

*The City of Parksville is located on the traditional territory of the Coast Salish Nations, home to the Snaw-Naw-As First Nation and the Qualicum First Nation.*

## **Administration Department**

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# **NON-MEDICAL CANNABIS SALES BUSINESS**

The City's bylaw compliance department provides the citizens of Parksville with a variety of services related to regulatory issues. Bylaw officers work primarily on a complaint-driven basis, in accordance with Council Policy No. 3.33. The bylaw compliance department attempts, where possible, to gain compliance with the municipal bylaws before resorting to enforcement actions such as issuing tickets or seeking stronger legal solutions.

December 2024

## The Government of Canada legalized Non-Medical Cannabis in 2018

**A retail cannabis store business displays, sells or offers for sale dried cannabis, cannabis oil, cannabis seeds and cannabis accessories for non-medical purposes in a private retail store for patrons to purchase and consume offsite.**

- Must be a standalone business; home-based are prohibited.
- Will be permitted to sell cannabis products and accessories that promote responsible use.
- Cannabis consumption in the store is not permitted.
- Must have a provincial retail cannabis licence, a City of Parksville Retail Cannabis Sales business licence, and follow the terms and conditions at all times.

### City of Parksville Policy and Bylaws

Cannabis Retail Referral Policy No. 3.41  
Business Licence Bylaw, 2018, No. 1550  
Zoning and Development Bylaw, 1994, No. 2000



**Non-medical cannabis businesses shall be located at least 200 metres from properties containing the following uses:**

- Registered commercial daycare centre for minors.
- Registered drug treatment or rehabilitation centres.
- Seniors' care facility.
- Schools providing educational services to minors 19 years or less; excludes post-secondary education.

#### Business licence applications may include the following:

- Application and council resolution fees
- Title search
- Charges on title
- Company search
- Site plan
- Police information
- Odour control plan
- Good neighbour agreement
- Light pollution plan

### Non-Medical Cannabis Retail Licence

The province issues non-medical cannabis retail licences for non-medical cannabis retail stores through the Liquor and Cannabis Regulation Branch (LCRB). In addition to meeting the provincial and federal requirements, provincial cannabis retail licence applications must comply with City regulations. The LCRB will not determine whether to issue a licence until the City gives the LCRB a positive recommendation.

### APPLICATION PROCESS

Applicants should begin by reviewing the City's applicable bylaws (e.g. business licensing, zoning, sign, building, etc.) related to cannabis trade before submitting a business licence application to the LCRB and the City.

**Submit Non-Medical Cannabis Retail Licence Application to the LCRB.** When an application is received, the LCRB will send a referral to the City to obtain a Council resolution.

**Submit Retail Cannabis Sales Business Licence Application to the City.** The form must be completed in full with all required documents. If any of the required submissions are not included, the application will not be accepted.

**Review, Public Notification and Council Consideration.** Prior to a staff report being presented to Council, a complete Cannabis Retail Business Licence Application must be approved in principle by the licence inspector.

Public comments will be gathered prior to Council consideration as set out in Policy No. 3.41. Following the notification period, a report will be prepared to Council outlining relevant land use and bylaw information with a summary of public comments received prior to the agenda deadline.

### Resolution Forwarded to the LCRB

Staff will provide a copy of written comments received and the staff report to the province with Council's resolution.

### HELPFUL RESOURCES

**LCRB Head Office**  
1 866 209-2111  
[lclb.lclb@gov.bc.ca](mailto:lclb.lclb@gov.bc.ca)

**Cannabis Legalization  
and Regulation Branch**  
1 866 337-7705  
[cannabis@canada.ca](mailto:cannabis@canada.ca)