

Minutes of the regular meeting of Council held in the Civic and Technology Centre, 100 E. Jensen Avenue, Parksville, BC, on Monday, April 6, 2009 at 6:00 p.m.

PRESENT: His Worship Mayor E. F. Mayne

Councillors: C. R. Burger
A. R. Greir
M. Lefebvre
T. C. Patterson
S. E. Powell
C. J. Powell-Davidson

Staff: F. Manson, Chief Administrative Officer
L. Kitchen, Deputy Corporate Administrator
G. Jackson, Director of Community Planning

1. ADOPTION OF MINUTES

09-071 Lefebvre – Powell-Davidson
THAT the minutes of the regular meeting of Council held March 16, 2009 be adopted. CARRIED.

2. APPROVAL OF AGENDA

09-072 Powell - Burger
THAT the April 6, 2009 Council meeting agenda be approved. CARRIED.

3. PRESENTATIONS - Nil

4. DELEGATIONS

- a) Ronda Murdock from the Arrowsmith Parks and Land-Use Council gave a presentation to Council regarding the importance of riparian protection for our drinking water source and the Englishman River watershed.
- b) Blain Sepos, from the Oceanside Tourism Association, presented their annual report to Council.
- c) Kevin Thomson from the BC Bike Race requested permission to erect 150 to 250 camping tents for bike racers to sleep overnight in the Parksville Community Park on Monday June 29 to Tuesday June 30, 2009.

5. UNFINISHED BUSINESS - Nil

6. **CORRESPONDENCE**

a) **Dr. Rachel Carson - Kidney Disease and Kidney Dialysis Units**

Lefebvre - Patterson
09-073 THAT the correspondence received March 17, 2009 from Dr. Rachel Carson regarding kidney disease and kidney dialysis units, be received for information. CARRIED.

b) **BC Bottle Depot Association - Bottle/Recycling Depot System**

Powell - Lefebvre
09-074 THAT the correspondence from the BC Bottle Depot Association received March 25, 2009 requesting support for their campaign regarding the Used Beverage Container and Electronics Stewardship Program, and the Voluntary Milk Program, be received for information. CARRIED.

7. **DISCUSSION RELATED TO DELEGATIONS OR CORRESPONDENCE** - Nil

8. **REPORTS**

a) **Committee of the Whole – March 30, 2009**

09-075 THAT the report of the Committee of the Whole meeting held March 30, 2009 be received and the following recommendations considered:

1) **Director of Community Planning - Development Permit to Permit the Layout for a Master Planned Development [422 Church Road & Renz Road Properties]**

Greir - Powell

THAT the report from the Director of Community Planning dated March 12, 2009 for the issuance of a development permit at 422 Church Road and Renz Road properties be received;

AND THAT a development permit be issued to Cedar Ridge Estates Inc., Inc. No. 617,113 to permit the layout for a master planned development with a requested variance to relax the RS-1 front yard setback from 7.5 metres to 4.5 metres on Lot 13, District Lot 21, Nanoose District, Plan 1902, except part in Plan VIP74752; Lot 1, District Lot 21, Nanoose District, Plan 34970, except part in Plan 45297; Lot "A", District Lot 21, Nanoose District, Plan 45297 (422 Church Road and Renz Road Properties);

AND THAT tree removal operations shall be limited to those works necessary for RS-1 zoned lots and that they be done on a phase by phase basis;

AND FURTHER THAT a landscaping letter of credit in the amount of \$175,000.00 be received prior to the issuance of the permit, for the purpose of assuring the completion of the linear trail and agricultural buffer. CARRIED.

2) **Director of Community Planning - Proposed Amendment to the Bridgewater Development Permit to add a Tree Management Regime**

Lefebvre - Powell

THAT the report from the Director of Community Planning dated March 23, 2009 for the amendment of the development permit to add a tree management regime on the Bridgewater development be received;
AND THAT Council deny an amendment to Development Permit No. 98-01 to the Bridgewater Strata Plan VIS4529 to amend the development permit and direct Staff to maintain the status quo with respect to tree retention on Strata Lots 1 – 30, District Lots 13 and 97, Nanoose District, Strata Plan VIS4529 together with an interest in the common property in proportion to the unit entitlement of the strata lot as shown on Form 1 (59, 61, 63, 65, 67, 69, 71, 73, 74, 75, 76, 77, 79, 80, 81, 82, 83, 85, 86, 87, 88, 89, 90, 91, 92, 93, 94, 95, 96, 97 Bridgewater Lane). CARRIED.

