

Minutes of the regular meeting of Council held in the Civic and Technology Centre, 100 E. Jensen Avenue, Parksville, BC, on Monday, April 7, 2008 at 6:00 p.m.

**PRESENT:** Her Worship Mayor S. R. Herle

Councillors: C. R. Burger  
J. B. Johnston  
M. Lefebvre  
T. C. Patterson  
S. Powell  
C. Robinson

Staff: F. C. Manson, Chief Administrative Officer  
L. Taylor, Director of Administrative Services  
G. Jackson, Director of Community Planning  
G. O'Rourke, Director of Engineering & Operations  
A. Metcalf, Manager of Operations

**1. ADOPTION OF MINUTES**

Lefebvre - Powell  
08-070 THAT the minutes of the regular meeting of Council held March 17, 2008 be adopted. CARRIED.

**2. APPROVAL OF AGENDA**

*Mayor Herle noted that Item 8 (f) – Employee Code of Conduct has been withdrawn from the agenda.*

Burger - Powell  
08-071 THAT the April 7, 2008 Council meeting agenda be approved as amended. CARRIED.

**3. PRESENTATIONS - Nil**

**4. DELEGATIONS - Nil**

**5. UNFINISHED BUSINESS**

**Measuring Up**

Lefebvre - Johnston  
08-072 THAT Council authorize an application to the 2010 Legacies Now for a grant from the Measuring Up Accessibility and Inclusion Fund;  
AND THAT the Mayor and Director of Administrative Services be authorized to sign the Measuring Up Contribution Agreement on behalf of the City of Parksville. CARRIED.

- 08-073 Lefebvre - Burger  
THAT Council hear from Peter Doukakis regarding an Accessibility Program being sponsored by 2010 Legacies Now.  
CARRIED.

Mr. Doukakis advised that Parksville has been selected as one of the pilot municipalities for the Tourism Accessibility Assessment program. A survey will be done of each tourism facility to determine its accessibility rating.

**6. CORRESPONDENCE - Nil**

**7. DISCUSSION RELATED TO DELEGATIONS OR CORRESPONDENCE - Nil**

**8. REPORTS**

a) **Committee of the Whole – March 26, 2008**

- 08-074 THAT the report of the Committee of the Whole meeting held March 26, 2008 be received and the following recommendations considered:

(1) **Director of Engineering and Operations – Water Supply Agreement – Nanoose Water Connection**

Powell - Burger

THAT the report from the Director of Engineering & Operations, dated March 13, 2008, entitled "Water Supply Agreement – Nanoose Water Connection", be received;

AND THAT the Mayor and Director of Administrative Services be authorized to execute, on behalf of the City of Parksville, the Water Supply Agreement for the Nanoose water service area with the Regional District of Nanaimo for the period May 1, 2008 to and including April 30, 2013, as attached to the report from the Director of Engineering and Operations dated March 13, 2008 entitled "Water Supply Agreement – Nanoose Water Connection". CARRIED.

(2) **Planner – Issuance of Development Permit [371 Alberni Highway]**

Powell - Lefebvre

THAT the report from the Planner, dated February 21, 2008, entitled "Issuance of Development Permit (371 Alberni Highway)", be received;

AND THAT a Development Permit be issued to Oceanside Projects Ltd. to permit 26 townhouse units and associated site improvements on Lot 10, District Lot 14, Nanoose District, Plan 2536 except Plans 733 RW and VIP65392 (371 Alberni Highway);

AND THAT the Development Permit authorize a variance to reduce the front lot line setback from 4.5 metres to 2.43 metres to facilitate the siting of the building, subject to:

- (a) A landscaping bond in the amount of \$118,501.35 be received prior to the issuance of the permit.

CARRIED.

**(3) Grant-In-Aid Select Committee – Spring 2008 Grant-In-Aid Applications**

Lefebvre - Powell

THAT the report from the Grant-In-Aid Select Committee, dated March 20, 2008, entitled "Spring 2008 Grant-In-Aid Applications", be received; AND THAT the Grant-In-Aid applications received for the period ending February 29, 2008 be approved and/or denied as follows:

Name of Organization	Requested	Approved/ Denied
Ballenas Secondary Dry Grad Committee	500.00	250.00
District 69 Citizens on Patrol (Speed Watch)	670.00	400.00
District 69 Family Resource Association (FRA)	700.00	400.00
The Nature Trust of BC (Brant Festival)	1,000.00	250.00
Oceanside Community Arts Council	1,000.00	300.00
Parksville & District Association for Community Living	500.00	300.00
Parksville & District Historical Society	500.00	300.00
Parksville & District Musical Association	200.00	200.00
Vancouver Island Opera (formerly Oceanside Lyric Ensemble)	1,500.00	100.00
Total		\$2,500.00

AND FURTHER THAT \$2,500.00 be allocated from the 2008 Grants-In-Aid budget. CARRIED.

