

Minutes of the regular meeting of Council held in the Civic and Technology Centre, 100 E. Jensen Avenue, Parksville, BC, on Monday, September 15, 2008 at 6:00 p.m.

**PRESENT:** Her Worship Mayor S. R. Herle

Councillors: C. R. Burger  
M. Lefebvre  
T. Patterson  
S. Powell  
C. Robinson

Staff: F. Manson, Chief Administrative Officer  
L. Taylor, Director of Administrative Services  
G. Jackson, Director of Community Planning  
G. O'Rourke, Director of Engineering & Operations  
L. Butterworth, Director of Finance  
D. Banks, Fire Chief  
B. Russell, Manager of Current Planning  
M. Squire, Manager of Engineering

**1. ADOPTION OF MINUTES**

08-260 Lefebvre - Patterson  
THAT the minutes of the Public Hearing held September 3, 2008 be adopted.  
CARRIED.

08-261 Lefebvre - Powell  
THAT the minutes of the regular meeting of Council held September 3, 2008 be adopted. CARRIED.

**2. APPROVAL OF AGENDA**

08-262 Powell - Lefebvre  
THAT the September 15, 2008 Council meeting agenda be approved.  
CARRIED.

**3. PRESENTATIONS - Nil**

**4. DELEGATIONS**

- a) Gerry Price and Regan Myers from the Measuring Up Parksville gave a presentation on Universal Design as it relates to individuals with disabilities.

**5. UNFINISHED BUSINESS - Nil**

**6. CORRESPONDENCE - Nil**

**7. DISCUSSION RELATED TO DELEGATIONS OR CORRESPONDENCE - Nil**

**8. REPORTS**

a) **Committee of the Whole – September 8, 2008**

08-263 THAT the report of the Special Committee of the Whole meeting held September 8, 2008 be received and the following recommendations considered:

(1) **Director of Administrative Services – 2008 Fall Grant-In-Aid Applications**

Lefebvre - Powell

THAT the report from the Director of Administrative Services dated September 2, 2008 entitled "2008 Fall Grant-In-Aid Applications" be received;

AND THAT a Grant-In-Aid Select Committee be appointed to review and recommend back to Council on the allocation of the \$2,500.00 budgeted funds for the submissions received for the period ending August 29, 2008; AND THAT the Grant-In-Aid Select Committee be comprised of the Director of Administrative Services and two Councillors appointed by the Mayor. CARRIED.

Mayor Herle appointed Councillors Burger and Powell to the Grant-In-Aid Select Committee.

(2) **Director of Administrative Services – 2009 Permissive Taxation Exemption Applications**

Lefebvre - Powell

THAT the report from the Director of Administrative Services dated September 2, 2008 entitled "2009 Permissive Taxation Exemption Applications" be received;

AND THAT the properties contained in the list entitled "Permissive Taxation Exemption Applicants 2009", dated August 29, 2008, attached to the report from the Director of Administrative Services, be considered for permissive taxation exemption for the municipal portion of their taxes in the 2009 calendar year;

AND THAT the necessary bylaw be forwarded to Council for reading consideration. CARRIED.

b) **Building Inspector – Summary of Permit Types August 2008**

08-264 Powell - Burger  
THAT the Building Inspector's Summary of Permit Type report for August 2008 showing a cumulative year to date value of \$12,179,958, be received. CARRIED.

c) **Fire Chief – Monthly Incident and Inspection Reports August 2008**

08-265 Powell - Burger  
THAT the Fire Chief's Summary of Incident Type report for August 2008 showing a total of 47 calls and the monthly Inspection Report for August 2008 showing 48 inspections, be received. CARRIED.

d) **Director of Engineering and Operations – Water Capacity – Demands and Growth**

The Director of Engineering and Operations gave a PowerPoint presentation of the City's water capacity.

e) **Manager of Current Planning – Bylaw to Enter into an Affordable Housing Agreement [352 Hirst Avenue]**

Lefebvre - Powell

08-266 THAT the report from the Manager of Current Planning dated September 10, 2008 entitled "Consideration of Bylaw to Enter into an Affordable Housing Agreement (352 Hirst Avenue), be received;  
AND THAT "Housing Agreement Authorization Bylaw, 2008, No. 1441" be brought forward for consideration to allow the City to enter into an affordable housing agreement with the property owner, Carel Properties Ltd., Inc. No. BC0752485, for four (4) affordable housing rental units on the land legally described as Lot 5, District Lot 14, Nanoose District, Plan 5797 (352 Hirst Avenue). CARRIED.

