

CITY OF PARKSVILLE

**4511.
July 21, 2008**

Minutes of the regular meeting of Council held in the Civic and Technology Centre, 100 E. Jensen Avenue, Parksville, BC, on Monday, July 21, 2008 at 6:00 p.m.

PRESENT: Her Worship Mayor S. R. Herle

Councillors: C. R. Burger
M. Lefebvre
T. Patterson
S. Powell
C. Robinson

Staff: F. Manson, Chief Administrative Officer
L. Taylor, Director of Administrative Services
L. Butterworth, Director of Finance
G. Jackson, Director of Community Planning

1. ADOPTION OF MINUTES

Burger - Powell
08-189 THAT the minutes of the regular meeting of Council held July 7, 2008 be adopted. CARRIED.

2. APPROVAL OF AGENDA

Powell - Burger
08-190 THAT the July 21, 2008 Council meeting agenda be approved. CARRIED.

3. PRESENTATIONS - Nil

4. DELEGATIONS - Nil

5. UNFINISHED BUSINESS - Nil

6. CORRESPONDENCE - Nil

7. DISCUSSION RELATED TO DELEGATIONS OR CORRESPONDENCE - Nil

8. REPORTS

a) Committee of the Whole – July 14, 2008

08-191 THAT the report of the Special Committee of the Whole meeting held July 14, 2008 be received and the following recommendations considered:

(1) **Manager of Current Planning – Consideration of a Small-Lot Residential Zone**

Lefebvre - Powell

THAT the report from the Manager of Current Planning dated July 3, 2008 entitled "Consideration of a Small-Lot Residential Zone", be received; AND THAT the small lot residential zone template, attached as Schedule "A" to the report from the Manager of Current Planning dated July 3, 2008 entitled "Consideration of a Small-Lot Residential Zone", be accepted; AND FURTHER THAT staff make the small lot residential zone template available to interested parties. CARRIED.

(2) **Director of Community Planning – Consideration of Implementations of Mandatory Provision of Affordable Housing Units within all Future Multiple Family Developments**

Lefebvre - Patterson

THAT the report from the Director of Community Planning dated June 19, 2008 for consideration of implementation of mandatory provision of affordable housing units within all future multiple family developments be received; AND THAT staff be directed to amend all existing multiple family zoning categories so as to include a mandatory requirement for affordable housing in all future multi-family developments. CARRIED.

(3) **Manager of Engineering – Highway 19A – Shelly Road to the Englishman River Bridge Pedestrian Facilities Upgrade**

Powell - Burger

THAT the report from the Manager of Engineering dated July 8, 2008 entitled "Highway 19A – Shelly Road to the Englishman River Bridge Pedestrian Facilities Upgrade", be received; AND THAT the tender for the "Highway 19A – Shelly Road to the Englishman River Bridge Pedestrian Facilities Upgrade", in the amount of \$490,449.83 (including GST), be awarded to Nash Excavating Ltd. CARRIED.

(4) **Director of Administrative Services – Consolidation Authorization Bylaw No. 1447**

Lefebvre - Burger

THAT the report from the Director of Administrative Services dated June 24, 2008 entitled "Consolidation Authorization Bylaw No. 1447" be received for information; AND THAT the "Consolidation Authorization Bylaw, 2008, No. 1447" be advanced for reading consideration. CARRIED.

(5) 2009 Provisional Budget – Comments & Questions from Council

Burger - Powell

THAT 2009 Provisional Budget presented to Council at the Special Committee of the Whole meeting held July 7, 2008 showing a prior year surplus in 2009 of \$1,725,868 be approved with the following revisions:

1. Increase the tax rate from 3% to 5% in 2013;
2. Carry over \$50,000 allocated for the OCP DP Guidelines review from 2008 to 2009;
3. Allocate an additional \$150,000 (\$200,000 total) in 2009 for a full OCP review; and
4. Allocate \$5000 under Grants in Aid for the Brant Wildlife Festival in 2009, 2010 and 2011;

AND THAT staff be instructed to initiate the public consultation process with respect to the 2009 Provisional Budget. CARRIED.

