

GENERAL FUND BUDGET BYLAW

CITY OF PARKSVILLE
2017 - 2021 Final Financial Plan
General Revenue Fund
Budget Bylaw

	<u>2017</u>	<u>2018</u>	<u>2019</u>	<u>2020</u>	<u>2021</u>
Revenues					
Property Taxes	\$ 13,388,700	\$ 14,087,265	\$ 14,817,288	\$ 15,581,506	\$ 16,377,775
Fees and Charges					
General Government	505,780	481,962	448,034	442,258	458,265
Protective Services	368,750	369,199	354,502	354,809	370,118
Community Planning	370,900	385,528	394,988	404,567	414,207
Parks and Sportsfields	154,000	84,455	86,527	88,625	90,737
Engineering & Operations	167,875	167,546	171,228	175,007	178,870
Solid Waste Collection	688,000	712,039	736,832	762,462	788,632
Operating Grants	526,260	514,176	518,085	517,938	519,843
Capital Grants and Developer contributions	1,460,000	557,000	557,000	557,000	557,000
Actuarial Reduction of Debt	56,900	62,400	67,900	73,400	78,900
Transfer from DCC Funds	1,658,445	835,281	340,728	341,441	2,075,686
Gax Tax Funding	32,900	22,000	22,000	22,000	-
Total Funding Sources	19,378,510	18,278,851	18,515,112	19,321,013	21,910,033
Expenses					
Municipal Purposes					
General Government	2,911,471	2,953,164	2,747,878	2,863,588	2,920,048
Protective Services	3,848,728	4,233,069	4,090,865	4,292,849	4,470,624
Community Planning	962,957	1,067,887	1,292,312	1,113,814	1,146,205
Parks and Sportsfields	1,811,731	1,651,512	1,671,107	1,712,299	1,815,930
Engineering & Operations	3,758,611	3,264,097	3,312,458	3,463,661	3,533,622
Solid Waste Collection	617,500	651,516	674,201	697,653	721,598
Library	644,000	664,561	683,948	703,732	723,697
Interest on Long Term Debt	68,000	65,829	63,652	61,419	59,130
Amortization of tangible capital assets	2,400,600	2,400,600	2,400,600	2,400,600	2,400,600
Total Expenditures	17,023,598	16,952,235	16,937,021	17,309,615	17,791,454
Net Income (loss) from Operations	2,354,912	1,326,616	1,578,091	2,011,398	4,118,579
Other non operating budget items					
Capital Expenditures	\$ (12,945,123)	\$ (5,387,352)	\$ (4,246,081)	\$ (4,242,412)	\$ (6,019,010)
Principal payments on Long Term Debt	(95,995)	(97,044)	(98,118)	(99,221)	(100,351)
Transfers to appropriated reserves	(580,100)	(580,100)	(580,100)	(580,100)	(580,100)
Transfers from appropriated reserves					
Capital Reserves	91,500	255,000	84,793	-	124,476
Carryforward reserve	4,283,411	-	-	-	-
Land Sale Reserve	400,000	-	-	-	-
Gas Tax Reserve	909,425	510,000	312,120	583,660	108,240
Transfers from Other Funds	725,000	-	-	-	-
Capital Borrowing	-	-	-	-	-
Actuarial Reduction of Debt	(56,900)	(62,400)	(67,900)	(73,400)	(78,900)
Amortization of Tangible Capital Assets	2,400,600	2,400,600	2,400,600	2,400,600	2,400,600
Annual cash surplus (deficit)	(2,513,270)	(1,634,680)	(616,595)	525	(26,466)
Transfers from (to) unappropriated reserves					
From Accumulated Surplus	2,513,270	1,634,680	616,595	-	26,466
To Accumulated Surplus	-	-	-	(525)	-
Financial Plan Surplus (Deficit)	\$ -	\$ -	\$ -	\$ -	\$ -

BUDGET DETAIL

THE CITY OF PARKSVILLE
2017 Final Budget
Budget Revenue & Expense

	2015 ACTUAL YTD	2016 ACTUAL YTD	2017 PROVISIONAL BUDGET	2017 FINAL BUDGET	BUDGET CHANGE Incr/(Decr)
GENERAL FUND					
EXECUTIVE					
<u>Legislative</u>					
<u>Revenue</u>					
Special Events/Projects					
Election Recovery	12,092				
Total Revenue	12,092				
<u>Expense</u>					
Council Administration	164,598	159,760	184,676	184,675	(1)
Council Contingency	10,559	20,517	25,000	25,000	
Grants- in - Aid	34,512	25,935	33,250	38,250	5,000
Special Events/Projects		16,621	32,500	106,500	74,000
Elections	2,367	25,336			
Total Council Expenses	212,036	248,170	275,426	354,425	78,999
Net Council Cost	199,944	248,170	275,426	354,425	78,999
<u>Administration</u>					
<u>Revenue</u>					
Fees and charges	1,204	1,800			
Cost Allocation to Water/Sewer	342,000	390,850	509,000	511,000	2,000
Total Revenue	343,204	392,650	509,000	511,000	2,000
<u>Expense</u>					
Administration	502,757	562,608	594,292	598,115	3,823
Communications	108,175	117,175	121,840	121,840	0
Human Resources	220,690	258,845	419,256	419,255	(1)
Records management	937	316	5,500	5,500	
Corporate Training	25,957	19,830	31,000	31,000	
Safety	3,934	40,594	116,941	116,941	0
Information systems (IT)	287,824	319,589	409,344	410,344	1,000
Total Operating Expenses	1,150,275	1,318,957	1,698,173	1,702,995	4,822
<u>Minor Capital</u>					
<u>Revenue</u>					
Information Systems	1,850	17,665			
<u>Expense</u>					
Adminisitation			6,700		(6,700)
Information Systems	35,636	35,059	84,635	84,635	
	35,636	35,059	91,335	84,635	(6,700)
Net Minor Capital	33,786	17,394	91,335	84,635	(6,700)
Net Admin Operating Cost	840,856	943,701	1,280,508	1,276,630	(3,878)

THE CITY OF PARKSVILLE
2017 Final Budget
Budget Revenue & Expense

	2015 ACTUAL YTD	2016 ACTUAL YTD	2017 PROVISIONAL BUDGET	2017 FINAL BUDGET	BUDGET CHANGE Incr/(Decr)
Bylaw Enforcement					
Revenue					
Bylaw Enforcement	6,088	6,608	5,000	5,000	
Parking Enforcement	14,176	11,459	12,000	12,000	
Dog Licenses and Fines	16,863	17,189	15,700	15,700	
Total Bylaw Revenues	37,126	35,255	32,700	32,700	
Expense					
Bylaw Enforcement	149,358	205,686	334,416	308,133	(26,283)
Parking Enforcement	10,658	10,308	16,235	2,235	(14,000)
Animal Control	8,547	8,720	12,631	17,730	5,099
Total Bylaw Expense	168,563	224,713	363,281	328,098	(35,183)
Net Bylaw Enforcement Cost	131,437	189,459	330,581	295,398	(35,183)
Emergency Program					
Revenue					
Emergency Program	28,500	41,166	70,200	79,260	9,060
	28,500	41,166	70,200	79,260	9,060
Expense					
Emergency Program	92,421	104,743	306,442	287,058	(19,384)
	92,421	104,743	306,442	287,058	(19,384)
Net Emergency Program	63,921	63,577	236,242	207,798	(28,444)
Amortization of Capital Assets	208,789	216,357	208,900	208,900	
NET EXECUTIVE OPERATING COSTS	\$1,444,947	\$1,661,262	\$2,331,658	\$2,343,151	\$11,493
Capital Funding					
Property Acquisition				\$250,000	\$250,000
Office Equipment	11,350				
Computer Network	24,700	12,800		12,300	12,300
Total Funding	36,050	12,800		262,300	262,300
Expenditures					
Property Acquisition		8,578		250,000	250,000
Equipment	11,347	24,862		35,000	35,000
Computer Network	63,062	12,810	23,000	35,300	12,300
Total Expenditures	74,409	46,250	23,000	320,300	297,300
Net Capital Cost	\$38,359	\$33,450	\$23,000	\$58,000	\$35,000
TOTAL EXECUTIVE	\$1,483,306	\$1,694,712	\$2,354,658	\$2,401,151	\$46,493

THE CITY OF PARKSVILLE
2017 Final Budget
Budget Revenue & Expense

	2015 ACTUAL YTD	2016 ACTUAL YTD	2017 PROVISIONAL BUDGET	2017 FINAL BUDGET	BUDGET CHANGE Incr/(Decr)
FINANCE					
Property Taxes					
Property Taxes - General	\$10,903,045	\$11,563,105	\$12,195,000	\$12,244,000	\$49,000
Property Taxes - Debt	102,570	102,929	103,000	103,000	
Local Improvement Taxes	74,028	74,028	74,000	74,000	
1% Utility Tax	235,861	293,372	296,000	296,000	
Library Tax	576,245	605,743	630,000	644,000	14,000
Provincial Gov't Properties GIL	52,976	19,396	2,000	2,000	
Federal Gov't Properties GIL	23,059	25,703	25,700	25,700	
	<u>11,967,784</u>	<u>12,684,275</u>	<u>13,325,700</u>	<u>13,388,700</u>	<u>63,000</u>
Fees and Charges					
Tax Certificates	17,670	20,921	17,000	17,000	
Bus Day Pass	617	634	700	700	
Bus Month Pass	482	337	400	400	
Photocopying Fees	99	95			
10% Admin. Fess (RE: Outside P	1,760	535	1,500	1,500	
NSF and Refunds Admin Fee	1,520	1,715	1,500	1,500	
Cell Tower Revenue	20,000	22,009	21,300	21,300	
Other	12,760	31,479	13,300	13,300	
	<u>54,908</u>	<u>77,724</u>	<u>55,700</u>	<u>55,700</u>	
Other Revenue					
Tax penalties	65,772	77,682	78,000	78,000	
Interest - Arrears Taxes	20,251	12,337	18,000	18,000	
Interest - Delinquent Taxes	4,450	2,746	4,000	4,000	
Interest on Investments	298,593	277,916	150,000	150,000	
Cash short/Over	106	28			
Commercial Plates - Revenue	3,264	3,057	3,100	3,100	
School Tax Admin Fee Revenue	7,749	7,724	7,800	7,800	
Loss/(Gain)On Disposal Of TCA'S	(454,631)	(269,607)			
US \$ Exchange (Gains)/Losses	(386)	1,662			
Acturial Debt Reductions	46,536	56,163	56,900	56,900	
	<u>(8,295)</u>	<u>169,708</u>	<u>317,800</u>	<u>317,800</u>	
Grant Revenue					
Small Communities Grant	352,487	332,173	332,000	332,000	
Other Grants - Provincial	8,568	7,993	8,000	8,000	
Federal Gas Tax			557,000	557,000	
	<u>361,055</u>	<u>340,166</u>	<u>897,000</u>	<u>897,000</u>	
Total Tax and Other Revenues	12,375,452	13,271,873	14,596,200	14,659,200	63,000
Finance/Common Services Revenue					
Finance					
Common Services	5,218				
Allocation to Water Fund	172,000	180,100	194,000	194,000	
Allocation to Sewer Fund	172,000	180,100	194,000	194,000	
Total Finance Revenues	<u>349,218</u>	<u>360,200</u>	<u>388,000</u>	<u>388,000</u>	
Expense					
Finance Administration	672,562	709,732	746,711	746,711	0
Finance Other	13,536	14,824	14,150	14,150	
Common Services	184,271	188,872	222,000	222,000	
Total Expenses	<u>870,369</u>	<u>913,427</u>	<u>982,861</u>	<u>982,861</u>	<u>0</u>
Net Finance/Common Service Cost	521,151	553,227	594,861	594,861	0
Interest Charges					
Long Term Debt Interest	71,572	68,419	68,000	68,000	
Interest on Tax Prepayments	5,627	2,909	7,000	7,000	
	<u>77,199</u>	<u>71,328</u>	<u>75,000</u>	<u>75,000</u>	

THE CITY OF PARKSVILLE
2017 Final Budget
Budget Revenue & Expense

	2015 ACTUAL YTD	2016 ACTUAL YTD	2017 PROVISIONAL BUDGET	2017 FINAL BUDGET	BUDGET CHANGE Incr/(Decr)
<u>Parksville Civic and Technology Centre</u>					
<u>Revenue</u>					
PCTC Library Lease	156,235	159,798	154,800	154,800	
PCTC Provincial Lease	1,680	1,680	1,680	1,680	
Total PCTC Revenues	157,915	161,478	156,480	156,480	
<u>Expense</u>					
PCTC-Library Cost Allocations	61,505	71,528	63,400	63,400	
Total PCTC Expenses	61,505	71,528	63,400	63,400	
Net PCTC Cost (Surplus)	(96,411)	(89,949)	(93,080)	(93,080)	
Library Contract	577,912	605,532	630,000	644,000	14,000
<u>Other</u>					
<u>Revenue</u>					
Water Parcel Taxes	61,503	56,280	56,100	56,100	
Sewer Parcel Taxes	29,994	27,678	27,500	27,500	
Transfer from Other Funds	21,492		725,000	725,000	
Transfer from TCA Equity	4,298,955	3,840,924			
Total Other Revenue	4,411,944	3,924,882	808,600	808,600	
<u>Expense</u>					
Transfer to Water Utility - Parcel Tax	61,503	56,280	56,100	56,100	
Transfer to Sewer Utility - Parcel Tax	29,994	27,678	27,500	27,500	
Transfer to Cfdw Reserve	637,372	1,613,810			
Transfer to Res for Future Expend.	23,100	219,485	23,100	23,100	
Transfer to Gas Tax Reserve	539,575	557,745	557,000	557,000	
Total Other Transfers	1,291,544	2,474,998	663,700	663,700	
Net Other Items	(3,120,400)	(1,449,884)	(144,900)	(144,900)	
<u>Collections for Other Governments</u>					
<u>Revenue</u>					
School Tax - Non Residential	1,636,446	1,610,720	1,652,000	1,652,000	
School Tax - Residential	4,095,325	4,110,296	4,212,500	4,212,500	
Regional District Tax	4,739,051	4,969,451	5,118,500	5,118,500	
Regional Parks Parcel Taxes	86,177	93,296	100,000	100,000	
RDN Hospital District Tax	577,702	590,798	580,000	580,000	
B.C. Assessment Authority Tax	160,967	156,475	159,000	159,000	
Municipal Finance Authority Tax	518	546	500	500	
Downtown BIA Tax	155,000	160,000	165,000	165,000	
Total Tax Collected for Other Gov'ts	11,451,186	11,691,582	11,987,500	11,987,500	
<u>Expenditure</u>					
Sewer Utility - RDN Levy	2,206,879	2,362,070	2,433,100	2,433,100	
School Tax	5,731,771	5,721,016	5,864,500	5,864,500	
Regional District Tax	2,532,172	2,607,381	2,685,400	2,685,400	
Regional Parks Parcel Taxes	86,177	93,296	100,000	100,000	
RDN Hospital District Tax	577,702	590,798	580,000	580,000	
B.C. Assessment Authority Tax	160,967	156,475	159,000	159,000	
Municipal Finance Authority Tax	518	546	500	500	
Downtown BIA Tax	155,000	160,000	165,000	165,000	
Total Payments to Other Gov'ts	11,451,186	11,691,582	11,987,500	11,987,500	
Net Tax Collections for Other Gov'ts					
TOTAL FINANCE	(\$14,416,001)	(\$13,581,619)	(\$13,534,319)	(\$13,583,319)	(\$49,000)

THE CITY OF PARKSVILLE
2017 Final Budget
Budget Revenue & Expense

	2015 ACTUAL YTD	2016 ACTUAL YTD	2017 PROVISIONAL BUDGET	2017 FINAL BUDGET	BUDGET CHANGE Incr/(Decr)
FIRE DEPT					
Revenue					
RDN - French Creek Fire Protection	\$326,552	\$327,082	\$326,250	\$326,250	
Fire Permits	500	500	500	500	
Administration	8,438	7,315			
Training	2,100		13,000	13,000	
Small Equipment		500			
Proceeds on Capital Asset Disposal		27,500	15,000	15,000	
Total Revenue	337,590	362,897	354,750	354,750	
Expense					
Fire Administration Costs					
Administration	586,047	563,681	739,780	741,779	1,999
Health & Safety	4,490	4,217	12,200	12,200	
Recruiting & Retention		14,188	20,800	20,800	
Fire Prevention	4,400	5,004	7,150	7,150	
Total Fire Administration Costs	594,936	587,089	779,930	781,929	1,999
Training Costs					
Training	101,797	125,337	121,400	121,400	
Training Ground	3,553	4,581	7,500	7,500	
Total Training Costs	105,350	129,918	128,900	128,900	
Maintenance Costs					
Equipment Maintenance	17,290	13,939	18,370	18,370	
Vehicle Maintenance	53,254	62,604	61,350	61,350	
Radio Equipment Maint.	9,739	11,332	12,450	12,450	
Bldgs & Grounds Maintenance	30,897	40,779	48,460	48,460	
Hydrant Maintenance	46,455	58,283	53,900	53,900	
Total Maintenance Costs	157,635	186,937	194,530	194,530	
Other Costs					
Small Equipment/Clothing/Supplies	63,334	58,711	68,100	68,100	
Minor Capital	34,921	15,844	58,000	58,000	
Total Other Costs	98,256	74,555	126,100	126,100	
Capital Amortization	176,158	171,350	176,200	176,200	
Total Expense	1,132,336	1,149,849	1,405,660	1,407,659	1,999
Net Operating Cost	\$794,746	\$786,952	\$1,050,910	\$1,052,909	\$1,999

