

Parksville Outdoor Theatre

Rental Application



Please complete the information below and return the first page of the Rental Application along with a deposit in the amount to \$200 by e-transfer to: finance@parksvillebeachfest.ca or cheque payable to Parksville Beach Festival Society, PO Box 28, Parksville, BC V9P 2G3

(Note: Please also email a scan or photo of the application to immediately secure your date to: brian.griffin6464@gmail.com)

Deposits are non refundable except if the cancellation is subject to a proven detention by sickness, accidents, riots, strikes, epidemics, acts of God or any other legitimate condition beyond control.

Renter Name _____ Date(s) facility required _____

Rental hours _____ (include estimated set-up and tear-down time)

Rental category (ie: community or private non-profit, for profit) _____

Sound system/techs required: Yes _____ No _____

Will this be a ticketed event: Yes _____ No _____

Do you require the installation of a perimeter fence: Yes _____ No _____

Do you require box office services for ticket sales: Yes _____ No _____

Signature _____ Date _____

Outdoor Theatre Rental Rates

Community Public non-profit group/event

\$300/event (under 4 hours)

\$480/event (over 4 hours)

Private non-profit group/event

\$360/event (under 4 hours)

\$540/event (over 4 hours)

For Profit

\$420/event (under 4 hours)

\$600/event (over 4 hours)

One day rental \$720 (over 8 hours)

The Parksville Beach Festival Society is operating and managing the Outdoor Theatre on behalf of the City of Parksville for the next 3 years. Our goal is to be able to offer the facility to the community at reasonable rental rates while also raising sufficient funds to cover the operational costs of the facility, of which we are wholly responsible for. (Note: Rental rate includes a facility manager on site during the entire rental period. Set-up and tear down time will be counted as rental hours).

Rental of In-house Sound and Lighting Systems -**\$750 plus GST**

Renters are welcome to bring in their own sound or lighting, however we also offer the option of renting our state-of-the-art system which includes a professional technician, an assistant, and the following equipment.

- 12 – DB Technologies DVA 3-way Line Array Speakers
- Allen and Heath 24 Channel Digital Mixer
- Allen & Heath 24 input Stagebox
- 2 – Yamaha 12” Biamped Two Way Speakers w/rotatable horn
- 6 – DB Technologies 18” Subwoofers
- 4 – 12” Coaxial Powered Wedge Monitors (1000w)
- 2-15” JBL monitors
- Vocal and instrument microphones, stands, and all associated cabling

Conditions of Rental

Theatre events that attract an audience and will require use of the Performance Venue Area must obtain a **City of Parkville Theatre Event Permit**. The application for a permit accompanied by proof of insurance must be submitted to our society well in advance of the rental date. We will assist renters in the completion of the event permit.

All renters must carry a minimum of \$2 million in liability insurance. The applicant must obtain and provide a copy of valid comprehensive general liability insurance protecting the **City of Parkville and the Parkville Beach Festival Society** against liability for bodily injury, death, or property damage, arising out of the event.

Minimum limit of \$2,000,000 commercial general liability insurance against third-party claims for bodily injury, death, property, and loss of use. Note: a higher limit of liability insurance might be required depending on event-specific details (Traffic impacts, attendance numbers, length of event). Maximum deductible of \$5,000 per occurrence, with cross liability clause.

Ticketed Events

The beautiful park setting combined with a world class facility, top quality sound equipment and technicians, an area that can hold several thousand people and an available box office to sell tickets make this an outstanding venue to host ticketed events. The Beach Festival Society has 6-foot-high fencing complete with privacy screening available for rent that can be installed around the perimeter of the concert venue. The fence charge, including installation and removal is \$1.00 per ticket with a minimum charge of \$500.

Ticketed events will be required to pay the following charge to the City of Parkville:

Not for profit ticketed event \$1.00 per ticket

For profit ticketed event \$2.00 per ticket

For further information please contact: Brian Griffin – Theatre Event Manager

Parkville Beach Festival Society

Email: brian.griffin6464@gmail.com

Phone: 604-764-9458