



Annual Report 2006



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For the Year Ended December 31, 2006



Official Community Plan

Legend

- City Boundary
- Agriculture
- Comprehensive Development
- Commercial
- Downtown Commercial
- Commercial Multi-Family Res
- Community Use
- Mixed Waterfront Commercial
- Industrial
- Major Park
- Residential
- Rural
- Multiple Family Residential
- Recreation Resource Management
- Resort
- Restricted Recreation



2006 Annual Report for the City of Parksville

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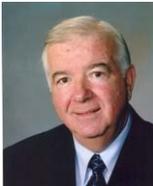
A Message from Mayor Sandy Herle



Chris Burger



Barry Johnston



Marc Lefebvre



Teresa Patterson



Sue Powell



Charles Robinson



Sandy Herle

On behalf of Council, I am pleased to present the City of Parksville's 2006 Annual Report. It is essential that we review our last year, starting with our Corporate Priorities, which are meant to serve as a working template for our term of office.

These truly are exciting, albeit challenging times. The City is continuing to face unprecedented growth and development as indicated by another record year for building permits which surpassed \$55,000,000 compared to the 2005 record of \$44,000,000. Evidence of this growth can be seen

on the waterfront with the construction of the Beach Club, the PCTC site with the VIHA construction, and the various residential developments throughout our City.

This continues to be good news as it does bring significant outside investment to the community. It has provided a positive climate for business in Parksville and does contribute to a new attitude towards downtown revitalization. Growth and development are providing significant jobs to Parksville residents who in turn, have money to support local business which creates even more jobs for Parksville residents. These investments will, over time, broaden our tax base and diversify our economy. As with any change, though, there can be challenges.

2006 saw the construction of the feature portion of the Community Park Waterfront Walkway completed and the portion extending out to the old hovercraft site started. Major improvements to Acacia, Forsyth, and Pioneer Crescent were completed and the planned major upgrade to Pym Street was also started. These are ongoing examples of our priority and responsibility to maintain and upgrade infrastructure within our City.

Implementation of the recommendations coming from the Economic Development Strategy adopted in 2004 are continuing with the adoption of Phases I, II and III of the Downtown revitalization Plan and the establishment of the Parksville Business Improvement Area.

Climate change, sustainability, aging infrastructure, continued unprecedented growth, affordable housing, and continued provincial downloading are issues that need to be managed and addressed. Every one of them affects the decisions Council makes in determining the future for the City.

Our community is changing as it adapts to these realities. Our biggest challenge is finding the balance between the life style we currently have and enjoy and the providing for a future that will not be adversely affected by decisions made right now.

In that direction, Council will continue with ways to improve and define our community. I would like to thank all members of Council, our Residents and City Staff for ensuing that this community is the best it can be.

Chief Administrative Officer's Report



Fred Manson

2006, for the fourth year in a row has shown unprecedented levels of growth for the City of Parksville. This is reflected in the value of 2006 Building Permits which again set a new record of approximately \$55 million, as compared to the 2005 record of \$44 million.

Council and staff continued to develop and implement programs and actions to appropriately position the City for the future. A rigorous budget process was again undertaken in 2006 to identify and plan for the current and future requirements of the City. These efforts help to ensure all infrastructure and other service requirements are identified and appropriately planned for in order to meet the needs of Parksville citizens as the municipality continues to grow.

Our actions in the past year were focused on building a foundation for the future. By reviewing and updating as well as implementing new systems, we support our staff in ways that enable them to provide better service to our citizens.

In this and the upcoming year, we will be concentrating on aligning our departmental efforts to support the corporate strategic focus. Our biggest challenge is to make these organizational changes during a period of incredible community growth and a significant number of capital projects. We will continue to focus our efforts on the vision and strategic direction provided by Council as outlined in the City's Strategic Plan.

As the Chief Administrative Officer, my responsibility is to provide leadership in executing the directions of Council; however the actual credit goes to our team of hard working City employees for getting things done. I would like to take this opportunity to thank our staff for consistently meeting the challenges they face in providing quality service to our residents, businesses and visitors.

We are fortunate to live and work in Parksville and we take pride in serving its citizens.

Fred Manson
Chief Administrative Officer.

2006 Services and Operations

General Government

Administration

The Administration department is responsible for governance "best practices" in all matters relating to Council meetings, legal requirements, bylaw preparation, reporting procedures, and corporate records management. We ensure that all procedural and technical aspects of the Community Charter, Local Government Act, City bylaws and Council procedures are met and we serve as the link between the Council, staff and the public.

Successes

- Successful recruitment of new Director of Finance
- Successful recruitment of new Director of Administrative Services
- Established and filled new Administrative Assistant position
- Established Human Resources Function
- Preparation and adoption of Business Improvement Bylaw
- Adoption of Downtown Revitalization Plan
- Establishment of Advisory Design Panel and Citizens Advisory Committee

Finance

The Finance department is responsible for budgets and annual financial statements; property taxes and utility billings; business licenses and other accounts receivable; accounts payable; payroll; property insurance; and customer service.

Successes

- Updated printing technology for utility billings, property taxes, and accounts payable
- Automated folding of utility and tax notices
- Maintained high standard of Customer Service
- Filled two vacancies in department
- Completed annual audit and issued Annual report to meet new guidelines

Resource Management

Water Supply and Distribution

Successes

- Retained consultant, designed and tendered for new reservoir near Top Bridge Park
- Completed review of maintenance and upgrading requirements for Springwood water complex
- Completed improvements to intake gallery at the Englishman River intake facility
- Tendered for the repairs to the roof at Springwood Reservoir No. 2
- Installed electronic security system at Springwood Water Complex
- Completed the annual water main flushing program

Infrastructure

Successes

- Infrastructure upgrades on:
 - Pym Street North and South (in progress)
 - Craig/Despard Intersection (completed)
 - Jensen Avenue, Alberni Street to Craig Street (completed)
 - Pioneer Crescent (completed)
 - Northwest Bay Road (pavement overlay-completed)

Transportation

Successes

- Pym Street North and South upgrades in progress
- Completed traffic calming design for neighbourhood of Humphrey/Renz and Church Roads
- Upgraded traffic signals at Highway 19A and McMillan Street (emergency vehicle pre-emption)

Safe & Livable Community

Fire Department

Successes

- Responded to or dealt with 484 total incidents equating to 2577 person hours. Incidents include emergencies, public education events, burning complaints and equipment maintenance.
- Volunteer Fire Department members are committed to maintaining a high level of proficiency in their field. In 2006, they completed 4147 person hours of training to build and maintain the necessary skills to be effective at emergency situations.
- The department had a total of \$1,233,300.00 in recorded total fire loss along with a recorded total dollar amount saved of \$1,709,400.00.
- Recruited 3 new quality members and actively recruiting new members.
- Completed 32 Public Education events, 19 fire investigations, and 142 fire and life safety inspections.

Parks and Open Spaces

Successes

- Winner of 5 Bloom Award and the Communities in Bloom National Competition.
- Bare root tree planting program.
- Completion of Waterfront Walkway and associated landscaping in the Community Park.
- Renovated several landscaped boulevards along Highway 19A.

Community Development

Successes

- Design completion of waterfront walkway and building commenced.
- Administration of record level of development activity.
- Hiring of Planner.
- Conducted walking tour component for Communities in Bloom win.
- Establishment of Advisory Design Panel.

Economic Development

Successes

- Completed a Commercial and Industrial Land Inventory.
- Creation of an Attainable Housing committee and prepared report with recommendations.
- Updated website, community profile, a community brochure & post card.
- Responded to approximately 250 inquiries about development and business opportunities annually. Made 35 public presentations.
- Worked with Malaspina University College and other partners in developing a labour strategy.
- Completed Phase II and III of Downtown Revitalization Strategy.
- Marketed the façade guideline and downtown signage strategy to business community.
- Completed the Retail Market Analysis.
- Obtained majority funding for a new community park sign.

**CITY OF PARKSVILLE
FINANCIAL STATEMENTS
YEAR ENDED DECEMBER 31, 2006**

*McGORMAN
MacLEAN*

CITY OF PARKSVILLE
FINANCIAL STATEMENTS
YEAR ENDED DECEMBER 31, 2006

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AUDITORS' REPORT

To the Mayor and Council of the
City of Parksville

We have audited the statement of financial position of the City of Parksville as at December 31, 2006 and the statements of financial activities and changes in financial position for the year then ended. These financial statements are the responsibility of the City's management. Our responsibility is to express an opinion on these financial statements based on our audit.

We conducted our audit in accordance with Canadian generally accepted auditing standards. Those standards require that we plan and perform an audit to obtain reasonable assurance whether the financial statements are free of material misstatements. An audit includes examining, on a test basis, evidence supporting the amounts and disclosures in the financial statements. An audit also includes assessing the accounting principles used and significant estimates made by management, as well as evaluating the overall financial statement presentation.

In our opinion, these financial statements present fairly, in all material respects, the financial position of the City as at December 31, 2006 and the results of its operations for the year then ended in accordance with Canadian generally accepted accounting principles for British Columbia municipalities.



