

Minutes of the Committee of the Whole meeting held in the Civic and Technology Centre, 100 E. Jensen Avenue, Parksville, BC, on Monday, July 14, 2008 at 6:00 p.m.

PRESENT: Her Worship Mayor S. R. Herle

Councillors: C. R. Burger
M. Lefebvre
T. C. Patterson
S. E. Powell
C. Robinson

Staff: F. Manson, Chief Administrative Officer
L. Taylor, Director of Administrative Services
G. Jackson, Director of Community Planning
B. Russell, Manager of Current Planning
M. Squire, Manager of Engineering
P. Lovegrove, Manager of Budgets and Special Projects
N. Gray, Planner

1. **MINUTES**

Patterson - Burger

THAT the minutes of the Committee of the Whole meeting held June 23, 2008 be adopted.

CARRIED.

Powell - Burger

THAT the minutes of the Special Committee of the Whole meeting held July 7, 2008 be adopted.

CARRIED.

2. **PUBLIC PRESENTATIONS** – Nil

3. **CORRESPONDENCE** – Nil

4. **DISCUSSION RELATED TO DELEGATIONS OR CORRESPONDENCE** – Nil

5. **STAFF PRESENTATIONS**

Mayor Herle noted that all recommendations adopted by the Committee at this meeting will be forwarded to Council for consideration at their July 21, 2008 meeting.

RECOMMENDATIONS:

a) **Planner – Bench Placement in the Downtown Core**

PowerPoint presentation of the placement of the benches in the downtown core.

b) **Manager of Current Planning – Consideration of a Small-Lot Residential Zone**

Lefebvre - Patterson

THAT the report from the Manager of Current Planning dated July 3, 2008 entitled "Consideration of a Small-Lot Residential Zone", be received;

AND THAT the small lot residential zone template, attached as Schedule "A" to the report from the Manager of Current Planning dated July 3, 2008 entitled "Consideration of a Small-Lot Residential Zone", be accepted;

AND FURTHER THAT staff make the small lot residential zone template available to interested parties.

CARRIED.

c) **Director of Community Planning – Official Community Plan (OCP) Development Permit Guidelines**

Lefebvre - Burger

THAT consideration of the report from the Director of Community Planning dated June 19, 2008 for consideration of budget increase for the Official Community Plan Development Permit Guideline project be deferred until after the 2009 Provisional discussions.

CARRIED.

d) **Director of Community Planning – Consideration of Implementations of Mandatory Provision of Affordable Housing Units within all Future Multiple Family Developments**

Patterson - Robinson

THAT the report from the Director of Community Planning dated June 19, 2008 for consideration of implementation of mandatory provision of affordable housing units within all future multiple family developments be received;

AND THAT an Official Community Plan policy that makes mandatory affordable housing inclusion an evaluation consideration for future rezonings, be considered.

DEFEATED.

Burger - Patterson

THAT the report from the Director of Community Planning dated June 19, 2008 for consideration of implementation of mandatory provision of affordable housing units within all future multiple family developments be received;

AND THAT staff be directed to amend all existing multiple family zoning categories so as to include a mandatory requirement for affordable housing in all future multi-family developments.

CARRIED.

e) **Manager of Engineering – Highway 19A – Shelly Road to the Englishman River Bridge Pedestrian Facilities Upgrade**

Burger - Lefebvre

THAT the report from the Manager of Engineering dated July 8, 2008 entitled "Highway 19A – Shelly Road to the Englishman River Bridge Pedestrian Facilities Upgrade", be received;

AND THAT the tender for the "Highway 19A – Shelly Road to the Englishman River Bridge Pedestrian Facilities Upgrade", in the amount of \$490,449.83 (including GST), be awarded to Nash Excavating Ltd.

CARRIED.

f) **Director of Administrative Services – Consolidation Authorization Bylaw No. 1447**

Burger - Robinson

THAT the report from the Director of Administrative Services dated June 24, 2008 entitled "Consolidation Authorization Bylaw No. 1447" be received for information;

AND THAT the "Consolidation Authorization Bylaw, 2008, No. 1447" be advanced for reading consideration.

CARRIED.

Lefebvre - Burger

THAT the Committee of the Whole Meeting recess for 10 minutes at 6:52 p.m.

CARRIED.

The meeting reconvened at 7:02 p.m.

g) **2009 Provisional Budget – Comments & Questions from Council**

Burger - Powell

THAT 2009 Provisional Budget presented to Council at the Special Committee of the Whole meeting held July 7, 2008 showing a prior year surplus in 2009 of \$1,725,868 be approved with the following revisions:

1. Increase the tax rate from 3% to 5% in 2013;
2. Carry over \$50,000 allocated for the OCP DP Guidelines review from 2008 to 2009;
3. Allocate an additional \$150,000 (\$200,000 total) in 2009 for a full OCP review; and
4. Allocate \$5000 under Grants in Aid for the Brants Festival in 2009, 2010 and 2011;

AND THAT staff be instructed to initiate the public consultation process with respect to the 2009 Provisional Budget

CARRIED.

h) **Director of Community Planning – Official Community Plan (OCP) Development Permit Guidelines**

Burger - Robinson

THAT the report from the Director of Community Planning dated June 19, 2008 for consideration of budget increase for the Official Community Plan Development Permit Guideline project be received;

AND THAT a reallocation of funds in order to increase the OCP DP Guideline update project costs to \$80,000 not be approved.

CARRIED.

6. **NEW BUSINESS** - Nil

7. **ADJOURNMENT**

Robinson - Lefebvre

Rise and Report to Council at their July 21, 2008 meeting.

The meeting ended at 8:08 p.m.

Mayor