

Minutes of the regular meeting of Council held in the Civic and Technology Centre, 100 E. Jensen Avenue, Parksville, BC, on Monday, May 5, 2008 at 6:00 p.m.

**PRESENT:** Her Worship Mayor S. R. Herle

Councillors: C. R. Burger  
J. B. Johnston  
M. Lefebvre  
T. C. Patterson  
S. Powell

Staff: F. C. Manson, Chief Administrative Officer  
G. O'Rourke, Director of Engineering & Operations  
L. Taylor, Director of Administrative Services  
L. Butterworth, Director of Finance  
D. Banks, Fire Chief  
A. Metcalf, Manager of Operations  
B. Russell, Manager of Current Planning  
M. Squire, Manager of Engineering

**1. ADOPTION OF MINUTES**

08-101 Johnston - Powell  
THAT the minutes of the Parcel Tax Roll Review held April 21, 2008 be adopted. CARRIED.

08-102 Lefebvre - Patterson  
THAT the minutes of the regular meeting of Council held April 21, 2008 be adopted. CARRIED.

**2. APPROVAL OF AGENDA**

08-103 Lefebvre - Johnston  
THAT the May 5, 2008 Council meeting agenda be approved. CARRIED.

**3. PRESENTATIONS - Nil**

**4. DELEGATIONS - Nil**

**5. UNFINISHED BUSINESS - Nil**

**6. CORRESPONDENCE - Nil**

**7. DISCUSSION RELATED TO DELEGATIONS OR CORRESPONDENCE - Nil**

**8. REPORTS**

a) **Director of Engineering & Operations – Quarterly Report**

The Director of Engineering & Operations gave a presentation on the Public Works Department's quarterly report for the months of April, May and June, 2008.

b) **Committee of the Whole – April 28, 2008, 2008**

08-104 THAT the report of the Committee of the Whole meeting held April 28, 2008 be received and the following recommendations considered:

(1) **Manager of Budgets & Special Projects – 2008-2012 Final Financial Plan**

Powell - Lefebvre

THAT the report from the Manager of Budgets & Special Projects dated April 25, 2008 entitled "2008-2012 Final Financial Plan", be received;  
AND THAT Council direct staff to prepare, for Council's consideration, all relevant budget, property tax and other required bylaws for the 2008-2012 Financial Plan. CARRIED.

(2) **Director of Finance – New Requirements for Revenue Policy Disclosure**

Johnston - Lefebvre

THAT the report from the Director of Finance dated April 22, 2008 entitled "New Requirements for Revenue Policy Disclosure", be received;  
AND THAT the information in Appendix A attached to the report from the Director of Finance dated April 22, 2008 entitled "New Requirements for Revenue Policy Disclosure" be incorporated into the 2008-2012 Final Financial Plan document. CARRIED.

(3) **Director of Administrative Services – Burning Bylaw-Shelly Enterprises**

Burger - Lefebvre

THAT the letter from Shelly Enterprises Ltd. received February 26, 2008 regarding the Burning Ban Bylaw be received;  
AND THAT the report from the Director of Administrative Services dated April 23, 2008 entitled "Burning Bylaw – Shelly Enterprises", be received for information;  
AND THAT staff be directed to prepare an amendment to the City of Parksville Outdoor Burning Bylaw, 2007, No. 1428 to set restrictions of the burning of agricultural waste on agricultural land, for Council's consideration. CARRIED.

(4) **Planner – Development Permit to Update Appearance of the Exterior of the McDonald's Restaurant in Parksville**

Burger - Lefebvre

THAT the report from the Planner dated April 21, 2008 for the issuance of a development permit at 310 Island Highway West, be received for information;  
AND THAT a Development Permit be issued to McDonalds Restaurants of Canada Ltd, to permit an update to the appearance of the exterior of McDonald's restaurant on Lot A, District Lot 89, Nanoose District, Plan 47679 [310 Island Highway West] subject to:

- (a) A landscaping bond in the amount of \$15,700.00 be received prior to the issuance of the permit.

CARRIED.

**(5) Director of Community Planning – Zoning Bylaw Amendments**

Johnston - Powell

THAT the report from the Director of Community Planning dated April 21, 2008 entitled "Zoning Bylaw Amendments", be received for information; AND THAT Staff be requested to prepare, for Council's consideration, the necessary zoning text amendment bylaws to implement the following minor amendments to the Zoning Bylaw:

- a. Permit residential care facilities in the C-3 (Downtown Commercial) Zone
- b. Amendments to the lot size in the A-1 (Agricultural) Zone
- c. Prohibit the storage of fireworks and explosives in residential Zones
- d. Permit single family residential in the C-3 (Downtown Commercial) Zone and CS-1 (Highway Commercial) Zone
- e. Amend setbacks for single family dwellings next to linear walkways.

AND THAT staff be instructed to seek a legal opinion on whether the City can require the removal of a fireworks storage facility in a residential area once the zoning bylaw is amended to prohibit this action and to inquire as to whether the City can register a notice against the title to property where the fireworks are stored as a warning to future owners. CARRIED.

**(6) Chief Administrative Officer - Consideration of Development Process Review Proposed By the Oceanside Development and Construction Association (ODCA)**

Burger - Lefebvre

THAT consideration of the report from the Chief Administrative Officer dated April 8, 2008 entitled "Consideration of Development Process Review Proposed by the Oceanside Development and Construction Association (ODCA)" recommending that staff be directed to inform the ODCA that in view of their abandonment of their request for the development process review, the City will not be pursuing the issue any further, be postponed to a future date. CARRIED.