CHARTERED ACCOUNTANTS

Parksville, Canada
April 2, 2007



3rd Floor, 180 McCarter Street, P.O. Box 760, Parksville, B.C. V9P 2G8

CITY OF PARKSVILLE
STATEMENT OF FINANCIAL POSITION
AS AT DECEMBER 31, 2006

	<u>2006</u>	<u>2005</u>
FINANCIAL ASSETS		
Cash	\$ 837,642	\$ 656,226
Investments	21,691,290	20,027,719
Accounts receivable (note 3)	1,473,471	2,714,177
Prepaid expenses	<u>36,077</u>	<u>9,005</u>
	<u>24,038,480</u>	<u>23,407,127</u>
CURRENT LIABILITIES		
Accounts payable (note 4)	1,827,068	1,883,120
Deferred revenue	36,889	11,982
Temporary borrowing (note 5)		1,500,000
Performance bonds and deposits	3,215,280	3,307,931
Employee benefits accrual	484,697	437,424
Principal due within one year on long term debt (note 6)	<u>312,974</u>	<u>316,295</u>
	5,876,908	7,456,752
DEFERRED REVENUE - CAPITAL (note 7)	5,720,632	5,114,609
LONG TERM DEBT (note 6)	<u>4,702,667</u>	<u>5,087,318</u>
	<u>16,300,207</u>	<u>17,658,679</u>
NET FINANCIAL ASSETS	7,738,273	5,748,448
TANGIBLE CAPITAL ASSETS (note 8)	<u>65,476,550</u>	<u>60,717,452</u>
NET POSITION	<u>\$ 73,214,823</u>	<u>\$ 66,465,900</u>
EQUITY (note 9)		
Financial equity		
Appropriated	\$ 8,200,114	\$ 9,122,398
Current fund	<u>4,626,672</u>	<u>3,416,402</u>
	12,826,786	12,538,800
Equity in capital fund assets	<u>60,388,037</u>	<u>53,927,100</u>
	<u>\$ 73,214,823</u>	<u>\$ 66,465,900</u>

Contingent liabilities (note 10)
MFA Debt Reserve Fund (note 11)

Approved



Treasurer

CITY OF PARKSVILLE
STATEMENT OF FINANCIAL ACTIVITIES
AS AT DECEMBER 31, 2006

STATEMENT B

	Budget	2006	2005
REVENUE			
Taxation	\$ 7,919,798	\$ 7,867,529	\$ 7,166,312
Grants-in-lieu of taxes	39,709	31,305	29,827
Water and sewer rates	2,362,250	2,455,407	2,134,259
Services provided to other governments	311,080	280,605	344,645
Sale of services	379,440	478,500	430,134
Other revenue from own sources	1,399,536	2,166,825	1,756,324
Government transfers	1,892,823	1,178,423	1,652,629
Proceeds on sale of tangible capital assets		2,241,003	318,381
Developer contribution	100,000	111,201	
Transfer from deferred revenue	2,075,079	997,345	700,725
Debenture debt surplus repayment	300,000	92,373	60,468
Collection for other governments	8,965,004	8,965,426	8,560,413
	<u>25,744,719</u>	<u>26,865,942</u>	<u>23,154,117</u>
EXPENDITURES			
General government services	1,483,814	1,442,680	1,528,014
Protective services	2,766,500	2,199,567	1,956,848
Transportation services	8,023,459	5,364,529	5,070,679
Planning	1,147,908	889,258	747,963
Environmental health services	346,840	433,962	390,547
Recreation and cultural services	3,138,572	1,964,059	1,919,439
Water services	4,564,248	2,861,366	1,859,860
Sewer services	3,628,228	2,808,751	2,632,327
Transmission of taxes	6,988,453	6,987,672	6,704,276
	<u>32,088,022</u>	<u>24,951,844</u>	<u>22,809,953</u>
Excess of revenue (expenditures)	(6,343,303)	1,914,098	344,164
Tangible capital assets acquired with bylaw authorization		37,251	24,369
Debt principal repayment	<u>(241,294)</u>	<u>(1,663,363)</u>	<u>(376,426)</u>
CHANGE IN FINANCIAL EQUITY	\$ <u>(6,584,597)</u>	287,986	(7,893)
FINANCIAL EQUITY AT BEGINNING OF YEAR		<u>12,538,800</u>	<u>12,546,693</u>
FINANCIAL EQUITY AT END OF YEAR		<u>\$ 12,826,786</u>	<u>\$ 12,538,800</u>

CITY OF PARKSVILLE
STATEMENT OF CHANGES IN FINANCIAL POSITION
AS AT DECEMBER 31, 2006

	<u>2006</u>	<u>2005</u>
CASH FROM OPERATING ACTIVITIES		
Change in equity	\$ 6,748,923	\$ 5,162,733
Cost of tangible capital assets sold	1,357,846	416,294
Accounts receivable	1,240,706	(526,744)
Prepaid expenses	(27,072)	17,363
Accounts payable	(56,052)	970,053
Deferred revenue	24,907	8,932
Performance bonds and deposits	(92,651)	929,781
Employee benefits accrual	47,273	82,301
	<u>9,243,880</u>	<u>7,060,713</u>
FINANCING ACTIVITIES		
Deferred revenue - capital	606,023	1,062,155
Increase (decrease) in long term debt	(387,972)	363,372
	<u>218,051</u>	<u>1,425,527</u>
INVESTING ACTIVITIES		
Purchase of tangible capital assets	(6,116,944)	(5,184,613)
	<u>3,344,987</u>	<u>3,301,627</u>
INCREASE IN CASH AND EQUIVALENTS	<u>3,344,987</u>	<u>3,301,627</u>
CASH AND EQUIVALENTS AT BEGINNING OF YEAR	<u>19,183,945</u>	<u>15,882,318</u>
CASH AND EQUIVALENTS AT END OF YEAR	<u>\$ 22,528,932</u>	<u>\$ 19,183,945</u>
 CASH AND EQUIVALENTS CONSIST OF:		
Cash	\$ 837,642	\$ 656,226
Investments	21,691,290	20,027,719
Temporary borrowing	-	(1,500,000)
	<u>\$ 22,528,932</u>	<u>\$ 19,183,945</u>

CITY OF PARKSVILLE
NOTES TO FINANCIAL STATEMENTS
YEAR ENDED DECEMBER 31, 2006

The City of Parksville operates under the authority of the Local Government Act. The financial statements of the City are divided into seven funds: general capital fund, general revenue fund, sewer capital fund, sewer revenue fund, water capital fund, water revenue fund and a reserve fund. These funds are combined for financial statement purposes.

1. SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES

a) Basis of presentation

Consolidated financial statements have been prepared in accordance with recommendations of the Public Sector Accounting and Auditing Board (PSAAB) of the Canadian Institute of Chartered Accountants. The statement of financial position includes all assets and liabilities of the City.

b) Financial assets

Financial assets are those assets which will provide resources to discharge existing liabilities and finance future operations.

c) Investments

Investments are recorded at cost which is equal to fair market value.

d) Inventories

Inventories are not recorded and supplies are expensed when purchased.

e) Tangible capital assets

Tangible capital assets are recorded at cost in the capital funds. Amortization is not recorded.

f) Principles of consolidation

These financial statements include amounts of all funds of the City. Inter-fund transactions and balances have been eliminated.

g) Revenue recognition

Except as noted below, the basis of accounting followed in the financial statement presentation is the accrual basis and includes revenue in the period in which the transactions or events occurred that gave rise to the revenue; and expenditures in the period the goods and services are acquired and a liability is incurred or transfers are due.

CITY OF PARKSVILLE
NOTES TO FINANCIAL STATEMENTS
YEAR ENDED DECEMBER 31, 2006

1. SIGNIFICANT ACCOUNTING POLICIES (continued)

g) Revenue recognition (continued)

Amounts that have been received in advance of services being rendered are recorded as deferred revenue until the City discharges the obligations that led to the collection of funds.

Revenues or receipts which are subject to external restrictions are deferred and reported as deferred revenue capital. When qualifying expenditures are incurred, restricted revenues are brought or amortized into revenue in order to fund the expenditures.

Government transfers are recognized in the consolidated financial statements as revenue in the period in which events giving rise to the transfer occur, providing the transfers are authorized, any eligibility criteria have been met and reasonable estimates of the amounts can be made.

h) Use of estimates

The preparation of financial statements in conformity with Canadian generally accepted accounting principles requires management to make estimates and assumptions that affect the amounts of assets and liabilities, disclosure of contingent assets and liabilities and the reported amounts of revenue and expenses. Actual results may differ from these estimates.

2. FINANCIAL INSTRUMENTS

The City's financial instruments consist of cash, investments, accounts receivable, accounts payable, accrued employee benefits and long term debt. Unless otherwise noted, it is management's opinion that the City is not exposed to significant interest, currency or credit risks arising from these financial instruments, the fair value of which approximates their carrying value.

3. ACCOUNTS RECEIVABLE

	<u>2006</u>	<u>2005</u>
Property taxes and utilities receivable	\$ 347,175	\$ 452,321
Accrued utilities receivable	668,500	600,000
Receivable from Provincial Government	160,993	290,509
Receivable from Federal Government	131,856	164,657
Receivable from other governments	-	975,864
Trade accounts receivable	95,375	149,180
Accrued interest receivable	69,572	81,646
	<u>\$ 1,473,471</u>	<u>\$ 2,714,177</u>

CITY OF PARKSVILLE
NOTES TO FINANCIAL STATEMENTS
YEAR ENDED DECEMBER 31, 2006

4. ACCOUNTS PAYABLE

	2006	2005
Payable to Federal Government	\$ 332,319	\$ 308,576
Payable to Provincial Government	53,044	75,655
Payable to other government agencies	111,799	321,878
Trade accounts payable	1,245,514	1,087,169
Accrued Payroll	84,392	89,842
	\$ 1,827,068	\$ 1,883,120

5. TEMPORARY BORROWING

		2006	2005
<u>Bylaw</u>	<u>Purpose</u>		
1344	Parksville Civic and Technology Centre	\$ -	\$ 1,500,000

Temporary borrowing, payable interest only at 30 day bankers' acceptance rate plus 0.425%, adjusted daily. The Parksville Civic and Technology Centre principal was repaid in July 2006 upon the sale of the Parksville Civic and Technology Centre Joint Venture development land.