THE CITY OF PARKSVILLE
2017 Final Budget
Budget Revenue & Expense

	2015 ACTUAL YTD	2016 ACTUAL YTD	2017 PROVISIONAL BUDGET	2017 FINAL BUDGET	BUDGET CHANGE Incr/(Decr)
Capital Funding					
Equipment				\$420,000	\$420,000
Training Ground	4,500			439,600	439,600
Total Funding	4,500			859,600	859,600
Expenditures					
Fire Protection, Equipment		49,679	1,017,000	1,437,000	420,000
Training Ground	4,544			439,600	439,600
Total Expenditures	4,544	49,679	1,017,000	1,876,600	859,600
Net Capital Cost	\$44	\$49,679	\$1,017,000	\$1,017,000	
TOTAL FIRE DEPARTMENT	\$794,790	\$836,631	\$2,067,910	\$2,069,909	\$1,999

THE CITY OF PARKSVILLE
2017 Final Budget
Budget Revenue & Expense

	2015 ACTUAL YTD	2016 ACTUAL YTD	2017 PROVISIONAL BUDGET	2017 FINAL BUDGET	BUDGET CHANGE Incr/(Decr)
RCMP					
<u>Revenue</u>					
Document Service Fees	\$14,769	\$14,036	\$14,000	\$14,000	
Traffic Fine Provincial Grant	117,285	106,985	107,000	107,000	
Total Revenues	132,054	121,021	121,000	121,000	
<u>Expense</u>					
RCMP Contract	1,745,288	1,732,704	2,048,800	2,048,800	
Prisoner Expense Contract	87,176	70,615	75,000	75,000	
Administration	467,922	472,438	484,968	484,969	1
Community Policing	1,126	1,135	6,600	6,600	
Citizens On Patrol			500	500	
Auxiliary Policing			1,400	1,400	
Total Expenses	2,301,513	2,276,892	2,617,268	2,617,269	1
TOTAL RCMP	\$2,169,459	\$2,155,871	\$2,496,268	\$2,496,269	\$1

THE CITY OF PARKSVILLE
2017 Final Budget
Budget Revenue & Expense

	2015 ACTUAL YTD	2016 ACTUAL YTD	2017 PROVISIONAL BUDGET	2017 FINAL BUDGET	BUDGET CHANGE Incr/(Decr)
COMMUNITY DEVELOPMENT					
<u>Planning Services</u>					
<u>Revenue</u>					
Development Permit/Variance Fees	\$21,962	\$44,085	\$15,000	\$15,000	
Subdivision-Preliminary Exam Fee		100			
Subdivision -Approval Application Fee	24,300	9,700	10,000	10,000	
Zoning (Re-zoning) Bylaw Amendments	2,500	15,000	8,000	8,000	
OCP Amendment Application		7,500	2,500	2,500	
OCP, Zoning & Development Bylaw	1,025		1,000	1,000	
Planning Services	8,750	6,431	1,000	1,000	
Tree Permits			1,000	1,000	
Sign Permits			1,000	1,000	
Comfort Letters			1,000	1,000	
Total Planning Revenue	58,536	82,816	40,500	40,500	
<u>Expense</u>					
Planning Administration	587,123	509,390	640,768	648,574	7,806
Total Planning Expense	587,123	509,390	640,768	648,574	7,806
Net Planning Service Cost	528,586	426,573	600,268	608,074	7,806
<u>Building Inspection</u>					
<u>Revenue</u>					
Building & Plumbing Permits	163,519	371,618	180,000	180,000	
Building Inspections-Other	419	549	400	400	
	163,938	372,167	180,400	180,400	
<u>Expense</u>					
Building Inspection Administration	227,515	244,056	217,778	252,865	35,087
Net Building Inspection	63,576	(128,110)	37,378	72,465	35,087
<u>Business Licenses</u>					
<u>Revenue</u>					
Business Licenses	151,658	148,803	150,000	150,000	
<u>Expense</u>					
Chamber of Commerce Grant	42,578	43,856	43,000	43,000	
Business License Administration	14,577	12,704	18,518	18,518	
Total Business License Expense	57,155	56,560	61,518	61,518	
Net Business License	(94,502)	(92,243)	(88,482)	(88,482)	
TOTAL COMMUNITY DEVELOPMENT	\$497,661	\$206,220	\$549,164	\$592,057	\$42,893

THE CITY OF PARKSVILLE
2017 Final Budget
Budget Revenue & Expense

	2015 ACTUAL YTD	2016 ACTUAL YTD	2017 PROVISIONAL BUDGET	2017 FINAL BUDGET	BUDGET CHANGE Incr/(Decr)
ENGINEERING					
Revenue					
Engineering & Operations - Other	\$400	\$1,300	\$1,000	\$1,000	
Engineering Admin Fees	86,967	96,499	80,000	80,000	
Reports-Eng. Spec./Drainage Fees		289	250	250	
Cost Allocation to Water/Sewer	256,000	246,550	295,000	295,000	
Engineering Special Projects Cfd				144,000	144,000
Total Revenue	<u>343,367</u>	<u>344,638</u>	<u>376,250</u>	<u>520,250</u>	<u>144,000</u>
Expense					
Administration Engineering & Ops	769,446	765,177	873,765	873,765	0
Engineering Special Projects		17,961	65,000	169,000	104,000
Inspection Services	95,124	100,215	99,925	99,925	0
Total Administration Expenses	<u>864,569</u>	<u>883,353</u>	<u>1,038,690</u>	<u>1,142,690</u>	<u>104,000</u>
Capital Expenditures					
Engineering Equipment					
Total Capital					
TOTAL ENGINEERING	<u><u>\$521,202</u></u>	<u><u>\$538,714</u></u>	<u><u>\$662,440</u></u>	<u><u>\$622,440</u></u>	<u><u>(\$40,000)</u></u>

THE CITY OF PARKSVILLE
2017 Final Budget
Budget Revenue & Expense

	2015 ACTUAL YTD	2016 ACTUAL YTD	2017 PROVISIONAL BUDGET	2017 FINAL BUDGET	BUDGET CHANGE Incr/(Decr)
PARKS					
<u>Parks Administration</u>					
<u>Expense</u>					
Administration	\$155,802	\$180,027	\$202,581	\$202,582	\$1
Training	34,093	25,946	29,600	29,600	
Small tools	8,803	9,975	12,900	12,900	
Park Inspection	4,602	3,041	8,900	8,900	
Staff meetings	10,242	10,546	8,500	8,500	
Allocations from Works Yard	21,800	22,350	22,600	22,600	
Net Parks Administration Costs	235,341	251,885	285,081	285,082	1
<u>Parks Maintenance</u>					
<u>Revenue</u>					
RDN Sports Field Contribution	135,078	142,185	135,000	135,000	
Summer Student Grants		12,000			
Springwood Park Lighting Tokens	2,480	1,440	3,500	3,500	
	137,558	155,625	138,500	138,500	
<u>Expense</u>					
Community Park	360,826	269,444	282,700	282,700	
Community Park Sports fields	43,191	57,818	67,600	67,600	
Springwood Park	198,569	181,292	201,200	201,200	
Foster Park	32,663				
Outer Parks	123,020	173,481	183,400	183,400	
Top Bridge Park	9,966	8,725	9,350	9,350	
PCTC Park	8,793	5,786	10,600	10,600	
Dog parks	6,302	3,317	12,500	12,500	
Downtown	39,621	49,694	60,100	60,100	
Highway Streetscape	137,024	135,215	157,900	157,900	
Drought Management		325	20,000	20,000	
Waterfront Walkway	5,731	2,171	7,100	7,100	
Walkway Cleanup	3,190	6,141			
Irrigation	12,358	19,100	19,900	19,900	
Total Park Maintenance Expense	981,254	912,508	1,032,350	1,032,350	
Net Park Maintenance Costs	843,696	756,883	893,850	893,850	
<u>Horticulture</u>					
<u>Revenue</u>					
Tree Maintenance	500				
Tree Planting	500	1,062			
Total Horticulture Revenue	1,000	1,062			
<u>Expense</u>					
Tree maintenance	63,713	93,953	96,800	96,800	
Tree Planting					
Wood chipping	10,838	15,171	17,000	17,000	
Total Horticulture Expense	74,551	109,124	113,800	113,800	
Net Horticulture	73,551	108,062	113,800	113,800	
<u>Picnic Tables, Benches & Garbage Cans</u>					
<u>Revenue</u>					
Memorial Bench Contributions	10,150	6,650	8,000	8,000	
<u>Expense</u>					
Park Furniture Maintenance	39,156	40,526	58,000	58,000	
Total Furniture Costs	39,156	40,526	58,000	58,000	
Net Picnic Table/Bench Costs	29,006	33,876	50,000	50,000	

THE CITY OF PARKSVILLE
2017 Final Budget
Budget Revenue & Expense

	2015 ACTUAL YTD	2016 ACTUAL YTD	2017 PROVISIONAL BUDGET	2017 FINAL BUDGET	BUDGET CHANGE Incr/(Decr)
Other Parks Costs					
Expense					
Additional Park Security	1,254	1,257			
Goose control	559	41,072	42,000	42,000	
Special Events	14,589	20,870	35,000	35,000	
Total Other Park Costs	16,401	63,199	77,000	77,000	
Minor Capital					
Revenue					
Other Minor Capital		35,000		87,500	87,500
Expense					
Other Minor Capital	47,774	79,226	158,000	245,500	87,500
Net Minor Capital	47,774	44,226	158,000	158,000	
Amortization					
Expense					
Amortization of Capital Assets	192,478	197,375	192,500	192,500	
Net Parks Costs	<u>\$1,438,246</u>	<u>\$1,455,507</u>	<u>\$1,770,231</u>	<u>\$1,770,232</u>	<u>\$1</u>
CAPITAL					
Funding					
Community Park Washrooms	334,900				
Community Park Improvements	55,000				
Top Bridge Park Revitalization	9,500				
Rath Trevor Trail Development	36,016	2,390	271,755	860,855	589,100
Community Park Erosion Control	3,000	22,000		138,400	138,400
Sutherland Stairs Upgrade	10,000	1,300		43,700	43,700
Foster Park Improvements	25,464				
Trail Development		28,710	24,750	24,750	
Replace Water Park Equipment				115,000	115,000
Jensen Greenway				498,800	498,800
Total Parks Capital Funding	473,880	54,400	296,505	1,681,505	1,385,000
Expenditures					
Community Park Washrooms	335,112				
Community Park Improvements	67,969				
Other Park Improvements					
Top Bridge Park Revitalization	14,309				
Springwood Park Improvements	34,030				
Rath Trevor Trail Development	36,022	2,410	366,000	863,600	497,600
Community Park Erosion Control	2,974	22,025		138,400	138,400
Sutherland Stairs Upgrade	9,965	1,300		43,700	43,700
Foster Park Improvements	78,984				
Trail Development		29,291	25,000	25,000	
Replace Water Park Equipment			60,000	300,000	240,000
Comm Park Playground/Zip Line					
Replacement			120,000	120,000	
Jensen Greenway		5,977		498,800	498,800
Total Parks Capital Expenditures	579,366	61,004	571,000	1,989,500	1,418,500
Net Parks Capital Cost	<u>\$105,486</u>	<u>\$6,604</u>	<u>\$274,495</u>	<u>\$307,995</u>	<u>\$33,500</u>
TOTAL PARKS	<u>\$1,543,732</u>	<u>\$1,462,110</u>	<u>\$2,044,726</u>	<u>\$2,078,227</u>	<u>\$33,501</u>

THE CITY OF PARKSVILLE
2017 Final Budget
Budget Revenue & Expense

	2015 ACTUAL YTD	2016 ACTUAL YTD	2017 PROVISIONAL BUDGET	2017 FINAL BUDGET	BUDGET CHANGE Incr/(Decr)
FACILITIES					
Revenue					
Municipal House Rentals	17,100	17,100	8,400	8,400	
Other Rentals	1,546	3,596			
Community Park Concession Lease	16,163	16,875	8,000	8,000	
Minor Capital		69,101	69,225	155,275	86,050
Total Rental Revenues	34,809	106,672	85,625	171,675	86,050
Expense					
Municipal Houses	8,207	7,228	6,500	6,500	
NonPark Vacant Land		8,415			
City Hall - PCTC	162,442	200,569	200,900	206,000	5,100
Community Park Buildings	46,166	72,751	70,200	70,200	
Other Buildings - Community park					
Springwood Park Washrooms	25,812	34,068	33,700	33,700	
Foster Park Washrooms	14,402	16,447	17,800	17,800	
Shelly Road Centre	7,751	4,224	5,000	5,000	
Parksville Community Centre	284,401	321,996	288,800	288,800	
Small Tools-Bldg Maintenance	2,591	1,839	2,000	2,000	
Pest control-Buildings	1,304	1,663	1,500	1,500	
Total Building Maint. Expenses	553,076	669,201	626,400	631,500	5,100
Minor Capital					
Expense					
Other Minor Capital	53,326	154,901	323,700	421,350	97,650
TOTAL FACILITIES	571,593	717,430	864,475	881,175	16,700
FLEET					
Expense					
Fleet Operating Supplies	13,611	11,684	45,500	45,500	
Fleet Small Tools	9,023	5,948	6,200	6,200	
Small Equip Repair & Maint.	30,123	18,393	22,700	22,700	
Fleet Administration	8,378	15,175	8,800	8,800	
Fleet New Vehilce Prep	4,654	9,968	10,300	10,300	
Vehicle Cleaning	5,849	2,992	3,800	3,800	
Winter Equipment Prep	12,212	19,401	20,400	20,400	
TOTAL FLEET	83,850	83,560	117,700	117,700	

THE CITY OF PARKSVILLE
2017 Final Budget
Budget Revenue & Expense

	2015 ACTUAL YTD	2016 ACTUAL YTD	2017 PROVISIONAL BUDGET	2017 FINAL BUDGET	BUDGET CHANGE Incr/(Decr)
PUBLIC WORKS					
<u>General Revenue</u>					
Provincial Grants		5,000			
PW Admin Allocation to Wtr/Swr	13,000	28,925	14,900	14,900	
	<u>13,000</u>	<u>33,925</u>	<u>14,900</u>	<u>14,900</u>	
<u>Administration</u>					
<u>Expense</u>					
Administration	\$291,459	\$268,939	\$277,021	\$277,021	\$0
Supervisory					
Training	35,892	17,578	26,900	26,900	
Staff meetings	5,841	5,362	6,400	6,400	
First Aid	12,268	17,820	15,100	15,100	
Pager Pay	26,409	29,414	34,500	34,500	
PW small Tools		2,130	3,250	3,250	
Safety Supplies	5,671	43,799	6,000	6,000	
	<u>377,540</u>	<u>385,042</u>	<u>369,171</u>	<u>369,171</u>	<u>0</u>
Net Administration Costs	390,540	418,967	384,071	384,071	0
<u>Public Works Building and Yard</u>					
<u>Revenue</u>					
Works Yard Allocation to Wtr/Swr	109,000	111,550	113,000	113,000	
Total Revenue	<u>109,000</u>	<u>111,550</u>	<u>113,000</u>	<u>113,000</u>	
<u>Expense</u>					
PW Building	144,112	161,628	125,950	125,950	
Vandalism & theft	2,517	1,793	2,650	2,650	
Total PW Building and Yard Exp	<u>146,629</u>	<u>163,420</u>	<u>128,600</u>	<u>128,600</u>	
Net PW Building/Yard Costs	37,629	51,870	15,600	15,600	
<u>Road Maintenance</u>					
<u>Expense</u>					
Road Repair	99,399	76,588	98,500	98,500	
Grade Gravel roads	8,567	7,099	6,200	6,200	
Dust control	1,390	1,345	3,500	3,500	
Road Line Painting	60,639	64,769	65,500	65,500	
Net Road Maintenance Costs	<u>169,995</u>	<u>149,800</u>	<u>173,700</u>	<u>173,700</u>	
<u>Right of Way Maintenance</u>					
<u>Expense</u>					
Shoulders	20,947	22,422	31,700	31,700	
Machine Brushing	34,405	50,168	65,000	65,000	
Weed Control	28,476	18,486	18,500	18,500	
Net Right of Way Maintenance	<u>83,828</u>	<u>91,076</u>	<u>115,200</u>	<u>115,200</u>	
<u>Street Cleaning</u>					
<u>Expense</u>					
Street Sweeping	58,126	68,393	71,000	71,000	
Litter Pickup	69,128	80,885	68,000	68,000	
Fall Leaf pickup	24,871	24,452	23,000	23,000	
Net Street Cleaning Costs	<u>152,126</u>	<u>173,729</u>	<u>162,000</u>	<u>162,000</u>	

