

Minutes of the regular meeting of Council held in the Civic and Technology Centre, 100 E. Jensen Avenue, Parksville, BC, on Monday, April 21, 2008 at 6:00 p.m.

PRESENT: Her Worship Mayor S. R. Herle

Councillors: C. R. Burger
J. B. Johnston
M. Lefebvre
T. C. Patterson
S. Powell

Staff: F. C. Manson, Chief Administrative Officer
L. Taylor, Director of Administrative Services
G. Jackson, Director of Community Planning
L. Butterworth, Director of Finance

1. ADOPTION OF MINUTES

08-085 Johnston - Burger
THAT the minutes of the regular meeting of Council held April 7, 2008 be adopted. CARRIED.

2. APPROVAL OF AGENDA

08-086 Powell - Lefebvre
THAT the April 21, 2008 Council meeting agenda be approved. CARRIED.

3. PRESENTATIONS - Nil

4. DELEGATIONS

- a) Deborah Davenport & Lynda Colbeck from Building Learning Together gave an update to Council about the second annual "We Believe in Kids" Festival to be held April 25 and 26, 2008 at various locations in the downtown core in Parksville.
- b) Michelle Jones from Oceanside Development Construction Association – Development Process Review. Ms. Jones advised Council that the ODCA is withdrawing their offer of funding a development process review but urge Council to do a review in conjunction with an OCP review.
- c) Egon Kuhn from Oceanside Development Construction Association – Affordable Housing. Mr. Kuhn commented on the City's proposed affordable housing policies indicating: the current decommissioning bylaw regarding mobile home parks is a deterrent to developers and that waiving development cost charges for affordable housing and relaxation of parking requirements would make the provision of workforce housing for the resorts easier and would take some strain off of the overall affordable housing issue.

Council suggested that the ODCA make a request to appear as a delegation at a Committee of the Whole meeting to discuss Affordable Housing.

5. UNFINISHED BUSINESS - Nil

6. CORRESPONDENCE

a) Regional District of Nanaimo – Liquid Waste Management Planning Service Establishment Bylaw No. 1543

08-087 Powell - Lefebvre
THAT the correspondence from the Regional District of Nanaimo dated March 31, 2008 regarding "Liquid Waste Management Planning Service Establishment Bylaw No. 1543", be received;
AND THAT the Council of the City of Parksville consents to the adoption of "Liquid Waste Management Planning Service Establishment Bylaw No. 1543" and the Regional District be notified accordingly. CARRIED.

b) Oceanside Coalition for Strong Communities – Opposing petition of farm land being removed from the ALR

08-088 Lefebvre - Powell
THAT the correspondence from Oceanside Coalition for Strong Communities dated April 14, 2008, regarding agricultural land inside the City of Parksville and elsewhere be granted maximum protection for the future common good of all citizens, be received for information. CARRIED.

7. DISCUSSION RELATED TO DELEGATIONS OR CORRESPONDENCE

8. REPORTS

a) Committee of the Whole – April 14, 2008, 2008

08-089 THAT the report of the Committee of the Whole meeting held April 14, 2008 be received and the following recommendations considered:

(1) Neil Malbon & Doug Backhouse – Alberni Pacific Railway/Island Corridor Foundation

Patterson - Lefebvre
THAT the City of Parksville send a letter of support to the Alberni Pacific Railway. CARRIED.

(2) Bud Shelly & Murray LePlante – Shelly Enterprises Ltd – removal of their lands from the ALR

Michele Deakin – Mid-Vancouver Island Habitat Enhancement Society – opposing the Shelly Farm being removed from the ALR

Powell - Burger
THAT the City of Parksville is not prepared to have agricultural land used for anything other than agricultural purposes and that the February 29, 2008 petition presented to Parksville City Council at the April 14, 2008 Committee of the Whole meeting by Bud Shelly of Shelly Enterprises Ltd., requesting that the City affect the necessary changes and studies required for the removal of agricultural land at 450 Stanford Avenue / 270 A Shelly Road from the agricultural land reserve be denied. CARRIED.

(3) **Director of Community Planning – Consideration of Amendments to Secondary Suite Zoning Regulations**

Main Motion

Burger - Johnston

- (i) THAT the report from the Director of Community Planning dated March 6, 2008 entitled "Consideration of Amendments to Secondary Suite Zoning Regulations" be received;
AND THAT Staff be directed to advertise the current regulations so as to make it known that secondary suites are currently permitted on a wide spread basis and re-evaluate the impact of this in 12 months time.

Amendment:

Burger - Johnston

THAT the motion regarding consideration of amendments to the secondary suite zoning regulations be amended to remove the reference to 12 months. CARRIED.