6. LONG TERM DEBT

General Fund

Debenture Debt

<u>Purpose</u>	<u>Maturity Date</u>	<u>Interest Rate</u>	2006	2005
Parksville Civic and Technology Centre	Dec. 2021	5.69%	\$ 874,535	\$ 913,133
Parksville Civic and Technology Centre	Dec. 2021	5.69%	665,283	692,065
Northwest Bay Road local improvement	Apr. 2025	5.10%	768,840	800,000
			2,308,658	2,405,198

Five Year Capital Borrowing

Fire fighting equipment	70,000	140,000
	\$ 2,378,658	\$ 2,545,198

Five year capital borrowing interest is payable at bankers' acceptance rate plus 0.425%, adjusted daily.

CITY OF PARKSVILLE
NOTES TO FINANCIAL STATEMENTS
YEAR ENDED DECEMBER 31, 2006

6. LONG TERM DEBT (continued)

Water Fund

Debenture Debt

<u>Purpose</u>	<u>Maturity Date</u>	<u>Interest Rate</u>	<u>2006</u>	<u>2005</u>
Water	Oct. 2007	10.9%	\$ 31,557	\$ 61,611
Water	June 2008	12.3%	47,943	68,031
Water	June 2008	12.3%	61,409	87,140
Water	Mar. 2018	5.55%	853,452	904,518
Water	Sep. 2018	5.55%	1,401,084	1,484,916
Water	June 2021	5.55%	241,538	252,199
			<u>\$ 2,636,983</u>	<u>\$ 2,858,415</u>

Principal due over the next five years on long term debt is as follows:

	<u>General Fund</u>	<u>Water Fund</u>	<u>Total</u>
2007	\$ 156,845	\$ 156,129	\$ 312,974
2008	87,660	162,501	250,161
2009	88,496	104,639	193,135
2010	89,353	104,639	193,992
2011	<u>90,231</u>	<u>104,639</u>	<u>194,870</u>
	<u>\$ 512,585</u>	<u>\$ 632,547</u>	<u>\$ 1,145,132</u>

7. DEFERRED REVENUE - CAPITAL

	<u>2006</u>	<u>2005</u>
Balance at beginning of year	\$ 5,114,609	4,052,454
Contributions from developers	1,396,966	1,649,402
Interest	206,402	113,478
Transfer to revenue	<u>(997,345)</u>	<u>(700,725)</u>
	<u>\$ 5,720,632</u>	<u>\$ 5,114,609</u>

Deferred revenue - capital includes statutory reserves set up for capital purposes by bylaw under the authority of the Community Charter which is required to be spent for the purposes specified in the Community Charter.

CITY OF PARKSVILLE
NOTES TO FINANCIAL STATEMENTS
YEAR ENDED DECEMBER 31, 2006

8. TANGIBLE CAPITAL ASSETS

	<u>2006</u>	<u>2005</u>
Engineering Structures	\$ 47,507,928	\$ 42,524,974
Buildings	7,088,001	7,150,851
Machinery and equipment	5,813,307	5,501,013
Land	5,067,314	5,540,614
	<u>\$ 65,476,550</u>	<u>\$ 60,717,452</u>

Tangible capital assets are recorded at cost in the capital funds. Amortization is not recorded.

9. EQUITY

	<u>2006</u>	<u>2005</u>
Appropriated financial equity		
General revenue fund reserves	\$ 3,195,983	\$ 3,894,316
Water revenue fund reserves	597,739	1,298,014
Sewer revenue fund reserves	1,118,508	1,136,864
Equity in Arrowsmith Water Services Joint Venture reserves	25,985	6,815
	<u>4,938,215</u>	<u>6,336,009</u>
Community Works reserve fund	227,794	111,140
Statutory reserve funds	3,034,105	2,675,249
	<u>8,200,114</u>	<u>9,122,398</u>
Current fund financial equity		
General revenue fund	1,882,503	868,527
Water revenue fund	984,205	860,840
Sewer revenue fund	1,759,964	1,687,035
	<u>4,626,672</u>	<u>3,416,402</u>
Equity in tangible capital assets		
General capital fund	38,876,953	34,634,582
Water capital fund	13,401,196	11,503,812
Sewer capital fund	8,109,888	7,788,706
	<u>60,388,037</u>	<u>53,927,100</u>
	<u>\$ 73,214,823</u>	<u>\$ 66,465,900</u>

The appropriated financial equity represents reserves to be used to fund specified future expenditures, as authorized by Council. It includes both statutory reserves set up by bylaw under the authority of the Community Charter and reserve accounts, for which Council is not restricted by external parties in providing for the use of funds.

CITY OF PARKSVILLE
NOTES TO FINANCIAL STATEMENTS
YEAR ENDED DECEMBER 31, 2006

9. EQUITY (continued)

The Community Works funding is provided by the Government of Canada. The use of the funding is established by a funding agreement between the Municipality and the Union of British Columbia Municipalities. Community Works funding may be used towards designated public transit, community energy, water, wastewater, solid waste and capacity building projects, as specified in the funding agreements.

The current fund financial equity represents the net operating equity of the City.

10. CONTINGENT LIABILITIES

- a) The City is responsible, as a member of the Regional District of Nanaimo and the Nanaimo Regional Hospital District, for its proportion of any operating deficits or capital debt related to functions in which it participates.
- b) The City has issued demand notes to the Regional District of Nanaimo totalling \$254,949. These notes are callable only if required by the Regional District.

The municipality and its employees contribute to the Municipal Pension Plan (the plan), a jointly trustee pension plan. The board of trustees, representing plan members and employers, is responsible for overseeing the management of the pension plan, including investment of the assets and administration of benefits. The pension plan is a multi-employer contributory pension plan. Basic pension benefits provided are defined. The plan has approximately 140,000 active members and approximately 51,000 retired members. Active members include approximately 31,000 contributors from local governments.

Every three years an actuarial valuation is performed to assess the financial position of the plan and the adequacy of plan funding. The most recent valuation as at December 31, 2003 indicated an unfunded liability of \$789 million for basic pension benefits. The next valuation will be as of December 31, 2006 with results available in 2007. The actuary does not attribute portions of the unfunded liability to individual employers. The City of Parksville paid \$239,269 for employer contributions to the plan in fiscal 2006.

- c) As at December 31, 2006, there existed outstanding claims against the City. These issues have been referred to legal council and/or to the Municipal Insurance Association. It is not possible to determine the City's potential liability, if any, with respect to these matters.

**CITY OF PARKSVILLE
NOTES TO FINANCIAL STATEMENTS
YEAR ENDED DECEMBER 31, 2006**

11. MFA DEBT RESERVE FUND

The Municipal Finance Authority requires the City to establish a reserve fund equal to one half the annual instalment of principal and interest of debentures issued. The cash portion of the fund is equal to one percent of the total principal with the remainder to be covered by a non-interest bearing promissory note. The balance of the MFA debt reserve fund is as follows:

	2006	2005
Cash	\$ 157,832	\$ 150,920
Demand note	254,949	254,949
	\$ 412,781	\$ 405,869

12. COMPARATIVE FIGURES

Certain 2005 comparative figures have been changed to reflect financial statement presentation adopted in the current year.

**CITY OF PARKSVILLE
GENERAL CAPITAL FUND
STATEMENT OF FINANCIAL POSITION
AS AT DECEMBER 31, 2006**

SCHEDULE 1

	<u>2006</u>	<u>2005</u>
ASSETS		
RECEIVABLE FROM GENERAL REVENUE FUND	\$ 73,122	\$ 254,498
TANGIBLE CAPITAL ASSETS		
Engineering structures	24,151,022	21,141,165
Buildings	7,088,001	7,150,851
Machinery and equipment	5,231,086	4,942,829
Land	4,858,374	5,331,673
	<u>41,328,483</u>	<u>38,566,518</u>
	<u>\$ 41,401,605</u>	<u>\$ 38,821,016</u>
LIABILITIES AND EQUITY		
TEMPORARY BORROWING (note 5)	\$	\$ 1,500,000
LONG TERM DEBT (note 6)	<u>2,378,658</u>	<u>2,545,198</u>
EQUITY		
Capital fund assets	38,876,953	34,634,582
Appropriated financial equity	<u>145,994</u>	<u>141,236</u>
	<u>39,022,947</u>	<u>34,775,818</u>
	<u>\$ 41,401,605</u>	<u>\$ 38,821,016</u>

Approved

 Treasurer

CITY OF PARKSVILLE
GENERAL CAPITAL FUND
STATEMENT OF EQUITY IN TANGIBLE CAPITAL ASSETS
YEAR ENDED DECEMBER 31, 2006

SCHEDULE 2

	2006	2005
BALANCE AT BEGINNING OF YEAR	\$ 34,775,818	\$ 30,857,365
Add:		
Contributions from general revenue	2,127,802	2,161,749
Proceeds on disposal of tangible capital assets	48,000	94,750
Transfer from land sale reserve fund-capital asset acquisitions	498,848	278,423
Transfer from equipment replacement reserve fund	306,575	304,669
Transfer from roads reserve fund	443,897	470,000
Transfer from storm sewer reserve fund	174,496	41,996
Transfer from land sale reserve fund - debt retirement	1,347,069	
Provincial grants	402,942	809,238
Developer contributions	80,000	
Debt retirement	160,099	128,939
Debt retirement from actuarial earnings	10,490	7,377
Debenture debt surplus (deficit) repayment	(5,628)	22,835
Interest earned	10,385	28,771
Less:		
Cost of tangible capital assets sold	(1,357,846)	(416,294)
Debt issue costs		(14,000)
BALANCE AT END OF YEAR	\$ 39,022,947	\$ 34,775,818