THE CITY OF PARKSVILLE
2017 Final Budget
Budget Revenue & Expense

	2015 ACTUAL YTD	2016 ACTUAL YTD	2017 PROVISIONAL BUDGET	2017 FINAL BUDGET	BUDGET CHANGE Incr/(Decr)
<u>Snow Removal</u>					
<u>Expense</u>					
Sand Salt Supplies	5,982	15,462	20,000	20,000	
Plowing/sanding & Salt	17,302	60,698	62,800	62,800	
Net Snow Removal Costs	23,284	76,160	82,800	82,800	
<u>Sidewalk Maintenance</u>					
<u>Expense</u>					
Sidewalk Maintenance	79,516	32,518	52,500	52,500	
<u>Sign Installation/Maintenance</u>					
<u>Revenue</u>					
<u>Expense</u>					
Vandalism	6,124	3,659	10,000	10,000	
Sign maintenance	45,683	47,129	38,500	38,500	
No Post Guardrails/ delineators	4,501	2,630	5,000	5,000	
Total Signs Expense	56,308	53,419	53,500	53,500	
Net Sign Installation/Maint. Costs	56,308	53,419	53,500	53,500	
<u>Street Lights and Traffic Signals</u>					
<u>Revenue</u>					
Street Light Maintenance			22,000	22,000	
			22,000	22,000	
<u>Expense</u>					
Street Light Maintenance	194,554	212,623	249,600	249,600	
Traffic signal Maintenance	31,799	32,049	34,900	34,900	
Total Street Lights & Traffic Signals	226,353	244,672	284,500	284,500	
Net Street Lights & Traffic Signals	226,353	244,672	262,500	262,500	
<u>Electric Vehicle Charging Stations</u>					
<u>Expense</u>					
Electric Vehicle Charging Stations		772	1,000	1,000	
		772	1,000	1,000	
<u>Open Drainage</u>					
<u>Expense</u>					
Ditch Cleaning	8,909	25,981	34,000	34,000	
Right of Way Interceptors	294	9,434			
Culvert cleaning	4,279	7,501	15,700	15,700	
Ditch enclosure	8,752	152	3,100	3,100	
Surface Drainage Monitoring	17,218	16,101	11,600	11,600	
Stream & Foreshore Maintenance		2,444	22,000	22,000	
Net Open Drainage Costs	39,451	61,614	86,400	86,400	
<u>Enclosed Drainage</u>					
<u>Revenue</u>					
Storm Drain Connection Fees			1,000	1,000	
<u>Expense</u>					
Storm Drain Connection	5,785	10,283	18,600	18,600	
Catch Basin Cleaning	7,102	19,830	33,000	33,000	
Storm Drain Cleaning	28,933	7,204	27,300	27,300	
Storm Drainage Repair	48,413	20,216	30,500	30,500	
Catch Basin Installation	8,180	9,723	10,500	10,500	
Total Enclosed Drainage Expense	98,413	67,256	119,900	119,900	
Net Enclosed Drainage Costs	98,413	67,256	118,900	118,900	

THE CITY OF PARKSVILLE
2017 Final Budget
Budget Revenue & Expense

	2015 ACTUAL YTD	2016 ACTUAL YTD	2017 PROVISIONAL BUDGET	2017 FINAL BUDGET	BUDGET CHANGE Incr/(Decr)
Minor Capital					
Revenue					
Minor road construction cfwd	10,000				
Other Minor Capital	46,100	19,200			
Total Minor Capital Revenue	56,100	19,200			
Expense					
Sidewalk Upgrades	36,557	9,397	40,000	40,000	
Minor road construction	62,439	17,858	60,000	60,000	
Other Minor Capital	85,621	48,442	49,000	79,000	30,000
Work adjacent to development		7,741	50,000	40,000	(10,000)
Storm Sewer Easements			20,000	20,000	
Total Minor Capital Expense	184,617	83,438	219,000	239,000	20,000
Net Minor Capital Costs	128,517	64,238	219,000	239,000	20,000
Amortization of Capital Assets	1,822,928	1,814,481	1,823,000	1,823,000	
Net Operating Cost	3,282,888	3,232,722	3,520,371	3,540,371	20,000

THE CITY OF PARKSVILLE
2017 Final Budget
Budget Revenue & Expense

	2015 ACTUAL YTD	2016 ACTUAL YTD	2017 PROVISIONAL BUDGET	2017 FINAL BUDGET	BUDGET CHANGE Incr/(Decr)
CAPITAL					
Funding					
Works Equipment	\$2,500			\$40,000	\$40,000
Asphalt Overlays					
Corfield Street: Stanford to Jensen		18,610		560,435	560,435
Corfield Street: Jensen to Hwy 19A		12,851		685,039	685,039
Operations Garage (Hangar)	63,900	43,700	400,000	1,286,900	886,900
Temple: Chinook to Bay	97,500	1,272,966			
Temple : Phillips to Chinook	1,532,750				
Banks Ave: Finholm to Acacia	400	249,800		28,781	28,781
Intersection Shelly to Hwy 19A	21,370			280,000	280,000
Hwy 19A/Wembly Mall - Road Widening	2,000				
McKinnon St: Hirst to Harnish				460,000	460,000
Wallis Street				130,000	130,000
PW Building Renovations		11,297			
Moss Ave: Hwy 4A to Craig			250,000	130,000	(120,000)
Renz Road Pedestrian Improvements			300,000	135,000	(165,000)
Sanderson Rd: Phillips to Pym - Ped					
Improv				25,000	25,000
Hwy 19a/Weld Sidewalk Upgrade				95,000	95,000
Forsyth: Acacia to Finholm				4,000	4,000
Stanford: McCarter to Corfield				109,000	109,000
SS Forsyth: Acacia to Finholm	100	99,600			
SS Temple: Chinook to Bay	500,777	248,841			
SS Temple: Phillips to Chinook	125,700				
SS Corfield St: Stanford to Jensen		9,500		221,500	221,500
SS Banks Ave: Finholm to Acacia	100	59,300			
SS Wallis St				115,000	115,000
SS Moss Ave: Hwy 4A to Stanford				27,500	27,500
SS Moss Ave: Stanford to Bass				13,500	13,500
SS Stanford: McCarter to Corfield				93,750	93,750
SS Moss AV: Bass to Craig			28,215	2,821	(25,394)
Total Funding	2,347,097	2,026,465	978,215	4,443,226	3,465,011
Expenditures					
Works Equipment				40,000	40,000
Asphalt Overlays	139,202	50,457	250,000	250,000	
Corfield St: Stanford to Jensen		18,611		595,000	595,000
Corfield Street : Jensen to Hwy 19A		12,851		775,000	775,000
Operations Garage (Hangar)	63,891	43,719	1,635,000	2,746,000	1,111,000
Temple: Chinook to Bay	97,531	1,522,966			
Temple : Phillips to Chinook	1,532,750				
Banks Ave: Finholm to Acacia	401	315,233		28,781	28,781
Intesection Shelly to Hwy 19A	24,282			280,000	280,000
Works yard	56,756				
Hwy 19A/Wembly Mall - Road Widening	2,015				
Ermineshin: Pym to Linear Park	205,982				
McKinnon: Hirst to Harnish				460,000	460,000
Wallis Street				130,000	130,000
PW building renovations	152,505	56,423			
Moss Ave: Hwy 4a to Craig			625,000	130,000	(495,000)
Aberdeen: temple to Kazan		159,346			
Pym: Hirst to Ermineskin		78,021			
Renz road Upgrade			400,000	225,000	(175,000)
Sanderson Road: Phillips to Pym			250,000	275,000	25,000
Hwy 19A/Weld Street Sidewalkd Upgrade				95,000	95,000
Forsyth: Acacia to Finholm		112,399		4,000	4,000
Stanford: McCarter to Corfield				109,000	109,000
Aurora St: Meridan Way S.			23,000	23,000	
Memorial Ave: Hwy 4A to McMillan			100,000		(100,000)
Pym : Forsyth to Brice			60,000	60,000	
Bulk Fuel Storage			30,000	30,000	
Hirst Ave: Hwy 4A to McMillan			130,592	130,592	
Renz Road: Half Road Upgrade			500,000	200,000	(300,000)
Sidewalk Upgrade - Jense St S.			160,000	160,000	
SS Banks Ave: Finholm to Acacia	95	196,339			
SS Corfield Street: Stanford to Jensen		9,503		325,000	325,000
SS Forsyth: Acacia to Finholm	160	114,615			
SS Temple: Chinook to Bay	636,243	266,952			
SS Temple: Phillips to Chinook	125,699				
SS: Wallis Street				115,000	115,000

THE CITY OF PARKSVILLE
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Budget Revenue & Expense

	2015 ACTUAL YTD	2016 ACTUAL YTD	2017 PROVISIONAL BUDGET	2017 FINAL BUDGET	BUDGET CHANGE Incr/(Decr)
SS Moss Ave: Hwy 4A to Stanford			110,000	27,500	(82,500)
SS Moss Ave: Stanford to Bass			55,000	13,500	(41,500)
SS Evergreen St: Stanford N			25,000	25,000	
SS Stanford: McCarter to Corfield				93,750	93,750
SS Memorial Ave: Hwy 4A to McMillan			45,000		(45,000)
SS Morison Ave: Hwy 4A to McMillan			37,500		(37,500)
SS Shelly Road Outfall Access			5,000	5,000	
SS SRW Temple to future outfall			37,500	37,500	
SS Moss Ave: Bass to Craig			57,000	5,700	(51,300)
SS Craig Creek Culvert @ NWB Road			150,000	150,000	
SS McKinnon St: Harnish to Hirst				414,400	414,400
Works Adjacent to Development - capital			100,000	100,000	
Total Expenditures	<u>3,037,512</u>	<u>2,957,434</u>	<u>4,785,592</u>	<u>8,058,723</u>	<u>3,273,131</u>
Net Capital Cost	<u>\$690,415</u>	<u>\$930,969</u>	<u>\$3,807,377</u>	<u>\$3,615,497</u>	<u>(\$191,880)</u>
TOTAL PUBLIC WORKS	<u>\$3,973,303</u>	<u>\$4,163,691</u>	<u>\$7,327,748</u>	<u>\$7,155,868</u>	<u>(\$171,880)</u>

THE CITY OF PARKSVILLE
2017 Final Budget
Budget Revenue & Expense

	2015 ACTUAL YTD	2016 ACTUAL YTD	2017 PROVISIONAL BUDGET	2017 FINAL BUDGET	BUDGET CHANGE Incr/(Decr)
SOLID WASTE					
<u>Revenue</u>					
Collection Fees	\$680,952	\$717,497	\$721,000	\$745,000	\$24,000
Collection Fee Discount	(61,367)	(61,351)	(65,000)	(65,000)	
Garbage Bag Tags	7,022	8,260	6,000	8,000	2,000
Total Revenue	<u>626,607</u>	<u>664,405</u>	<u>662,000</u>	<u>688,000</u>	<u>26,000</u>
<u>Expense</u>					
RDN Collection Expense	562,660	587,141	578,000	610,000	32,000
Bag Tag Purchase Expense	6,640	7,843	5,700	7,500	1,800
Total Expense	<u>569,300</u>	<u>594,984</u>	<u>583,700</u>	<u>617,500</u>	<u>33,800</u>
Net Solid Waste (Surplus)\Cost	<u>(\$57,308)</u>	<u>(\$69,421)</u>	<u>(\$78,300)</u>	<u>(\$70,500)</u>	<u>\$7,800</u>

5 YEAR FINANCIAL PLAN

General Revenue Fund
2017 - 2021
Final Financial Plan
Revenue Expenditure Summary

	<u>2017</u>	<u>2018</u>	<u>2019</u>	<u>2020</u>	<u>2021</u>
<u>Executive</u>					
Revenue					
Legislative	\$ -	\$ 11,110	\$ -	\$ -	\$ 11,447
Administration	-	-	-	-	-
Minor Capital	-	-	-	-	-
Bylaw Enforcement	32,700	33,990	34,824	35,668	36,518
Provincial Emergency Program	79,260	67,176	71,085	70,938	72,843
Carry forward funding	-	-	-	-	-
Capital Funding from Reserves	700,000	-	-	-	-
Total Revenue	811,960	112,276	105,909	106,606	120,808
Expenditures					
Legislative	354,426	350,047	116,429	136,903	125,183
Administration	603,615	625,777	633,248	659,571	670,183
Less Common Service Allocation	(511,000)	(523,775)	(536,857)	(550,296)	(564,042)
Communications	121,840	125,796	129,412	133,135	136,948
Human Resources	450,255	464,875	478,237	491,994	506,085
OHS	116,941	99,213	102,146	105,167	108,261
Computer Services	410,344	422,643	434,795	447,307	460,122
Minor capital	84,635	108,394	68,289	80,768	77,266
Bylaw Enforcement	328,100	326,556	335,988	345,700	355,648
Provincial Emergency Program	287,054	266,244	279,038	285,844	296,062
Amortization of Capital	208,900	208,900	208,900	208,900	208,900
Total Expenditures	2,455,110	2,474,670	2,249,625	2,344,993	2,380,616
Total Executive	(1,643,150)	(2,362,394)	(2,143,716)	(2,238,387)	(2,259,808)

General Revenue Fund
2017 - 2021
Final Financial Plan
Revenue Expenditure Summary

	<u>2017</u>	<u>2018</u>	<u>2019</u>	<u>2020</u>	<u>2021</u>
<u>Finance</u>					
Revenue					
General Taxation	12,244,000	12,919,044	13,626,690	14,368,105	15,141,360
General Debt	103,000	103,000	103,000	103,000	103,000
Library Tax	644,000	664,561	683,948	703,732	723,697
1% Taxation	296,000	298,960	301,950	304,969	308,018
Local Improvements	74,000	74,000	74,000	74,000	74,000
Grants in Lieu	27,700	27,700	27,700	27,700	27,700
	<hr/>				
Total Taxation	13,388,700	14,087,265	14,817,288	15,581,506	16,377,775
	<hr/>				
Int. and Other Income					
Investment Income	150,000	110,596	83,661	73,742	74,136
Pen. & Int. on Taxes	100,000	101,000	102,010	103,030	104,060
Miscellaneous Income	66,600	67,266	67,939	68,618	69,304
PCTC	156,480	158,000	159,600	161,200	162,800
Actuarial Reduction of Debt	56,900	62,400	67,900	73,400	78,900
	<hr/>				
Total Int. & Other	529,980	499,262	481,110	479,990	489,200
	<hr/>				
Provincial Grants	340,000	340,000	340,000	340,000	340,000
Federal Grants (Gas Tax)	557,000	557,000	557,000	557,000	557,000
C/F Funding from Reserves	-	-	-	-	-
Capital Funding From Res	-	-	-	-	-
	<hr/>				
Total Revenue	14,815,680	15,483,527	16,195,398	16,958,496	17,763,975
	<hr/>				

General Revenue Fund
2017 - 2021
Final Financial Plan
Revenue Expenditure Summary

	<u>2017</u>	<u>2018</u>	<u>2019</u>	<u>2020</u>	<u>2021</u>
Finance cont.					
Expenditures					
Administration	746,711	770,956	793,116	815,932	839,301
Less Finance Com Serv Rec	(388,000)	(400,066)	(411,565)	(423,405)	(435,531)
Common Services	222,000	229,208	235,797	242,580	249,527
Other	-	-	-	-	-
PCTC	63,400	64,985	66,608	68,275	69,981
	<u>644,111</u>	<u>665,083</u>	<u>683,956</u>	<u>703,382</u>	<u>723,278</u>
Bank Chgs & Int. on PP Taxes	21,150	22,311	23,197	24,113	25,054
Long Term Debt	68,000	65,829	63,652	61,419	59,130
New Long Term Debt	-	-	-	-	-
Short Term Capital Borrowing	-	-	-	-	-
Reserve for Contingencies	-	-	-	-	-
Parkland Reserve	-	-	-	-	-
Library	644,000	664,561	683,948	703,732	723,697
	<u>1,377,261</u>	<u>1,417,784</u>	<u>1,454,753</u>	<u>1,492,646</u>	<u>1,531,159</u>
Total Expenditures					
	<u>13,438,419</u>	<u>14,065,743</u>	<u>14,740,645</u>	<u>15,465,850</u>	<u>16,232,816</u>
Total Finance					

General Revenue Fund
2017 - 2021
Final Financial Plan
Revenue Expenditure Summary

	<u>2017</u>	<u>2018</u>	<u>2019</u>	<u>2020</u>	<u>2021</u>
<u>Police</u>					
Revenue					
General	14,000	14,449	14,752	15,059	15,368
Provincial Grants	107,000	107,000	107,000	107,000	107,000
Capital Funding From Res	-	-	-	-	-
	<hr/>				
Total Revenue	121,000	121,449	121,752	122,059	122,368
	<hr/>				
Expenditures					
RCMP Contract	2,123,800	2,233,943	2,309,305	2,387,072	2,467,389
Other	493,468	513,177	529,833	547,011	564,623
	<hr/>				
Total Expenditures	2,617,268	2,747,120	2,839,138	2,934,083	3,032,012
	<hr/>				
Total Police	(2,496,268)	(2,625,671)	(2,717,386)	(2,812,024)	(2,909,644)
	<hr/>				

General Revenue Fund
2017 - 2021
Final Financial Plan
Revenue Expenditure Summary

	<u>2017</u>	<u>2018</u>	<u>2019</u>	<u>2020</u>	<u>2021</u>
<u>Fire</u>					
Revenue					
General	-	-	-	-	-
Local Area Fire Protection	339,750	339,750	339,750	339,750	339,750
ESS and EC Grant	-	-	-	-	-
Small Equipment	-	-	-	-	-
Gain on Sale	15,000	15,000	-	-	15,000
C/F Funding From Reserves	-	-	-	-	-
Capital Funding	-	-	-	-	-
	<hr/>				
Total Revenue	354,750	354,750	339,750	339,750	354,750
	<hr/>				
Expenditures					
Administration	762,580	787,341	809,972	901,763	927,339
Training/Health & Welfare	148,250	153,899	159,288	164,852	170,559
Small Equipment	68,100	70,141	72,603	75,144	77,751
Fire Hall #1	48,460	50,642	52,412	54,239	56,113
Equipment	92,170	96,319	99,686	103,161	106,726
Hydrant Maintenance	53,900	55,982	57,766	59,607	61,491
Minor capital	58,000	271,625	-	-	38,633
Amortization of Capital	176,200	176,200	176,200	176,200	176,200
	<hr/>				
Total Expenditures	1,407,660	1,662,149	1,427,927	1,534,966	1,614,812
	<hr/>				
Total Fire Department	(1,052,910)	(1,307,399)	(1,088,177)	(1,195,216)	(1,260,062)
	<hr/>				

