECOMMENDATIONS:**

- f) **Director of Community Planning – Implementation of a Wildfire Interface Management Development Permit Area**

Lefebvre - Powell-Davidson

**THAT** the report from the Director of Community Planning dated April 1, 2009 regarding the implementation of a "Wildfire Interface Management Development Permit Area" be received;

**AND THAT** staff bring forward an Official Community Plan amendment bylaw to include a Wildfire Interface Management Development Permit Area.

CARRIED.

- g) **Director of Community Planning – Historical Plaque Program Phase 2 – Sustaining Parksville's Cultural Capital**

*Deferred to the next Committee of the Whole Meeting.*

- h) **Director of Community Planning – Introduction of Updated Sustainable Community Builder Checklist and New Accessible Community Builder Checklist**

*Deferred to the next Committee of the Whole Meeting.*

- i) **Director of Community Planning – Implementation of a Zoning Bylaw Amendment to Permit Urban Food Gardens**

*Deferred to the next Committee of the Whole Meeting.*

- j) **Director of Community Planning – Updating Home Occupation Regulations**

*Deferred to the next Committee of the Whole Meeting.*

- k) **Director of Community Planning – Request for Support for Motel Conversion to Affordable Housing Units – Post and Lantern Motel – 272 Island Highway West**

Lefebvre - Powell

**THAT** the report from the Director of Community Planning dated April 6, 2009 regarding a request for consideration of support for motel conversion to affordable housing at Lot 1, District Lot 89, Nanoose District, Plan 5722, except Parts in Plans 10153 and VIP52582 [Post and Lantern Motel - 272 Island Highway West], be received;

**AND THAT** the applicant be requested to file a zoning amendment application and provide additional and specific information about the proposal and the variances requested;

**AND FURTHER THAT** the zoning amendment application fee be waived for the applicant.

DEFEATED.

Lefebvre - Greir

**THAT** Staff be directed to investigate an Affordable Housing Policy taking into consideration whether Development Cost Charges, taxes, and other fees should or could be waived.

CARRIED.

- l) **Director of Community Planning – Request for Support to Canada Mortgage and Housing Corporation for an Affordable Housing Project at 1350 Greig Road**

*Deferred to the next Committee of the Whole Meeting.*

6. **NEW BUSINESS** - Nil

7. **ADJOURNMENT**

Greir - Lefebvre

Rise and Report to Council at their April 20, 2009 meeting.

The meeting ended at 9:19 p.m.

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Mayor