

CITY OF PARKSVILLE

**4504.
July 7, 2008**

Minutes of the regular meeting of Council held in the Civic and Technology Centre, 100 E. Jensen Avenue, Parksville, BC, on Monday, July 7, 2008 at 6:00 p.m.

PRESENT: Her Worship Mayor S. R. Herle

Councillors: C. R. Burger
B. Johnston
T. Patterson
S. Powell
C. Robinson

Staff: G. O'Rourke, A/Chief Administrative Officer
L. Taylor, Director of Administrative Services
L. Butterworth, Director of Finance
G. Jackson, Director of Community Planning
D. Banks, Fire Chief
M. Squire, Manager of Engineering
P. Lovegrove, Manager of Budgets and Special Projects

1. ADOPTION OF MINUTES

08-160 Powell - Johnston
THAT the minutes of the Public Hearing held June 16, 2008 be adopted. CARRIED.

08-161 Powell - Burger
THAT the minutes of the regular meeting of Council held June 16, 2008 be adopted. CARRIED.

08-162 Burger - Powell
THAT the minutes of the special meeting of Council held June 23, 2008 be adopted. CARRIED.

2. APPROVAL OF AGENDA

08-163 Johnston - Powell
THAT the July 7, 2008 Council meeting agenda be approved. CARRIED.

3. PRESENTATIONS – Nil

4. DELEGATIONS - Nil

5. UNFINISHED BUSINESS - Nil

6. CORRESPONDENCE

- a) **Regional District of Nanaimo – Regional Growth Management Service Establishment Bylaw No. 1553**

08-164 Powell - Burger
THAT the Council of the City of Parksville consents to the adoption of "Regional Growth Management Service Establishment Bylaw No. 1553" and the Regional District be notified accordingly. CARRIED.

- b) **Malaspina University-College Foundation – City of Parksville Bursary**

08-165 Johnston - Powell
THAT the correspondence from the Malaspina University-College Foundation, dated June 18, 2008, regarding the award of the City of Parksville Bursary be received for information. CARRIED.

7. DISCUSSION RELATED TO DELEGATIONS OR CORRESPONDENCE - Nil

8. REPORTS

- a) **Special Committee of the Whole – June 18, 2008**

08-166 THAT the report of the Special Committee of the Whole meeting held June 18, 2008 be received and the following recommendations considered:

- (1) **Reduce or Eliminate New Single Family Subdivisions**

Powell - Burger
THAT staff prepare an updated water capacity study by September 30, 2008, based on the current OCP, growth projections and demands, to determine whether we have sufficient water to continue pre-zoned growth. CARRIED.

- (2) **Director of Community Planning - Consideration of Options to Reduce or Eliminate New Single Family Subdivisions (dated July 25, 2007)**

Johnston - Powell
THAT further consideration of the report dated July 25, 2007 from the Director of Community Planning entitled "Consideration of Options to Reduce or Eliminate New Single Family Subdivisions" be tabled until after the receipt of the water capacity study to be submitted to Council by September 30, 2008. CARRIED.

b) **Committee of the Whole – June 23, 2008**

08-167 THAT the report of the Committee of the Whole meeting held June 23, 2008 be received and the following recommendations considered:

(1) **Oceanside Tourism Association - 2008 Budget Presentation and 2008 Marketing Plan**

Johnston - Powell

THAT the Oceanside Tourism Association 2008 Budget and 2008 Marketing Plan be approved. CARRIED.

(2) **Parksville Community and Conference Centre – Parking Issues**

Burger - Johnston

THAT staff be requested to meet with representatives from the Parksville Community and Conference Centre to discuss options to address parking problems at the PCCC site and report back to Council on what solutions can be implemented on a short-term basis and what solutions can be implemented in the longer term. CARRIED.

