

Minutes of the Committee of the Whole meeting held in the Civic and Technology Centre, 100 E. Jensen Avenue, Parksville, BC, on Monday, August 11, 2008 at 6:00 p.m.

PRESENT: Her Worship Mayor S. R. Herle

Councillors: C. R. Burger
M. Lefebvre
C. Robinson

Staff: F. Manson, Chief Administrative Officer
L. Taylor, Director of Administrative Services
G. Jackson, Director of Community Planning
D. Banks, Fire Chief

1. **MINUTES**

Lefebvre - Robinson

THAT the minutes of the Committee of the Whole meeting held July 28, 2008 be adopted. **CARRIED.**

Mayor Herle advised that the agenda item "e) Director of Community Planning – Consideration of Development Variance Permit [280 Island Highway East and 182, 174 and 160 Corfield Street]" was being withdrawn and would be brought forward to the August 18, 2008 regular meeting of Council.

2. **PUBLIC PRESENTATIONS** – Nil

3. **CORRESPONDENCE** – Nil

4. **DISCUSSION RELATED TO DELEGATIONS OR CORRESPONDENCE** – Nil

5. **STAFF PRESENTATIONS**

Mayor Herle noted that all recommendations adopted by the Committee at this meeting will be forwarded to Council for consideration at their August 18, 2008 meeting.

RECOMMENDATIONS:

a) **Fire Chief – 2008 Quarterly Budget Update (verbal)**

The Fire Chief gave a 2008 Quarterly Budget Update for the months of July, August and September 2008

b) **Manager of Budgets and Special Projects – Water Rate Structure and Rate Review**

Burger - Lefebvre

THAT the report dated August 1, 2008 from the Manager of Budgets and Special Projects regarding the Water Rate Structure and Water rate review be received for information.

CARRIED.

c) **Director of Finance – Fees and Charges Update**

Lefebvre - Burger

THAT the report from the Director of Finance dated July 28, 2008 entitled "Fees and Charges Update" be received;

AND THAT staff be instructed to prepare the appropriate amendments to Fees and Charges Bylaw, 2006, No. 1421 and the Dog Licence and Pound Bylaw, 1997, No. 1284 to reflect the fee increases outlined in Schedules B, C and E attached to the report from the Director of Finance entitled Fees and Charges Update dated July 28, 2008;

AND FURTHER THAT the amending bylaws be forwarded to Council for reading consideration.

CARRIED.

d) **Planner – Resignation of Advisory Design Panel Member and Consideration of the Appointment of New Panel Member**

Lefebvre - Burger

THAT the report from the Planner dated August 5, 2008 for Council notification of the resignation of a Panel member and consideration of the appointment of a new panel member be received;

AND THAT Ruben Galdames be appointed to the Advisory Design Panel for the remainder of the current term of Council;

AND FURTHER THAT Michael Chriss be thanked for his valuable services rendered during his term of office as a member of the Advisory Design Panel.

CARRIED.

e) **Director of Community Planning – Consideration of Development Variance Permit [280 Island Highway East and 182, 174 and 160 Corfield Street]**

Withdrawn

f) **Director of Community Planning – Consideration of Amendment to RS-2 and RS-3 Zone to Make the Bonus Provision for Affordable Housing More Effective**

Burger - Lefebvre

THAT the report from the Director of Community Planning dated August 1, 2008 entitled "Consideration of Amendment to RS-2 and RS-3 Zone to make the bonus provision for affordable housing more effective" be received;

AND THAT Staff amend the base densities of the RS-2 and RS-3 Zones by 50%;

AND THAT Staff amend the percentage of affordable units necessary to obtain the bonus provision for RS-2 to 5%;

AND FURTHER THAT Staff amend the percentage of affordable units necessary to obtain the bonus provision for RS-3 to 10%.

CARRIED.

g) **Chief Administrative Officer – Lease Agreement [183 McVickers Street]**

Lefebvre - Burger

THAT the report dated August 5, 2008 from the Chief Administrative Officer regarding the lease agreement for 183 McVickers Street, be received;

AND THAT the Mayor and Director of Administrative Services be authorized to execute the Lease Agreement, on behalf of the City, with German Ju Jutsu Systems and Family Resource Association, for the property legally described as East Half of Lot 11, District Lot 4 Nanoose District Plan 6725 (183 McVickers Street) for the period September 1, 2008 to and including August 31, 2009 at an annual rent of six thousand (\$6,000.00) dollars.

CARRIED.

h) **Director of Administrative Services – Lease Agreement Renewal with Parksville Chrysler Ltd.**

Burger - Lefebvre

THAT the report dated July 31, 2008 from the Director of Administrative Services regarding the Parksville Chrysler Ltd. Lease Agreement, be received;

AND THAT the Mayor and Director of Administrative Services be authorized to execute the Lease Agreement, on behalf of the City, with Parksville Chrysler Ltd. for a 33 ft. x 198.8 ft. portion of the unopened roadway abutting the south property line of Lot A, District Lot 3, Nanoose District, Plan VIP73833 (230 Shelly Road) for the period September 1, 2008 to and including August 31, 2013 with an option to renew for a further term.

CARRIED.

7. **ADJOURNMENT**

Lefebvre - Robinson

Rise and Report to Council at their August 18, 2008 meeting.

The meeting ended at 6:45 p.m.

Mayor