

Minutes of the regular meeting of Council held in the Civic and Technology Centre, 100 E. Jensen Avenue, Parksville, BC, on Monday, August 18, 2008 at 6:00 p.m.

**PRESENT:** Her Worship Mayor S. R. Herle

Councillors: C. R. Burger  
J. B. Johnston  
M. Lefebvre  
T. Patterson  
S. Powell  
C. Robinson

Staff: F. Manson, Chief Administrative Officer  
L. Taylor, Director of Administrative Services  
G. Jackson, Director of Community Planning

**1. ADOPTION OF MINUTES**

08-227 Lefebvre - Patterson  
THAT the minutes of the special meeting of Council held August 6, 2008 be adopted. CARRIED.

08-228 Lefebvre - Burger  
THAT the minutes of the regular meeting of Council held August 6, 2008 be adopted. CARRIED.

**2. APPROVAL OF AGENDA**

08-229 Johnston - Burger  
THAT the August 18, 2008 Council meeting agenda be approved. CARRIED.

**3. PRESENTATIONS**

Mayor Herle presented Councillor Johnston with a gift from the City in recognition of his years as a Councillor.

**4. DELEGATIONS - Nil**

**5. UNFINISHED BUSINESS**

Firehall

Councillor Johnston spoke in favor of the fire hall expansion and the alternative approval process indicating the Council had chosen the option because of the rising cost.

**6. CORRESPONDENCE - Nil**

**7. DISCUSSION RELATED TO DELEGATIONS OR CORRESPONDENCE - Nil**

8. REPORTS

a) Committee of the Whole – August 11, 2008

08-230 THAT the report of the Special Committee of the Whole meeting held August 11, 2008 be received and the following recommendations considered:

(1) **Manager of Budgets and Special Projects – Water Rate Structure and Rate Review**

Johnston - Powell

THAT the report dated August 1, 2008 from the Manager of Budgets and Special Projects regarding the Water Rate Structure and Water rate review be received for information. CARRIED.

(2) **Director of Finance – Fees and Charges Update**

Powell - Lefebvre

THAT the report from the Director of Finance dated July 28, 2008 entitled "Fees and Charges Update" be received;  
AND THAT staff be instructed to prepare the appropriate amendments to Fees and Charges Bylaw, 2006, No. 1421 and the Dog Licence and Pound Bylaw, 1997, No. 1284 to reflect the fee increases outlined in Schedules B, C and E attached to the report from the Director of Finance entitled Fees and Charges Update dated July 28, 2008;  
AND FURTHER THAT the amending bylaws be forwarded to Council for reading consideration. CARRIED.

(3) **Planner – Resignation of Advisory Design Panel Member and Consideration of the Appointment of New Panel Member**

Powell - Patterson

THAT the report from the Planner dated August 5, 2008 for Council notification of the resignation of a Panel member and consideration of the appointment of a new panel member be received;  
AND THAT Ruben Galdames be appointed to the Advisory Design Panel for the remainder of the current term of Council;  
AND FURTHER THAT Michael Chriss be thanked for his valuable services rendered during his term of office as a member of the Advisory Design Panel. CARRIED.

(4) **Director of Community Planning – Consideration of Amendment to RS-2 and RS-3 Zone to Make the Bonus Provision for Affordable Housing More Effective**

Burger - Lefebvre

THAT the report from the Director of Community Planning dated August 1, 2008 entitled "Consideration of Amendment to RS-2 and RS-3 Zone to make the bonus provision for affordable housing more effective" be received;  
AND THAT Staff amend the base densities of the RS-2 and RS-3 Zones by 50%;

AND THAT Staff amend the percentage of affordable units necessary to obtain the bonus provision for RS-2 to 5%;  
AND FURTHER THAT Staff amend the percentage of affordable units necessary to obtain the bonus provision for RS-3 to 10%. CARRIED.

**(5) Chief Administrative Officer – Lease Agreement [183 McVickers Street]**

Powell - Lefebvre

THAT the report dated August 5, 2008 from the Chief Administrative Officer regarding the lease agreement for 183 McVickers Street, be received;

AND THAT the Mayor and Director of Administrative Services be authorized to execute the Lease Agreement, on behalf of the City, with German Ju Jutsu Systems and Family Resource Association, for the property legally described as East Half of Lot 11, District Lot 4 Nanoose District Plan 6725 (183 McVickers Street) for the period September 1, 2008 to and including August 31, 2009 at an annual rent of six thousand (\$6,000.00) dollars. CARRIED.

**(6) Director of Administrative Services – Lease Agreement Renewal with Parksville Chrysler Ltd.**

Powell - Lefebvre

THAT the report dated July 31, 2008 from the Director of Administrative Services regarding the Parksville Chrysler Ltd. Lease Agreement, be received;

AND THAT the Mayor and Director of Administrative Services be authorized to execute the Lease Agreement, on behalf of the City, with Parksville Chrysler Ltd. for a 33 ft. x 198.8 ft. portion of the unopened roadway abutting the south property line of Lot A, District Lot 3, Nanoose District, Plan VIP73833 (230 Shelly Road) for the period September 1, 2008 to and including August 31, 2013 with an option to renew for a further term. CARRIED.

**b) Building Inspector – Summary of Permit Types July 2008**

08-231 Burger - Lefebvre

THAT the Building Inspector's Summary of Permit Type report for July 2008 showing a cumulative year to date value of \$11,715,258.00, be received. CARRIED.