(3) **Manager of Engineering – Allwood Road, Young Street and Rushton Avenue – Road and Utility Improvements**

Burger - Powell

THAT the report from the Manager of Engineer dated June 18, 2008 entitled "Allwood Road, Young Street and Ruston Avenue – Road and Utility Improvements", be received;

AND THAT the tender for the "Allwood Road, Young Street and Ruston Avenue Road and Utility Improvements", in the amount of \$2,556,992.03 (including GST) be awarded to Knappett Industries (2006) Ltd. CARRIED.

(4) **Director of Administrative Services – Optional Changes to the Election Procedures Bylaw**

Powell - Johnston

a) THAT the recommendation from the Citizens Advisory Committee to increase the number of nominators required for nomination to an office from 2 to 10 be defeated. DEFEATED.

Patterson - Robinson

THAT the number of nominators required for nomination to an office be increased from 2 to 10 be defeated. DEFEATED.

Note: The number of nominators required will remain at 2.

Johnston - Powell

b) THAT the report from the Director of Administrative Services dated June 19, 2008 entitled "Optional Changes to the Election Procedures Bylaw", be received;

AND THAT the following recommendations from the Citizens Advisory Committee be approved:

- i) THAT additional public access to nomination documents be provided by posting them on the City's website.
- ii) THAT additional public access to campaign financing disclosures be provided by posting them on the City's website.
- iii) THAT the City not implement a mail ballot voting system for the 2008 election but that it be reviewed for future elections.
- iv) THAT special voting opportunities be continued and offered at Arrowsmith Lodge, Trillium Lodge, Stanford Place and Halliday House.
- v) THAT the appropriate election bylaw amendments be forwarded to Council for reading consideration.

CARRIED.

(5) OCP amendment referral from the Special Committee of the Whole June 18, 2008.

Burger - Powell

THAT Staff be directed to prepare a report on the feasibility of an Official Community Plan amendment bylaw which has the effect of adding a 'sustainability' section to the OCP which conveys the message that, at this time, zoning amendment applications and applications to amend the OCP are not invited due to a need to re-evaluate the carrying capacity of City infrastructure and due to the belief that each of the following land use categories [commercial, industrial, multiple family, resort] has a sufficient supply to meet the community needs at this time. CARRIED.

c) Planner – Development Permit Application [1143 Franklin's Gull Road]

Johnston - Burger

08-168 THAT the report from the Planner dated June 24, 2008 entitled "Development Permit Application (1143 Franklin's Gull Road)", be received;
AND THAT a development permit be issued to 0818118 B.C. Ltd., Inc. to permit an industrial building with a 2nd floor caretaker residence and implementation of the overall site plan on Lot 5, Block 564, Nanoose District, Plan VIP79328 (1143 Franklin's Gull Road) subject to:

- (a) A landscaping bond in the amount of \$9,082.50 be received prior to the issuance of the permit.

CARRIED.

9. BYLAWS

a) "Zoning and Development Amendment Bylaw, 2008, No. 2000.62"

Definition of Affordable Housing - Text Amendment.

Powell - Patterson

08-169 THAT "Zoning and Development Amendment Bylaw, 2008, No. 2000.62" be read a third time. CARRIED.

