

Minutes of the regular meeting of Council held in the Civic and Technology Centre, 100 E. Jensen Avenue, Parksville, BC, on Wednesday, August 6, 2008 at 7:08 p.m.

PRESENT: Her Worship Mayor S. R. Herle

Councillors: C. R. Burger
B. Johnston
M. Lefebvre
T. Patterson
C. Robinson

Staff: F. Manson, Chief Administrative Officer
G. Jackson, Director of Community Planning
G. O'Rourke, Director of Engineering & Operations
D. Banks, Fire Chief
L. Kitchen, Deputy Corporate Administrator
P. Lovegrove, Manager of Budgets & Special Projects

1. ADOPTION OF MINUTES

08-210 Patterson - Lefebvre
THAT the minutes of the regular meeting of Council held July 21, 2008 be adopted. CARRIED.

08-211 Lefebvre - Burger
THAT the minutes of the special meeting of Council held July 21, 2008 be adopted. CARRIED.

2. APPROVAL OF AGENDA

08-212 Johnston - Lefebvre
THAT the August 6, 2008 Council meeting agenda be approved. CARRIED.

3. PRESENTATIONS - Nil

4. DELEGATIONS - Nil

5. UNFINISHED BUSINESS - Nil

6. CORRESPONDENCE

08-213 Lefebvre - Johnston
THAT the correspondence from Ron Cantelon, MLA, dated July 16, 2008 thanking the Oceanside Primary Health Care Taskforce for the report regarding Health Care in the Oceanside Area, be received for information. CARRIED.

08-214 Burger - Lefebvre
THAT the correspondence from the Parksville Downtown Business Association dated July 24, 2008 thanking the City for works carried out in the downtown core, be received. CARRIED.

- 08-215 Burger - Lefebvre
THAT the correspondence from the Oceanside Development & Construction Association dated July 25, 2008 regarding the addition of a sustainability section to the Official Community Plan, be received for information. CARRIED.

7. DISCUSSION RELATED TO DELEGATIONS OR CORRESPONDENCE - Nil

8. REPORTS

a) **Committee of the Whole – July 28, 2008**

- 08-216 THAT the report of the Special Committee of the Whole meeting held July 28, 2008 be received and the following recommendations considered:

(1) **Planner – Recommendation to Rescind the Current Advisory Design Panel Bylaw to be Replaced with an Updated Terms of Reference**

Johnston - Burger

THAT the report from the Planner dated July 8, 2008 entitled "Recommendation to Rescind the Current Advisory Design Panel Bylaw to be Replaced with an Updated Terms of Reference" be received;
AND THAT Council adopt a formal Terms of Reference for the Advisory Design Panel. CARRIED.

(2) **Planner – Application for a Development Permit [500 Corfield Street]**

Lefebvre - Burger

THAT the report from the Planner dated July 16, 2008 for the issuance of a Development Permit at 500 Corfield Street be received;
AND THAT a development permit be issued to Corfield Glades Development Limited, to permit 58 townhouse units, 2 indoor recreation units and overall site improvements on Lots 30 and 31, Block 1438, Nanoose District, Plan VIP66125 (500 Corfield Street);
AND THAT where the Qualified Environmental Professional's (QEP) report dated April 10, 2008, prepared by Toth and Associates, describes an area designated as Streamside Protection and Enhancement Area (SPEA), that development activities within the SPEA shall be conducted in accordance with the QEP's assessment report;
AND THAT a landscaping bond in the amount of \$264,212.50 be received prior to the issuance of the permit;
AND FURTHER THAT proof of lot consolidation be received prior to the issuance of the permit. CARRIED.

(3) **Manager of Current Planning – Application for a Development Permit [352 Hirst Avenue]**

Lefebvre - Johnston

THAT the report from the Manager of Current Planning dated July 17, 2008 for the issuance of a Development Permit at 352 Hirst Avenue be received;

AND THAT a development permit be issued to Carel Properties Ltd., to facilitate the overall site plan and construction of a three storey, 18 unit apartment building on Lot 5, District Lot 14, Nanoose District, Plan 5797 (352 Hirst Avenue) with the following variances:

- Relaxation of the required number of off-street parking stalls from 1.5 stalls per dwelling unit (27 stalls) to 1 stall per dwelling unit (18 stalls);
- Relaxation of the front yard setback from 6.0 metres to 4.0 metres; and,
- Relaxation of the outdoor recreation space requirement from 396 m² to 214 m²;

AND THAT an amendment to Development Permit No. 07-07 be issued to Carel Properties Ltd., to facilitate the inclusion of additional landscape screening on Lot B, District Lot 14, Nanoose District, Plan 5797 (344 Hirst Avenue);

AND FURTHER THAT a landscaping bond in the amount of \$46,770.49 be received prior to the issuance of the permit. CARRIED.