**c) Fire Chief – Monthly Incident and Inspection Reports July 2008**

08-232 Johnston - Powell

THAT the Fire Chief's Summary of Incident Type report for July 2008 showing a total of 46 calls and the monthly Inspection Report for July 2008 showing 28 inspections, be received. CARRIED.

- d) **Director of Community Planning – Development Variance Permit Application – Park Island Properties Ltd. – 280 Island Highway East and 182, 174 and 160 Corfield Street**

Mayor Herle declared a conflict and left the meeting at 6:24 p.m. as her business is located on the subject property. Councillor Robinson assumed the chair.

- 08-233 Lefebvre - Johnston  
THAT the report from the Director of Community Planning dated July 31, 2008 for the issuance of a Development Variance Permit to Park Island Properties Ltd. at 280 Island Highway East and 182, 174 and 160 Corfield Street, be received;  
AND THAT the Development Variance Permit to Park Island Properties Ltd. to permit the removal of all engineering requirements relating to the Island Highway and Bagshaw Street to permit the expansion of the Thrifty Foods store, a new retail outlet with 3 residential dwellings on the second floor on Lot A, District Lot 4, Nanoose District, Plan VIP76612, Lot 1 and 2, District Lot 4, Nanoose District, Plan 32401 and Lot 1, District Lot 4, Nanoose District, Plan VIP75740 [280 Island Highway East and 182, 174 and 160 Corfield Street], be denied. CARRIED.

Councillor Burger, Powell, Johnston, Lefebvre, Patterson and Robinson in favor.  
Mayor Herle returned to the meeting at 6:36 p.m.

- e) **Director of Engineering and Operations – Canada-British Columbia Building Canada fund – Application for Moilliet Street Upgrade**

- 08-234 Johnston - Burger  
THAT the report from the Director of Engineering and Operations dated August 13, 2008 entitled "Canada-British Columbia Building Canada Fund Application for Moilliet Street Upgrade", be received;  
AND THAT staff apply for funding under the Canada-British Columbia Building Canada Program;  
AND THAT the 2009 Moilliet Street Upgrade Project is the City's priority project under Canada-British Columbia building Canada Program, is confirmed;  
AND FURTHER THAT the City include the estimated project cost, in the amount of \$2.62 million in the 2009-2013 Financial Plan. CARRIED.

- f) **Accountant – Review of Computer Loans Policy No. 7.2**

- 08-235 Lefebvre - Burger  
THAT the report from the Accountant dated July 29, 2008 regarding the review of Computer Loans Policy No. 7.2, be received;  
AND THAT "Staff Purchase of Home Computer Systems Policy No. 7.2" be amended, effective August 18, 2008:  
a) to include an interest rate that is equal to the rate prescribed by Canada Revenue Agency for such loans; and  
b) limit the number of computer loans to one per employee at any one time.  
CARRIED.

**9. BYLAWS**

- a) **"Dog Licence and Pound Amendment Bylaw, 2008, No. 1284.1"**  
*Amendment to licence fees.*
- 08-236 Johnston - Burger  
THAT "Dog Licence and Pound Amendment Bylaw, 2008, No. 1284.1" be read a first time. CARRIED.
- 08-237 Powell - Burger  
THAT "Dog Licence and Pound Amendment Bylaw, 2008, No. 1284.1" be read a second and third time. CARRIED.
- b) **"Fees and Charges Amendment Bylaw, 2008, No. 1421.1"**  
*To amend Finance, Engineering and Operations and Police Services Fees*
- 08-238 Powell - Lefebvre  
THAT "Fees and Charges Amendment Bylaw, 2008, No. 1421.1" be read a first time. CARRIED.
- 08-239 Powell - Johnston  
THAT "Fees and Charges Amendment Bylaw, 2008, No. 1421.1" be read a second and third time. CARRIED.
- c) **"Repealing Bylaw, 2008, No. 1450"**  
*Repeal the Advisory Design Panel Bylaw that has been replaced with Terms of Reference*
- 08-240 Lefebvre - Powell  
THAT "Repealing Bylaw, 2008, No. 1450" be read a first time. CARRIED.
- 08-241 Burger - Powell  
THAT "Repealing Bylaw, 2008, No. 1450" be read a second and third time. CARRIED.
- d) **"Five Year Financial Plan Bylaw, 2009 – 2013, No. 1451"**
- 08-242 Johnston - Burger  
THAT "Five Year Financial Plan Bylaw, 2009 – 2013, No. 1451" be read a first time. CARRIED.
- 08-243 Lefebvre - Burger  
THAT "Five Year Financial Plan Bylaw, 2009 – 2013, No. 1451" be read a second and third time. CARRIED.

Councillors Lefebvre, Burger, Powell, Johnston and Mayor Herle were in favor. Councillors Patterson and Robinson were opposed.

**10. NEW BUSINESS**

a) **161 Stanford Avenue Curbing**

08-244 Herle - Johnston  
THAT in conjunction with the works currently being undertaken around the intersection of Stanford Avenue and McCarter Street, staff be authorized and directed to extend the concrete curb from where it currently ends in front of 161 Stanford Avenue, west around to the end of the radius of the corner on east side of McCarter directly adjacent to 161 Stanford Avenue at a cost not to exceed \$3,500.00. CARRIED.

**11. NOTICE OF MOTION - Nil**

**12. SPECIAL BUSINESS (Closed/In Camera) - Nil**

**13. ADJOURNMENT**

It was moved by Councillor Powell and seconded by Councillor Lefebvre that the meeting adjourn. CARRIED.

The meeting adjourned at 6:56 p.m.

Certified Correct.

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Mayor

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Director of Administrative Services