- 08-170 Burger - Powell
THAT "Zoning and Development Amendment Bylaw, 2008, No. 2000.62" be adopted. CARRIED.
- b) **"Zoning and Development Amendment Bylaw, 2008, No. 2000.63"**
Amendment to C-3 Downtown Commercial to add single family residential as a permitted land use.
- 08-171 Powell - Johnston
THAT "Zoning and Development Amendment Bylaw, 2008, No. 2000.63" be read a third time. CARRIED.
- 08-172 Powell - Patterson
THAT "Zoning and Development Amendment Bylaw, 2008, No. 2000.63" be adopted. CARRIED.
- c) **"Zoning and Development Amendment Bylaw, 2008, No. 2000.64"**
Amendment to CS-1 Highway Commercial to add single family residential as a permitted land use.
- 08-173 Burger - Powell
THAT "Zoning and Development Amendment Bylaw, 2008, No. 2000.64" be read a third time. CARRIED.
- 08-174 Johnston - Burger
THAT "Zoning and Development Amendment Bylaw, 2008, No. 2000.64" be adopted. CARRIED.
- d) **"Zoning and Development Amendment Bylaw, 2008, No. 2000.65"**
Amendment to the Agricultural A-1 Zone to change the minimum lot size for a single family dwelling from 560m² to 4 hectares.
- 08-175 Powell - Burger
THAT "Zoning and Development Amendment Bylaw, 2008, No. 2000.65" be read a third time. CARRIED.
- 08-176 Burger - Johnston
THAT "Zoning and Development Amendment Bylaw, 2008, No. 2000.65" be adopted. CARRIED.
- e) **"Zoning and Development Amendment Bylaw, 2008, No. 2000.66"**
Amendment to General Regulations, Division 600 to prohibit the storage of fireworks in all zones containing residential uses except I-1 Zone.
- 08-177 Powell - Burger
THAT "Zoning and Development Amendment Bylaw, 2008, No. 2000.66" be read a third time. CARRIED.
- 08-178 Johnston - Powell
THAT "Zoning and Development Amendment Bylaw, 2008, No. 2000.66" be adopted. CARRIED.

- f) **"Zoning and Development Amendment Bylaw, 2008, No. 2000.67"**
Amendment to the Division 100: Scope and Definitions to revise the definition of exterior lot line.

08-179 Burger - Powell
 THAT "Zoning and Development Amendment Bylaw, 2008, No. 2000.67" be read a third time. CARRIED.

08-180 Patterson - Powell
 THAT "Zoning and Development Amendment Bylaw, 2008, No. 2000.67" be adopted. CARRIED.
- g) **"Zoning and Development Amendment Bylaw, 2008, No. 2000.68"**
Amendment to Secondary Suites by changing the maximum size from 60m² to 90m².

08-181 Powell - Johnston
 THAT "Zoning and Development Amendment Bylaw, 2008, No. 2000.68" be read a third time. CARRIED.

08-182 Burger - Powell
 THAT "Zoning and Development Amendment Bylaw, 2008, No. 2000.68" be adopted. CARRIED.
- h) **"Election Procedures and Automated Voting Authorization Bylaw, 2008, No. 1446"**
To provide the use of an automatic voting system and establish various procedures for the conduct of local government elections and other voting.

08-183 Johnston - Powell
 THAT "Election Procedures and Automated Voting Authorization Bylaw, 2008, No. 1446" be read a first time. CARRIED.

08-184 Powell - Burger
 THAT "Election Procedures and Automated Voting Authorization Bylaw, 2008, No. 1446" be read a second and third time. CARRIED.
- i) **"Officers Amendment Bylaw, 2008, No. 1326.2"**
Amendment to the Officers Bylaw to clarify position titles and the method of appointment.

08-185 Powell - Burger
 THAT "Officers Amendment Bylaw, 2008, No. 1326.2" be read a first time. CARRIED.

08-186 Johnston - Powell
 THAT "Officers Amendment Bylaw, 2008, No. 1326.2" be read a second and third time. CARRIED.
- j) **"Outdoor Burning Amendment Bylaw, 2008, No. 1428.1"**
Amendment to the Outdoor Burning Bylaw to include agricultural clearing waste fires and the conditions under which they will be permitted.

08-187 Powell- Burger
 THAT "Outdoor Burning Amendment Bylaw, 2008, No. 1428.1" be read a first time. CARRIED.

08-188 Burger - Powell
THAT "Outdoor Burning Amendment Bylaw, 2008, No. 1428.1" be read a second and third time. CARRIED.

10. **NEW BUSINESS** - Nil
11. **NOTICE OF MOTION** - Nil
12. **SPECIAL BUSINESS (Closed/In Camera)** - Nil
13. **ADJOURNMENT**

It was moved by Councillor Powell and seconded by Councillor Burger that the meeting adjourn. CARRIED.

The meeting adjourned at 6:40 p.m.

Certified Correct.

Mayor

Director of Administrative Services