General Revenue Fund
2017 - 2021
Final Financial Plan
Revenue Expenditure Summary

	<u>2017</u>	<u>2018</u>	<u>2019</u>	<u>2020</u>	<u>2021</u>
<u>Community Development</u>					
Revenue					
Fees	40,500	42,097	43,130	44,176	45,229
Special Projects	-	-	-	-	-
Building Permits	180,400	187,515	192,116	196,775	201,464
Business Licences	150,000	155,916	159,742	163,616	167,514
C/F Funding From Reserves	-	-	-	-	-
Capital Funding From Res	-	-	-	-	-
	<hr/>				
Total Revenue	370,900	385,528	394,988	404,567	414,207
	<hr/>				
Expenditure					
Planning	648,574	687,648	691,377	712,114	733,361
Special Projects	-	-	210,120	-	-
Business Licences	61,518	63,240	64,915	66,638	68,401
Building Inspections	252,865	316,999	325,900	335,062	344,443
Minor capital	-	-	-	-	-
Amortization	-	-	-	-	-
	<hr/>				
Total Expenditures	962,957	1,067,887	1,292,312	1,113,814	1,146,205
	<hr/>				
Total Community Development	(592,057)	(682,359)	(897,324)	(709,247)	(731,998)

General Revenue Fund
2017 - 2021
Final Financial Plan
Revenue Expenditure Summary

	<u>2017</u>	<u>2018</u>	<u>2019</u>	<u>2020</u>	<u>2021</u>
<u>Engineering</u>					
Revenue					
Administration Fees	81,250	84,455	86,527	88,625	90,737
Special Projects	-	-	-	-	-
C/F Funding from Reserves	-	-	-	-	-
Capital Funded From Reserves	-	-	-	-	-
Total Revenue	81,250	84,455	86,527	88,625	90,737
Expenditures					
Engineering	973,690	1,077,441	1,115,715	1,155,231	1,195,772
Less Common Service Allocations	(295,000)	(304,987)	(311,647)	(318,391)	(325,180)
Special Projects	169,000	-	-	-	-
Amortization of Capital	-	-	-	-	-
Total Expenditures	847,690	772,454	804,068	836,840	870,592
Total Engineering	(766,440)	(687,999)	(717,541)	(748,215)	(779,855)

General Revenue Fund
2017 - 2021
Final Financial Plan
Revenue Expenditure Summary

	<u>2017</u>	<u>2018</u>	<u>2019</u>	<u>2020</u>	<u>2021</u>
<u>Parks</u>					
Revenue					
Dist 69 Sports Field Contribution	135,000	138,375	141,831	145,382	149,013
Springwood Park Lights Tokens	3,500	3,500	3,500	3,500	3,500
Other (bench donations)	8,000	8,000	8,000	8,000	8,000
Minor Capital	7,500	-	-	-	-
C/F Funding From Reserves	-	-	-	-	-
Capital Funding From Res	765,973	782,595	25,750	341,441	26,789
Total Revenue	919,973	932,470	179,081	498,323	187,302
Expenditures					
Rec Commission	-	-	-	-	-
Administration	285,081	292,208	299,506	307,004	314,672
Park Maintenance	1,032,350	1,058,159	1,084,587	1,111,738	1,139,508
Urban Forestry	113,800	116,645	119,558	122,551	125,612
Park & Street Furnishings	58,000	59,450	60,935	62,460	64,020
General	77,000	78,925	80,896	82,921	84,993
Minor capital	245,500	46,125	25,625	25,625	87,125
Amortization of Capital	192,500	192,500	192,500	192,500	192,500
Total Expenditures	2,004,231	1,844,012	1,863,607	1,904,799	2,008,430
Total Parks	(1,084,258)	(911,542)	(1,684,526)	(1,406,476)	(1,821,128)

General Revenue Fund
2017 - 2021
Final Financial Plan
Revenue Expenditure Summary

	<u>2017</u>	<u>2018</u>	<u>2019</u>	<u>2020</u>	<u>2021</u>
<u>Facilities</u>					
Revenue					
Building Rental	16,400	16,661	16,877	17,095	17,316
Minor capital	69,225	-	-	-	-
C/F Funding From Reserves	10,900	-	-	-	-
Total Revenue	<u>96,525</u>	<u>16,661</u>	<u>16,877</u>	<u>17,095</u>	<u>17,316</u>
Expenditures					
Building Maintenance	631,500	647,288	663,454	680,062	697,050
Minor Capital	421,350	55,896	35,998	80,333	86,808
Total Expenditures	<u>1,052,850</u>	<u>703,184</u>	<u>699,452</u>	<u>760,395</u>	<u>783,858</u>
<u>Total Facilities</u>	<u>(956,325)</u>	<u>(686,523)</u>	<u>(682,575)</u>	<u>(743,300)</u>	<u>(766,542)</u>

General Revenue Fund
2017 - 2021
Final Financial Plan
Revenue Expenditure Summary

	<u>2017</u>	<u>2018</u>	<u>2019</u>	<u>2020</u>	<u>2021</u>
<u>Public Works</u>					
Revenue					0
Minor Capital	-	-	-	-	-
Storm Drain Connection Fees	1,000	1,010	1,020	1,030	1,041
Funding from Reserves	22,000	22,000	22,000	22,000	0
C/F Funding from Reserves	-	-	-	-	-
Capital Funding From Res	1,095,472	52,686	314,978	-	2,048,897
Total Revenue	1,118,472	75,696	337,998	23,030	2,049,938
Expenditures					
Administration	369,171	378,400	387,851	397,560	407,491
Less Common Ser. Admin Fees	(127,900)	(129,179)	(130,471)	(131,775)	(133,093)
PW Building & Yard	128,600	131,815	135,107	138,489	141,949
Fleet	117,700	120,643	123,656	126,751	129,917
Road Maintenance	173,700	178,043	182,489	187,058	191,730
Right of Way Maintenance	115,200	118,080	121,029	124,059	127,158
Street Cleaning	162,000	166,050	170,197	174,458	178,816
Snow Removal	82,800	84,870	86,990	89,167	91,395
Sidewalk Maintenance	52,500	53,813	55,157	56,537	57,950
Signs	53,500	54,838	56,207	57,614	59,053
Street Light Maintenance	284,500	291,613	298,896	317,147	289,748
EVCS	1,000	1,025	1,051	1,077	1,104
Open Drainage	86,400	88,560	90,772	93,044	95,368
Enclose Drainage	119,900	122,898	125,967	129,120	132,346
Minor Capital	239,000	126,990	104,040	106,120	108,240
Amortization of Capital	1,823,000	1,823,000	1,823,000	1,823,000	1,823,000
Total Expenditures	3,681,071	3,611,459	3,631,938	3,689,426	3,702,172
Total Public Works	(2,562,599)	(3,535,763)	(3,293,940)	(3,666,396)	(1,652,234)

General Revenue Fund
2017 - 2021
Final Financial Plan
Revenue Expenditure Summary

	<u>2017</u>	<u>2018</u>	<u>2019</u>	<u>2020</u>	<u>2021</u>
<u>Refuse</u>					
Revenue					
Refuse collection	688,000	712,039	736,832	762,462	788,632
Miscellaneous	-	-	-	-	-
Capital Funding From Res	-	-	-	-	-
	<hr/>				
Total Revenue	688,000	712,039	736,832	762,462	788,632
	<hr/>				
Expenditures					
Refuse Pickup Contract	617,500	651,516	674,201	697,653	721,598
Capital	-	-	-	-	-
	<hr/>				
Total Expenditures	617,500	651,516	674,201	697,653	721,598
	<hr/>				
Total Refuse	70,500	60,523	62,631	64,809	67,034
	<hr/>				
General Revenue Fund Net Income (Loss)	2,354,912	1,326,616	1,578,091	2,011,398	4,118,579
	<hr/>				

General Revenue Fund
2017 - 2021
Final Financial Plan
Revenue Expenditure Summary

	<u>2017</u>	<u>2018</u>	<u>2019</u>	<u>2020</u>	<u>2021</u>
Non Operating budget items					
Funding from Cfwd Reserves	4,283,411	-	-	-	-
Funding from Capital Reserve	91,500	255,000	84,793	-	124,476
Funding from Land Sale Reserve	400,000	-	-	-	-
Federal Gas Tax Reserve	909,425	510,000	312,120	583,660	108,240
Long term debt borrowing	-	-	-	-	-
	<u>5,684,336</u>	<u>765,000</u>	<u>396,913</u>	<u>583,660</u>	<u>232,716</u>
Capital Expenditures					
Administration	1,020,300	20,400	188,833	-	-
Finance	-	-	-	-	-
Police	-	-	-	-	-
Fire Services	1,876,600	834,360	20,808	53,060	40,049
Community Development	-	-	10,404	-	-
Engineering	-	-	-	-	-
Parks	1,989,500	1,575,900	308,219	474,887	777,975
Public Works	8,058,723	2,956,692	3,717,817	3,714,465	5,200,986
	<u>12,945,123</u>	<u>5,387,352</u>	<u>4,246,081</u>	<u>4,242,412</u>	<u>6,019,010</u>
Long Term Debt					
Long term debt principal payments	95,995	97,044	98,118	99,221	100,351
Short term Capital borrowing pmts	-	-	-	-	-
	<u>95,995</u>	<u>97,044</u>	<u>98,118</u>	<u>99,221</u>	<u>100,351</u>
Transfers to (from) reserves					
Transfer to PCTC maintenance reserve	23,100	23,100	23,100	23,100	23,100
Transfer to Gas Tax Reserve reserve	557,000	557,000	557,000	557,000	557,000
Transfer (From) Other Funds	(725,000)	-	-	-	-
	<u>(144,900)</u>	<u>580,100</u>	<u>580,100</u>	<u>580,100</u>	<u>580,100</u>
Actuarial Reduction of Debt	(56,900)	(62,400)	(67,900)	(73,400)	(78,900)
Amortization of Capital Assets	2,400,600	2,400,600	2,400,600	2,400,600	2,400,600
Net Surplus (Deficit)	(2,513,270)	(1,634,680)	(616,595)	525	(26,466)
Transfers from(to) Surplus Reserves					
Transfer from Accumulated Surplus	2,513,270	1,634,680	616,595	-	26,466
Transfer to Accumulated Surplus	-	-	-	(525)	-
Financial Plan Balance	\$ -	\$ -	\$ -	\$ -	\$ -

CAPITAL PROJECTS

City of Parksville
Summary of Minor & Major Capital Expenditures 2017-2036

	Minor & Major Capital Expenditures							Funding Sources																		
	2017	2018	2019	2020	2021	2022-2036	Total	General Operations	Water Operations	Sewer Operations	General Capital Reserve	Water Capital Reserve	Sewer Capital Reserve	Land Sale Reserve	Open Spaces DCC Reserve	Roads DCC Reserve	Storm Sewer DCC Reserve	Water DCC Reserve	Sewer DCC Reserve	Long Term Debt	Equipment Replacement Reserve	General Parkland Reserve	Gas Tax Reserve	Grants	Donations	
Legislative	1,008,000	5,000	0	0	0	46,000	1,059,000	359,000			0			0						0				700,000	0	1,059,000
Finance	8,000	0	0	0	5,000	371,000	384,000	384,000															0		384,000	
Information Technology	81,935	120,750	246,500	75,000	70,000	1,569,500	2,163,685	2,082,185			81,500									0			0	0	2,163,685	
RCMP	0	0	0	0	0	0	0	0			0			0						0			0	0	0	
Fire	1,934,600	1,083,000	20,000	50,000	72,000	3,856,500	7,016,100	7,016,100			0			0						0			0	0	7,016,100	
Engineering	169,000						169,000	169,000																	169,000	
Community Development	7,000	0	10,000	0	0	71,000	88,000	88,000			0			0						0			0	0	88,000	
Parks and Recreation	2,235,000	1,590,000	321,250	472,500	803,750	6,048,750	11,471,250	5,638,727			456,500			0	2,769,723					1,000,000		0	498,800	1,007,500	100,000	11,471,250
Facilities	421,350	54,800	34,600	75,700	80,200	822,800	1,489,450	1,478,550															10,900			1,489,450
Public Works	8,297,723	3,023,218	3,673,450	3,600,250	4,905,050	50,610,450	74,110,141	58,990,681			156,000					400,000	11,987,794	612,041		0			1,860,625	100,000	3,000	74,110,141
Equipment Replacement	1,547,600	175,800	352,900	418,500		2,904,960	5,399,760														5,399,760				0	5,399,760
Water Utility Fund	17,526,160	9,850,560	1,938,100	2,274,690	1,575,560	28,234,825	61,399,895		31,261,162			0						6,571,832		9,900,000			1,150,000	12,410,701	106,200	61,399,895
Sewer Utility Fund	976,250	465,000	284,150	662,513	673,000	3,830,025	6,890,938			6,277,098		300,000							313,840	0				0		6,890,938
	34,212,618	16,368,128	6,880,950	7,629,153	8,184,560	98,365,810	171,641,219	76,206,242	31,261,162	6,277,098	694,000	0	300,000	400,000	2,769,723	11,987,794	612,041	6,571,832	313,840	10,900,000	5,399,760	0	3,520,325	14,218,201	209,200	171,641,219
General Operations	10,181,838	4,307,865	3,596,803	3,401,700	3,803,330	50,914,707	76,206,242																			
Water Operations	5,264,870	3,247,522	1,734,754	1,616,835	1,551,751	17,845,430	31,261,162																			
Sewer Operations	723,800	465,000	284,150	362,513	611,610	3,830,025	6,277,098																			
General Capital	91,500	250,000	81,500	0	115,000	156,000	694,000																			
Water Capital	0	0	0	0	0	0	0																			
Sewer Capital	0	0	0	300,000	0	0	300,000																			
Land Sale Reserve	400,000	0	0	0	0	0	400,000																			
Gax Tax Reserve	1,420,325	1,150,000	300,000	550,000	100,000	0	3,520,325																			
Open Spaces DCC Reserve	665,973	767,250	24,750	321,750	24,750	965,250	2,769,723																			
Roads DCC Reserve	989,651	0	0	0	1,874,813	9,123,331	11,987,794																			
Storm Sewer DCC Reserve	2,821	51,653	302,747	0	18,108	236,712	612,041																			
Water DCC Reserve	1,625,182	1,222,245	203,346	657,855	23,809	2,839,395	6,571,832																			
Sewer DCC Reserve	252,450	0	0	0	61,390	0	313,840																			
Long Term Debt	4,000,000	1,600,000	0	0	0	5,300,000	10,900,000																			
Equipment Replacement Reserve	1,547,600	175,800	352,900	418,500	0	2,904,960	5,399,760																			
General Parkland Reserve	0	0	0	0	0	0	0																			
Parking Reserve	0	0	0	0	0	0	0																			
Grants	6,943,608	3,130,793	0	0	0	4,250,000	14,324,401																			
Donations	103,000	0	0	0	0	0	103,000																			
	34,212,618	16,368,128	6,880,950	7,629,153	8,184,560	98,365,810	171,641,219																			