Main Motion as Amended:

Burger - Johnston

THAT the report from the Director of Community Planning dated March 6, 2008 entitled "Consideration of Amendments to Secondary Suite Zoning Regulations" be received;
AND THAT Staff be directed to advertise the current regulations so as to make it known that secondary suites are currently permitted on a wide spread basis. CARRIED.

Burger - Powell

- (ii) THAT Staff be directed to prepare an amendment to the zoning bylaw to increase the maximum permissible size of a secondary suite from 60 square metres to up 90 square metres. CARRIED.

(4) **Director of Community Planning – Status of Affordable Housing Policy Strategy Initiatives**

Johnston - Powell

THAT the report from the Director of Community Planning dated March 6, 2008 regarding the status of affordable housing policy strategy be received for information. CARRIED.

(5) **Manager of Current Planning – Implementation of Watercourse Protection Development Permit Areas Consistent with the Riparian Areas Regulation**

Lefebvre - Powell

THAT the report from the Manager of Current Planning dated April 3, 2008 entitled "Implementation of Watercourse Protection Development Permit Areas Consistent with the Riparian Areas Regulation" be received;
AND THAT Council direct Staff to commence the statutory process to amend the Official Community Plan for the inclusion of a watercourse protection development permit areas consistent with the provincial Riparian Areas Regulation. CARRIED.

(6) **Planner – Taking Downtown Revitalization Plan Details from Concept to Specification**

Johnston - Powell

THAT the report from the Planner dated April 8, 2008 regarding design development of downtown revitalization details be received for information. CARRIED.

(7) **Director of Community Planning – Consideration of Options to Reduce or Eliminate New Single Family Subdivisions**

Main Motion

Lefebvre - Johnston

THAT the report from the Director of Community Planning dated July 25, 2007 entitled "Consideration of Options to Reduce or Eliminate New Single Family Subdivisions", be referred to the Committee of the Whole on April 28, 2008.

Amendment:

Lefebvre - Johnston

THAT the motion regarding the referral of the report entitled "Consideration of Options to Reduce or Eliminate New Single Family Subdivisions" be amended to refer the report to a special meeting at the earliest date in June 2008. CARRIED.

Main Motion as Amended

Lefebvre - Johnston

THAT the report from the Director of Community Planning dated July 25, 2007 entitled "Consideration of Options to Reduce or Eliminate New Single Family Subdivisions", be referred to a Special Committee of the Whole at the earliest date in June 2008. CARRIED.

b) **Building Inspector – Summary of Permit Types March 2008**

Powell - Burger

08-090 THAT the Building Inspector's Summary of Permit Type report for March 2008 showing a cumulative year to date value of \$3,710,420, be received. CARRIED.

c) **Fire Chief – Monthly Incident and Inspection Reports March 2008**

Lefebvre - Patterson

08-091 THAT the Fire Chief's Summary of Incident Type report for March 2008 showing a total of 37 calls and the monthly Inspection Report for March 2008 showing 12 inspections, be received. CARRIED.

d) **Director of Administrative Services – Reaffirm Vision & Mission Statements; Long Term Goals**

Powell - Lefebvre

08-092 THAT the report from the Director of Administration dated April 16, 2008 entitled "Reaffirm Vision & Mission Statements; Long Term Goals" be received; AND THAT the Vision Statement, Mission Statement, Corporate Values and Long Term Goals Statement attached to the report from the Director of

Administrative Services dated April 16, 2008 entitled "Approval of Vision & Mission Statements and Long Term Goals" be reaffirmed by Council as guidelines for the preparation of the 2009 budget. CARRIED.

e) **Chief Administrative Officer – Consideration of Development Cost Charge (DCC) Waiver for the Lions Supportive Living Development at 205 East Jensen**

Main Motion

Lefebvre - Burger

08-093 THAT the report from the Chief Administrative Officer dated April 16, 2008 entitled "Consideration of Development Cost Charge (DCC) Waiver for the Lions Supportive Living Development at 205 East Jensen", be received;
AND THAT if Council wishes to waive all or a portion of the DCC's that Staff be directed to prepare a bylaw, for Council's consideration, to waive the DCC's for the proposed Lions Supportive Living Development at 205 East Jensen at a rate to be determined by Council.

Amendment:

Burger - Lefebvre

THAT the motion pertaining to the DCCs for the Lions Supportive Living Development be amended to provide a rate of 100% reduction. CARRIED.

