

Minutes of the regular meeting of Council held in the Civic and Technology Centre, 100 E. Jensen Avenue, Parksville, BC, on Wednesday, May 21, 2008 at 6:00 p.m.

PRESENT: Her Worship Mayor S. R. Herle

Councillors: C. R. Burger
J. B. Johnston
M. Lefebvre
T. C. Patterson
S. Powell
C. Robinson

Staff: F. C. Manson, Chief Administrative Officer
G. O'Rourke, Director of Engineering & Operations
D. Banks, Fire Chief
B. Russell, Manager of Current Planning
L. Kitchen, Deputy Corporate Administrator

1. ADOPTION OF MINUTES

08-124 Powell - Patterson
THAT the minutes of the regular meeting of Council held May 5, 2008 be adopted. CARRIED.

08-125 Lefebvre - Johnston
THAT the minutes of the special meeting of Council held May 12, 2008 be adopted. CARRIED.

2. APPROVAL OF AGENDA

08-126 Lefebvre - Powell
THAT the May 21, 2008 Council meeting agenda be approved. CARRIED.

3. PRESENTATIONS - Nil

4. DELEGATIONS

- a) Gerard LeBlanc from Landworks Consultants Inc. gave a presentation on the Green Bylaws Toolkit advising the purpose is to provide local governments with practical tools that make our communities better places to live and thanked the City for agreeing to host a Green Bylaws Toolkit Workshop on June 17, 2008.
- b) Mark McGorman from McGorman, MacLean Chartered Accountants gave a presentation of the City's 2007 Audited Financial Statements.

5. UNFINISHED BUSINESS - Nil

6. CORRESPONDENCE - Nil

7. DISCUSSION RELATED TO DELEGATIONS OR CORRESPONDENCE - Nil

8. REPORTS

a) **Committee of the Whole – May 12, 2008**

08-127 THAT the report of the Committee of the Whole meeting held May 12, 2008 be received and the following recommendations considered:

Mayor Herle declared a conflict of interest as her commercial enterprise is located in the building that is part of the development that is the subject of the letter from Russell Stubbs and Kenneth Henderson. She left the Council meeting at 6:27 p.m.

Acting Mayor Patterson assumed the Chair.

(1) **Russell Stubbs & Kenneth Henderson – Park Island Properties Ltd – Development Permit Application, Engineering Review**

Lefebvre - Powell

THAT the correspondence from Park Island Properties Ltd., dated May 5, 2008, regarding the development permit application for the Thrifty Foods Store expansion, be referred to staff for comment and a detailed breakdown of the development costs. CARRIED.

Mayor Herle returned to the Council meeting at 6:29 p.m. and resumed the Chair.

(2) **Director of Administrative Services – 2008 Special Events Application**

Burger - Powell

THAT the report from the Director of Administrative Services dated May 5, 2008 entitled "2008 Special Events Applications", be received;
AND THAT Oceanside Outdoor Sport be granted use of the beach volleyball courts on the east side of the road, and the surrounding lawns in the Community Park, to hold volleyball league and tournament events on the dates and during the times indicated on Schedule 1 attached to the Park Use Application Form dated April 29, 2008;
AND FURTHER THAT the approval be granted on condition that the organizers adhere to the signed Terms and Conditions form dated April 29, 2008 attached to the report from the Director of Administrative Services dated May 5, 2008 entitled "2008 Special Events Applications".
CARRIED.

(3) **Director of Administrative Services – Municipal Ticket Information Bylaw No. 1444**

Burger - Powell

THAT the report from the Director of Administrative Services dated May 6, 2008 entitled "Municipal Ticket Information Bylaw No. 1444", be received for information;
AND THAT the fine for cutting trees without a permit be increased to \$1000;
AND FURTHER THAT "Municipal Ticket Information Bylaw, 2008, No. 1444" be advanced for reading consideration. CARRIED.

(4) **Chief Administrative Officer – Employee Code of Conduct**

Lefebvre - Patterson

THAT the report from the Chief Administrative Officer dated May 7, 2008 entitled "Employee Code of Conduct", be received;

AND THAT the Code of Conduct be amended to add the words "or inflexible" in the second sentence of the third paragraph of the Purpose after the words "be exhaustive" so the sentence now reads "This code is not meant to be exhaustive or inflexible and the City will continue to establish work rules on various matters as necessary."

AND FURTHER THAT the revised Policy No. 7.16 "Employee Code of Conduct" as attached to the report from the Chief Administrative Officer, dated May 7, 2008 entitled "Employee Code of Conduct", be approved as amended. CARRIED.