(4) **Manager of Current Planning – Zoning Bylaw Text Amendment to Permit Miniature Golf Course Use in the Resort Area Tourist Accommodation RA-2A Zone**

Johnston - Burger

THAT the report from the Manager of Current Planning dated July 17, 2008, entitled "Zoning Bylaw Text Amendment to Permit Miniature Golf Course Use in the Resort Area Tourist Accommodation RA-2A Zone" be received;

AND THAT a zoning text amendment bylaw be drafted to add miniature golf course as a permitted use to the Resort Area Tourist Accommodation RA-2A zone and that the bylaw be advanced for reading consideration. CARRIED.

(5) **Director of Community Planning – Information Regarding Zoning Amendment Bylaw for Carriage Houses
Director of Community Planning – Information Regarding Zoning Amendment Bylaw for Carriage Houses – ADDENDUM**

Lefebvre - Patterson

THAT the report from the Director of Community Planning dated July 8, 2008 pertaining to information regarding a zoning amendment bylaw for carriage houses be received;

AND THAT the addendum report from the Director of Community Planning dated July 28, 2008 pertaining to additional information regarding a zoning amendment bylaw for carriage houses be received;

AND FURTHER THAT the "Zoning and Development Amendment Bylaw, 2008, No. 2000.69" be advanced for reading consideration. CARRIED.

(6) **Director of Community Planning – Consideration of How to Amend All Existing Multiple Family Zoning Categories to Include a Requirement for Affordable Housing in all Future Developments**

Burger - Lefebvre

THAT the report of the Director of Community Planning dated July 15, 2008 for consideration of how to amend all existing multiple family zoning

categories to include a requirement for affordable housing in all future developments be received;
AND THAT the report be referred back to staff for further information to be received by no later than mid-September. CARRIED.

(7) **Director of Administrative Services – Co-Ed Ortho Softball Beer Garden Event Application**

Lefebvre - Burger

THAT the report from the Director of Administrative Services dated July 18, 2008 entitled "Co-Ed Ortho Softball Beer Garden Event Application" be received;

AND THAT the Co-Ed Ortho Softball League be permitted to conduct a beer garden on August 30, 31 and September 1, 2008, between the hours of noon and 6:00 p.m. in the Community Park Lacrosse Box as outlined on the map attached to the report from the Director of Administrative Services dated July 18, 2008 entitled "Co-Ed Ortho Softball Beer Garden Event Application";

AND THAT the approval be granted on condition that the organizers ensure that any temporary food concessions associated with the event are in compliance with Community Park Food Concessions Policy No. 3.18;

AND FURTHER THAT the approval be granted on condition that the organizers adhere to the signed Terms and Conditions form dated July 9, 2008 attached to the report from the Director of Administrative Services dated July 18, 2008 entitled "Co-Ed Ortho Softball Beer Garden Event Application". CARRIED.

(8) **Director of Administrative Services – Parkville & District 25th Annual SOS Bikers Toy Run**

Johnston - Burger

THAT the report from the Director of Administrative Services dated July 18, 2008 entitled "Parkville & District 25th Annual SOS Bikers Toy Run" be received;

AND THAT the SOS be permitted to hold the Parkville & District 25th Annual SOS Bikers Toy Run Event on Sunday, September 21, 2008 between the hours of 9:00 a.m. and 3:00 p.m., utilizing the picnic shelter, parking areas of the Community Park as indicated on the map attached to Park Use Application Form (1) with the motorcycles following a designated route through City streets as indicated on the map attached to Event Application Form (1B) which are attached to the report from the Director of Administrative Services dated July 18, 2008 entitled "Parkville & District 25th Annual SOS Bikers Toy Run";

AND THAT the approval be granted on condition that the organizers adhere to the signed Terms and Conditions form dated July 14, 2008 attached to the report from the Director of Administrative Services dated July 18, 2008 entitled "Parkville & District 25th Annual SOS Bikers Toy Run". CARRIED.

(9) **Bard to Broadway Theatre Society – Signage Request**

Lefebvre - Johnston

THAT the Bard to Broadway Theatre Society be permitted to place special events signage under the Sign Regulation Bylaw, 1997, No. 1276,

advertising the Bard to Broadway productions, on the City-owned property located at 140 Jensen Avenue and on the City-owned park property located between 100 Jensen Avenue and 225 Corfield at the McCarter Street/Jensen Avenue intersection;

AND THAT staff be instructed to prepare a letter of understanding with the Bard to Broadway Theatre Society outlining the conditions of the placement of the signage under the Sign Regulation Bylaw, 1997, No. 1276;

AND FURTHER THAT the Mayor and Corporate Officer be authorized to sign the letter of understanding on behalf of the City of Parksville with the Bard to Broadway Theatre Society regarding the placement of the signage. CARRIED.

b) Fire Chief – UBCM 2008 Emergency Planning Grant Program

Patterson - Lefebvre

08-217 THAT the report from the Fire Chief dated July 29, 2008 regarding UBCM 2008 Emergency Planning Grant Program be received;