Approved


 _____ Treasurer

**CITY OF PARKSVILLE
GENERAL REVENUE FUND
STATEMENT OF FINANCIAL POSITION
AS AT DECEMBER 31, 2006**

SCHEDULE 3

ASSETS

	2006	2005
CASH	\$ 837,642	\$ 656,226
INVESTMENTS	21,691,290	20,027,719
ACCOUNTS RECEIVABLE		
Property taxes and utilities	347,175	452,322
Accrued utilities receivable	668,500	600,000
Receivable from Provincial Government	160,993	290,509
Receivable from Federal Government	131,856	164,657
Receivable from other governments		975,864
Trade accounts receivable	66,575	149,179
Accrued interest receivable	69,572	81,646
	1,444,671	2,714,177
PREPAID EXPENSES	36,077	9,005
MFA DEBT RESERVE FUND	115,272	113,892
	\$ 24,124,952	\$ 23,521,019

LIABILITIES AND EQUITY

ACCOUNTS PAYABLE		
Payable to Federal Government	\$ 332,319	\$ 308,576
Payable to Provincial Government	53,044	75,654
Payable to other government agencies	137,784	328,693
Trade accounts payable	1,245,514	1,087,169
Accrued payroll	84,393	89,842
Employee benefits accrual	484,697	437,424
Payable to own funds and reserves	13,341,274	12,997,013
	15,679,025	15,324,371
OTHER LIABILITIES		
MFA Debt Reserve Fund	115,272	113,892
Deferred revenue	36,889	11,982
Deposits	3,215,280	3,307,931
	3,367,441	3,433,805
RESERVES FOR FUTURE EXPENDITURES	3,195,983	3,894,316
FINANCIAL EQUITY		
Balance at beginning of year	868,527	554,088
Current year change in financial equity	1,013,976	314,439
	1,882,503	868,527
	\$ 24,124,952	\$ 23,521,019

Approved



Treasurer

CITY OF PARKSVILLE
GENERAL REVENUE FUND
STATEMENT OF FINANCIAL ACTIVITIES
YEAR ENDED DECEMBER 31, 2006

SCHEDULE 4

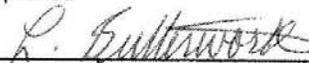
REVENUE	<u>Budget</u>	<u>2006</u>	<u>2005</u>
Taxation	\$ 7,919,798	\$ 7,867,529	\$ 7,166,312
Grants-in-lieu of taxes	39,709	31,305	29,827
Services provided to other governments	311,080	280,605	344,645
Sale of services	379,440	478,500	430,134
Other revenue from own sources	976,536	1,386,595	1,127,202
Government transfers	536,284	602,746	523,870
Transfers from own funds and reserves	3,076,332	2,017,842	1,606,453
Collections for other governments	8,965,004	8,965,426	8,560,413
	<u>\$ 22,204,183</u>	<u>\$ 21,630,548</u>	<u>\$ 19,788,856</u>
 EXPENDITURES			
General government services	\$ 1,393,314	\$ 1,342,496	\$ 1,110,262
Protective services	2,307,376	2,129,928	1,914,245
Transportation services	1,562,914	1,349,273	1,252,059
Planning and environmental development	1,097,909	889,257	747,963
Environmental health services	346,840	433,962	390,547
Recreation and cultural services	1,752,360	1,638,200	1,647,992
Fiscal services	13,985,956	12,833,456	12,411,349
	<u>22,446,669</u>	<u>20,616,572</u>	<u>19,474,417</u>
CHANGE IN FINANCIAL EQUITY	<u>(242,486)</u>	<u>1,013,976</u>	<u>314,439</u>
	<u>\$ 22,204,183</u>	<u>\$ 21,630,548</u>	<u>\$ 19,788,856</u>

CITY OF PARKSVILLE
SEWER CAPITAL FUND
STATEMENT OF EQUITY IN TANGIBLE CAPITAL ASSETS
YEAR ENDED DECEMBER 31, 2006

SCHEDULE 6

	2006	2005
BALANCE AT BEGINNING OF YEAR	\$ 8,301,054	\$ 8,005,511
Add:		
Capital additions from Sewer Revenue Fund	321,181	280,898
Debenture debt surplus repayment	6,460	1,453
Interest earned	20,403	13,192
BALANCE AT END OF YEAR	\$ 8,649,098	\$ 8,301,054

Approved

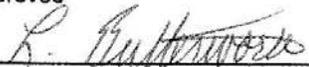
 Treasurer

CITY OF PARKSVILLE
SEWER REVENUE FUND
STATEMENT OF FINANCIAL POSITION
AS AT DECEMBER 31, 2006

SCHEDULE 7

	<u>2006</u>	<u>2005</u>
ASSETS		
ACCOUNTS RECEIVABLE		
Receivable from General Revenue Fund	\$ <u>2,878,472</u>	\$ <u>2,823,899</u>
LIABILITIES AND EQUITY		
RESERVES		
Reserves for future expenditures	\$ <u>1,118,508</u>	\$ <u>1,136,864</u>
FINANCIAL EQUITY		
Balance at beginning of year	1,687,035	1,631,198
Current year change in financial equity	<u>72,929</u>	<u>55,837</u>
	<u>1,759,964</u>	<u>1,687,035</u>
	\$ <u>2,878,472</u>	\$ <u>2,823,899</u>

Approved

 Treasurer

CITY OF PARKSVILLE
SEWER REVENUE FUND
STATEMENT OF FINANCIAL ACTIVITIES
YEAR ENDED DECEMBER 31, 2006

SCHEDULE 8

REVENUE

	<u>Budget</u>	<u>2006</u>	<u>2005</u>
SALE OF SERVICES			
Sewer user rates	\$ 714,400	\$ 741,301	\$ 681,424
Connection fees and service charges	5,500	14,507	17,783
	<u>719,900</u>	<u>755,808</u>	<u>699,207</u>
OTHER REVENUE			
Parcel taxes	30,702	24,366	22,102
Sewerage levy transferred from General Revenue Fund	1,976,551	1,976,551	1,856,137
Interest income	60,000	106,600	84,174
	<u>2,067,253</u>	<u>2,107,517</u>	<u>1,962,413</u>
CHANGE IN FINANCIAL EQUITY			
Transfer from carry-forward reserve	506,956	314,125	275,607
	<u>\$ 3,294,109</u>	<u>\$ 3,177,450</u>	<u>\$ 2,937,227</u>

EXPENDITURES

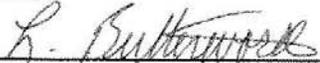
SEWAGE COLLECTION AND DISPOSAL			
Administration	\$ 365,369	\$ 358,873	\$ 355,610
Collection system	198,622	80,994	87,845
Treatment and disposal	1,976,551	1,976,551	1,856,137
Lift stations	34,326	63,930	44,231
Billing and collection	6,120	7,222	7,606
	<u>2,580,988</u>	<u>2,487,570</u>	<u>2,351,429</u>
FISCAL SERVICES			
Transfer to Sewer Capital Fund	933,809	321,181	280,898
Transfer to carry-forward reserve		295,769	249,063
	<u>933,809</u>	<u>616,950</u>	<u>529,961</u>
CHANGE IN FINANCIAL EQUITY	<u>(220,688)</u>	<u>72,930</u>	<u>55,837</u>
	<u>\$ 3,294,109</u>	<u>\$ 3,177,450</u>	<u>\$ 2,937,227</u>

**CITY OF PARKSVILLE
WATER CAPITAL FUND
STATEMENT OF FINANCIAL POSITION
AS AT DECEMBER 31, 2006**

SCHEDULE 9

ASSETS		2006	2005
ACCOUNTS RECEIVABLE			
Receivable from General Revenue Fund	\$	<u>126,165</u>	\$ <u>152,399</u>
TANGIBLE CAPITAL ASSETS			
Engineering structures		15,342,249	13,690,333
Machinery and equipment		486,990	462,954
Land		<u>208,940</u>	<u>208,940</u>
		<u>16,038,179</u>	<u>14,362,227</u>
	\$	<u><u>16,164,344</u></u>	\$ <u><u>14,514,626</u></u>
LIABILITIES AND EQUITY			
LONG TERM DEBT (note 6)	\$	<u>2,636,983</u>	\$ <u>2,858,415</u>
EQUITY			
Capital fund assets		13,401,196	11,503,812
Appropriated financial equity		<u>126,165</u>	<u>152,399</u>
		<u>13,527,361</u>	<u>11,656,211</u>
	\$	<u><u>16,164,344</u></u>	\$ <u><u>14,514,626</u></u>

Approved

 Treasurer

CITY OF PARKSVILLE
WATER CAPITAL FUND
STATEMENT OF EQUITY IN TANGIBLE CAPITAL ASSETS
YEAR ENDED DECEMBER 31, 2006

SCHEDULE 10

	2006	2005
BALANCE AT BEGINNING OF YEAR	\$ 11,656,211	\$ 10,610,543
Add:		
Capital additions from Water Revenue Fund	1,211,299	522,700
Capital additions from Water Development Cost Charges		
Reserve Fund	303,952	113,729
Debt retirement from Water Revenue Fund	85,244	176,536
Debt retirement from Water Development Cost Charges		
Reserve Fund	75,000	75,000
Debt retirement from actuarial earnings	61,188	52,825
Developer contributions	31,201	
Provincial grant	2,500	65,581
Debenture debt surplus repayment	91,541	36,179
Interest earned	9,225	3,118
BALANCE AT END OF YEAR	\$ 13,527,361	\$ 11,656,211