3) **Director of Community Planning - Proposal from the Mid Vancouver Island Habitat Enhancement Society Regarding a Rain Garden near the Parksville Elementary School**

Powell - Patterson

THAT the report from the Director of Community Planning dated February 20, 2009 proposal from the Mid Vancouver Island Habitat Enhancement Society regarding a rain garden near the Parksville Elementary School be received for information;
AND THAT Council support in principle the rain garden concept. CARRIED.

4) **Director of Community Planning - Renewal of the Advisory Design Panel**

Lefebvre - Powell

THAT the report from the Director of Community Planning dated March 23, 2009 regarding the renewal of the Advisory Design Panel be received;
AND THAT the Advisory Design Panel mandate be renewed based on the current terms of reference for the current term of Council;
AND THAT Manley Lafoy, Ruben Galdames, Lindsay H. Locke, and Larrie Taylor, be re-appointed to the Advisory Design Panel for the current term of Council;
AND FURTHER THAT Staff be directed to re-advertise for one new candidate to fill the current Advisory Design Panel vacancy. CARRIED.

b) **Deputy Corporate Administrator - 2008 Local Government Elections and Duty to File Campaign Financing Disclosure Statements**

Lefebvre - Powell

09-076 THAT the report from the Deputy Chief Election Officer, dated March 23, 2009, advising all of the candidates nominated for either Mayor or Councillor in the November 15, 2008 local government elections have filed their disclosure statements prior to the March 16, 2009 deadline, be received for information. CARRIED.

c) **Chief Administrative Officer - BC Bike Race – Monday, June 29, 2009**

Main Motion:

09-077 Greir – Powell-Davidson
THAT the report dated March 23, 2009 from the Chief Administrative Officer regarding the BC Bike Race be received;
AND THAT the Special Events application dated January 16, 2009 submitted by the BC Bike Race for permission to use City Streets and portions of the Parksville Community Park for the finish of Day 2 of the "BC Bike Race" on June 29, 2009 as indicated on the Event Application Form attached to the Report from the Chief Administrative Officer Dated February 27, 2009 be approved;
AND FURTHER THAT Council provide direction to Staff in addressing the request from the BC Bike Race to allow overnight camping in the Community Park by amending City of Parksville Bylaw, 1999, No. 1327, a Bylaw to Regulate Parks in the Municipality.

Amendment:

Burger – Powell-Davidson
THAT the motion regarding the request from BC Bike Race to allow overnight camping in the Community Park be amended by stating that staff be directed to bring forward an amendment to "City of Parksville Park Regulation Bylaw, 1999, No. 1327" by adding after the words "special events" in Prohibited Acts Item 5, "or when authorized by Council resolution." CARRIED.

Main Motion as Amended:

Greir – Powell-Davidson
THAT the report dated March 23, 2009 from the Chief Administrative Officer regarding the BC Bike Race be received;
AND THAT the Special Events application dated January 16, 2009 submitted by the BC Bike Race for permission to use City Streets and portions of the Parksville Community Park for the finish of Day 2 of the "BC Bike Race" on June 29, 2009 as indicated on the Event Application Form attached to the Report from the Chief Administrative Officer Dated February 27, 2009 be approved;
AND FURTHER THAT staff be directed to bring forward an amendment to "City of Parksville Park Regulation Bylaw, 1999, No. 1327" by adding after the words "special events" in Prohibited Acts Item 5, "or when authorized by Council resolution." CARRIED.

d) **Chief Administrative Officer - 2009 Parcel Tax Review Panel**

09-078 Lefebvre – Powell-Davidson
THAT the Parcel Tax Review Panel Hearing be scheduled for Monday, April 20, 2009 at 5:45 p.m. in the Civic and Technology Centre, 100 E. Jensen Avenue, Parksville, BC;
AND THAT advance notice of the time and location of the Parcel Tax Review Panel Hearing be published in accordance with Section 204 of the Community Charter. CARRIED.

e) **Chief Administrative Officer - Parksville Downtown Business Association 2009 Budget**

09-079 Greir – Powell-Davidson
THAT the Parksville Downtown Business Association 2009 Budget attached to the report from the Chief Administrative Officer dated March 19, 2009 entitled Parksville Downtown Business Association 2009 Budget be approved. CARRIED.

f) **Chief Administrative Officer - Parksville & District Chamber of Commerce 2009 Fee for Services Agreement**

09-080 Greir - Lefebvre
THAT the Mayor and Corporate Administrator be authorized to execute the 2009 Fee for Services Agreement with the Parksville and District Chamber of Commerce for the annual amount of \$75,887.00. CARRIED.