	City Share	2017	2018	2019	2020	2021	2022	2023	2024	2025	2026	2027	2028	2029	2030	2031	2032	2033	2034	2035	2036
MINOR CAPITAL																					
GENERAL GOVERNMENT																					
EXECUTIVE																					
Filing system (HR)		0	5,000	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
Total Admin Minor Capital		0	5,000	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
Information Technology																					
Servers		15,000	20,000	10,000	15,000	20,000	10,000	15,000	20,000	10,000	15,000	20,000	10,000	15,000	20,000	10,000	15,000	15,000	15,000	15,000	15,000
Back Up Systems		0	10,000	0	0	10,000	0	0	10,000	0	0	10,000	0	0	10,000	0	0	10,000	0	0	10,000
Radio Antennas, Upgrades & Technology Improvements		0	0	15,000	0	0	0	0	0	0	15,000	0	0	0	0	0	0	0	0	0	0
Website redesign		0	0	0	20,000	0	0	0	20,000	0	0	0	20,000	0	0	0	20,000	0	0	20,000	20,000
IT Needs Assessment		0	20,000	0	0	0	0	20,000	0	0	0	0	0	0	0	0	0	0	0	0	0
Computer Software (MS exchange server Adobe acrobat)		0	10,750	0	0	0	10,750	0	0	0	10,750	0	0	0	10,750	0	0	0	10,750	10,750	10,750
Computer Operating Software		0	0	0	0	0	0	0	0	350,000	0	0	0	0	0	0	0	0	0	0	0
Tempest E-Commerce configuration		0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
Software Operations & Maintenance Contingency		40,000	40,000	40,000	40,000	40,000	40,000	40,000	40,000	40,000	40,000	40,000	40,000	40,000	40,000	40,000	40,000	40,000	40,000	40,000	40,000
Tempest User Interface Upgrade		14,635																			
Total IT		69,635	100,750	65,000	75,000	70,000	60,750	75,000	90,000	400,000	80,750	70,000	70,000	55,000	80,750	50,000	75,000	65,000	65,750	85,750	95,750
TOTAL ADMINISTRATION		69,635	105,750	65,000	75,000	70,000	60,750	75,000	90,000	400,000	80,750	70,000	70,000	55,000	80,750	50,000	75,000	65,000	65,750	85,750	95,750
COMMON SERVICES																					
Postage machine		0	0	0	0	5,000	0	0	0	0	0	5,000	0	0	0		0	5,000	0	0	0
Photocopiers		8,000	0	0	0	0	0	0	8,000	0	0	0	0	0	0	8,000	0	0	0	0	0
Total Common Services		8,000	0	0	0	5,000	0	0	8,000	0	0	5,000	0	0	0	8,000	0	5,000	0	0	0
FIRE DEPARTMENT																					
SCBA upgrade		0	250,000	0	0	0	0	0	0	0	0	0	75,000	0	0	0	0	0	0	0	0
Painting ESS ECT Office		0	0	0	0	0	0	0	0	5,000	0	0	0	0	0	0	0	0	0	0	0
Painting Fire Hall Interior		0	0	0	0	20,000	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
Painting Fire Hall Exterior		0	0	0	0	10,000	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
Parking Lot Lighting		0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
construct sound proof wall in compressor area		3,500	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
Remove grasscrete pavers and replace with pavement		0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
FD 75 Year Anniversary event		7,500	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
Equip Emergency Light package		15,000	15,000			5,000	5,000	5,000		15,000	15,000	15,000				5,000	5,000	5,000			
Front door Intercom - Keyless entry		12,000																			
Reconfigure Parking Area - Landscaping		10,000																			
Forcible Entry Prop		10,000																			
TOTAL FIRE DEPT		58,000	265,000	0	0	35,000	5,000	5,000	0	5,000	15,000	15,000	90,000	0	0	5,000	5,000	5,000	0	0	0
COMMUNITY DEVELOPMENT																					
Photocopier		7,000	0	0	0	0	7,000	0	0	0	0	7,000	0	0	0	0	7,000	0	0	0	0
TOTAL COMMUNITY DEVELOPMENT		7,000	0	0	0	0	7,000	0	0	0	0	7,000	0	0	0	0	7,000	0	0	0	0
ENGINEERING SPECIAL PROJECTS																					
Englishman Estuary Drainage Study		25,000																			
Asset management Development Strategy		144,000																			
TOTAL ENGINEERING SPECIAL PROJECTS		169,000	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
PARKS & RECREATION																					
Replace Playground Equipment		25,000	25,000	25,000	25,000	25,000	25,000	25,000	25,000	25,000	25,000	25,000	25,000	25,000	25,000	25,000	25,000	25,000	25,000	25,000	25,000
Springwood Pk buildings, minor capital maintenance.		0	10000	0	0	10000	0	0	10000	0	0	10000	0	0	10000	0	0	10000	0	0	0
Noxious Weed Program		15,000	10,000	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
Community Park Tennis Courts - Repainting		0	0	0	0	0	0	0	12,500	0	0	0	0	0	0	0	12,500	0	0	0	0
Springwood Park Tennis Courts - Repainting		0	0	0	0	0	0	0	60,000	0	0	0	0	0	0	0	60,000	0	0	0	0
Community Park Master Plan Review		50,000	0	0	0	50,000	0	0	0	0	50,000	0	0	0	0	50,000	0	0	0	0	0
Community Park Cistern/Drainage Study		30,000	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
Parks & Trails master Plan		60,000	0	0	0	0	50,000	0	0	0	0	50,000	0	0	0	0	50,000	0	0	0	0
Jensen Greenway		0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
Community Park Food Truck Plaza		15,000	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
Community Park Tennis Courts Fencing		15,000	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
Community Park Beach Fest Plaza		8,000	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
Springwood Sidewalk Connections		20,000	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
Urban Forest Reforestation (BC Hydro Grant)		7,500	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
TOTAL PARKS & RECREATION		245,500	45,000	25,000	25,000	85,000	75,000	25,000	107,500	25,000	75,000	85,000	25,000	25,000	35,000	75,000	147,500	35,000	25,000	25,000	25,000
FACILITIES																					
Shelly Road Centre																					
Exterior Painting		0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
Demolition		0	0	0	30,000	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0

	City Share	2017	2018	2019	2020	2021	2022	2023	2024	2025	2026	2027	2028	2029	2030	2031	2032	2033	2034	2035	2036
PCCC																					
replace roofing		0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
New flooring		50,000	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
Structural engineering assessment		0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
Outer walls painting		30,000	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
Replace windows		0	0	0	0	0	0	0	0	0	0	0	35,000	0	0	0	0	0	0	0	0
Interior painting		36,000	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
Replace appliances		25,000	0	0	25,000	0	15,000	0	0	0	0	0	0	0	0	0	0	0	0	0	0
Rtu's. Heat air ?		0	0	0	0	0	0	0	38,200	0	0	0	0	0	0	0	0	0	0	0	0
PCTC																					
Structural engineering assessment		0	0	0	0	0	0	0	0	0	0	0	0	34,500	0	0	0	0	0	0	0
Emergency generator		0	0	0	0	55,200	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
Elevator upgrade.		0	0	0	0	0	55,200	0	0	0	0	0	0	0	0	0	0	0	0	0	0
Painting Interior																					
Common Area		17,300	0	0	0	0	0	0	0	0	17,300	0	0	0	0	0	0	0	0	0	0
City		0	0	0	0	25,000	0	0	0	0	0	0	0	0	0	25,000	0	0	0	0	0
Replace RTU's (3).		0	0	0	0	0	0	207,100	0	0	0	0	0	0	0	0	0	0	0	0	0
Paint exterior		0	0	0	20,700	0	0	0	0	0	0	0	0	0	20,700	0	0	0	0	0	0
Replace carpets		0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
Library		40,000	0	0	0	0	0	0	0	0	0	0	0	0	0	40,000	0	0	0	0	0
City		0	50,000	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
Common Areas		0	0	0	0	0	0	0	0	0	55,200	0	0	0	0	0	0	0	0	0	0
Roof repairs		0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	15,900	0	0	0	0
Roof replacement		0	0	0	0	0	138,100	0	0	0	0	0	0	0	0	0	0	0	0	0	0
Doors hardware replacement		19,350	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
Sliding doors		58,000	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
Road/Parking Lot Maintenance		0	0	0	0	0	0	0	0	0	13,800	0	0	0	0	0	0	0	0	0	0
Replace exterior woodwork		0	4,800	0	0	0	0	0	0	0	0	0	4,800	0	0	0	0	0	0	0	0
Replace flooring		0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
HVAC Computer Controls		35,200	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
Phone System (PW PCTC Equipment)		69,000	0	0	0	0	0	0	0	0	0	69,000	0	0	0	0	0	0	0	0	0
Server Room Air Conditioner		0	0	27,700	0	0	0	0	0	0	0	0	0	0	17,300	0	0	0	0	0	0
Electronic Equipment in Forum		0	0	6,900	0	0	0	0	6,900	0	0	0	0	6,900	0	0	0	0	6,900	0	0
Forum chairs		10,600	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
Radio Repeater		0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
Electric Vehicle Charging Stations		10,900	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
Cabinets & Counters for Building Inspections		20,000																			
Total PCTC		280,350	54,800	34,600	20,700	80,200	193,300	207,100	6,900	0	86,300	69,000	4,800	41,400	38,000	65,000	15,900	0	6,900	0	0
PW buildir																					
Bulk Fuel Storage/ backup Generator		0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
TOTAL FACILITIES		421,350	54,800	34,600	75,700	80,200	208,300	207,100	45,100	0	86,300	69,000	39,800	41,400	38,000	65,000	15,900	0	6,900	0	0
PUBLIC WORKS																					
Roads																					
Minor Road Construction		60,000	60,000	60,000	60,000	60,000	60,000	60,000	60,000	60,000	60,000	60,000	60,000	60,000	60,000	60,000	60,000	60,000	60,000	60,000	60,000
Sidewalk and Accessibility Improvements		40,000	40,000	40,000	40,000	40,000	40,000	40,000	40,000	40,000	40,000	40,000	40,000	40,000	40,000	40,000	40,000	40,000	40,000	40,000	40,000
Works Adjacent to Development/Construction		40,000	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
Total Minor capital		140,000	100,000	100,000	100,000	100,000	100,000	100,000	100,000	100,000	100,000	100,000	100,000	100,000	100,000	100,000	100,000	100,000	100,000	100,000	100,000
General Storm Sewer																					
Drainage Easements (ROW's)		20,000	10,000	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
Drainage Master Plan		0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
Total Minor capital		20,000	10,000	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
Other																					
Speed Reader boards																					
Construct New Sheds at PW		64,500																			
Demolish Old Sheds		14,500	14,500	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
Total Minor capital		79,000	14,500	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
TOTAL PUBLIC WORKS		239,000	124,500	100,000	100,000	100,000	100,000	100,000	100,000	100,000	100,000	100,000	100,000	100,000	100,000	100,000	100,000	100,000	100,000	100,000	100,000
TOTAL MINOR CAPITAL		1,217,485	595,050	224,600	275,700	375,200	456,050	412,100	350,600	530,000	357,050	351,000	324,800	221,400	253,750	303,000	350,400	210,000	197,650	210,750	220,750
Minor Capital Source of Funds																					
Operations		899,935	595,050	224,600	275,700	375,200	456,050	412,100	350,600	530,000	357,050	351,000	324,800	221,400	253,750	303,000	350,400	210,000	197,650	210,750	220,750
Other Grants		7,500	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
Gas Tax Reserve		10,900	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
Carry Forward reserve		299,150	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
Total Minor Capital Source of Funds		1,217,485	595,050	224,600	275,700	375,200	456,050	412,100	350,600	530,000	357,050	351,000	324,800	221,400	253,750	303,000	350,400	210,000	197,650	210,750	220,750

[illegible]

	City Share	2017	2018	2019	2020	2021	2022	2023	2024	2025	2026	2027	2028	2029	2030	2031	2032	2033	2034	2035	2036
POLICE DEPARTMENT SOURCE OF FUNDS																					
Operations		0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
Grants		0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
Donations		0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
Carry Forward reserve		0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
Short Term Capital Borrowing		0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
Debt		0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
TOTAL POLICE DEPARTMENT SOURCE OF FUNDS		0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
FIRE DEPARTMENT																					
CAPITAL																					
Fire Hall #2		0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
Additional Bay to Fire Hall		0	0	0	0	0	0	0	675,000	0	0	0	0	0	0	0	0	0	0	0	0
Tanker Truck & Tank (Tender 47)		0	0	0	0	0	0	0	0	0	0	350,000	0	0	0	0	0	0	0	0	0
Replace C 41		0	0	0	0	37,000	0	0	0	0	37,000	0	0	0	0	37,000	0	0	0	0	37,000
Replace C-43 (Dodge P/U)		37,000	0	0	0	0	37,000	0	0	0	37,000	0	0	0	0	0	37,000	0	0	0	0
Replace C-42		0	37,000	0	0	0	0	37,000	0	0	0	0	37,000	0	0	0	0	37,000	0	0	0
Medium Rescue Truck		0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
Fire Rescue Truck R-41		0	750,000	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
Replace E-41		0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	750,000	0	0
Replace E-42		0	0	0	0	0	0	0	0	0	0	0	0	0	0	750,000	0	0	0	0	0
New Fire Truck E-43		0	0	0	0	0	0	0	0	0	0	0	0	750,000	0	0	0	0	0	0	0
Replace Ladder 41		1,400,000	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
Turnout Gear Cleaning apparatus		0	0	0	0	0	0	0	15,000	0	0	0	0	0	0	0	0	0	0	0	0
Replace Air Compressor		0	0	0	0	0	0	0	0	0	0	0	0	0	60,000	0	0	0	0	0	0
Replace Photocopier		0	11,000	0	0	0	0	11,000	0	0	0	0	12,500	0	0	0	0	0	0	0	0
Auto Extrication Tools		0	0	0	50,000	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
Training Ground Improvements		439,600	20,000	20,000	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
Total capital		1,876,600	818,000	20,000	50,000	37,000	37,000	48,000	690,000	0	37,000	387,000	49,500	750,000	60,000	787,000	37,000	37,000	750,000	0	37,000
Total Fire dept.		1,934,600	1,083,000	20,000	50,000	72,000	42,000	53,000	690,000	5,000	52,000	402,000	139,500	750,000	60,000	792,000	42,000	42,000	750,000	0	37,000
FIRE DEPARTMENT SOURCE OF FUNDS																					
Operations		1,017,000	818,000	20,000	50,000	37,000	37,000	48,000	690,000	0	37,000	387,000	49,500	750,000	60,000	787,000	37,000	37,000	750,000	0	37,000
Grants		0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
Gas Tax Grant		0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
Donations		0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
Parkland Reserve		0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
Off Street Parking Reserve		0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
Land Sale Reserve		0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
General Capital Reserve		0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
Carry Forward reserve		859,600	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
Short Term Capital Borrowing		0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
Debt		0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
TOTAL FIRE DEPARTMENT SOURCE OF FUNDS		1,876,600	818,000	20,000	50,000	37,000	37,000	48,000	690,000	0	37,000	387,000	49,500	750,000	60,000	787,000	37,000	37,000	750,000	0	37,000
COMMUNITY DEVELOPMENT																					
Capital																					
Plotter/ Large Format Printer		0	0	10,000	0	0	0	0	0	0	10,000	0	0	0	0	0	0	0	0	0	0
Plans/Document Scanner/Copier		0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
File Storage contribution		0	0	0	0	0	20000	0	0	0	0	0	0	0	0	0	20000	0	0	0	0
Total Capital		0	0	10,000	0	0	20,000	0	0	0	10,000	0	0	0	0	0	20,000	0	0	0	0
Total Community Planning		7,000	0	10,000	0	0	27,000	0	0	0	10,000	7,000	0	0	0	0	27,000	0	0	0	0
COMMUNITY DEVELOPMENT SOURCE OF FUNDS																					
Operations		0	0	10,000	0	0	20,000	0	0	0	10,000	0	0	0	0	0	20,000	0	0	0	0
Grants		0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
Donations		0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
Carry Forward reserve		0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
Short Term Capital Borrowing		0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
Debt		0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
TOTAL SOURCE OF FUNDS Community Development		0	0	10,000	0	0	20,000	0	0	0	10,000	0	0	0	0	0	20,000	0	0	0	0
PARKS & RECREATION																					
Beach viewpoint and Bench, Fairwinds, Gaetjen & Bay		0	0	10,000	40,000	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
Community Park Master Plan Projects																					
New Park Washrooms/Concession Facility		0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
Replace all Light Standards		0	0	0	0	37,500	150,000	0	0	0	0	0	0	0	0	0	0	0	0	0	0
Community Park - Irrigation Vault		0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
Community Park - Ball field drainage		0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
Community Park - Tennis Court Drainage		0	0	0	0	6,250	25,000	0	0	0	0	0	0	0	0	0	0	0	0	0	0
Com Pk. Washrooms upgrade		0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
Com Pk. NEW WASHROOMS, to replace Kin Hut		0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
Kin Hut deconstruction		0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
Community Park - Bleachers & Volleyball Center Court		0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
Community Park Clubhouse/Washroom/Storage		0	0	0	0	500,000	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
Community Park - Beachfest Expansion		0	0	0	0	0	0	300,000	0	0	0	0	0	0	0	0	0	0	0	0	0