Approved


 _____ Treasurer

**CITY OF PARKSVILLE
WATER REVENUE FUND
STATEMENT OF FINANCIAL POSITION
AS AT DECEMBER 31, 2006**

SCHEDULE 11

	<u>2006</u>	<u>2005</u>
ASSETS		
ACCOUNTS RECEIVABLE		
Regional District of Nanaimo	\$ 28,800	\$ -
Receivable from General Revenue Fund	1,553,144	2,158,854
TRUST AND OTHER DEPOSITS		
MFA Debt Reserve Fund	<u>297,509</u>	<u>291,977</u>
	<u>\$ 1,879,453</u>	<u>\$ 2,450,831</u>
LIABILITIES AND EQUITY		
RESERVES		
MFA Debt Reserve Fund	\$ 297,509	\$ 291,977
Reserves for future expenditures	<u>597,739</u>	<u>1,298,014</u>
	<u>895,248</u>	<u>1,589,991</u>
FINANCIAL EQUITY		
Balance at beginning of year	860,840	1,002,586
Transfer to revenue	-	(141,746)
Current year change in financial equity	<u>123,365</u>	<u>-</u>
	<u>984,205</u>	<u>860,840</u>
	<u>\$ 1,879,453</u>	<u>\$ 2,450,831</u>

Approved



Treasurer

CITY OF PARKSVILLE
WATER REVENUE FUND
STATEMENT OF FINANCIAL ACTIVITIES
YEAR ENDED DECEMBER 31, 2006

SCHEDULE 12

REVENUE

	<u>Budget</u>	<u>2006</u>	<u>2005</u>
SALE OF SERVICES			
Water user rates	\$ 1,637,350	\$ 1,639,958	\$ 1,360,235
Connection fees and service charges	5,000	59,642	74,817
	<u>1,642,350</u>	<u>1,699,600</u>	<u>1,435,052</u>
OTHER REVENUE			
Parcel taxes	61,533	65,136	55,014
Provincial grants	44,276	59,164	142,798
Interest income	59,137	75,582	61,197
Hydrant maintenance	50,000	24,735	26,903
	<u>214,946</u>	<u>224,617</u>	<u>285,912</u>
CHANGE IN FINANCIAL EQUITY			
Carry-forward reserve	1,205,672	871,615	326,809
Prior years' surplus			<u>141,746</u>
	<u>1,205,672</u>	<u>871,615</u>	<u>468,555</u>
	<u>\$ 3,062,968</u>	<u>\$ 2,795,832</u>	<u>\$ 2,189,519</u>

EXPENDITURES

WATER SUPPLY			
Administration	\$ 400,924	\$ 387,715	\$ 368,536
Transmission and distribution	211,503	139,463	107,210
Service of supply	535,899	441,974	274,171
Customer billing and collection	5,444	7,222	7,606
	<u>1,153,770</u>	<u>976,374</u>	<u>757,523</u>
FISCAL SERVICES			
Debt charges	320,661	313,454	460,823
Transfer to Water Capital Fund	1,804,350	1,211,299	522,700
Transfer to carry-forward reserve		<u>171,340</u>	<u>448,473</u>
	<u>2,125,011</u>	<u>1,696,093</u>	<u>1,431,996</u>
CHANGE IN FINANCIAL EQUITY	<u>(215,813)</u>	<u>123,365</u>	<u>-</u>
	<u>\$ 3,062,968</u>	<u>\$ 2,795,832</u>	<u>\$ 2,189,519</u>

CITY OF PARKSVILLE
STATEMENT OF RESERVE FUND ACTIVITIES
YEAR ENDED DECEMBER 31, 2006

SCHEDULE 13

	2006										2005	
	Deferred Revenue - Capital					Other						
	Public Open Space	Water	Sanitary Sewer	Storm Sewer	Roads	Land Sale Reserve	General Parkland Reserve	Community Works Reserve	Off Street Parking Reserve	Equipment Replacement Reserve	Total	Total
ASSETS												
Receivable from												
General Revenue Fund	\$ 1,388,462	\$ 1,596,244	\$ 174,015	\$ 330,214	\$ 2,231,697	\$ 997,981	\$ 443,121	\$ 227,794	\$ 185,596	\$ 596,047	\$ 8,171,161	\$ 6,993,875
LIABILITIES AND EQUITY												
Balance at beginning of year	\$ 1,215,615	\$ 1,426,159	\$ 150,960	\$ 422,653	\$ 1,899,222	\$ 608,273	\$ 426,223	\$ 111,140	\$ 178,509	\$ 656,200	\$ 7,095,014	\$ 6,002,862
Add:												
DCC collections	122,477	489,216	16,790	89,867	699,616	2,193,003		111,073			1,508,039	1,648,402
Proceeds on sale of land											2,193,003	2,193,003
Equipment rental	50,370	60,821	6,265	12,190	76,756	42,622	16,898	5,581	7,077	460,689	460,689	389,260
Less:												
Transfer to General Capital Fund				(174,496)	(443,897)	(1,845,917)					(2,464,310)	(790,419)
Transfer to Water Capital Fund		(378,952)										(188,729)
Equipment operations										(236,494)		(220,351)
Equipment replacements										(306,575)		(304,669)
Balance at end of year	\$ 1,388,462	\$ 1,596,244	\$ 174,015	\$ 330,214	\$ 2,231,697	\$ 997,981	\$ 443,121	\$ 227,794	\$ 185,596	\$ 596,047	\$ 8,171,161	\$ 6,993,875

CITY OF PARKSVILLE
GENERAL REVENUE FUND
SCHEDULE OF REVENUE
YEAR ENDED DECEMBER 31, 2006

	<u>Budget</u>	<u>2006</u>	<u>SCHEDULE 14 2006</u>
TAXATION			
Real property	\$ 7,607,349	\$ 7,553,991	\$ 6,873,502
1% Utility tax	146,187	150,009	141,667
Water parcel taxes	61,533	65,136	55,014
Sewer parcel taxes	30,702	24,366	22,102
Local improvement levy	<u>74,027</u>	<u>74,027</u>	<u>74,027</u>
	<u>\$ 7,919,798</u>	<u>\$ 7,867,529</u>	<u>\$ 7,166,312</u>
GRANTS-IN-LIEU OF TAXES			
Federal Government	\$ 21,144	\$ 17,097	\$ 16,290
Provincial Government	<u>18,565</u>	<u>14,208</u>	<u>13,537</u>
	<u>\$ 39,709</u>	<u>\$ 31,305</u>	<u>\$ 29,827</u>
SERVICES PROVIDED TO OTHER GOVERNMENTS			
	<u>\$ 311,080</u>	<u>\$ 280,605</u>	<u>\$ 344,645</u>
SALE OF SERVICES			
Connection fees	\$ 5,000	\$ 8,400	\$ 3,100
Custom work		1,200	
Garbage	374,440	461,112	417,520
Other		<u>7,788</u>	<u>9,514</u>
	<u>\$ 379,440</u>	<u>\$ 478,500</u>	<u>\$ 430,134</u>
OTHER REVENUE FROM OWN SOURCES			
Business licences	\$ 115,000	\$ 127,295	\$ 115,241
Delivery vehicle licences	3,000	2,989	2,605
Subdivision and re-zoning fees	169,675	153,346	194,856
Building and other permits	230,000	335,433	263,836
Other permits and licences	6,000	7,967	7,689
Fines	2,250	8,261	3,275
Rentals	230,170	243,291	230,019
Return on investments	110,000	334,135	146,360
Penalties and interest on taxes	66,000	59,719	67,428
Other revenue	44,441	93,084	62,670
Donations		<u>21,075</u>	<u>33,223</u>
	<u>\$ 976,536</u>	<u>\$ 1,386,595</u>	<u>\$ 1,127,202</u>
GOVERNMENT TRANSFERS			
Federal Government			
Economic development	\$ 56,600	\$ 25,443	\$ 8,719
Provincial Government			
Revenue sharing grants	229,684	285,534	229,685
Emergency measures		2,500	10,000
2% Accommodation tax	250,000	284,769	270,346
Other		1,500	5,120
Provincial/local government agencies		<u>3,000</u>	
	<u>\$ 536,284</u>	<u>\$ 602,746</u>	<u>\$ 523,870</u>
TRANSFERS FROM OWN FUNDS AND RESERVES			
Carry-forward reserve	<u>\$ 3,076,332</u>	<u>\$ 2,017,842</u>	<u>\$ 1,608,453</u>
COLLECTIONS FOR OTHER GOVERNMENTS			
School Tax	\$ 5,097,488	\$ 5,096,744	\$ 4,914,333
Regional District of Nanaimo	3,230,758	3,231,958	3,067,439
Nanaimo Regional Hospital District	485,168	485,168	431,199
B.C. Assessment Authority	151,198	151,162	147,116
Municipal Finance Authority	<u>392</u>	<u>394</u>	<u>326</u>
	<u>\$ 8,965,004</u>	<u>\$ 8,965,426</u>	<u>\$ 8,560,413</u>