Main Motion as Amended

Lefebvre - Burger

THAT Staff be directed to prepare a bylaw, for Council's consideration, to waive 100% of the development cost charges for the proposed Lions Supportive Living Development at 205 East Jensen CARRIED.

f) **Chief Administrative Officer – Employee Code of Conduct**

Patterson - Burger

08-094 THAT the report from the Chief Administrative Officer dated March 28, 2008 entitled "Employee Code of Conduct", be received;
AND THAT the revised Policy No. 7.16 "Employee Code of Conduct" as attached to the report from the Chief Administrative Officer, dated April 17, 2008 entitled "Employee Code of Conduct", be approved. WITHDRAWN

Powell - Burger

08-094 THAT the a representative from CUPE Local 401 be requested to appear as a delegation at the May 12, 2008 Committee of the Whole meeting to explain to Council their specific detailed objections to the Employee Code of Conduct attached to the report from the Chief Administrative Officer dated April 17, 2008 entitled "Employee Code of Conduct";
AND THAT in response to the letter from CUPE Local 401 dated April 18, 2008, relating to the proposed City of Parksville Employee Code of Conduct, the Union be requested to provide in writing a detailed explanation specifically outlining the section and concerns that the union may have with the section and how a specific section or the overall Code of Conduct is perceived to:

- Infringe upon workers rights as citizens and employees,
- Conflict with the collective agreement and any current legislation governing the terms under which union members work and interact with the employer,

- Be unreasonable and not reflective of the collective agreement and basic human rights;

AND THAT this response be provided to the Administration Department by the agenda deadline of noon on May 6, 2008 for the May 12, 2008 Committee of the Whole meeting for inclusion in the agenda packages. CARRIED

g) Director of Community Planning – Quarterly Report

The Director of Community Planning gave a presentation on the Planning Department's quarterly report for the months of April, May and June, 2008.

h) Director of Administration – Quarterly Report

The Director of Administrative Services gave a presentation on the Administration Department's quarterly report for the months of April, May and June, 2008.

9. BYLAWS

a) "Official Community Plan Amendment Bylaw, 2008, No. 1370.8"

08-095 Lefebvre - Patterson
THAT "Official Community Plan Amendment Bylaw, 2008, No. 1370.8" be read a first time. CARRIED.

b) "Zoning and Development Amendment Bylaw, 2008, No. 2000.62"

08-096 Burger - Patterson
THAT "Zoning and Development Amendment Bylaw, 2008, No. 2000.61" be read a first time. CARRIED.

c) "Official Community Plan Amendment Bylaw, 2008, No. 1370.9"

08-097 Lefebvre - Patterson
THAT "Official Community Plan Amendment Bylaw, 2008, No. 1370.9" be read a first time. CARRIED.

d) "Fireworks Regulation Amendment Bylaw, 2008, No. 1427.1"

08-098 Burger - Lefebvre
THAT "Fireworks Regulation Amendment Bylaw, 2008, No. 1427.1" be read a first time. NO VOTE

08-098 Johnston - Burger
THAT "Fireworks Regulation Amendment Bylaw, 2008, No. 1427.1" be referred back to staff regarding the issue of storage of fireworks in a residential zone. CARRIED

e) "Council Remuneration and Expenses Bylaw, 2008, No. 1440"

08-099 Powell - Lefebvre
THAT "Council Remuneration and Expenses Bylaw, 2008, No. 1440" be read a first time. CARRIED.

08-100 Lefebvre - Powell
THAT "Council Remuneration and Expenses Bylaw, 2008, No. 1440" be read a second and third time. CARRIED.

10. NEW BUSINESS

a) **Parksville Volunteer Fire Department – Request for Proclamation of Emergency Preparedness Week – May 4 to 10, 2008**

Mayor Herle proclaimed:

WHEREAS Emergency Preparedness Week is designed to increase public awareness of the risks, planning and preparations that are necessary for any type of emergency. This is accomplished through the common and collaborative efforts of governments and other organizations of the emergency preparedness community;

AND WHEREAS While the City and Emergency Preparedness Committee is doing everything it can to prepare for disaster, residents also have an important role to play in ensuring their own safety during an emergency;

AND WHEREAS Emergency Preparedness is a shared responsibility and each of us can reduce the risk we face by better understanding what could happen and learning how to better prepare ourselves, our families and our community;

AND WHEREAS Each of us must understand the risks inherent to where we live and work, and undertake actions that reduce those risks. In this way, we can limit the extent to which an emergency affects us;

NOW THEREFORE, I, Sandy Herle, Mayor of the City Parksville declare the week of May 4 to 10, 2008 as "*Emergency Preparedness Week*" in the City of Parksville.

11. NOTICE OF MOTION - Nil

12. SPECIAL BUSINESS (Closed/In Camera) - Nil

13. ADJOURNMENT

It was moved by Councillor Lefebvre and seconded by Councillor Burger that the meeting adjourn. CARRIED.

The meeting adjourned at 8:30 p.m.

Certified Correct.

Mayor

Director of Administrative Services