	City Share	2017	2018	2019	2020	2021	2022	2023	2024	2025	2026	2027	2028	2029	2030	2031	2032	2033	2034	2035	2036
Community Park - Arbutus Point Kiosk / Plaza		0	0	0	0	0	250,000	0	0	0	0	0	0	0	0	0	0	0	0	0	0
Community Park Playground Resurfacing / Zip Lines Replaceme		120,000	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
Community Park Cistern		0	0	0	0	0	0	0	250,000	0	0	0	0	0	0	0	0	0	0	0	0
Community Park - Water Park Cistern		0	0	0	0	0	0	0	15,000	100,000	0	0	0	0	0	0	0	0	0	0	0
Equipment Storage Building		0	0	0	37,500	150,000	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
Pave Raffiki walkway Hirst to Morison		0	0	11,250	45,000	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
Renz Park Open Link off Forsyth from Renz to Daffodil		0	0	0	0	0	0	0	0	0	0	0	0	0	2,500	10,000	0	0	0	0	0
Community Park Erosion Control		138,400	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
Springwood park																					
Field resurfacing		0	400,000	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
Upgrade Washrooms		0	0	0	0	0	0	0	0	0	0	0	0	0	0	16250	65000	0	0	0	0
Field Lighting		0	0	0	0	0	0	0	0	100,000	400,000	0	0	0	0	0	0	0	0	0	0
Springwood Park Cistern		0	0	0	0	0	0	0	0	30,000	250,000	0	0	0	0	0	0	0	0	0	0
Top Bridge park Trail Revitalization		0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
Replace Water Park Equipment		300,000	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
Pickle Ball Courts		0	120,000	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
Dist. 69 Track & Field (City Portion)		0	0	0	0	0	0	300,000	0	0	0	0	0	0	0	0	0	0	0	0	0
All Weather Playing Field		0	0	0	0	0	0	0	2,000,000	0	0	0	0	0	0	0	0	0	0	0	0
Community Park: Hwy 19A Accessible Walkway		0	0	250,000	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
Sutherland Stairs		43,700	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
Jensen Greenway		498,800	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
Total Capital		1,100,900	520,000	271,250	122,500	693,750	425,000	600,000	2,265,000	230,000	650,000	0	0	0	2,500	26,250	65,000	0	0	0	0
PARKS & RECREATION SOURCE OF FUNDS																					
Operations		305,000	520,000	271,250	122,500	578,750	425,000	600,000	265,000	230,000	650,000	0	0	0	2,500	26,250	65,000	0	0	0	0
Carry Forward reserve		197,100	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
Grants		0	0	0	0	0	0	0	1,000,000	0	0	0	0	0	0	0	0	0	0	0	0
Donations		100,000	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
Parkland Reserve		0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
Off Street Parking Reserve		0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
Land Sale Reserve		0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
General Capital Reserve		0	0	0	0	115,000	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
Gas Tax Reserve		498,800	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
Short Term Capital Borrowing		0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
Debt		0	0	0	0	0	0	0	1,000,000	0	0	0	0	0	0	0	0	0	0	0	0
TOTAL SOURCE OF FUNDS PARKS & RECREATION		1,100,900	520,000	271,250	122,500	693,750	425,000	600,000	2,265,000	230,000	650,000	0	0	0	2,500	26,250	65,000	0	0	0	0
Parkland Open Spaces																					
Trail Link Development	0.00%	0	0	0	300,000	0	0	0	0	300,000	0	0	0	0	300,000	0	0	0	0	0	0
Land Acquisition	0.00%	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
Rathrevor Trail Development	25.00%	863,600	1,000,000	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
Trail Development	0.00%	25,000	25,000	25,000	25,000	25,000	25,000	25,000	25,000	25,000	25,000	25,000	25,000	25,000	25,000	25,000	25,000	25,000	25,000	25,000	25,000
		888,600	1,025,000	25,000	325,000	25,000	25,000	25,000	25,000	325,000	25,000	25,000	25,000	25,000	325,000	25,000	25,000	25,000	25,000	25,000	25,000
Parkland Open Spaces Source of Funds																					
Operations																					
Existing	Formula	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
Municipal Assist	Formula	2,995	7,750	250	3,250	250	250	250	250	3,250	250	250	250	250	3,250	250	250	250	250	250	250
Total Operations		2,995	7,750	250	3,250	250	250	250	250	3,250	250	250	250	250	3,250	250	250	250	250	250	250
Carry Forward reserve		128,132	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
Grants		0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
Donations		0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
DCC Open Space Reserve		665,973	767,250	24,750	321,750	24,750	24,750	24,750	24,750	321,750	24,750	24,750	24,750	24,750	321,750	24,750	24,750	24,750	24,750	24,750	24,750
Parkland Reserve		0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
Off Street Parking Reserve		0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
Land Sale Reserve		0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
General Capital Reserve		91,500	250,000	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
Federal Gas Tax Reserve		0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
Short Term Capital Borrowing		0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
Debt		0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
Total Parkland Open Spaces Sources of Funds		888,600	1,025,000	25,000	325,000	25,000	25,000	25,000	25,000	325,000	25,000	25,000	25,000	25,000	325,000	25,000	25,000	25,000	25,000	25,000	25,000
Engineering																					
Capital																					
Survey Equipment																					
		0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
Sources of Funds																					
Operations																					
Grants																					
Donations																					
TOTAL SOURCE OF FUNDS for Engineering		0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
Public Works																					
Capital																					
Asphalt Overlays		250,000	250,000	250,000	250,000	250,000	250,000	250,000	250,000	250,000	250,000	250,000	250,000	250,000	250,000	250,000	250,000	250,000	250,000	250,000	250,000
Ash Cres to end	^	0	0	0	0	0	0	17,750	71,000	0	0	0	0	0	0	0	0	0	0	0	0
Aberdeen: Temple to Kazan - Paving		0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
Aurora St: Meridian Way South		23,000	92,000	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
3 Bagshaw: Stanford to 187 Bagshaw		0	0	0	0	0	0	0	50,000	200,000	0	0	0	0	0	0	0	0	0	0	0

	City Share	2017	2018	2019	2020	2021	2022	2023	2024	2025	2026	2027	2028	2029	2030	2031	2032	2033	2034	2035	2036
Bagshaw: Hwy 19A to Pioneer Cr.		0	0	0	0	0	125000	0	0	0	0	0	0	0	0	0	0	0	0	0	0
Banks ave: Finholm to Acacia		28,781	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
Banks Ave: Moilliet east		0	0	80,500	322,000	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
Bass Ave: Moss South to End		0	0	0	0	0	62,500	250,000	0	0	0	0	0	0	0	0	0	0	0	0	0
3 Bay Avenue: Dogwood to End		0	0	0	0	0	0	0	0	50,000	0	0	0	0	0	0	0	0	0	0	0
Bernard Ave: Hwy 4A to Moilliet		0	0	0	0	0	0	0	69,750	279,000	0	0	0	0	0	0	0	0	0	0	0
Cedar Street: Hirst to Harnish		0	0	0	0	0	0	0	0	0	60,000	400,000	0	0	0	0	0	0	0	0	0
Corfield St: Hwy 19A to Community Park		0	0	0	0	0	0	0	0	0	0	0	0	0	0	50000	370000	0	0	0	0
3 Craig St: Hwy 19A to 40m North of Jensen		0	0	0	0	0	50000	350,000	0	0	0	0	0	0	0	0	0	0	0	0	0
Craig Street: Moss to Stanford		0	0	0	0	0	38,750	155,000	0	0	0	0	0	0	0	0	0	0	0	0	0
Doehle Ave: Pym to Willow		0	0	0	0	0	0	0	0	0	143,500	574,000	0	0	0	0	0	0	0	0	0
Dogwood St: Rushton North and South		0	0	0	47,500	190,000	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
Dogwood: Bay to SRW		0	0	0	90,000	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
Finholm St: Forsyth to Hwy 19A		0	0	0	0	25,000	150,000	0	0	0	0	0	0	0	0	0	0	0	0	0	0
3 Finholm St: Hirst to Forsyth		0	0	0	0	75,000	535,000	0	0	0	0	0	0	0	0	0	0	0	0	0	0
Forsyth: Cameron to Pym		0	0	27,000	108,000	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
Forsyth: Acacia to Finholm		4,000	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
Gerald: Pym to End		0	0	0	0	0	0	0	0	0	26,250	105,000	0	0	0	0	0	0	0	0	0
Harnish Ave: James to Moilliet		0	0	42,000	168,000	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
Hwy 19a - City Boundary to Resort Way		0	0	0	0	0	0	0	0	0	0	0	0	0	87,500	350,000	0	0	0	0	0
Hwy 19a - Englishman River to Shelly		0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	350,000	0	0	0
Hwy 19a - Englishman River to Shelly (Ped Improvements Ph2)		0	0	50,000	450,000	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
Hwy 19a - Lombardy to Roscow		0	0	0	0	0	0	0	0	0	0	0	67,500	270,000	0	0	0	0	0	0	0
Hwy 19a - McMillan to Lombardy		0	0	0	0	0	0	0	0	0	0	0	27,500	110,000	0	0	0	0	0	0	0
Hwy 19a - McVickers to McMillan		0	0	687,500	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
Hwy 19a - Pym to City Limits West		0	0	0	0	0	0	0	0	0	0	0	0	0	0	300,000	2,700,000	0	0	0	0
Hwy 19a - Resort Way to Greig Road		0	0	425,000	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
3 Hwy 19a - Roscow to Pym Upgrade		0	0	0	0	0	0	250,000	2,250,000	0	0	0	0	0	0	0	0	0	0	0	0
Hwy 19A: Shelly Road to McVickers		0	0	0	0	0	0	0	0	0	0	0	0	87,500	350,000	0	0	0	0	0	0
Hwy 19A/Weld Street Sidewalk Refurbishment		0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
Hwy 19A: Tuan to intersection		0	0	0	0	0	0	0	0	0	0	0	0	0	375,000	1,500,000	0	0	0	0	0
Hwy 4a - Despard to Border		0	0	75,000	300,000	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
Hwy 4A: Jensen to Hwy 19A		0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	94500	0	0
Hirst Ave: Hwy 4A to MacMillian		130,592	522,368	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
Hirst: Craig to McCarter		0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	400,000
Humphrey Ave: Renz to Pym		0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	525,000	0
Industrial Way: Hwy 19A to Herring Gull		0	0	0	0	0	0	0	0	0	0	0	0	0	1,250,000	0	0	0	0	0	0
Industrial Way: Hwy 19A to Tuan Rd (Trail Access Improvement		0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	15,000	150,000
James Street: Hirst to Harnish		0	0	0	0	0	0	0	39,500	158,000	0	0	0	0	0	0	0	0	0	0	0
Jensen Avenue West Upgrade		0	0	50,000	500,000	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
Langara: Northwest Bay to Saltspring Place		0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	90,900	0	0
Maple Crescent		0	0	0	0	96,500	386,000	0	0	0	0	0	0	0	0	0	0	0	0	0	0
Martindale Road: Turner to Hwy 19A		0	0	0	0	0	0	0	105,000	420,000	0	0	0	0	0	0	0	0	0	0	0
Martindale Road Upgrade (South Side of 19A)		0	0	0	0	0	0	0	10,000	100,000	0	0	0	0	0	0	0	0	0	0	0
McCarter St: Hwy 19A to Jensen		0	0	0	0	0	0	65,000	260,000	0	0	0	0	0	0	0	0	0	0	0	0
McKillop: Moss to End		0	0	0	0	0	28,750	115,000	0	0	0	0	0	0	0	0	0	0	0	0	0
McKinnon Street: Hirst to Harnish		460,000	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
McVickers St: Hwy 19A south		0	0	0	0	0	0	0	0	0	43,750	175,000	0	0	0	0	0	0	0	0	0
Memorial Ave: Hwy 4A to McMillan		0	100,000	400,000	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
Morison Ave: Hwy 4A to McMillan		0	0	0	0	46,250	185,000	0	0	0	0	0	0	0	0	0	0	0	0	0	0
Morison Avenue: Finholm to Acacia Ped Improv		0	15,000	150,000	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
Morison Ave: McMillan to Lombardy		0	0	0	0	0	0	0	0	262,500	0	0	0	0	0	0	0	0	0	0	0
Morison Ave: Moilliet to Pym		0	0	0	0	0	0	0	0	0	0	0	0	0	130,000	520,000	0	0	0	0	0
Moss Ave: Hwy 4A To Craig		130,000	625,000	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
Nanoose Ave: Pym to Renz		0	0	0	0	0	112,500	450,000	0	0	0	0	0	0	0	0	0	0	0	0	0
Newcastle Ave Pym to Renz		0	0	0	0	0	112,500	450,000	0	0	0	0	0	0	0	0	0	0	0	0	0
Northwest Bay Road: Franklins Gull to Boundary		0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	850000	0	0
Potlatch		0	0	0	0	0	0	0	18,750	75,000	0	0	0	0	0	0	0	0	0	0	0
Pym: Forsyth to Brice		60,000	240,000	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
3 Pym: Hirst to Ermineskin		0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
Renz Road: Half Road Upgrade		200,000	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
Renz Road Upgrade Ped Improvements		225,000	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
Roscow St: Hwy 19A to Bay		0	0	0	0	0	0	0	0	0	0	0	0	0	16,000	64,000	0	0	0	0	0
Rowan Ave: Finholm to Acacia		0	0	22,500	90,000	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
Rushton: Wisteria to 410 E		0	0	0	31,250	125,000	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
Sanderson : Temple to Pym		0	0	0	0	0	0	0	0	0	0	0	45,000	180,000	0	0	0	0	0	0	0
3 Sanderson Road: Phillips to Pym (Ped Improvements)		275,000	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
Sangster PL: Pym to end		0	0	0	0	0	0	0	17,000	68,000	0	0	0	0	0	0	0	0	0	0	0
Seaway Drive Connection: Nicklin to Craig Bay Lift Station		0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	100,000
Stanford: McCarter to Corfield		109,000	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
Sylvan Cr: Acacia west		0	0	0	0	0	0	0	0	0	0	0	0	0	0	26,250	105,000	0	0	0	0
Temple: Chinook to Bay		0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
3 Turner Road: Martindale to Shelly		0	25,000	225,000	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
Wallis Street		130,000	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
Weld Street: Hwy19A to Jensen (Interim Improvements)		95,000	0	0	0	25,000	100,000	0	0	0	0	0	0	0	0	0	0	0	0	0	0
Willow: Bay to 330 Dogwood		0	0	0	0	26,500	106,000	0	0	0	0	0	0	0	0	0	0	0	0	0	0
Willow: North and South of Panorama		0	0	0	0	19,750	79,000	0	0	0	0	0	0	0	0	0	0	0	0	0	0
Wisteria St: Doehle to 442N		0	0	0	0	28,000	112,000	0	0	0	0	0	0	0	0	0	0	0	0	0	0
Wisteria: Rushton to SRW		0	0	0	0	22,750	91,000	0	0	0	0	0	0	0	0	0	0	0	0	0	0
Woodland Dr.: Acacia to end		0	0	0	0	0	0	45,000	180,000												

[illegible]

	City Share	2017	2018	2019	2020	2021	2022	2023	2024	2025	2026	2027	2028	2029	2030	2031	2032	2033	2034	2035	2036
Hirst Ave: Craig to McCarter		0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	80,000
Hwy 4A: Despard to Jensen		0	0	0	0	0	0	0	0	0	0	25,000	350,000	0	0	0	0	0	0	0	0
Jenkins Place: Pym east (pipe 5029) + 100 AC Pipe 390		0	0	0	0	0	0	23,000	92,000	0	0	0	0	0	0	0	0	0	0	0	0
Jensen Ave: Hwy 4A to Moilliet		0	0	105,000	420,000	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
Langara: Northwest Bay to Saltspring Place		0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	125,000	0	0
Lee Ave: Hwy 4 to Craig		0	0	0	26,250	105,000	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
Lombardy St: Hay 19A to Morrison		0	0	0	23,750	95,000	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
Maple Crescent		0	0	0	0	36,250	145,000	0	0	0	0	0	0	0	0	0	0	0	0	0	0
Martindale Rd: Shelly Creek Culverts		0	0	0	0	0	0	0	20,000	80,000	0	0	0	0	0	0	0	0	0	0	0
McCarter: Hirst to Middleton		0	0	0	0	0	0	30,000	120,000	0	0	0	0	0	0	0	0	0	0	0	0
McKillop Dr: Moss South		0	0	0	0	0	25,000	100,000	0	0	0	0	0	0	0	0	0	0	0	0	0
McKinnon ST: Harnish to Hirst		414,400	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
McMillan Outfall		0	0	0	0	0	0	0	0	0	0	0	0	15,000	60,000	0	0	0	0	0	0
McVickers St: Hwy 19A south		0	0	0	0	0	0	26,250	105,000	0	0	0	0	0	0	0	0	0	0	0	0
Memorial Ave: Hwy 4A to McMillian		0	45,000	180,000	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
Mills Outfall		0	0	0	0	25,000	100,000	0	0	0	0	0	0	0	0	0	0	0	0	0	0
Mills: Hwy 19A to Pioneer		0	0	0	0	32,500	130,000	0	0	0	0	0	0	0	0	0	0	0	0	0	0
Morison Ave: Hwy 4A to MacMillian		0	0	0	0	37,500	150,000	0	0	0	0	0	0	0	0	0	0	0	0	0	0
Morison Avenue: Finholm to Acacia Drainage		0	10,000	75,000	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
Moss Ave: Hwy 4A to Stanford		27,500	110,000	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
Moss Ave: Stanford to Bass		13,500	55,000	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
Nanoose Ave: Pym to Renz		0	0	0	0	0	40,000	160,000	0	0	0	0	0	0	0	0	0	0	0	0	0
Newcastle Ave Pym to Renz		0	0	0	0	0	40,000	160,000	0	0	0	0	0	0	0	0	0	0	0	0	0
Pioneer Estates Outfall		0	0	0	0	5,000	55,000	0	0	0	0	0	0	0	0	0	0	0	0	0	0
Potlatch		0	0	0	0	0	0	0	6,250	25,000	0	0	0	0	0	0	0	0	0	0	0
Roscow St: Hwy 19a to Bay		0	0	0	0	0	0	0	0	0	0	0	0	0	13,750	55,000	0	0	0	0	0
Rushton Outfall		0	0	0	25,000	100,000	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
Sanderson: Temple to Pym		0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
Sangster Pl: (Pipe 401)		0	0	0	0	0	0	0	16,250	65,000	0	0	0	0	0	0	0	0	0	0	0
Seaway Outfall		0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	5,000	20,000	0	0
Shelly Road Outfall Access		5,000	45,000	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
Shoreline Outfall		0	0	0	15,000	60,000	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
Skylark Storm Sewer Replacement		0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
SRW: Temple to future outfall		37,500	150,000	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
Stanford Ave: Blower to Shelly		0	0	0	0	0	0	0	0	0	45,000	180,000	0	0	0	0	0	0	0	0	0
Stanford Ave: McCarter to Corfield		93,750	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
Storm water Detention Basin, location TBD		0	0	0	0	0	0	0	0	0	0	0	0	125,000	500,000	0	0	0	0	0	0
Sunray Cl: Sunray to end		0	0	0	0	0	0	8,750	35,000	0	0	0	0	0	0	0	0	0	0	0	0
Sunset Blvd: Mills east		0	0	0	0	15,000	65,000	0	0	0	0	0	0	0	0	0	0	0	0	0	0
Sutherland Outfall		0	0	0	0	0	0	0	0	0	0	0	0	15,000	60,000	0	0	0	0	0	0
Turner Outfall		0	0	0	0	10,000	75,000	0	0	0	0	0	0	0	0	0	0	0	0	0	0
Wallis Street: Morison to end		115,000	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
Willow St: #330 N to Rushton		0	0	0	0	17,500	70,000	0	0	0	0	0	0	0	0	0	0	0	0	0	0
Willow st: Bay to #330 S		0	0	0	0	11,250	45,000	0	0	0	0	0	0	0	0	0	0	0	0	0	0
Wisteria: #330 N to Rushton		0	0	0	0	15,000	75,000	0	0	0	0	0	0	0	0	0	0	0	0	0	0
Woodland Drive		0	0	0	0	0	0	42,500	170,000	0	0	0	0	0	0	0	0	0	0	0	0
Total Capital		1,206,650	575,000	482,500	1,068,500	894,000	1,847,750	660,250	985,750	812,750	691,500	667,000	391,250	320,000	658,750	181,500	106,000	25,000	332,800	0	80,000
General Storm Sewer Source of Funds																					
Operations		735,400	575,000	482,500	1,068,500	894,000	1,691,750	660,250	985,750	812,750	691,500	667,000	391,250	320,000	658,750	181,500	106,000	25,000	332,800	0	80,000
Grants		0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
Developer Contribution/Donations		0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
General Capital Reserve		0	0	0	0	0	156,000	0	0	0	0	0	0	0	0	0	0	0	0	0	0
Carry-forward Reserve		471,250	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
Short Term Capital Borrowing		0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
Debt		0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
		1,206,650	575,000	482,500	1,068,500	894,000	1,847,750	660,250	985,750	812,750	691,500	667,000	391,250	320,000	658,750	181,500	106,000	25,000	332,800	0	80,000
DCC Storm Sewer																					
Bagshaw St: Stanford to Hwy 19A	48.00%	0	0	0	0	0	0	0		61,300	0	0	0	0	0	0	0	0	0	0	0
Digby 3-1 Gaetjen to Outfall	48.00%	0	0	129,000	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
Hirst Ave: MacMillian to Moilliet	80.50%	0	0	0	0	93,800	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
Hwy 19a: Shelly to Mills	50.00%	0	0	0	0	0	0	0	0	0	0	0	0	146,500	0	0	0	0	0	0	0
Jensen: Bagshaw to Hwy 19A	48.00%	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	81,350	0	0
Jensen: Corfield to Bagshaw	48.00%	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	176,300	0	0
Moss Ave: Bass to Craig	50.00%	5,700	51,300	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
Temple: Doeble to Bay	58.00%	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
Temple: Chinook to Bay	55.60%	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
Turner Road	50.00%	0	53,050	477,450	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
		5,700	104,350	606,450	0	93,800	0	0	0	61,300	0	0	0	146,500	0	0	0	0	0	257,650	0
DCC Storm Sewer Source of Funds																					
Operations																					
Existing	Formula	2,850	52,175	300,645	0	75,509	0	0	0	29,424	0	0	0	73,250	0	0	0	0	0	123,672	0
Municipal Assist	Formula	29	522	3,058	0	183	0	0	0	319	0	0	0	733	0	0	0	0	0	1,340	0
Total Operations		2,879	52,697	303,703	0	75,692	0	0	0	29,743	0	0	0	73,983	0	0	0	0	0	125,012	0
Grants		0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
Developer Contribution/Donations		0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
Parkland Reserve		0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
Off Street Parking Reserve		0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
Land Sale Reserve		0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
General Capital Reserve		0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0

