

The City of Parksville is located on the traditional territory of the Coast Salish Nations, home to the Snaw-Naw-As First Nation and the Qualicum First Nation.

Administration Department

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HOME BASED BUSINESS

Buisness Licence Bylaw No. 1550
Zoning and Development Bylaw No. 2000

The City's bylaw compliance department provides the citizens of Parksville with a variety of services related to regulatory issues. Bylaw officers work primarily on a complaint-driven basis, in accordance with Council Policy No. 3.33. The bylaw compliance department attempts, where possible, to gain compliance with the municipal bylaws before resorting to enforcement actions such as issuing tickets or seeking stronger legal solutions.

December 2024

HOME BASED BUSINESS GUIDELINE

For a full description of a home occupation business, refer to Division 301 of the City of Parksville "Zoning and Development Bylaw, 1994, No. 2000". Here are some of the rules that apply:

- The business must be accessory to residential use.
- The business must be totally within the dwelling or accessory building.
- The business must be conducted by the occupant of the dwelling with the maximum of one additional employee.
- Must provide off-street parking in accordance with City zoning bylaw.
- The use shall not create excessive noise, dust, vibration, odour, smoke, glare, electrical interference, or fire hazard.
- No external storage of material.
- Does not involve retail sales.
- Maximum floor area of 50 m².
- One home based business per dwelling unit where permitted in multi-family residences.
- One home based business per property where permitted in single family zoned areas.
- No delivery of bulk materials.



Typical home based business allowed in the City include:

- Personal services; hairdressing, accounting and counselling.
- Other homebased businesses include; contractors, service providers, online services and sales, childcare, designers, media designs, publishing, and cleaning services.



The business is allowed one sign. No permit is required but the sign must be:

- Limited to one fascia or one free-standing sign located on private property.
- A maximum of 0.3 m² (3.2 sq ft).
- Cannot be illuminated.



Some examples of home based businesses which are not allowed include:

- Repair, servicing or painting of vehicles or boats
- Industrial uses
- Explosives manufacturing
- Cabinet making
- Welding or machine shop
- Parking use
- Warehousing
- Mini or outdoor storage
- Fast food outlet