f) **Fire Chief – Fire Hall Expansion Project Loan Authorization Referendum**

Powell - Burger

08-267 THAT the report from the Fire Chief dated September 8, 2008 entitled "Fire Hall Expansion Project Loan Authorization Referendum", be received;  
AND THAT consideration be given to the following:  
THAT third reading of "Fire Hall Addition Loan Authorization Bylaw, 2008, No. 1443" given June 2, 2008 be rescinded;  
AND THAT "Fire Hall Loan Authorization Bylaw, 2008 No. 1443" be amended to increase the total amount of the borrowing from the sum of Five Million Four Hundred Thousand Dollars (\$5,400,000.00) to the sum of Five Million Seven Hundred and Twenty Four Thousand Dollars (\$5,724,000);  
AND THAT "Fire Hall Addition Loan Authorization Bylaw, 2008, No. 1443" be given third reading as amended;  
AND THAT "Fire Hall Addition Loan Authorization Bylaw, 2008, No. 1443" be sent to referendum at the Local Government Election on November 15, 2008  
AND FURTHER THAT if Bylaw No. 1443 is amended the referendum question be as follows:  
"Are you in favor of the adoption of "Fire Hall Addition Loan Authorization Bylaw, 2008, No. 1443" which, if passed, authorizes the borrowing of up to the sum of Five Million Seven Hundred and Twenty Four Thousand Dollars (\$5,724,000) for the renovation and construction of an addition to the City of Parksville Fire Hall?"  
CARRIED.

**9. BYLAWS**

a) **"Housing Agreement Authorization Bylaw, 2008, No. 1441"**

*To allow the city to enter into a housing agreement with Carel Properties Ltd. to facilitate four affordable housing units at 352 Hirst Street.*

Powell - Lefebvre

08-268 THAT "Housing Agreement Authorization Bylaw, 2008, No. 1441" be read a first time. CARRIED.

08-269 Powell - Lefebvre  
THAT "Housing Agreement Authorization Bylaw, 2008, No. 1441" be read a second and third time. CARRIED.

- b) **"Official Community Plan Amendment Bylaw, 2008, No. 1370.10"**  
*Amendment to provide criteria for the evaluation of rezoning applications to determine whether the proposal contains community benefits and will not adversely impact community services.*

08-270 Powell - Lefebvre  
THAT "Official Community Plan Amendment Bylaw, 2008, No. 1370.10" be read a first time. CARRIED.

08-271 Lefebvre - Burger  
THAT "Official Community Plan Amendment Bylaw, 2008, No. 1370.10" be read a second time. CARRIED.

- c) **"Permissive Taxation Exemption Bylaw, 2008, No. 1452"**  
*Annual taxation exemptions provided under the Community Charter. In order for 2009 taxation exemptions to take affect, the bylaw must be adopted in the preceding year, on or before October 31, 2008.*

08-272 Powell - Burger  
THAT "Permissive Taxation Exemption Bylaw, 2008, No. 1452" be read a first time. CARRIED.

08-273 Powell - Burger  
THAT "Permissive Taxation Exemption Bylaw, 2008, No. 1452" be read a second and third time. CARRIED.

- d) **"Development Cost Charges, 2008, No. 1437"**  
*DCC's may be imposed to provide funds to assist the City to pay the capital costs of providing, constructing, altering or expanding sewage, water, drainage and highway facilities and of providing and improving parkland, in order to service, directly or indirectly, the development for which the charges are imposed.*

08-274 Lefebvre - Burger  
THAT "Development Cost Charges, 2008, No. 1437" be adopted. CARRIED.

**10. NEW BUSINESS**

08-275 Lefebvre - Burger  
THAT a Special Council meeting be held at 3:30 p.m. on Thursday, September 18, 2008 to consider rescinding, amending and re-reading of Fire Hall Loan Authorization Bylaw No. 1443 to authorize the borrowing of up to \$5,724,000.00 for the renovation and construction of an addition to the City of Parksville's fire hall. CARRIED.

**11. NOTICE OF MOTION**

a) **Community Health Promotion Fund**

Councillor Lefebvre gave notice that he will be bringing forward a motion at the next regular Council meeting to authorize the City of Parksville to submit an expression of interest under the UBCM's Community Health Promotion Fund for a Falls Prevention Clinic Project in the Parksville/Qualicum area.

**12. SPECIAL BUSINESS (Closed/In Camera)**

08-276 Burger - Powell  
THAT Pursuant to Section 90 (1) (c) of the *Community Charter* Council proceed to a closed meeting to consider an item relating to personnel. CARRIED.

Time 7:45 p.m.

Council reconvened at 9:17 p.m.

**13. ADJOURNMENT**

It was moved by Councillor Burger and seconded by Councillor Robinson that the meeting adjourn. CARRIED.

The meeting adjourned at 9:17 p.m.

Certified Correct.

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Mayor

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Director of Administrative Services