General Revenue Fund		2017-2036 Capital Expenditure Plan																				Schedule "C"
	City Share	2017	2018	2019	2020	2021	2022	2023	2024	2025	2026	2027	2028	2029	2030	2031	2032	2033	2034	2035	2036	
Carry-forward Reserve		0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	
Storm DCC Zone IV	Formula	2,821	51,653	302,747	0	18,108	0	0	0	31,557	0	0	0	72,517	0	0	0	0	0	132,638	0	
Short Term Capital Borrowing		0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	
Debt		0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	
Capital		5,700	104,350	606,450	0	93,800	0	0	0	61,300	0	0	0	146,500	0	0	0	0	0	257,650	0	
WORKS YARD																						
Public Works Yard		0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	
Renovate current building		0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	
Operations Garage (hangar) - water & sewer lines		2,746,000	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	
Office roof replacement		0	0	0	0	0	0	0	0	0	0	0	60,000	0	0	0	0	0	0	0	0	
Construct new outbuildings		0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	
Shop roof replacement		0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	
Bulk Fuel Storage/Backup Generator		30,000	350,000																			
Equipment - Excavator		40,000																				
Total Capital		2,816,000	350,000	0	0	0	0	0	0	0	0	0	60,000	0	0	0	0	0	0	0	0	
Total Buildings/facilities/Other		3,237,350	404,800	34,600	75,700	80,200	208,300	207,100	45,100	0	86,300	69,000	99,800	41,400	38,000	65,000	15,900	0	6,900	0	0	
Other Source of Funds																						
Operations		1,489,100	350,000	0	0	0	0	0	0	0	0	0	60,000	0	0	0	0	0	0	0	0	
Grants		0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	
Developer Contribution/Donations		0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	
Parkland Reserve		0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	
Off Street Parking Reserve		0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	
Land Sale Reserve		400,000	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	
General Capital Reserve		0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	
Carry-forward Reserve		926,900	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	
Short Term Capital Borrowing		0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	
Debt		0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	
Total PW capital		8,058,723	2,898,718	3,573,450	3,500,250	4,805,050	4,446,750	3,133,000	4,481,750	5,355,550	2,338,500	2,246,000	3,466,250	1,439,000	3,117,250	3,279,250	3,681,000	4,495,000	4,198,200	2,452,950	980,000	
Public Works Source of Funds																						
Operations		3,615,497	2,347,065	2,970,703	2,950,250	2,812,130	4,290,750	3,133,000	4,382,750	4,465,683	1,695,743	2,246,000	1,774,835	1,366,483	3,117,250	3,279,250	3,681,000	663,700	2,921,100	1,596,864	980,000	
Carry-forward Reserve		2,537,129	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	
Grants		100,000	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	
Developer Contribution/Donations		3,000	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	
Road DCC Reserve		989,651	0	0	0	1,874,813	0	0	99,000	858,310	642,758	0	1,691,415	0	0	0	0	3,831,300	1,277,100	723,448	0	
Storm DCC Zone IV		2,821	51,653	302,747	0	18,108	0	0	0	31,557	0	0	0	72,517	0	0	0	0	0	132,638	0	
Parkland Reserve		0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	
Off Street Parking Reserve		0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	
Land Sale Reserve		400,000	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	
General Capital Reserve		0	0	0	0	0	156,000	0	0	0	0	0	0	0	0	0	0	0	0	0	0	
Federal Gas Tax Reserve		410,625	500,000	300,000	550,000	100,000	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	
Short Term Capital Borrowing		0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	
Debt		0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	
Total Public Works Source of Funds		8,058,723	2,898,718	3,573,450	3,500,250	4,805,050	4,446,750	3,133,000	4,481,750	5,355,550	2,338,500	2,246,000	3,466,250	1,439,000	3,117,250	3,279,250	3,681,000	4,495,000	4,198,200	2,452,950	980,000	
Total General Revenue Fund Capital		12,945,123	5,281,718	4,081,200	3,997,750	5,560,800	4,998,750	3,829,000	7,461,750	6,245,550	3,060,500	2,683,000	3,560,750	2,237,000	3,504,750	4,137,500	3,828,000	4,557,000	4,993,200	2,492,950	1,057,000	
Total Minor & Major Capital		14,162,608	5,876,768	4,305,800	4,273,450	5,936,000	5,454,800	4,241,100	7,812,350	6,775,550	3,417,550	3,034,000	3,885,550	2,458,400	3,758,500	4,440,500	4,178,400	4,767,000	5,190,850	2,703,700	1,277,750	
SOURCE																						
Operations		4,998,492	3,712,815	3,372,203	3,126,000	3,428,130	4,818,000	3,804,250	5,338,000	5,033,933	2,392,993	2,658,250	1,844,585	2,139,733	3,183,000	4,112,750	3,803,250	700,950	3,691,350	1,612,114	1,032,250	
Carryforward Reserve		3,984,261	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	
Grants		800,000	0	0	0	0	0	0	1,000,000	0	0	0	0	0	0	0	0	0	0	0	0	
Developer Contribution/Donations		103,000	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	
Open Space DCC Reserve		665,973	767,250	24,750	321,750	24,750	24,750	24,750	24,750	321,750	24,750	24,750	24,750	24,750	321,750	24,750	24,750	24,750	24,750	24,750	24,750	
Road DCC Reserve		989,651	0	0	0	1,874,813	0	0	99,000	858,310	642,758	0	1,691,415	0	0	0	0	3,831,300	1,277,100	723,448	0	
Storm DCC Res Zone IV		2,821	51,653	302,747	0	18,108	0	0	0	31,557	0	0	0	72,517	0	0	0	0	0	132,638	0	
Parkland Reserve		0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	
Off Street Parking Reserve		0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	
Land Sale Reserve		400,000	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	
General Capital Reserve		91,500	250,000	81,500	0	115,000	156,000	0	0	0	0	0	0	0	0	0	0	0	0	0	0	
Federal Gas Tax Reserve		909,425	500,000	300,000	550,000	100,000																

BUDGET CHANGES

Summary of all changes from 2017-2021 Provisional Financial Plan

	2017	2018	2019	2020	2021
<u>General Revenue Fund</u>					
<u>2016 Carry Forwards</u>					
<u>Operating Expenditures & Revenue</u>					
Community Park Master Plan Review	80,000				
Asset Mgmt Development Strategy	144,000				
PCTC-Library Flooring	40,000				
PCTC-Door Replacement	10,350				
PCTC -HVAC Computer Controls	7,500				
PCTC -Paint Interior-Common Area	17,300				
PCTC - Electric vehicle Charging Stations	10,900				
Construct New Sheds	30,000				
Total Operating Carryforwards	340,050				
<u>Capital Expenditures & Revenue</u>					
HR Management Software	12,300				
Land Purchase (homeless shelter)	250,000				
Replace Ladder Truck	420,000				
Training Ground	439,600				
Rathtreavor Trail Development	497,600				
Hovercraft Site Erosion	138,400				
Sutherland Stairs	43,700				
Replace Water Park Equipment	15,000				
Jensen Greenway	33,800				
Equipment (Mini Excavator)	40,000				
PW Building (New Hanger)	886,900				
Corfield St: Stanford to Jensen	455,400				
Corfield St: Jensen to 19a	406,100				
Banks Ave: Finholm to Acacia	28,781				
Forsythe: Acacia to Finholm	4,000				
McKinnon St: Hirst to Harnish	460,000				
Moss Ave: Hwy 4a to Craig	130,000				
Stanford: McCarter to Corfield	109,000				
Wallis St: Morison St to End	130,000				
Hwy 19a/Weld Sidewalk upgrade	95,000				
Sanderson Rd: Phillips to Pym-Ped					
Improvements	25,000				
Corfield SS: Stanford to Jensen	221,500				
Moss Ave SS: Hwy 4a to Stanford	27,500				
Moss Ave SS: Stanford to Bass	13,500				

City of Parksville 2017-2021 Final Financial Plan

Summary of all changes from 2017-2021 Provisional Financial Plan

	2017	2018	2019	2020	2021	
Stanford SS: McCarter to Corfield	93,750					
Wallis St SS: Morison St to End	115,000					
Intersection: Shelly & 19a	280,000					
Total Capital Carryforwards	5,371,831					
<u>Operating</u>						
<u>Revenue - Incr(Decr)</u>						
Emergency Program	4,060	3,000	3,000	3,000	3,000	RDN & QB share of First Aid Training for ESS & ECT volunteers, Rebranding for Emergency Program and Emergency radio antenna upgrade
<u>Finance</u>						
Property Taxes	50,000	50,000	50,000	50,000	50,000	More new construction than was budgeted.
Library Contract	14,400	14,400	14,400	14,400	14,400	Contract increase for VIRL
<u>Garbage</u>						
Collection fees	\$ 24,000	\$ 25,200	\$ 26,460	\$ 27,783	\$ 29,172	Rate and growth adjustments
<u>Expenditures - Incr(Decr)</u>						
<u>Administration</u>						
Bylaw Enforcement	8,125					Training expenses for new officers & additional uniform expenses for new officers
Parking Control	(14,000)	(14,350)	(14,709)	(15,076)	(15,453)	Remove contract costs for Commissionaires
Bylaw Enforcement	(29,000)	(29,000)	(29,000)	(29,000)	(29,000)	Removed duplicate entry for Administrative assistant
Emergency Program	(29,000)	(29,000)	(29,000)	(29,000)	(29,000)	Removed duplicate entry for Administrative assistant
Emergency Program	12,700	7,000	7,000	7,000	7,000	Connect Rocket Software for Emergency Program Communications with RDN & QB. Cost adjustment for ESS & ECT trailers, First aid training for ESS & ECT volunteers, Rebranding of Emergency Program, Emergency communication upgrade and Emergency radio antenna upgrade
<u>Finance</u>						
Library Contracts	14,400	14,400	14,400	14,400	14,400	Contract increase for VIRL
<u>Facilities</u>						
City Hall - PCTC	5,000	5,000	5,000	5,000	5,000	Increase share of PCTC costs due to increased size , hydro costs etc.
City Hall	(15,000)					Remove cost of office Reno's (Admin Asst Spending package)
Minor Capital - Forum Chairs	1,600					Added SD69 share of original cost - agreement re: room 250 furniture

City of Parksville 2017-2021 Final Financial Plan

Summary of all changes from 2017-2021 Provisional Financial Plan

	2017	2018	2019	2020	2021	
Garbage Collection	22,000	23,100	24,255	25,468	26,741	Rate and growth adjustments
<u>Capital</u>						
<u>Revenue - Incr(Decr)</u>						
<u>Parks</u>						
Rathtrevor Trail	91,500	(100,000)				Redistribution of funding from Capital reserve to match with expected costs
<u>Public Works</u>						
Corfield St: Jensen to Hwy 19a - DCC revenue	277,560					Additional funds required based on 50% design report
Corfield St: Stanford to Jensen - DCC revenue	112,560					Additional funds required based on 50% design report
SS Moss Ave: Bass to Craig - DCC revenue	(28,215)	28,215				Project moved out to 2018
Renz Road Half Road Upgrade - Gas Tax	(165,000)	-				Reduced project cost reduced
Renz Road Half Road Upgrade - Gas Tax		(90,000)				Gas tax funding was not reduced when original amount was reduced.
Corfield St: Jensen to Hwy 19a - DCC revenue	137,825					Gas Tax Funding for bikes lanes and street lights
Jensen Greenway	179,890					Bike BC Grant - Ministry of Transportation & Infrastructure
Jensen Greenway	(179,890)					Reduction of Gas tax funding due to Bike BC Grant received.
Land Acquisition	700,000					Grant from RDN
<u>Expenditures - Incr(Decr)</u>						
<u>Administration</u>						
Land Acquisition	700,000					Land purchase of 222 Corfield
<u>Public Works</u>						
Corfield St: Jensen to Hwy 19a	368,900					Increase of costs based on 50% design report
Corfield St: Stanford to Jensen	149,600					Increase of costs based on 50% design report
SS Corfield St: Stanford to Jensen	103,500					
Moss Ave: Hwy 4A To Craig	(625,000)	625,000				moved out to 2018
SS Moss Ave: Hwy 4A to Stanford	(110,000)	110,000				moved out to 2018
SS Moss Ave: Stanford to Bass	(55,000)	55,000				moved out to 2018
SS Moss Ave: Bass to Craig	(57,000)	57,000				moved out to 2018
Renz Road Half Road Upgrade	(300,000)					Reduced project cost
Renz Road Upgrade Ped Improvements	(175,000)	-				Reduced project cost
SS McKinnon: Harnish to Hirst	414,000					New project
Works Adjacent to Development /Construction		(100,000)		(100,000)		Revise budget practice to budget one year at a time
Memorial Ave: Hwy 4A to McMillan	(100,000)	(300,000)	400,000			Moved to 2018/2019
SS Memorial Ave: Hwy 4A to McMillan	(45,000)	(135,000)	180,000			Moved to 2018/2019

City of Parksville 2017-2021 Final Financial Plan

Summary of all changes from 2017-2021 Provisional Financial Plan

	2017	2018	2019	2020	2021	
SS Morison Ave: Hwy 4A to MacMillan		(10,000)	(75,000)		10,000	Moved to 2021/2022
SS Turner Road	(530,500)	53,050	477,450			Moved to 2018/2019
Operations Hanger	224,100					10% contingency to be included - as per Council resolution 17-053
SPENDING PACKAGES						
Parks Minor Capital - Urban Forest Reforestation	7,500	-	-	-	-	Funding Provided for by BC Hydro Grant. Project will not be completed if grant is not realized.
New Building Inspector	27,280	81,840	81,840	81,840	81,840	New Building Inspector Required for succession planning
New Building Inspector -New Truck	35,000					New truck required for new Building Inspector
Planning Dept. - Summer Student	16,000	16,000				Summer student for 2017 & 2018
Replace Water Park Equipment	125,000					Additional funds of \$ 225,000 required for new legislation. Off set by
Cabinets & Counters for Building Inspections	20,000					\$100,000 grants from Community Service clubs.
Total Spending Packages	223,280	97,840	81,840	81,840	81,840	
2017 Final Budget Accumulated Surplus at End of Year	\$ 6,009,005	\$ 4,374,325	\$ 3,757,730	\$ 3,758,255	\$ 3,731,789	

SPENDING PACKAGES

Spending Package Snapshot Summary

Spending Package: AD - 01 - Council Chambers chairs

Budget Year: 2017

Spending Package Type: Amendments

Current Spending Package Stage: Approved

Acct. Reference: 5-2-26-7111-451

Publish Date:

September 23, 2016

Snapshot Name: Promotion Snapshot

Spending Package Stage: Package Entry

Description:

Automatic Promotion Snapshot Snapshot.

