

Minutes of the Committee of the Whole meeting held in the Civic and Technology Centre, 100 E. Jensen Avenue, Parksville, BC, on Monday, April 28, 2008 at 6:00 p.m.

PRESENT: Her Worship Mayor S. R. Herle

Councillors: C. R. Burger
M. Lefebvre
J. B. Johnston
T. C. Patterson
S. Powell

Staff: F. Manson, Chief Administrative Officer
L. Taylor, Director of Administrative Services
G. Jackson, Director of Community Planning
L. Butterworth, Director of Finance
P. Lovegrove, Manager of Budgets & Special Projects
D. Banks, Fire Chief

1. **MINUTES**

Lefebvre - Patterson

THAT the minutes of the Committee of the Whole meeting held March 26, 2008 be adopted.

CARRIED.

2. **PUBLIC PRESENTATIONS**

3. **CORRESPONDENCE**

4. **STAFF PRESENTATIONS**

Mayor Herle noted that all recommendations adopted by the Committee at this meeting will be forwarded to Council for consideration at their May 5, 2008 meeting.

RECOMMENDATIONS:

a) **Manager of Budgets & Special Projects – 2008-2012 Final Financial Plan**

Mayor asked for comments on the final 2008 budget from the public in attendance.

There was no response.

Powell - Lefebvre

THAT the report from the Manager of Budgets & Special Projects dated April 25, 2008 entitled "2008-2012 Final Financial Plan", be received;

AND THAT Council direct staff to prepare, for Council's consideration, all relevant budget, property tax and other required bylaws for the 2008-2012 Financial Plan.

CARRIED.

b) **Director of Finance – New Requirements for Revenue Policy Disclosure**

Lefebvre - Powell

THAT the report from the Director of Finance dated April 22, 2008 entitled "New Requirements for Revenue Policy Disclosure", be received;

AND THAT the information in Appendix A attached to the report from the Director of Finance dated April 22, 2008 entitled "New Requirements for Revenue Policy Disclosure" be incorporated into the 2008-2012 Final Financial Plan document.

CARRIED.

c) **Director of Finance gave the 2008 Quarterly Budget Update (verbal report)**

For the three months ended March 31, 2008

d) **Fire Chief gave the Quarterly Report (verbal report)**

For April, May and June 2008

e) **Director of Administrative Services – Burning Bylaw-Shelly Enterprises**

Lefebvre - Burger

THAT the letter from Shelly Enterprises Ltd. received February 26, 2008 regarding the Burning Ban Bylaw be received;

AND THAT the report from the Director of Administrative Services dated April 23, 2008 entitled "Burning Bylaw – Shelly Enterprises", be received for information;

AND THAT staff be directed to prepare an amendment to the City of Parksville Outdoor Burning Bylaw, 2007, No. 1428 to set restrictions of the burning of agricultural waste on agricultural land, for Council's consideration.

CARRIED.

f) **Planner – Development Permit to Update Appearance of the Exterior of the McDonald's Restaurant in Parksville**

Patterson - Powell

THAT the report from the Planner dated April 21, 2008 for the issuance of at 310 Island Highway West, be received for information;

AND THAT a Development Permit be issued to McDonalds Restaurants of Canada Ltd, to permit an update to the appearance of the exterior of McDonald's restaurant on Lot A, District Lot 89, Nanoose District, Plan 47679 [310 Island Highway West] subject to:

- (a) A landscaping bond in the amount of \$15,700.00 be received prior to the issuance of the permit.

CARRIED.

g) **Director of Community Planning – Zoning Bylaw Amendments**

Main Motion:

Lefebvre -Powell

THAT the report from the Director of Community Planning dated April 21, 2008 entitled "Zoning Bylaw Amendments", be received for information;

AND THAT Staff be requested to prepare, for Council's consideration, the necessary zoning text amendment bylaws to implement the following minor amendments to the Zoning Bylaw:

- a. Permit residential care facilities in the C-3 (Downtown Commercial) Zone
- b. Amendments to the lot size in the A-1 (Agricultural) Zone

- c. Prohibit the storage of fireworks and explosives in residential Zones
- d. Permit single family residential in the C-3 (Downtown Commercial) Zone and CS-1 (Highway Commercial) Zone
- e. Amend setbacks for single family dwellings next to linear walkways.

Amendment:

Johnston -Powell

THAT staff be instructed to seek a legal opinion to see if the City can require the removal of the storage of fireworks in a residential area once the zoning bylaw is amended to prohibit this action and, if not, to inquire as to whether or not the City can register a notice on the title to property where the fireworks are stored as a warning to future owners.

CARRIED.

Main Motion as Amended:

Lefebvre -Powell

THAT the report from the Director of Community Planning dated April 21, 2008 entitled "Zoning Bylaw Amendments", be received for information;

AND THAT Staff be requested to prepare, for Council's consideration, the necessary zoning text amendment bylaws to implement the following minor amendments to the Zoning Bylaw:

- f. Permit residential care facilities in the C-3 (Downtown Commercial) Zone
- g. Amendments to the lot size in the A-1 (Agricultural) Zone
- h. Prohibit the storage of fireworks and explosives in residential Zones
- i. Permit single family residential in the C-3 (Downtown Commercial) Zone and CS-1 (Highway Commercial) Zone
- j. Amend setbacks for single family dwellings next to linear walkways.

AND THAT staff be instructed to seek a legal opinion on whether or not the City can require the removal of a fireworks storage facility in a residential area once the zoning bylaw is amended to prohibit this action and, if not, to inquire as to whether or not the City can register a notice against the title to property where the fireworks are stored as a warning to future owners.

CARRIED.

h) **Chief Administrative Officer - Consideration of Development Process Review Proposed By the Oceanside Development and Construction Association (ODCA)**

Johnston -Burger

THAT the report from the Chief Administrative Officer dated April 8, 2008 entitled "Consideration of Development Process Review Proposed by the Oceanside Development and Construction Association (ODCA)", be received;

AND THAT Council direct staff to inform the ODCA that in view of their abandonment of their request for the development process review, the City will not be pursuing the issue any further.

NO VOTE.

Burger - Lefebvre

THAT consideration of the report from the Chief Administrative Officer dated April 8, 2008 entitled "Consideration of Development Process Review Proposed by the Oceanside Development and Construction Association (ODCA)" recommending that staff be directed to inform the ODCA that in view of their abandonment of

their request for the development process review, the City will not be pursuing the issue any further, be postponed to a future date.

CARRIED.

i) **Director of Administrative Services – Optional Changes to Election Procedures Bylaw**

Burger - Patterson

THAT the report from the Director of Administrative Services dated April 21, 2008 entitled "Optional Changes to Election Procedures Bylaw", be received;

AND THAT the issue of Optional Changes to the Election Procedures including increasing the required number of nominator, website publishing of nomination documents and campaign financing disclosure, mail ballot voting and special voting opportunities be referred to the Citizen's Advisory Committee for input and recommendations;

AND FURTHER THAT the Committee's Assignment Terms of Reference for consideration of Optional Changes to the Election Procedures attached to the Director of Administrative Services report dated April 21, 2008 entitled "Optional Changes to Election Procedures Bylaw", be approved.

CARRIED.

5. **NEW BUSINESS**

6. **ADJOURNMENT**

Lefebvre - Burger

Rise and Report to Council at their May 5, 2008 meeting.

The meeting ended at 7:47 p.m.

Mayor