**(7) Director of Administrative Services – Optional Changes to Election Procedures Bylaw**

Patterson - Burger

THAT the report from the Director of Administrative Services dated April 21, 2008 entitled "Optional Changes to Election Procedures Bylaw", be received;

AND THAT the issue of Optional Changes to the Election Procedures including increasing the required number of nominators, website publishing of nomination documents and campaign financing disclosures, mail ballot voting and special voting opportunities be referred to the Citizen's Advisory Committee for input and recommendations;

AND FURTHER THAT the Committee's Assignment Terms of Reference for consideration of Optional Changes to the Election Procedures attached to the Director of Administrative Services report dated April 21, 2008 entitled "Optional Changes to Election Procedures Bylaw", be approved. CARRIED.

**c) Fire Chief – UBCM West Nile Virus Risk Reduction Funding**

Lefebvre - Powell  
08-105 THAT the report from the Fire Chief dated April 28, 2008 entitled "UBCM West Nile Virus Risk Reduction Funding", be received;  
AND THAT Council authorize the Regional District of Nanaimo to make an application on behalf of the City of Parksville to obtain funding available from the Province for a West Nile Virus Reduction Initiative through the UBCM;  
AND FURTHER THAT Council authorize the Regional District of Nanaimo to administer any acquired funds to plan for and reduce the risk of West Nile Virus in the City of Parksville. CARRIED.

**d) Director of Finance – 2008 Municipal Property Tax Rates**

Powell - Lefebvre  
08-106 THAT the report from the Director of Finance dated April 28, 2008 entitled "2008 Municipal Property Tax Rates" be received for information;  
AND THAT "Tax Rates Bylaw, 2008 No. 1445" be advanced for reading consideration by Council. CARRIED.

**e) Director of Administrative Services – Fireworks Bylaw Amendment - Follow Up**

Lefebvre - Burger  
08-107 THAT the report dated April 29, 2008 from the Director of Administrative Services entitled "Fireworks Bylaw Amendment – Follow Up" be received for information;  
AND THAT "Fireworks Bylaw, 2007, No. 1427.1" be advanced for reading consideration. CARRIED.

**9. BYLAWS**

**a) "Council Remuneration and Expenses Bylaw, 2008, No. 1440"**

Powell - Lefebvre  
08-108 THAT "Council Remuneration and Expenses Bylaw, 2008, No. 1440" be adopted. CARRIED.

**b) "Fireworks Regulation Amendment Bylaw, 2008, No. 1427.1"**

Johnston - Powell  
08-109 THAT "Fireworks Regulation Amendment Bylaw, 2008, No. 1427.1" be read a first time. CARRIED.

Powell - Burger  
08-110 THAT "Fireworks Regulation Amendment Bylaw, 2008, No. 1427.1" be read a second and third time. CARRIED.

c) **"Five Year Financial Plan Bylaw, 2008-2012, No. 1439.1"**

08-111 Johnston - Lefebvre  
THAT "Five Year Financial Plan Bylaw, 2008 – 2012, No. 1439.1" be read a first time. CARRIED.

08-112 Lefebvre - Johnston  
THAT "Five Year Financial Plan Bylaw, 2008 – 2012, No. 1439.1" be read a second and third time. CARRIED.

d) **"Tax Rates Bylaw, 2008, No. 1445"**

08-113 Lefebvre - Powell  
THAT "Tax Rates Bylaw, 2008, No. 1445" be read a first time. CARRIED.

08-114 Powell - Lefebvre  
THAT "Tax Rates Bylaw, 2008, No. 1445" be read a second and third time. CARRIED.

e) **"Zoning and Development Amendment Bylaw, 2008, No. 2000.63"**

f) **"Zoning and Development Amendment Bylaw, 2008, No. 2000.64"**

g) **"Zoning and Development Amendment Bylaw, 2008, No. 2000.65"**

h) **"Zoning and Development Amendment Bylaw, 2008, No. 2000.66"**

i) **"Zoning and Development Amendment Bylaw, 2008, No. 2000.67"**

j) **"Zoning and Development Amendment Bylaw, 2008, No. 2000.68"**

08-115 Lefebvre - Johnston  
THAT "Zoning and Development Amendment Bylaw, 2008, Nos. 2000.63, 2000.64, 2000.65, 2000.66, 2000.67 and 2000.68" be considered together. CARRIED.

08-116 Lefebvre - Johnston  
THAT "Zoning and Development Amendment Bylaw, 2008, Nos. 2000.63, 2000.64, 2000.65, 2000.66, 2000.67 and 2000.68" be read a first time. CARRIED.

08-117 Lefebvre - Johnston  
THAT "Zoning and Development Amendment Bylaw, 2008, Nos. 2000.63, 2000.64, 2000.65, 2000.66, 2000.67 and 2000.68" be read a second time. CARRIED.

**10. NEW BUSINESS - Nil**

**11. NOTICE OF MOTION**

08-118 Lefebvre - Powell  
THAT Citizens can sign up to become friends of the Island Corridor Foundation. CARRIED.

**12. SPECIAL BUSINESS (Closed/In Camera) - Nil**

**13. ADJOURNMENT**

It was moved by Councillor Powell and seconded by Councillor Johnston that the meeting adjourn. CARRIED.

The meeting adjourned at 7:11 p.m.

Certified Correct.

---

Mayor

---

Director of Administrative Services