

INFORMATION REQUIRED FOR A TITLE SEARCH

You will need either the current title number of the property or the property's nine-digit parcel identification number (PID). The PID is available at the City, on a property's tax assessment notice, on LTSA's ParcelMapBC tool, or on the BC Assessment website.

If searching for a plan or document, you will need the specific plan or document number, which may be found on LTSA's ParcelMapBC tool.

The planning department recommends that property owners seek the advice of a legal professional if a covenant, easement or statutory right of way are registered or plan to be registered on your land title.

The LTSA includes a searchable list of BC lawyers, notaries, land surveyors and registry agents for your assistance.

LAND SURVEYS (LEGAL PLANS)

The Association of British Columbia Land Surveyors (BCLS) performs legal surveys within the province. Certified BC Land Surveyors are the only persons in BC entitled to perform legal surveys of land pursuant to the provincial legislation. The BCLS website is available at abcls.ca. The following compares a survey plan and building location survey certificate:

- A survey plan includes a subdivision, reference, explanatory, posting or strata plan and delineates the legal boundaries and dimensions of the surveyed parcel and the type and location of survey posts to mark the boundaries of the parcel. These plans are typically registered with the LTSA;
- A building location survey or site plan is typically undertaken for the purposes of providing a certificate of a building location on a particular parcel of land. This survey is normally carried out for the protection of an owner to verify building placement setbacks, siting, lot coverage, and building height. Building location surveys are prepared for a property owner by a BCLS and *are not* registered with the LTSA.

Photo Captions

Cover photo: Sample plan "Site Plan of Lot 1, District Lot 3900, NWD, Plan EPP7890" by Association of British Columbia Land Surveyors.

Information is for convenience only. Contact department staff to discuss current and applicable bylaws



DEPARTMENT OF COMMUNITY PLANNING AND BUILDING

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