**(4) Director of Administrative Services – 2008 Special Events Applications**

Burger - Powell

THAT the report from the Director of Administrative Services, dated March 19, 2008, entitled "2008 Special Events Applications", be received; AND THAT the following organizations be permitted use of City property and roads for a special event at the specified time and on the road outlined in the application attached to the report from the Director of Administrative Services dated March 19, 2008 entitled "2008 Special Events Applications":

A.L.S. Society of BC – "Mid-Island Walk for A.L.S." on June 8, 2008 12:00 – 2:30 p.m. (From PCTC plaza; up Craig Street to Hamilton Avenue; left on Hamilton Avenue to Corfield Street; down Corfield Street to Stanford Avenue; right on Stanford Avenue to Shelly Road; left on Shelly Road to Island Highway; left on Island Highway to Craig Street; left on Craig Street returning to PCTC);

Oceanside Hospice – "Hike for Hospice" on May 4, 2008 2:00 – 3:00 p.m. (Walking on Chattell Road to Greig Road and returning).

AND FURTHER THAT the approval for each event be granted on condition that the organizers adhere to their signed Terms and Conditions forms attached to the report from the Director of Administrative Services dated March 19, 2008 entitled "2008 Special Events Applications". CARRIED.

(5) **Chief Administrative Officer – Assignment of Shelly Park Centre Operating Agreement**

Burger - Johnston

THAT the report from the Chief Administrative Officer, dated March 7, 2008, entitled "Assignment of Shelly Park Centre Operating Agreement", be received;

AND THAT Council consent to the request from the Kinsmen Club of Parksville that the Shelly Park Centre Operating Agreement between the City and the Kinsmen Club of Parksville for the period of January 1, 2007 to December 31, 2011 be assigned to the Bard to Broadway Theatre Society. CARRIED.

(6) **Chief Administrative Officer – Renewal of Lease Agreement for the District 69 Arena**

Powell - Burger

THAT the report from the Chief Administrative Officer, dated March 18, 2008, entitled "Renewal of Lease Agreement for the District 69 Arena", be received;

AND THAT the Mayor and Director of Administrative Services be authorized to execute the Lease Agreement between the City of Parksville and the Regional District of Nanaimo for a specified area of land within the Community Park to operate the former District 69 Ice Arena for a further five year term commencing on the 1<sup>st</sup> day of June 2008 and ending on the 31<sup>st</sup> day of May 2013. CARRIED.

(7) **Councillor Lefebvre - Impact of Single Family Subdivisions – Urban Sprawl**

Lefebvre - Powell

THAT staff be requested to bring forward the report from the Director of Community Planning dated July 25, 2007 entitled "Consideration of Options to Reduce or Eliminate New Single Family Subdivisions" for Council's further consideration. CARRIED.

b) **Manager of Operations – Parksville Community Park Shoreline Protection Tender Award**

Johnston - Powell

08-075

THAT the report from the Manager of Operations, dated April 2, 2008, entitled "Parksville Community Park Shoreline Protection – Tender Award" be received; AND THAT Council award the tender for "Parksville Community Park Beach Protection Project", in the amount of \$300,217.45 (including GST) to Windley Contracting Ltd.;

AND FURTHER THAT the award be contingent on final, unconditional approval of the project by the Ministry of Environment and Federal Department of Fisheries and Oceans. CARRIED.

**c) Director of Administrative Services – Council Remuneration Review**

08-076 Burger - Lefebvre  
THAT the report from the Director of Administrative Services, dated March 28, 2008, entitled "Council Remuneration Review" be received;  
AND THAT the following recommendation from the Citizens Advisory Committee be approved:  
    THAT the annual remuneration paid to an individual Councillor be increased to \$11,600 effective January 1, 2009;  
    AND THAT the annual remuneration paid to the Mayor be increased to \$28,300 effective January 1, 2009;  
    AND THAT an annual adjustment equal to the Consumer Price Index increase be provided in 2010 and 2011;  
    AND FURTHER THAT the remuneration be reviewed again in 3 years.  
AND FURTHER THAT the appropriate bylaw be forwarded to Council for reading consideration. CARRIED.