9. BYLAWS - Nil

10. NEW BUSINESS

a) **Oceanside Generals Hockey Team**

09-081 Lefebvre – Greir
THAT staff be directed to provide a plaque congratulating the Oceanside Generals on their successful hockey season to be presented to the Head Coach and team members at a future Council meeting. UNANIMOUSLY CARRIED.

b) **Appointment of Council Liaison – Oceanside Affordable Housing Society**

09-082 Greir - Powell
THAT Councillor M. Lefebvre be appointed as Council liaison to the Oceanside Affordable Housing Society. UNANIMOUSLY CARRIED.

11. NOTICE OF MOTION

a) **Councillor Lefebvre - Accessibility Standards** - *From March 16, 2009 Regular Meeting of Council*

Main Motion:

09-083 Lefebvre – Powell-Davidson
THAT the City of Parksville adopt accessibility standards in its building bylaw that ensure access to all residential, tourist and commercial buildings to include minimum standards for facility of movement (ramps, door handles, wall bars, counter heights) within building interiors and washroom facilities on ground floors.

Amendment:

Lefebvre - Powell

That the motion regarding adoption of accessibility standards in the City's building bylaw be amended to require that staff be directed to investigate and report back to Council on including accessibility standards in the City's building bylaw. CARRIED.

Main Motion as Amended:

Lefebvre – Powell - Davidson

THAT staff be directed to investigate and report back to Council on including accessibility standards in the City's building bylaw that ensure access to all residential, tourist and commercial buildings to include minimum standards for facility of movement (ramps, door handles, wall bars, counter heights) within building interiors and washroom facilities on ground floors. CARRIED.

- b) **Councillor Lefebvre - Potential Financial Incentives** - *From March 16, 2009 Regular Meeting of Council*

09-084 Lefebvre - Burger

THAT staff submit for Council's consideration, potential financial incentives to assist owners in addressing accessibility standards for new buildings as well as retrofitting existing buildings. CARRIED.

- c) **Councillor Powell - Paperless Meetings** - *From March 16, 2009 Regular Meeting of Council*

09-085 Powell - Patterson

THAT Council consider moving towards paperless meetings;
AND THAT staff prepare a report with a cost comparison between the current cost of Council meetings and the cost of utilizing computers for Council meetings. CARRIED.

- d) **Councillor Lefebvre – Water Catchment Systems**

Councillor Lefebvre gave notice that he will be bringing forward a motion at the April 20, 2009 Council meeting that staff prepare an amendment to the City's bylaws to require that as of January 1, 2010 all new single family home construction have the required water catchment/cistern systems that will allow for the watering of lawns, washing of cars and flower gardens.

- e) **Councillor Lefebvre – Electric Power Cars**

Councillor Lefebvre gave notice that he will be bringing forward a motion at the April 20, 2009 Council meeting that staff prepare a bylaw to allow for the ownership, operation and use of electric powered cars within City limits and that staff, Mayor and Councillors approach the Regional District of Nanaimo and Town of Qualicum Beach to adopt similar bylaws in order that electric cars can operate, with the exception of Highway No. 19, throughout the Oceanside/District 69 area.

f) **Councillor Lefebvre – Food Garden**

Councillor Lefebvre gave notice that he will be bringing forward a motion at the April 20, 2009 Council meeting that staff be directed to identify a portion of land on City owned property suitable for a food garden to be operated and maintained by the Parksville Community Garden and Parkland Society; that the City provide suitable soil and water availability only; and that the appropriate permissive taxation exemption bylaw be prepared for those Parksville property owners who wish to use their existing vacant lots for food gardening.

12. **SPECIAL BUSINESS** - Nil

13. **ADJOURNMENT**

It was moved by Councillor Powell-Davidson and seconded by Councillor Powell that the meeting adjourn. CARRIED.

The meeting adjourned at 8:16 p.m.

Certified Correct.

Mayor

Corporate Administrator