

Minutes of the Committee of the Whole meeting held in the Civic and Technology Centre, 100 E. Jensen Avenue, Parksville, BC, on Monday, June 9, 2008 at 6:00 p.m.

PRESENT: Her Worship Mayor S. R. Herle

Councillors: C. R. Burger  
M. Lefebvre  
J. B. Johnston  
T. C. Patterson  
C. Robinson

Staff: F. Manson, Chief Administrative Officer  
L. Taylor, Director of Administrative Services  
L. Butterworth, Director of Finance  
G. Jackson, Director of Current Planning  
G. O'Rourke, Director of Engineering & Operations  
M. Squire, Manager of Engineering  
P. Lovegrove, Manager of Budgets & Special Projects

**1. MINUTES**

Lefebvre - Johnston

**THAT** the minutes of the Special Committee of the Whole meeting held May 22, 2008 be adopted.

CARRIED.

Lefebvre - Burger

**THAT** the minutes of the Committee of the Whole meeting held May 26, 2008 be adopted.

CARRIED.

**2. PUBLIC PRESENTATIONS**

- a) Mike Bourcier from Business Assistance for Successful Enterprise (BASE) Program gave a presentation on the BASE Program and thanked Council for their support.
- b) Michele Deakin from Mid-Vancouver Island Habitat Enhancement Society gave an update on what she and others have been doing to consider options for ALR land owners in Parksville and other adjoining areas.

**3. CORRESPONDENCE – Nil**

**4. DISCUSSION RELATED TO DELEGATIONS OR CORRESPONDENCE - Nil**

## 5. **STAFF PRESENTATIONS**

Mayor Herle noted that all recommendations adopted by the Committee at this meeting will be forwarded to Council for consideration at their June 16, 2008 meeting.

### **RECOMMENDATIONS:**

a) **Manager of Budgets and Special Projects – Development Cost Charge (DCC) Program Revisions**

Patterson - Robinson

**THAT** the report from the Manager of Budgets and Special Projects dated June 4, 2008 entitled "Development Cost Charge (DCC) Program", be received;

**AND THAT** staff prepare the relevant bylaws to revise the DCC program, for Council consideration, based on the DCC program presented to Council in January 2008, and the revisions presented in the report from the Manager of Budgets and Special Projects dated June 4, 2008 entitled "Development Cost Charge (DCC) Program Revisions".

CARRIED.

Herle - Burger

**THAT** Staff be requested to prepare a policy requiring an annual review of the development cost charges.

CARRIED.

b) **Director of Finance - 2007 Statement of Financial Information**

Lefebvre - Burger

**THAT** the report from the Director of Finance dated June 3, 2008 entitled "2007 Statement of Financial Information", be received;

**AND THAT** the Statement of Financial Information for the Year Ended December 31, 2007 be approved.

CARRIED.

c) **Planner – Development Permit Application (103, 105, 111 & 125 McMillan Street)**

Lefebvre - Burger

**THAT** the report from the Planner dated May 28, 2008 entitled "Issuance of Development Permit (103, 105, 111 & 125 McMillan Street)", be received;

**AND THAT** a development permit be issued to 0799424 B.C. Ltd., Inc. No. BC0799424 to permit a 71 unit apartment type building with requested variances which include a relaxation from 6.0 metres to 4.78 metres for a roof overhang of 1.22 metres and front lot line relaxation from 6.0 metres to 0.0 metres for an entry canopy at the primary building entry on McMillan Street and implementation of the overall site plan on Lots 3, 4, and 2, District Lot 89, Nanoose District, Plan 6265 and Lot 1, District Lot 89, Nanoose District, Plan 5232 and That Part of Parcel G (DD1582ON), District Lot 89, Nanoose District, shown outlined in Red on Plan 801-R (103, 105, 111 and 125 McMillan Street) subject to:

- (a) A landscaping bond in the amount of \$108,700.00 be received prior to the issuance of the permit.

CARRIED.

- d) **Director of Community Planning gave the Quarterly Report (verbal)**  
For July, August and September 2008

- e) **Manager of Engineering – 2008 Supply of Asphalt Services**

Burger - Lefebvre

**THAT** the report from the Manager of Engineering dated June 3, 2008 entitled "2008 Supply of Asphalt Services", be received;

**AND THAT** the tender for the "2008 Supply of Asphalt Services", in the amount of \$937,020.00 (including GST), be awarded to Haylock Bros. Paving Ltd.

CARRIED.

- f) **Manager of Engineering – McCarter Street & Stanford Avenue West Road & Watermain Improvements**

Patterson - Lefebvre

**THAT** the report from the Manager of Engineering dated June 3, 2008 entitled "McCarter Street & Stanford Avenue West Road & Watermain Improvements", be received;

**AND THAT** the tender for the "McCarter Street & Stanford Avenue West, Road & Watermain Improvements", in the amount of \$251,893.25 (including GST), be awarded to Windley Contracting Ltd.;

**AND FURTHER THAT** staff amend the 2008 Financial Plan to reflect the actual cost of the works for the "McCarter Street & Stanford Avenue West, Road & Watermain Improvements" capital project.

CARRIED.

- g) **Director of Administrative Services – Special Events Applications**

Patterson - Burger

**THAT** the report from the Director of Administrative Services dated May 27, 2008 entitled "2008 Special Events Applications", be received;

**AND THAT** the following organizations be permitted use of the identified areas of the Community Park for special events during the specified times and in the areas outlined in the application forms attached to the report from the Director of Administrative Services dated May 27, 2008 entitled "2008 Special Events Applications":

Parksville Golden Oldies Sport Association (PGOSA) Seniors Outdoor Volleyball on Tuesday and Thursday evenings in June, July & August, 2008; and

Nanaimo Sport and Social Club Beach Soccer Tournament on July 19 & 20, 2008;

**AND THAT** the following organizations be granted use of the Gazebo and grass area in Foster Park:

Sunrise Preschool for a Preschool Graduation on June 20, 2008 from 5:00 p.m. to 7:00 p.m.; and

Little Promises Childcare for a Preschool Picnic on June 26, 2008 from 5:00 p.m. to 8:00 p.m. including a pony ride with Tiger Lily Farms from 6:00 p.m. to 7:30 p.m.;

**AND THAT** the Home Hardware be granted use of the parking spaces on the Alberni Highway (HWY 4A) next to the CIBC and partial use of the sidewalk and

overhang in front of the Home Hardware building for the Cooking Ladies "On the Road" on June 30, 2008 from 10 a.m. to 3 p.m.;

**AND FURTHER THAT** the approval for each event be granted on condition that the organizers adhere to their signed Terms and Conditions forms attached to the report from the Director of Administrative Services dated May 27, 2008 entitled "2008 Special Events Applications".

CARRIED.

6. **NEW BUSINESS**

7. **ADJOURNMENT**

Lefebvre - Burger

Rise and Report to Council at their June 16, 2008 meeting.

The meeting ended at 8:20 p.m.

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Mayor