**d) Director of Administrative Services – Fireworks Bylaw Amendment**

08-077 Patterson - Powell  
THAT the report from the Director of Administrative Services, dated March 28, 2008, entitled "Fireworks Bylaw Amendment" be received;  
AND THAT the following recommendation from the Citizen's Advisory Committee be approved:  
    "THAT 'City of Parksville Fireworks Regulation Bylaw, 2007, No. 1427', be amended to allow storage of fireworks for wholesale purposes, not to exceed a specified quantity as determined reasonable by the Parksville Fire Department";  
AND FURTHER THAT "Fireworks Bylaw, 2007, No. 1427.1" be advanced for reading consideration. CARRIED.

Johnston & Powell opposed.

08-078 Johnston - Powell  
THAT staff be requested to bring forward, for Council's consideration, an amendment to the zoning bylaw that would prohibit the storage of fireworks in residential zones. CARRIED.

**e) Chief Administrative Officer – Oceanside Tourism Association 2008 Fee for Services Agreement – *Deferred from March 17, 2008 Regular Meeting of Council***

08-079 Johnston - Lefebvre  
THAT the report from the Chief Administrative Officer, dated March 3, 2008, entitled "Oceanside Tourism Association 2008 Fee for Services Agreement" be received;  
AND THAT the Mayor and Director of Administrative Services be authorized to execute the 2008 Fee for Service Agreement with the Oceanside Tourism Association as set out in Schedule "1" attached to the Chief Administrative Officer's report dated March 3, 2008 entitled "Oceanside Tourism Association 2008 Fee For Services Agreement".  
AND FURTHER THAT the Mayor be authorized to provide a letter of support for the Oceanside Tourism Association's request to be designated as an eligible entity under S.3 of the Hotel Room Tax Act. CARRIED.

f) **Chief Administrative Officer – Employee Code of Conduct**

WITHDRAWN FROM AGENDA

**9. BYLAWS**

a) **"Zoning and Development Text Amendment Bylaw, 2008, No. 2000.60"**

08-080 Lefebvre - Powell  
THAT "Zoning and Development Amendment Bylaw, 2008, No. 2000.60" be read a third time. CARRIED.

b) **"Zoning and Development Amendment Bylaw, 2008, No. 2000.61"**

08-081 Lefebvre - Powell  
THAT "Zoning and Development Amendment Bylaw, 2008, No. 2000.61" be read a third time. CARRIED.

**10. NEW BUSINESS**

a) **PITCH-IN CANADA – Request for Proclamation of PITCH-IN CANADA Week – April 21 – 27, 2008**

Mayor Herle proclaimed:

WHEREAS hundreds of thousands of Canadians show their concern for the environment and their communities each year by participating in PITCH-IN CANADA projects to: refuse, reuse, recycle and properly dispose of waste; clean up and rejuvenate local neighbourhoods, green spaces, ravines, waterways and illegal dump sites; restore habitats; and to establish composting and recycling projects;

AND WHEREAS PITCH-IN CANADA, a national, community-based, organization comprised of eco-action and community volunteers, believes that maintaining a quality environment and encouraging civic pride is everyone's responsibility;

AND WHEREAS PITCH-IN CANADA encourages voluntary action to: keep communities clean and beautiful and restore and maintain a healthy environment;

NOW THEREFORE, I, Sandy Herle, Mayor of the City of Parksville declare the week of April 21 - 27, 2008 as "PITCH-IN CANADA Week" in the City of Parksville and invite all citizens in our community to actively participate in PITCH-IN CANADA'S OPERATION: Clean Sweep!

**11. NOTICE OF MOTION**

a) **Mayor Sandy Herle – Vancouver Island North Film Commission (INFilm) – From March 17, 2008 Regular Meeting of Council**

08-082 Herle - Lefebvre  
THAT the City of Parksville contribute \$5000 in funding to the Vancouver Island North Film Commission (INFilm);  
AND THAT funding be provided from Council Contingency. CARRIED.

- b) **Mayor Sandy Herle – Volunteer Appreciation Night** – *From March 17, 2008 Regular Meeting of Council*

08-083 Herle - Powell  
THAT the Council of the City of Parksville host a Volunteer Appreciation Night on April 29 to recognize the volunteers in our community;  
AND THAT the funding be provided from Council Contingency. CARRIED.

- c) **Mayor Sandy Herle – Dialysis** – *From March 17, 2008 Regular Meeting of Council*

08-084 Herle - Patterson  
THAT the additional utility costs related to health issues such as home dialysis and treatment for kidney disease be investigated and a report be brought forward to Council outlining recommendations for assistance for these individuals.  
CARRIED.

12. **SPECIAL BUSINESS (Closed/In Camera)** – Nil

13. **ADJOURNMENT**

It was moved by Councillor Johnston and seconded by Councillor Powell that the meeting adjourn. CARRIED.

The meeting adjourned at 7:04 p.m.

Certified Correct.

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Mayor

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Director of Administrative Services