CITY OF PARKSVILLE
GENERAL REVENUE FUND
SCHEDULE OF EXPENDITURES
YEAR ENDED DECEMBER 31, 2006

	<u>Budget</u>	<u>2006</u>	<u>SCHEDULE 15 2005</u>
GENERAL GOVERNMENT SERVICES			
Legislative	\$ 272,256	\$ 252,151	\$ 246,728
Administrative and other	<u>1,121,058</u>	<u>1,090,345</u>	<u>863,534</u>
	<u>\$ 1,393,314</u>	<u>\$ 1,342,496</u>	<u>\$ 1,110,262</u>
PROTECTIVE SERVICES			
Fire protection	\$ 530,266	\$ 515,760	\$ 476,084
Building inspections	178,270	190,257	141,692
Emergency measures	22,964	14,245	20,825
Policing	1,456,802	1,277,562	1,177,983
Bylaw enforcement	75,341	92,640	57,947
Other	<u>43,733</u>	<u>39,464</u>	<u>39,714</u>
	<u>\$ 2,307,376</u>	<u>\$ 2,129,928</u>	<u>\$ 1,914,245</u>
TRANSPORTATION SERVICES			
Administration	\$ 464,708	\$ 492,986	\$ 402,525
Works yard operation	83,321	84,764	86,522
Road surfaces	264,136	105,482	110,109
Road allowances	87,866	68,676	64,578
Street cleaning and flushing	100,867	104,128	94,920
Sidewalks	31,053	16,032	15,066
Drainage ditches	49,768	49,655	52,422
Storm sewers	112,911	71,840	41,243
Snow removal	78,891	129,194	114,970
Street lighting	139,850	131,359	135,657
Traffic services	<u>149,543</u>	<u>95,157</u>	<u>134,047</u>
	<u>\$ 1,562,914</u>	<u>\$ 1,349,273</u>	<u>\$ 1,252,059</u>
PLANNING AND ENVIRONMENTAL DEVELOPMENT			
Planning	\$ 581,630	\$ 388,688	\$ 340,930
Economic development	511,801	499,741	405,299
Housing	<u>4,478</u>	<u>828</u>	<u>1,734</u>
	<u>\$ 1,097,909</u>	<u>\$ 889,257</u>	<u>\$ 747,963</u>
ENVIRONMENTAL HEALTH SERVICES	<u>\$ 346,640</u>	<u>\$ 433,962</u>	<u>\$ 390,547</u>
RECREATION AND CULTURAL SERVICES			
Administration	\$ 158,636	\$ 142,505	\$ 136,583
Parks and playgrounds	1,218,691	1,120,638	1,151,007
Library	<u>375,033</u>	<u>375,057</u>	<u>360,402</u>
	<u>\$ 1,752,360</u>	<u>\$ 1,638,200</u>	<u>\$ 1,647,992</u>
FISCAL SERVICES			
Debt charges	\$ 318,843	\$ 332,420	\$ 280,158
Transfer to own accounts and funds			
Reserve for future expenditures	23,100	23,100	
General Capital Fund	4,586,774	2,127,802	2,161,749
Sewer Utility Fund	2,007,253	2,000,917	1,878,239
Water Utility Fund	61,533	65,136	55,014
Transfer to carryforward reserve		1,296,409	1,331,913
Transmission of taxes levied for other governments			
Schools	5,097,488	5,096,741	4,914,333
Regional District of Nanaimo	1,254,207	1,254,207	1,211,302
Nanaimo Regional Hospital District	485,168	485,168	431,199
B.C. Assessment Authority	151,198	151,162	147,116
Municipal Finance Authority	<u>392</u>	<u>394</u>	<u>326</u>
	<u>\$ 13,985,956</u>	<u>\$ 12,833,456</u>	<u>\$ 12,411,349</u>

City of Parksville
Statement of 2006 Property Tax Exemptions
Bylaw No. 1408

Legal Description	Civic Address	Organization	Value of Permissive Exemption	
			Total Taxes	Municipal Portion
Lot 1, Plan VIP5560	200 Corfield Street	The Nature Trust of B.C.	\$74,603.61	\$32,500.80
Lot A, Plan 41355	550 Pym Street	Trustees Parksville Baptist Church	\$53,135.79	\$28,598.62
Parcel B, Except Plan 29279 And VIP52583, PCL B DD349031	193 E. Island Highway	Regional District of Nanaimo-Parksville Curling Club Society	\$48,295.46	\$22,885.20
Lot 2, Plan VIP71491	250 Craig Street	Vancouver Island Health Authority	\$47,887.64	\$20,862.08
Lot A, Plan VIP74182	188 W. Hirst Avenue	District 69 Society of Organized Services	\$20,872.70	\$9,093.12
Lot 1, Plan 45926	245 W. Hirst Avenue	District 69 Society of Organized Services	\$18,970.24	\$8,264.32
Lot 6, Plan 2536	266 Moilliet Street	Arrowsmith Rest Home Society	\$15,810.04	\$7,418.08
Lot A, Plan 49747	133 McMillian Street	Oceanside Community Arts Council and the Parksville and District Association for Community Living	\$13,154.15	\$5,730.56
Lot 8, Plan 33339 except Plan VIP60816	1245 E. Island Hwy	Parksville & District Historical Society	\$11,822.43	\$5,150.40
Lot 1, Plan 34272	345 Pym Street	Trustees of the Congregation of Knox United Church	\$8,139.71	\$4,380.94
Lots 6-7, Plan 5663 except Plan 36767	187 Alberni Hwy	Governing Council Salvation Army	\$8,016.81	\$4,314.79
Lot 17, Plan 6836	144 Middleton Avenue	Parksville Seniors' Activity and Drop In Centre Society	\$6,447.30	\$3,470.05
Lot 4, Plan 2467	407 Wembley Road	Anglican Synod Diocese of BC	\$6,205.52	\$3,339.92
Lot 1, Plan VIP71491	149 E. Stanford Ave.	Parksville Lawn Bowling Club	\$7,482.10	\$3,259.55
Lot 1, Block 564, Plan 22048	1245 Chattell Road	Parksville, Qualicum Fish & Game Association	\$5,215.60	\$2,747.47
Lot 1, Plan 34131	795 W. Island Hwy	Our Savior Lutheran Church	\$5,014.79	\$2,699.05
Lots 4 & 5, Plan 5663	170 W. Hirst Avenue	Mt. Arrowsmith RCL Branch 49 Leased to Arbutus Grove Reformed Church	\$4,492.96	\$2,418.19
Lots 1-4, Plan 26728	118 McMillian Street	Parksville and District Association for Community Living	\$5,397.55	\$2,351.42
Part of Lot 8, Plan 33339	1275 Island Highway East	Parksville and District Chamber of Commerce	\$5,074.13	\$2,210.53
Lot 6, Plan 5797	312 W. Hirst Avenue	Kingsley Low-Rental Housing Society	\$3,210.21	\$1,506.23

City of Parksville
Statement of 2006 Property Tax Exemptions Continued
Bylaw No. 1408

Legal Description	Civic Address	Organization	Value of Permissive Exemption	
			Total Taxes	Municipal Portion
Lot A, Plan 31814	401 Moilliet Street	Vancouver Island Health Authority	\$3,078.41	\$1,444.39
Lots 29-30, Plan 1565	205 E. Jensen Avenue	Parksville Lions Senior Citizens Housing Society	\$2,225.49	\$1,044.20
Lot 41, Plan 6836	129 E. Jensen Avenue	Forward House Community Society	\$1,798.09	\$843.67
			\$376,350.75	\$176,533.57

City of Parksville

Declaration and Identification of Disqualified Council Members for 2006

Pursuant to the Community Charter there were no Disqualified Council Members during the year.

**City of Parksville
Statement of Municipal Goals & Objectives for 2006**

Function	Objectives	Measures and/or Strategies	Achievements and Outcomes
Governance:	Goal: To have a local government that is accountable, effective and efficient, open in its operations, communicates with the public in a meaningful manner; and values and supports community input and participation.		
	Conduct Council Business in and open and transparent manner		Establishment of Committee structure that permits more informal discussion on issues and provides more opportunity for public input
	Establish a formalized employee code of conduct		Code drafted but never formally adopted.
	Establish a formalized HR function	Funds committed to HR	Function established and HR Manger position created and filled
	Conduct formal public consultation throughout the annual business planning and financial planning process		Public meeting held for budget debates
	Conduct a resident's satisfaction survey	Funds/Resources used on Survey	Item not done - not approved in 2006 budget
	Conduct a Parksville business satisfaction survey	Funds/Resources used on Survey	Done by Economic Development function
	Meet or exceed the expectations of our citizens and customers within fiscally responsible constraints		Unable to determine success without the results of a customer satisfaction survey
	Conduct neighborhood community information meetings		Not implemented due to resource/time constraints
	Review of regulatory bylaws and levels of enforcement		Initial review of noise bylaw started

Statement of Municipal Goals & Objectives for 2006

Function	Objectives	Measures and/or Strategies	Achievements and Outcomes
Resource Management: Water Supply & Distribution	Goal: To supply safe and healthy drinking water to the Community in a fiscally responsible manner.		
	To further develop and adopt a supply and distribution strategic plan	Progress made on Plan	Acquired and initiated implementation of a new computer based water model (WaterCad)
	To develop a long range capital plan for the Arrowsmith Water Service	Progress made on Plan	Prepared draft Terms of Reference for Phase II water Intake and initiated discussions between Joint Venture Participants.
	To improve the security of the water supply	# of new Security initiatives	Installed electronic security system at Springwood Water Facilities.
	Upgrading Chlorination facilities	Completion of related designs and upgrades	Completed conceptual design to connect railway wells to Springwood Chlorination facilities.
	Upgrade storage facilities	Funds spent on upgrades	New Top-Bridge Reservoir designed, tendered and is under construction.
	Design & construct water treatment facilities (filtration)	Progress made on Design Works	Prepared Draft Terms of Reference.
Infrastructure:	Goal: To operate, maintain and improve municipal infrastructure to meet current and future community needs, in a safe, fiscally and environmentally responsible manner.		
	To carry out an infrastructure maintenance and replacement program	Completion of Scheduled Long Term Capital Infrastructure Projects	Approximate 90% completion of design and tendering of budgeted road, water and sewer capital program.
	To project and determine future infrastructure requirements	Completion of update of Long Term Capital Plan	Updated Long Term Capital Plan for inclusion in 2007 Budget.
	To continue to develop and maintain a life cycle replacement strategy for all City Infrastructure and assets	Complete annual review and update of life cycle replacement strategies and plans	Partially reviewed.
Transportation:	Goal: To operate, maintain and improve a transportation network that will continue to sustain and enhance the livability of our community in a safe, fiscally and environmentally responsible manner.		
	To develop the transportation network and facilities in accordance with the 2002 Transportation Plan Update.	Progress made towards the 2002 Transportation Plan	Designed and tendered Pym Street capital upgrades (2 sections) to collector standard.
	To develop regional transportation plans in consultation with the Ministry of Transportation and Highways and the RDN	Progress towards completing an upgrade to the Church Road Connection.	Some related discussions occurred.