(5) **Chief Administrative Officer – Lease Agreement with the Parksville Lawn Bowling Club**

Johnston - Powell

THAT the report from the Chief Administrative Officer dated April 29, 2008 entitled "Lease Agreement with the Parksville Lawn Bowling Club", be received;

AND THAT the proposed draft 2008 – 2013 Parksville Lawn Bowling Club Lease for Lot 1, District Lot 13, Nanoose District, Plan VIP 71491 (149 E. Stanford Avenue) for the period September 1, 2008 and ending August 31, 2013 as attached to the April 29, 2008 memo to Council from the Chief Administrative Officer titled "Lease Agreement with the Parksville Lawn Bowling Club" be amended to exclude section 17.8 and that section 17.7 be amended to remove the proposed change to "may" from "will";

AND FURTHER THAT the Mayor and Director of Administrative Services be authorized to sign the 2008 – 2013 Parksville Lawn Bowling Club Lease for Lot 1, District Lot 13, Nanoose District, Plan VIP 71491 (149 E. Stanford Avenue) for the period September 1, 2008 and ending August 31, 2013 as amended. CARRIED.

b) **Building Inspector – Summary of Permit Types April 2008**

Lefebvre - Powell

08-128 THAT the Building Inspector's Summary of Permit Type report for April 2008 showing a cumulative year to date value of \$6,622,670, be received. CARRIED.

c) **Fire Chief – Monthly Incident and Inspection Reports April 2008**

Powell - Burger

08-129 THAT the Fire Chief's Summary of Incident Type report for April 2008 showing a total of 43 calls and the monthly Inspection Report for April 2008 showing 21 inspections, be received. CARRIED.

d) **Fire Chief – Fire Hall Expansion Project**

Lefebvre - Patterson

08-130 THAT the report from the Fire Chief dated May 13, 2008, entitled "Fire Hall Expansion Project" be received;

AND THAT Council supports the option of constructing the fire hall expansion as designed with the exception of the completion of the interior Dorm Space, the Curved Metal Roof, and the Undergrounding of the Hydro lines;
AND FURTHER THAT Council direct staff to prepare the necessary Loan Authorization Bylaw to secure funding for the project in an amount not exceeding \$5,423,734.00. CARRIED.

9. BYLAWS

a) **"Fireworks Regulation Amendment Bylaw, 2008, No. 1427.1"**

Lefebvre - Johnston
08-131 THAT "Fireworks Regulation Amendment Bylaw, 2008, No. 1427.1" be read adopted. CARRIED.

b) **"Municipal Ticket Information Bylaw, 2008, No. 1444"**

Patterson - Burger
08-132 THAT "Municipal Ticket Information Bylaw, 2008, No. 1444" be read a first time. CARRIED.

Lefebvre - Powell
08-133 THAT "Municipal Ticket Information Bylaw, 2008, No. 1444" be read a second and third time. CARRIED.

10. NEW BUSINESS

a) **Social planning and Research Council of British Columbia (SPARC BC) – Requesting Proclamation of Access Awareness Day – June 7, 2008**

WHEREAS all community members should have equity in opportunities and full participation in community life;
AND WHEREAS it is instrumental to educate and inform all our citizens of our community of the important part they play in making it accessible to all;
AND WHEREAS providing designated parking spaces is essential to the economic, social, and physical well-being of all British Columbians (both able and with disabilities) in order to contribute and remain active in their community;
AND WHEREAS the citizens of Parksville recognize the call for individual and group action by government, disability organizations, and the driving public to reserve the use of the available specially designated spots for those who indeed require this benefit;
NOW THEREFORE BE IT RESOLVED THAT I, Sandy Herle, Mayor of the City Parksville, do hereby proclaim Access Awareness Day Saturday June 7, 2008 in the City of Parksville, a day of individual and group action to provide equitable opportunities and an accessible community for all of our citizens

11. NOTICE OF MOTION

a) **Councillor Lefebvre – Affordable Housing Garden Suites**

Councillor Lefebvre gave notice that he will be bringing forward a motion at the June 2, 2008 Council meeting regarding an amendment to the Zoning Bylaw which would have the effect of creating affordable housing by allowing small, energy efficient, attractive garden suites by eliminating the requirement for the

dwelling to be owner occupied, increasing the maximum allowable size to 90 square metres and permitting suites to be in a separate building.

12. SPECIAL BUSINESS (Closed/In Camera)

08-134 Lefebvre - Burger
THAT Pursuant to Sections 90 (1) (c) of the *Community Charter* Council proceed to a closed meeting to consider an item relating to labour. CARRIED.

Time 7:44 p.m.

Council reconvened at 8:04 p.m.

13. ADJOURNMENT

It was moved by Councillor Robinson and seconded by Councillor Lefebvre that the meeting adjourn. CARRIED.

The meeting adjourned at 8:04 p.m.

Certified Correct.

Mayor

Deputy Corporate Administrator