AND THAT Council direct staff to make application to the UBCM for the 2008 Emergency Planning Grant Program in an amount not to exceed \$5,000.00 to be used for the purpose of developing a Hazard Risk Vulnerability Analysis;

AND FURTHER THAT a budget be developed and brought forward for the 2009 budget deliberations to cover the City of Parksville in-kind contributions that may be incurred. CARRIED.

c) Manager of Current Planning - Consideration of Temporary Change to the Liquor Licence for the Curling Club [193 Island Highway East]

Lefebvre - Burger

08-218 THAT the report from the Manager of Current Planning dated July 31, 2008 entitled "Temporary Change to Liquor Licence for the Parksville Curling Club – The Arena Building (193 Island Highway East)", be received;

AND THAT Council advise the Liquor Control and Licensing Branch that Council has no objection to the application for temporary expansion of the licensed area and change of hours for the Parksville Curling Club, for the arena building on Parcel B, except Plan 29279 and VIP52582 Parcel B DD349031 (193 Island Highway East). CARRIED.

d) Chief Administrative Officer – Downtown Revitalization Logo

Burger - Patterson

08-219 THAT the report from the Chief Administrative Officer dated July 28, 2008 entitled "Downtown Revitalization Logo", be received;

AND THAT the Parksville Downtown Business Association be granted permission to use the Parksville Downtown Revitalization Logo for their communication and other promotional initiatives in accordance with the general guidelines attached as appendix A to the report from the Chief Administrative Officer dated July 28, 2008 entitled "Downtown Revitalization Logo". CARRIED.

e) **Director of Administration - Special Event Application – Movie Night – Community Park**

Burger - Lefebvre
08-220 THAT the report from the Director of Administrative Services dated July 30, 2008 entitled "Special Event Application – Movie Night – Community Park", be received;
AND THAT Alliance West Sports & Entertainment be granted permission to hold the Thrifty Foods Great Outdoor Film Festival on the sports fields located in the Parkville Community Park on Tuesday, August 19, 2008;
AND FURTHER THAT the approval be granted on condition that the organizers adhere to the signed Terms and Conditions form dated July 29, 2008 attached to the report from the Director of Administrative Services dated July 29, 2008 entitled "Special Event Application – Movie Night – Community Park".
CARRIED.

9. **BYLAWS**

a) **"Consolidation Authorization Bylaw, 2008, No. 1447"**
Authorizes the corporate officer to consolidate one or more of the bylaws of the City.

Patterson - Lefebvre
08-221 THAT "Consolidation Authorization Bylaw, 2008, No. 1447" be adopted.
CARRIED.

b) **"Zoning and Development Text Amendment Bylaw, 2008, No. 2000.69"**
Text amendment to amend single family residential (RS-1) Zone to add Carriage Houses.

Lefebvre - Burger
08-222 THAT "Zoning and Development Text Amendment Bylaw, 2008, No. 2000.69" be read a first time. CARRIED.

Lefebvre - Burger
08-223 THAT "Zoning and Development Text Amendment Bylaw, 2008, No. 2000.69" be read a second time. CARRIED.

c) **"Zoning and Development Text Amendment Bylaw, 2008, No. 2000.70"**
Text amendment to amend the Resort Area Tourist Accommodation (RA-2A) Zone to add Miniature Golf Course.

Lefebvre - Patterson
08-224 THAT "Zoning and Development Text Amendment Bylaw, 2008, No. 2000.70" be read a first time. CARRIED.

Johnston - Lefebvre
08-225 THAT "Zoning and Development Text Amendment Bylaw, 2008, No. 2000.70" be read a second time. CARRIED.

10. NEW BUSINESS

a) **Oceanside Primary Healthcare Task Force**

Mayor Herle gave an update on the meetings resulting from the release of the Task Force Report.

b) **BC Housing**

Mayor Herle gave an update on her meeting with a representative from BC Housing regarding workforce and affordable housing.

11. NOTICE OF MOTION

a) **Councillor Lefebvre – Senior Representative to Council of Senior Citizens Organizations of BC Conference – September 15 and 16, 2008**

08-226 Lefebvre - Burger
THAT the City of Parksville send a seniors representative of the Parksville Seniors' Centre as the City's representative to the Council of Senior Citizens Organizations of BC conference on Seniors Health, Housing and Income in a Global Age-Friendly Community to be held September 15 and 16, 2008 in Richmond;
AND THAT \$700.00 to cover registration, accommodation and travel expenses be provided from Council contingency. CARRIED.

12. SPECIAL BUSINESS (Closed/In Camera) - Nil

13. ADJOURNMENT

It was moved by Councillor Johnston and seconded by Councillor Burger that the meeting adjourn. CARRIED.

The meeting adjourned at 7:51 p.m.

Certified Correct.

Mayor

Director of Administrative Services