(6) Director of Community Planning – Official Community Plan (OCP) Development Permit Guidelines

Patterson - Burger

THAT the report from the Director of Community Planning dated June 19, 2008 for consideration of budget increase for the Official Community Plan Development Permit Guideline project be received;

AND THAT a reallocation of funds in order to increase the OCP DP Guideline update project costs to \$80,000 not be approved. CARRIED.

b) Bylaw Compliance Officer – Untidy Lot [213 Crabapple Crescent]

Lefebvre - Patterson

08-192 THAT the report from the Bylaw Compliance Officer dated July 7, 2008 entitled "Untidy Lot [213 Crabapple Crescent]" be received;

AND THAT if Council is not satisfied with the explanation, or if there is no explanation from the above property owners, Council may direct Staff to proceed with direct enforcement by giving the owners and/or occupier written notice of ten (10) days from the date of this Council meeting to clean up the property themselves;

AND THAT the notice advises of specific clean up requirements, indicate the specific area requested to be cleaned up, and the consequences if the requested work is not completed;

AND FURTHER THAT at the expiration of the ten (10) days following delivery of the notice, if clean up has not been completed, either City Staff or a private contractor shall undertake the specified clean up and expenses incurred shall be listed with an invoice directed to the registered owner. If such expenses are not paid by the end of the current year, the cost will be added to the property taxes pursuant to Sections 64 and 258 of the *Community Charter*. CARRIED.

c) Building Inspector – Summary of Permit Types June 2008

Powell - Burger

08-193 THAT the Building Inspector's Summary of Permit Type report for June 2008 showing a cumulative year to date value of \$8,528,515, be received. CARRIED.

- d) **Fire Chief – Monthly Incident and Inspection Reports June 2008**
- 08-194 Patterson - Lefebvre
THAT the Fire Chief's Summary of Incident Type report for June 2008 showing a total of 53 calls and the monthly Inspection Report for June 2008 showing 23 inspections, be received. CARRIED.
- e) **Manager of Budgets and Special Projects – Road, Storm, Water and Sanitary Sewer DCC Bylaw**
- 08-195 Burger - Powell
THAT the report from the Manager of Budgets and Special Projects dated July 16, 2008 entitled "Road, Storm, Water and Sanitary Sewer DCC Bylaw" be received;
AND THAT Development Cost Charges Bylaw, 2008, No. 1437 be advanced for first three readings consideration by Council. CARRIED.
- f) **Director of Administrative Services – Elector Approval – Fire Hall Borrowing**
- 08-196 Powell - Lefebvre
THAT the report dated July 14, 2008 from the Director of Administrative Services entitled "Elector Approval – Firehall Borrowing" be received for information;
AND THAT the elector approval of the Firehall Addition Loan Authorization Bylaw, 2008, No. 1443 be obtained by the Alternate Approval Process, on a city-wide basis, using a single elector response form and that the deadline date for elector responses be Friday, August 29, 2008, at 4:00 p.m. CARRIED.
- g) **Director of Administrative Services – 2008 Beer Garden Special Events Applications**
- 08-197 Burger - Patterson
THAT the report from the Director of Administrative Services dated July 14, 2008 entitled "2008 Beer Garden Special Events Applications" be received;
AND THAT the following organizations be permitted to conduct a beer garden special event in the Community Park Lacrosse Box on the specified dates and times outlined in the applications attached to the report from the Director of Administrative Services dated July 14, 2008 entitled "2008 Beer Garden Special Events Applications":
District 69 Mixed Slo-Pitch Playoffs – July 26 and 27, 2008, 12:00 p.m. till 6:00 p.m.;
Island Jewel Charity Slo-Pitch Tournament – August 2, 3, and 4, 2008, 12:00 p.m. till 6:00 p.m.;
AND THAT the approval be granted on condition that the organizers ensure that any temporary food concessions associated with the event are in compliance with Community Park Food Concessions Policy No. 3.18;
AND FURTHER THAT the approval for each event be granted on condition that the organizers adhere to the signed Terms and Conditions forms dated July 14, 2008 attached to the report from the Director of Administrative Services dated July 14, 2008 entitled "2008 Beer Garden Special Events Applications".
CARRIED.