Statement of Municipal Goals & Objectives for 2006

Function	Objectives	Measures and/or Strategies	Achievements and Outcomes
Transportation: (cont'd)	To continue to develop pedestrian facilities including traffic calming initiatives	# of facilities built or developed	Designed Humphrey Road Traffic Calming Measures. Completed Phase I of Waterfront Walkway.
Public Safety:	Goal: To provide a healthy and safe community, where residents live and enjoy a healthy and safe environment.		
Police:	Reduce property related crimes and crimes against persons	Statistical measurement	Person assaults increased by 17%. All thefts decreased by 38%. Break and Enters decreased by 18%. Other Criminal Code matters increased by 12%.
	To continue and enhance proactive RCMP involvement with youth	Active involvement in youth groups and schools	DARE program, school liaison program and top cop reader program are all active.
	Develop and participate in Seniors safety education and awareness programs	Pro-active involvement with seniors groups and planning of educational programs.	Development of Seniors Safe Driving programs, 28 to date. Also other senior crime prevention programs that have had 900 attendees to date.
	Participate in collaborative Meth Task Force involving community service groups, business community, educators, and RCMP	Solicitation of local community groups to assist with project.	Goal was met of achieving local treatment facilities. The task force has now been down sized for monitoring only.
	Enhance community volunteerism in community policing initiatives	Active recruiting campaign	Volunteers have increased from 223 to 263
	Enhance community volunteerism in Police Support Services	Active recruiting campaign	Ongoing. Replacement of retiring volunteers.
Fire	Develop a recruiting campaign and maintaining a strong volunteer fire fighting force to be able to respond to incidents		Changes made to recruiting program which has shown an increase of applications from potential candidates.
	Increase fire safety Public Education Awareness programs to all levels of the community		The number of different programs has increased slightly, but the number of total presentations has remained relatively the same as previous years.
	Review and make recommendations on future Fire Department equipment needs for the continued community growth		Strategic Plan was updated and contained recommendations for apparatus needs.
	Design and construction of Fire Hall Expansion project		Preliminary Fire Hall design has been completed
	Present public education opportunity for public on Tsunami preparedness		Presentation has been developed and presentation dates will be established in 2007.

Statement of Municipal Goals & Objectives for 2006

Function	Objectives	Measures and/or Strategies	Achievements and Outcomes
Fire (con't)	Review Emergency Preparedness Plan		Plan reviewed in conjunction with neighbouring jurisdictions
	Install Tsunami Warning signs		Tsunami Warning Signs installed.
Parks, Open Space and Environment:	Goal: To create, protect and manage within the City a park and open space system which enhances livability, protects environmental resources and accommodates outdoor recreational pursuits for citizens of all ages.		
	To monitor and maintain existing park and open space facilities	Completion of annual maintenance programs.	Completed annual maintenance programs.
	To project and determine future park and open space needs and promote environmental sustainability	Completion of related plans and projects.	Completed Community Park Master Plan.
	To address key components of the City's Parks and Open Spaces Master Plan inventory, philosophy, carrying capacity and acquisitions	Completion of identified components of the Parks & Open Spaces Master Plan.	Identified and prepared cost estimates for 5 year partial implementation of the plan.
	Advocate for adequate health care provision and facilities within the community		Ongoing lobbying of VIHA and Provincial Government for provision of facilities
Community Planning:	Goals: To have a compact, orderly City contained by greenbelts and natural features, and respecting the natural setting. To emphasize the waterfront, highlight its setting and maximize recreational opportunities within the City. To accommodate an array of land uses and housing types centered on the downtown core in an environmentally efficient and aesthetically pleasing manner ensured by a pedestrian scale of development. To emphasize pedestrian and bicycle transportation in a circulation system that includes a public transit service and a network of walkways and bikeways in linear parks.		
	To encourage that planning decisions be guided by "smart growth" principles in order to minimize impact on the natural environment and improve livability of neighbors	Further training in smart growth & sustainable development principles. Implementation of better decision making tools. Public education in sustainable development.	A number of conferences on the subject attended. A sustainable development checklist adopted. City hosted public presentation on sustainability by Dr. Wm Rees.
	To continue to develop the waterfront walkway	Encourage new development to incorporate waterfront walkways and secure such walkways where permitted under the LGA.	Waterfront walkways required to be constructed as part of two recent development applications where the property owner is amenable
	To ensure viable development of the key waterfront properties based on economic, environmental & community benefit	Developments be considered in a holistic & comprehensive manner.	Developments reconfigured to enhance community & reduce impact on waterfront
	To encourage redevelopment and adaptive reuse of existing downtown buildings	Priority processing of downtown applications.	Approval of development permit applications that will result in the redevelopment of two commercial properties at key downtown intersections.

Statement of Municipal Goals & Objectives for 2006

Function	Objectives	Measures and/or Strategies	Achievements and Outcomes
Economic Development:	Goals: To ensure a positive business climate that supports expansion and diversification of the City's economy and contributes to the quality of life for residents, while maintaining the community's character and protecting the natural environment. To promote a diversified economy which includes traditional tourist oriented services, light industry, government services, education, high tech industry and information based services.		
	To create a range of employment opportunities, with an emphasis on jobs for younger residents	Working with Malaspina University College and community on a labour strategy.	Identified the shortages. In 2007 will obtain funding to develop strategy.
	To expand and diversify the tax base	Responding to inquiries with current information. Marketing incentives for downtown redevelopment.	Creation of retail market information and commercial and industrial land inventory
	To promote a positive image of the City as a community in which we live, work and do business	Creation of marketing materials. Promote downtown improvements.	Establishment of a BIA. Updated marketing materials and website. New sign for community park. Attainable Housing recommendations. Made 35 presentations
	To support existing businesses in the City	Establish a business expansion and retention program	Began BASE committee meetings
	To attract new businesses to the City that are consistent with community goals	Responding to inquiries with current information. Attend workshops and meetings for various industries.	Retail Market Analysis
	To increase the range of customer services available locally to encourage residents to shop local	made the need for more commercial space known to senior staff and Council	Retail Market Analysis
	To make 'Downtown' a central focal point for economic development	Completion of Downtown Revitalization Strategy	Phase II & III completed, implementation steps undertaken. Two new buildings at BP stage.
	To position the City to maximize opportunities related to the 2010 Olympic Winter Games	Attend meetings of Spirit committee.	Plan with Ec Dev partners to market area at Robson Square & Beijing
	Promote, support and assist in the creation and implementation of a downtown revitalization strategy	Completion of Downtown Revitalization Strategy	Phases II & III completed, implementation steps undertaken.
	To continue to support the Parksville Joint Economic Development initiative	Meet monthly, stay informed of opportunities and constraints, offer assistance to each other	Market area at 2010 games. Completion of an Oceanside Tourism strategy, establishment of a BIA.

**City of Parksville
Statement of Municipal Goals & Objectives for 2007**

Function & Goal	Objectives	Measures and/or Strategies	Achievements and Outcomes
Governance:	Goal: To have a local government that is accountable, effective, efficient, open in its operations, communicates with the public in a meaningful manner; and values and supports community input and participation.		
	Be accountable & responsive to citizens	citizen survey results and number of website visits	
	Develop information management programs and systems	new programs/systems developed	
	Audit bylaws and policies for internal consistency, relevance to current operating environment, and compliance with current legislative and regulatory requirements	number of audits completed	
	Develop and retain a skilled and motivated work force		
	Develop a communications plan and identify methods of public consultation	Methods identified, budgeted for and implemented	
	Revision of Fees and Charges Bylaw	Adoption of Bylaw and policies	
Resource Management:	Goal: To supply safe and healthy drinking water to the Community.		
Water Supply & Distribution:	To further develop and adopt a supply and distribution strategic plan	Progress made on Plan, eg Develop and implement Cross-Connection Control Program, Upgrade Storage Facilities, Improve Security	
	To develop a long range capital plan for the Arrowsmith Water Service	Progress made on Plan, eg. Prepare Terms of Reference, retain consultants, develop preliminary plan	
Infrastructure:	Goal: To operate and maintain municipal infrastructure and to establish and appropriate renewal and replacement program to meet current and future community needs, in a safe and environmentally responsible manner.		
	To carry out an infrastructure maintenance and replacement program	Completed projects vs. program projects	
	To project and determine future infrastructure requirements	Complete Annual Update of Long Term Capital Plans	
	To continue to develop and maintain a life cycle replacement strategy for all City Infrastructure and assets	Assess Infrastructure Replacement 'Deficit', compare to other communities	

