

Minutes of the regular meeting of Council held in the Civic and Technology Centre, 100 E. Jensen Avenue, Parksville, BC, on Monday, November 17, 2008 at 6:00 p.m.

PRESENT: Her Worship Mayor S. R. Herle

Councillors: C. R. Burger
M. Lefebvre
T. Patterson
S. Powell
C. Robinson

Staff: F. Manson, Chief Administrative Officer
L. Taylor, Director of Administrative Services
D. Banks, Fire Chief
L. Butterworth, Director of Finance
G. Jackson, Director of Community Planning

1. ADOPTION OF MINUTES

Lefebvre - Patterson
08-323 THAT the minutes of the regular meeting of Council held November 3, 2008 be adopted. CARRIED.

2. APPROVAL OF AGENDA

Powell - Lefebvre
08-324 THAT the November 17, 2008 Council meeting agenda be approved. CARRIED.

3. PRESENTATIONS - Nil

4. DELEGATIONS - Nil

5. UNFINISHED BUSINESS

a) Parksville Community and Conference Centre – 2009 Budget

Burger - Powell
08-325 THAT the 2009 budget for the Parksville Community and Conference Centre showing a total revenue of \$304,757.54 be approved. CARRIED.

6. CORRESPONDENCE - Nil

7. DISCUSSION RELATED TO DELEGATIONS OR CORRESPONDENCE - Nil

8. REPORTS

a) **Director of Finance – Home Based Medical Equipment**

Lefebvre - Powell
08-326 THAT the report dated October 31, 2008 from the Director of Finance regarding home based medical equipment be received for information;
AND THAT assistance in the amount of a maximum of \$350 for water and \$175 for sewer per annum be provided to residential users of home based medical equipment upon satisfactory proof that medical equipment has been requested by a medical doctor;
AND THAT staff be directed to amend the appropriate water and sewer rates bylaws and bring them forward to Council for reading consideration;
AND FURTHER THAT staff be directed to contact the Regional District of Nanaimo and request similar relief be provided for the garbage rates. CARRIED.

b) **Building Inspector – Summary of Permit Types October 2008**

Burger - Powell
08-327 THAT the Building Inspector's summary of permit type report for October 2008 showing a cumulative year to date value of \$18,484,101, be received. CARRIED.

c) **Fire Chief – Monthly Incident and Inspection Reports October 2008**

Lefebvre - Powell
08-328 THAT the Fire Chief's summary of incident type report for October 2008 showing a total of 56 calls and the monthly inspection report for October 2008 showing 65 inspections, be received. CARRIED.

d) **Manager of Current Planning – Consideration of amendment to Development Application Procedures & Fees Bylaw, 2007 No. 1422**

Patterson - Lefebvre
08-329 THAT the report from the Manager of Current Planning dated November 12, 2008 regarding consideration of an amendment to the "Development Application Procedures & Fees Bylaw, 2007, No. 1422" to amend Section 9(d) Time Limit, Extension and Reapplication, be received;
AND THAT the bylaw to amend "Development Application Procedures & Fees Bylaw, 2007, No. 1422" be advanced for reading consideration by Council. CARRIED.

9. BYLAWS

a) **"Works and Services Amendment Bylaw, 2008, No. 1235.2"**

Amendment to change the threshold value that triggers works and services from \$50,000 to \$200,000; provide exemptions for subdivisions where only one additional single family lot is created; and to exempt sustainability retrofits.

Lefebvre - Powell
08-330 THAT "Works and Services Amendment Bylaw, 2008, No. 1235.2" be adopted. CARRIED.

b) **"Subdivision Servicing Amendment Bylaw, 2008, No. 1261.9"**

Amendment related to the amendment of the Works and Services Bylaw to provide exemptions for subdivisions where only one additional single family lot is created.

08-331 Lefebvre - Burger
THAT "Subdivision Servicing Amendment Bylaw, 2008, No. 1261.9" be adopted.
CARRIED.

c) **"Development Application Procedures and Fees Amendment Bylaw, 2008, No. 1422.2"**

Amendment to change the time limit that is required for amending (zoning) bylaws to be finalized after third reading has been granted from 12 months to 2 years

08-332 Lefebvre - Powell
THAT "Development Application Procedures and Fees Amendment Bylaw, 2008, No. 1422.2" be read a first time. CARRIED.

08-333 Lefebvre - Powell
THAT "Development Application Procedures and Fees Amendment Bylaw, 2008, No. 1422.2" be read a second and third time. CARRIED.

10. NEW BUSINESS - Nil

11. NOTICE OF MOTION

08-334 Robinson – Lefebvre
THAT the November 24, 2008 regularly scheduled Committee of the Whole meeting be cancelled. CARRIED.

12. SPECIAL BUSINESS (Closed/In Camera) - Nil

13. ADJOURNMENT

It was moved by Councillor Powell and seconded by Councillor Burger that the meeting adjourn.
CARRIED.

The meeting adjourned at 6:26 p.m.

Certified Correct.

Mayor

Director of Administrative Services