9. **BYLAWS**

- a) **"Election Procedures and Automated Voting Authorization Bylaw, 2008, No. 1446"**
To provide the use of an automatic voting system and establish various procedures for the conduct of local government elections and other voting.
- 08-198 Lefebvre - Powell
THAT "Election Procedures and Automated Voting Authorization Bylaw, 2008, No. 1446" be adopted. CARRIED.
- b) **"Officers Amendment Bylaw, 2008, No. 1326.2"**
Amendment to the Officers Bylaw to clarify position titles and the method of appointment.
- 08-199 Powell - Burger
THAT "Officers Amendment Bylaw, 2008, No. 1326.2" be adopted. CARRIED.
- c) **"Outdoor Burning Amendment Bylaw, 2008, No. 1428.1"**
Amendment to the Outdoor Burning Bylaw to include agricultural clearing waste fires and the conditions under which they will be permitted.
- 08-200 Powell - Lefebvre
THAT "Outdoor Burning Amendment Bylaw, 2008, No. 1428.1" be adopted. CARRIED.
- d) **"Zoning and Development Text Amendment Bylaw, 2008, No. 2000.60"**
Text Amendment to RS-3 Zone to reduce the overall percentage of affordable housing units that trigger the density bonusing.
- 08-201 Lefebvre - Powell
THAT "Zoning and Development Amendment Bylaw, 2008, No. 2000.60" be adopted. CARRIED.
- e) **"Zoning and Development Amendment Bylaw, 2008, No. 2000.61"**
352 Hirst Avenue - RS-1 to RS-3 (Carel Properties / R. B. Palmer & Associates).
- 08-202 Lefebvre - Powell
THAT "Zoning and Development Amendment Bylaw, 2008, No. 2000.61" be adopted. CARRIED.
- f) **"Consolidation Authorization Bylaw, 2008, No. 1447"**
Authorizes the corporate officer to consolidate one or more of the bylaws of the City.
- 08-203 Powell - Lefebvre
THAT "Consolidation Authorization Bylaw, 2008, No. 1447" be read a first time. CARRIED.
- 08-204 Patterson - Powell
THAT "Consolidation Authorization Bylaw, 2008, No. 1447" be read a second and third time. CARRIED.

g) **"Development Cost Charges, 2008, No. 1437"**

DCC's may be imposed to provide funds to assist the City to pay the capital costs of providing, constructing, altering or expanding sewage, water, drainage and highway facilities and of providing and improving parkland, in order to service, directly or indirectly, the development for which the charges are imposed.

08-205 Lefebvre - Burger
THAT "Development Cost Charges, 2008, No. 1437" be read a first time.
CARRIED.

08-206 Powell - Lefebvre
THAT "Development Cost Charges, 2008, No. 1437" be read a second and third time. CARRIED.

10. **NEW BUSINESS** - Nil

11. **NOTICE OF MOTION**

a) **Councillor Lefebvre – Kitty Larner to the Council of Senior Citizens Organizations of BC Conference – September 15 and 16, 2008**

Councillor Lefebvre advised he will be bringing forward a motion at the August 6, 2008 regular meeting of Council to send Kitty Larner to the Council of Senior Citizens Organizations of BC conference on September 15 and 16, 2008 at a cost of \$700.00 to be taken from Council contingency.

12. **SPECIAL BUSINESS (Closed/In Camera)** - Nil

13. **ADJOURNMENT**

It was moved by Councillor Lefebvre and seconded by Councillor Powell that the meeting adjourn. CARRIED.

The meeting adjourned at 6:52 p.m.

Certified Correct.

Mayor

Director of Administrative Services