Statement of Municipal Goals & Objectives for 2007

Function	Objectives	Measures and/or Strategies	Achievements and Outcomes
Transportation:	Goal: To operate and maintain a transportation network that will continue to sustain and enhance the livability of our community in a safe and environmentally responsible manner.		
	To develop the transportation network and facilities in accordance with the 2003 Transportation Plan Update.	Actual progress vs Transportation Plan	
	To develop regional transportation plans in consultation with the Ministry of Transportation and Highways and the RDN		
	To continue to develop pedestrian facilities including traffic calming initiatives	# of facilities built or developed	
Public Safety: RCMP: Fire:	Goal: To provide a healthy and safe community.		
	Reduce property related crimes and crimes against persons		
	To continue and enhance proactive RCMP involvement with youth		
	Develop and participate in Seniors safety education and awareness programs		
	Participate in collaborative Meth Task Force involving community service groups, business community, educators, and RCMP		
	Enhance community volunteerism in community policing initiatives		
	Enhance community volunteerism in Police Support Services		
	Provide effective response to all emergency calls	Maintain staffing of at least 30, development of training ground facility	
	Support Public Education programs (schools) by attending 80% of all Grade 1 classes and review fire curriculum with School District	% of Grade 1 classes attended, programs reviewed with school district	
	Increase Fire Safety Inspection program	% increase in inspected occupancies, hiring of Fire Inspector	
Development of Strategic Plan for Emergency Program			

Statement of Municipal Goals & Objectives for 2007

Function	Objectives	Measures and/or Strategies	Achievements and Outcomes
Parks, Open Space and Environment:	Goal: To create, protect and manage within the City a park and open space system which enhances livability, protects environmental resources and accommodates leisure activities for citizens of all ages.		
	To monitor and maintain existing park and open space facilities		
	To acquire additional open space land in accordance with the OCP	Amount of land purchased	
	Work towards realization of projects outlined in the Community Park Master Plan	Resources allocated for Community Park projects	
Community Planning:	Goals: To have an orderly pedestrian friendly City centered around a well defined downtown core and accommodates a diverse array of land uses and housing types in an environmentally efficient and aesthetically pleasing manner respecting the natural setting.		
	To encourage that planning decisions be guided by "smart growth" principles in order to minimize impact on the natural environment and improve livability of neighbors		
	To continue to develop the waterfront walkway	Length of walkway built	
	To ensure viable development of the key waterfront properties based on economic, environmental and community benefit		
	To encourage redevelopment and adaptive reuse of existing downtown buildings	Number of building permits issued	
	Establish policies for the provision of Attainable Housing		
Economic Development:	Goal: To ensure and promote a positive business climate that supports expansion and diversification of the City's economy and contributes to the quality of life for residents, while maintaining the community's character and protecting the natural environment.		
	Market downtown revitalization benefits		
	Market the Retail Gap Analysis and the business opportunities identified		
	Support the Business Improvement Area in it's first year	Level of funding provided	
	Complete the Tourism Development strategy and begin implementation and marketing of opportunities		
	Review commercial and industrial land inventory report to ensure long term supply		

Preliminary 2008 Goals
(Note: Subject to change during 2008 Budget Deliberations)

Function & Goal	Objective	Measures and/or Strategies	Achievement and Outcomes
Governance	Goal: To have a local government that is accountable, effective, efficient and open in its operations through regular and focused internal and external communications between staff; staff and council; and staff, council and the public.		
	Review and update major regulatory bylaws to keep them current with legislation, make them more effective and able to deal with current issues	Two major bylaws reviewed and updated	
	Review and update policies to keep them current with legislation and actual procedures	Ten policies amended or updated	
	Increase the efficiency and effectiveness of staff	Encourage retention of a dedicated & skilled workforce by developing a succession & retention plan; creation of effective personnel policies, departmental procedures manuals and employee initiation manual. Develop in-house training programs including FOI, and communications	
	Encourage effective communication between staff; council/staff; council/staff/public.	Establish and implement a comprehensive communications policy. Investigate, and if feasible, implement a web based broadcast on the City's webpage of Council and Committee meetings	
	Complete 2009 Provisional Budget by September 30/08	2009 Budget process to commence in May 08	
	Complete Online PHOG claims process		

Preliminary 2008 Goals
(Note: Subject to change during 2008 Budget Deliberations)

Function & Goal	Objective	Measures and/or Strategies	Achievement and Outcomes
Resource Management	Goal: To supply safe and health drinking water to the community through the adoption of long term sustainability measures for water usage and conservation		
Water Supply & Distribution	To further develop and adopt a supply and distribution strategic plan	Implement Cross Connection Control program; develop new water rates strategy to promote water conservation	
	To complete a conceptual plan for a new river intake and treatment facility.	Develop terms of reference; and work through tendering process to hire a Consultant for preliminary design works	
Infrastructure	Goal: To operate and maintain municipal infrastructure and to establish an appropriate renewal and replacement program to meet current and future community needs, in a long term sustainable manner.		
	To carry out an infrastructure maintenance and replacement program	Completed 2008 budgeted capital program	
	To update the 20 year DCC infrastructure Program.	Update DCC rates to reflect technological advancements, sustainability principles and the latest regulations affecting the imposition of DCCs	
	To continue to develop and maintain a life cycle replacement strategy for all City Infrastructure and assets	Assess Infrastructure Replacement 'Deficit'; determine value of deficit; analyze ways of funding deficit.	
	Complete Tangible Asset reporting requirements as required by PSAB 3150	Hire new Asset Management Technologist	
Transportation	Goal: To operate and maintain a transportation network that will continue to sustain and enhance the livability of our community in a safe and environmentally responsible manner.		
	To complete the update of the Transportation Plan initiated in 2007.	Hire consultant to finalize and implement the provisions of the Transportation Plan	
	To complete the downtown parking inventory and plan initiated in 2007.	Hire consultant to finalize and implement the provisions of the Plan	
	To continue to develop pedestrian, cycling and scooter facilities including traffic calming initiatives	Develop list of priorities as part of implementation of Transportation Plan	

Preliminary 2008 Goals
(Note: Subject to change during 2008 Budget Deliberations)

Function & Goal	Objective	Measures and/or Strategies	Achievement and Outcomes
Public Safety	Goal: To provide a healthy and safe community		
RCMP	Reduce property related crimes and crimes against persons		
	To continue and enhance proactive RCMP involvement with youth		
	Develop and participate in Seniors safety education and awareness programs		
	Participate in collaborative Meth Task Force involving community service groups, business community, educators, and RCMP		
	Enhance community volunteerism in community policing initiatives		
	Enhance community volunteerism in Police Support Services		
Fire	Provide effective response to all emergency calls	Maintain staffing levels. Complete construction of new main fire hall facility	
	Training of Career and Volunteer Staff	Provide comprehensive training programs for all members of the department	
	Support Public Education programs	Promote use of Provincial "Getting to Know Fire" safety curriculum	
	Maintain effective Fire Safety Inspection program	Increase number of inspections completed.	
	Maintain an effective Community Emergency Program	Development of Strategic Plan for Emergency Program. Provide training for required municipal staff and emergency response agencies.	

Preliminary 2008 Goals
(Note: Subject to change during 2008 Budget Deliberations)

Function & Goal	Objective	Measures and/or Strategies	Achievement and Outcomes
Parks, Open Space & Environment	Goal: To create, protect and manage within the City a park and open space system which promotes sustainability, enhances livability, protects environmental resources and accommodates leisure activities for citizens of all ages.		
	To monitor and maintain existing park and open space facilities		
	To acquire additional open space land in accordance with the OCP	Amount of land purchased	
	Work towards realization of projects outlined in the Community Park Master Plan	Resources allocated for Community Park projects	
Economic Development	Goal: To ensure and promote a positive business climate that supports expansion and diversification of the City's economy and contributes to the quality of life for residents, while maintaining the community's character and protecting the natural environment.		
	Review Downtown revitalization, make recommendations and act as required to maintain momentum	Promote walking loop to businesses and owners. Continue to promote façade upgrades and new construction	
	Continue Retail Attraction Strategy	Work with developers and prospective businesses to attract new retail, create new retail space	
	Assist community in implementing an Attainable Housing strategy	Respond to community interest by providing information, making presentations.	
	Implement Tourism Development strategy and market opportunities	Study results of 2007 will yield information to create a Tourism Gap Analysis. Market the opportunities through presentations and web.	
	Review commercial and industrial land inventory to ensure long term supply in the context of sustainable growth	Prepare a report for Council that identifies the needs. Market the opportunities to developers.	
	Coordinate the establishment of a regional economic development strategy & office	Find funds to complete a regional economic development strategy; offer operational models, five year work plan & budget for regional gov't approval and implementation.	

Preliminary 2008 Goals
(Note: Subject to change during 2008 Budget Deliberations)

Function & Goal	Objective	Measures and/or Strategies	Achievement and Outcomes
Community Planning	Goals: To have a compact and orderly City which is centered around a well defined and aesthetically pleasing and vibrant downtown core, and, which embodies the principals of sustainability by accommodating a diverse array of people, housing types and land uses, while still respecting resources and the environment. The quality of life will be enhanced by ensuring that the City is accessible to all modes of transportation with an emphasis on pedestrians, cyclists and scooters [for those with mobility issues] and by enhancing access to natural features, such as the waterfront.		
	To encourage and mandate, where possible, sustainable development principals in land use decision making and regulations	Continue to educate the public & development community about sustainability by making resource material & information accessible and in written format, on the website, and through presentations. Amend the OCP to include a sustainability section which provides evaluation criteria for land use decisions including the evaluation of integrated storm water management, water usage and other conservations measures	
	To continue development of the downtown waterfront walkway.	Secure additions to walkway where opportunities exist.	
	To continue to develop and expand long range planning initiatives	To commence an OCP review by establishing the Terms of Reference, program, philosophy, priority areas, and timelines and by commencing data base updates and collection	
	To encourage redevelopment and adaptive reuse of existing downtown buildings	Continue assigning a priority status to the processing of downtown applications.	
	To create opportunities for attainable housing and diversity in housing stock.	Continue informing prospective developers of needs within the housing type categories. Amend existing zoning restrictions, including secondary suites to provide less stringent regulations pertaining to the development of needed housing types.	

How to Reach Us

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