Date: September 13, 2016

Scenario:

Main (Active)

Comments:

Operating Budget Details

Activity	Object Code	2017 Budget	2018 Forecast	2019 Forecast	2020 Forecast	2021 Forecast
Expense						
7114 - PCTC Minor Capital	451 - Small tools & Equip & Furn	13,000	0	0	0	0
Total Expense		13,000	0	0	0	0

Spending Package Summary

Spending Package: AD - 01 - Council Chambers chairs

Budget Year: 2017

Spending Package Type: Amendments

Acct. Reference: 5-2-26-7111-451

Spending Package Stage: Approved

Publish Date:

9/23/2016 9:55:40 AM

Explanation/Justification/Impact of not Funding:

Chairs in Council chambers are old and broken. They do not adjust to allow Council members and other users to sit ergonomically when attending events hosted in the Council Chambers. The current chairs are not aesthetically suited to the formal atmosphere of the Chambers. They are cloth chairs which are difficult to clean and less hygienic than leather or other washable materials. There is a requirement for 13 new chairs at approximately \$500 to \$1000.00 plus taxes.

Not funding the replacement of the chairs will result in the same chairs remaining which will incur staff costs for repairs and could detract from the formal atmosphere of Council should chairs not be available or working when Council is in session. In many cases, chairs must be moved in from other rooms which may pose a risk to the person moving heavier equipment through several doors and into the Chambers.

Strategic Plan Theme / Decision Points:

Renewal and Maintenance of Infrastructure: The current Council chairs are old and look very dated. It is expected there is a lifespan for equipment, such as chairs, and it is believed the life of these chairs is approaching its end.

Cost /Benefit Analysis:

Failure to replace the chairs now is likely to lead to costs for repairs, cleaning and regular maintenance. The chairs are broken and do not adjust which may lead to safety risks. Given the duration of regular Council meetings, chairs that cannot adjust could contribute to higher risks for muscular skeletal injury for Council and staff. Investing in new chairs will enhance the look and atmosphere of Council Chambers and benefit all users of the room including Council.

Operating Budget Details

Activity	Object Code	Position	Description	2017 Budget
Expense				
7114 - PCTC Minor Capital	451 - Small tools & Equip & Furn			13,000
Total Expense				13,000

Spending Package Snapshot Summary

Spending Package: AD - 02 - Administrative Assistant II (EPC / Bylaw)

Budget Year: 2017

Spending Package Type: Amendments

Current Spending Package Stage: Approved

Acct. Reference:

Publish Date:

September 23, 2016

Snapshot Name: Promotion Snapshot

Spending Package Stage: Package Entry

Description:

Automatic Promotion Snapshot Snapshot.

Date: September 13, 2016

Scenario:

Main (Active)

Comments:

Operating Budget Details

Activity	Object Code	2017 Budget	2018 Forecast	2019 Forecast	2020 Forecast	2021 Forecast
Expense						
1300 - Administration	300 - Salaries & Wages	5,056	5,081	5,081	5,081	5,081
1300 - Administration	301 - Benefits	1,264	1,270	1,270	1,270	1,270
1910 - Emergency Program	300 - Salaries & Wages	22,751	22,864	22,864	22,864	22,864
1910 - Emergency Program	301 - Benefits	5,688	5,716	5,716	5,716	5,716
1910 - Emergency Program	451 - Small tools & Equip & Furn	1,500	0	0	0	0
2100 - Bylaw Enforcement	300 - Salaries & Wages	22,751	22,864	22,864	22,864	22,864
2100 - Bylaw Enforcement	301 - Benefits	5,688	5,716	5,716	5,716	5,716
2100 - Bylaw Enforcement	451 - Small tools & Equip & Furn	1,500	0	0	0	0
3125 - Minor Capital - Facilities	330 - Contracts	15,000	0	0	0	0
Total Expense		81,196	63,510	63,510	63,510	63,510

Position Allocation Change Details

Activity	Position	Description	Start Date	End Date	ChangeRequestPos ition.Allocation
1300 - Administration	Administrative Assistant II (EP/Bylaw)				10.00
1910 - Emergency Program	Administrative Assistant II (EP/Bylaw)				45.00
2100 - Bylaw Enforcement	Administrative Assistant II (EP/Bylaw)				45.00

Spending Package Summary

Spending Package: AD - 02 - Administrative Assistant II (EPC / Bylaw)

Budget Year: 2017

Spending Package Type: Amendments

Acct. Reference:

Spending Package Stage: Approved

Publish Date:

9/23/2016 9:56:28 AM

Explanation/Justification/Impact of not Funding:

- Enhanced customer service during office hours: Bylaw Compliance requires officers to be out of the office investigating for a large part of the day – it would be beneficial to have a contact person in the office, managing calls, answering/ screening generic inquiries about processes, directing complaints to the appropriate officer and providing general information and updates on file status to the public on the bylaw portfolio.
- Efficient use of Officers time: officers can focus on investigation and managing complaints, with a reduced emphasis on clerical tasks. Both Bylaw and Emergency preparedness documents require frequent updating and organisation: a clerical support person can do this more cost effectively than relying on BCOs and the EPC to monitor the paperwork side of the programs. For example: as staff turnover occurs, names on contact lists need to be updated; dates and references to legislation/ bylaw names need to be updated on an ongoing basis on city forms; -- it makes more sense for a clerical person to do this, as the content or intent of documents are not changing.
- The clerical person can assist with booking events for EOC volunteers and city staff and provide clerical support for training sessions, such as booking catering, making photocopies, etc.
- Better web presence: the bylaw website is outdated, but capacity makes it a challenge for the officers to work on it. The Assistant could help with keeping the providing advice to the Communications Manager on the currency of website materials and ensuring online and hard copy forms are up to date and properly tracked and entered into the database.
- Consistent data entry: Bylaw Officers are required to track and input significant amounts of investigative data into the system and being able to rely on one individual to do this consistently and in a timely manner will result in better file management and provide additional investigative capacity for the officers.
- Receptionist duties: It would be beneficial to have this person act as the primary responder to the department's front counter which will free up the Exec Assistant to assist Communications, Council and Admin. This would also provide efficiencies as many of the front counter visitors are here to ask questions about bylaw compliance.
- The EPC demands are growing. For example, there is an expectation the EPC lead Business Continuity Planning and prepare both City and Regional plans for responding to numerous events at different scales– putting together binder materials and ensuring the documentation is prepared accurately and in a consistent manner is a large part of the program, but is clerical in nature. We currently only have 0.4 FTE resources for the EPC and if Council approves a full time EPC, 0.5 FTE of dedicated clerical support would enhance the service delivery from the EOC/ EPC function.

Strategic Plan Theme / Decision Points:

Maintain or Enhance Quality of Life: Quicker response times to bylaw enquiries enhances the quality of life of citizens who are seeking assistance from Bylaw Compliance to address challenges with their home or business. It will be easier for the officers to address items quickly before the relationships between neighbours deteriorates which enhances community well being. A better resourced Emergency Program can ease anxiety in the community in advance of serious emergencies and better prepare for response and rebuilding after a catastrophic event. Both departments are integral to community health and safety.

Renewal and Maintenance of Service Levels: there is growing community and Council expectations for the services offered by both bylaw compliance and emergency planning. Adding capacity to the departments will allow the Officers and EPC to focus on delivering the public aspect of these community services while allowing for the supporting, clerical tasks to be undertaken by a person skilled in those areas.

Cost /Benefit Analysis:

Not funding this position will mean the Bylaw Officers and EPC have less time to focus on community based investigations and outreach. The efficiency of the departments will be eroded. There may be some elevated risk associated with inconsistent record keeping, especially in a court/ adjudication setting. Customer service to the public will be eroded. Unhappy customers result in a higher risk to our employees' safety and well being as people are frustrated and tend to be more aggressive towards our staff.

Spending Package Summary

Spending Package: AD - 02 - Administrative Assistant II (EPC / Bylaw)

Operating Budget Details

Activity	Object Code	Position	Description	2017 Budget
Expense				
1300 - Administration	301 - Benefits	Administrative Assistant II (EP/Bylaw)	(Computed by Salaries Module)	1,264
1300 - Administration	300 - Salaries & Wages	Administrative Assistant II (EP/Bylaw)	(Computed by Salaries Module)	5,056
1910 - Emergency Program	301 - Benefits	Administrative Assistant II (EP/Bylaw)	(Computed by Salaries Module)	5,688
1910 - Emergency Program	300 - Salaries & Wages	Administrative Assistant II (EP/Bylaw)	(Computed by Salaries Module)	22,751
1910 - Emergency Program	451 - Small tools & Equip & Furn		Office furniture for new position	1,500
2100 - Bylaw Enforcement	451 - Small tools & Equip & Furn		Office furniture for new position	1,500
2100 - Bylaw Enforcement	301 - Benefits	Administrative Assistant II (EP/Bylaw)	(Computed by Salaries Module)	5,688
2100 - Bylaw Enforcement	300 - Salaries & Wages	Administrative Assistant II (EP/Bylaw)	(Computed by Salaries Module)	22,751
3125 - Minor Capital - Facilities	330 - Contracts		Renovations to Admin for new position	15,000
Total Expense				81,196

Position Allocation Change Details

Activity	Position	Description	Start Date	End Date	ChangeRequestPos ition.Allocation
1300 - Administration	Administrative Assistant II (EP/Bylaw)				10.00
1910 - Emergency Program	Administrative Assistant II (EP/Bylaw)				45.00
2100 - Bylaw Enforcement	Administrative Assistant II (EP/Bylaw)				45.00

Spending Package Snapshot Summary

Spending Package: AD - 03 - Tempest user interface upgrade

Budget Year: 2017

Spending Package Type: Amendments

Current Spending Package Stage: Approved

Acct. Reference: 1-2-60-2540-431

Publish Date:

September 23, 2016

Snapshot Name: Promotion Snapshot

Spending Package Stage: Package Entry

Description:

Automatic Promotion Snapshot Snapshot.

Date: September 16, 2016

Scenario:

Main (Active)

Comments:

Operating Budget Details

Activity	Object Code	2017 Budget	2018 Forecast	2019 Forecast	2020 Forecast	2021 Forecast
Expense						
2540 - I.T. - Minor Capital	431 - Computer software	14,635	0	0	0	0
Total Expense		14,635	0	0	0	0

Spending Package Summary

Spending Package: AD - 03 - Tempest user interface upgrade

Budget Year: 2017

Spending Package Type: Amendments

Acct. Reference: 1-2-60-2540-431

Spending Package Stage: Approved

Publish Date:

9/23/2016 9:57:14 AM

Explanation/Justification/Impact of not Funding:

This upgrade is necessary as the vendor has modified the user interface for all the modules. This solution provides professional services to assist IT staff to upgrade the software, as well as, training for the staff that use the software.

If we do not upgrade, the software will get out of date as no modifications will be made to the current version in the future.

Strategic Plan Theme / Decision Points:

Renewal and Maintenance of Infrastructure: The Tempest software is used by staff and the public, through the city website, for information about land, revenue collection, community development, bylaw and ticketing. Keeping the software current will allow staff to maintain this information in the future.

Maintain or Enhance Levels of Service: The new tempest software will have intuitive navigation, features to improve business processes, and improved consistency across systems. This should enhance levels of service to the public by completing everyday tasks quicker.

Cost /Benefit Analysis:

The upgrade project will cost \$13,065 plus taxes. The IT department could train more thoroughly on the upgrade process, then upgrade the software and train the users. This would require considerably more time to complete the process. Other responsibilities would suffer during the upgrade project.

Operating Budget Details

Activity	Object Code	Position	Description	2017 Budget
Expense				
2540 - I.T. - Minor Capital	431 - Computer software		Tempest User Interface Upgrade	14,635
Total Expense				14,635

Spending Package Snapshot Summary

Spending Package: AD - 04 - Internet services for city facilities: city hall and public works

Budget Year: 2017

Spending Package Type: Amendments

Current Spending Package Stage: Approved

Acct. Reference: 1-2-60-2520-330

Publish Date:

September 23, 2016

Snapshot Name: Promotion Snapshot

Spending Package Stage: Package Entry

Description: Automatic Promotion Snapshot Snapshot.

Date: September 16, 2016

Scenario: Main (Active)

Comments:

Operating Budget Details

Activity	Object Code	2017 Budget	2018 Forecast	2019 Forecast	2020 Forecast	2021 Forecast
Expense						
2520 - Information systems	330 - Contracts	22,700	22,700	22,700	22,700	22,700
Total Expense		22,700	22,700	22,700	22,700	22,700

Spending Package Summary

Spending Package: AD - 04 - Internet services for city facilities: city hall and public works

Budget Year: 2017

Spending Package Type: Amendments

Spending Package Stage: Approved

Acct. Reference: 1-2-60-2520-330

Publish Date:

9/23/2016 9:57:47 AM

Explanation/Justification/Impact of not Funding:

We have received internet services for the city through a cooperation with school district 69 in the shared facility PCTC. The operator of these services, provincial learning network, has asked us to disconnect, as the school district office has changed to another supplier for internet services in 2106. I have introduced the budget amount of \$1395 per month plus a one time \$3500 setup fee, that the provincial learning network has offered as a service going forward. We have introduced a RFP to secure internet services through private suppliers to get a more competitive price.

Staff could not complete their daily business activities and the city could not provide the public with our current online services without a connection to the internet.

Strategic Plan Theme / Decision Points:

Renewal and Maintenance of Infrastructure: Renewing this service will allow us to continue to offer internet connection for staff and the public, through our city website.

Maintain or Enhance Levels of Service: We are proposing to supply each of the facilities with their own internet connection to minimize local outages and improve performance.

Cost /Benefit Analysis:

We have created a RFP to gain the most competitive price for the internet services.

Operating Budget Details

Activity	Object Code	Position	Description	2017 Budget
Expense				
2520 - Information systems	330 - Contracts		Internet Services for city facilities	22,700
Total Expense				22,700

Spending Package Snapshot Summary

Spending Package: ENG 01 - Work Adjacent to Dev/Construction

Budget Year: 2017

Spending Package Type: Amendments

Current Spending Package Stage: Approved

Acct. Reference: 9499

Publish Date:

Snapshot Name:

Spending Package Stage:

Description:

Date:

Scenario: ()

Comments:

Capital Budget Details

Project	Object Code	2017 Budget	2018 Forecast	2019 Forecast	2020 Forecast	2021 Forecast
Expense						
9499 - Work Adj to Development - Capital	330 - Contracts	100,000	0	100,000	0	100,000
Total Expense		100,000	0	100,000	0	100,000

Spending Package Summary

Spending Package: CD -01 - Building Inspector – Full-Time

Budget Year: 2017

Spending Package Type: Amendments

Acct. Reference: 2330

Spending Package Stage: Approved

Publish Date:

Explanation/Justification/Impact of not Funding:

In order to maintain the efficient ongoing operation of the City's building inspection service there is a need to consider succession planning. In this regard, there appears to be a need to consider adding a full-time building inspector position in 2018 in order to mitigate impending resource changes that are anticipated to occur in the next 2 to 3 years. The City is currently reliant upon 1.6 full-time equivalent (FTE) building inspector positions.

The staff complement consist of one individual (FTE 1.0) who is expected to be eligible for retirement within the next 3 years and second individual (FTE 0.6) who had retired from another local government before stating with the City. The City has benefited from the experience and expertise of these individuals and has managed with 1.6 FTE versus the full complement of 2.0 FTE building inspectors that the department had previously retained. In addition to the above situation, the province has indicated that it intends to phase-in changes to the BC Building Code that will impact the certification levels required of building officials.

It is for the above reasons that the addition of one full-time building inspector position is being proposed commencing in 2018. With respect to the existing 0.6 FTE building inspection position, it is proposed that it be retained for the interim but not refilled when a vacancy in the position occurs.

Strategic Plan Theme / Decision Points:

Maintain or Enhance Quality of Life: The proposed position will allow for the continued maintenance of economic growth that is as a result of building construction and development.

Renewal and Maintenance of Service Levels: The proposed position will allow for the renewal and maintenance of existing levels of service while providing an opportunity for the retention of corporate knowledge during a period of transitional overlap.

Cost /Benefit Analysis:

As it is anticipated that the pool of eligible qualified professionals will be reduced as a result of changes in provincial requirements, not funding this position would appear to present a risk that future vacancies will be unfilled for sometime. Such a vacancy in the future would likely adversely impact building permit timelines or create disruptions in service. As Building permits and associated fees and development cost charges are net contributors to the City's budget and that of the greater local economy it would appear beneficial to ensure capacity for continued level of service.

Operating Budget Details

Activity	Object Code	Position	Description	2017 Budget
Expense				
2330 - Building Inspections	301 - Benefits	Building Inspector II	(Computed by Salaries Module)	5,456
2330 - Building Inspections	300 - Salaries & Wages	Building Inspector II	(Computed by Salaries Module)	21,824
Total Expense				27,280

Position Allocation Change Details

Activity	Position	Description	Start Date	End Date	ChangeRequestPos ition.Allocation
2330 - Building Inspections	Building Inspector II		Sep 2017		100.00

Spending Package Summary

Spending Package: CD -01 - Building Inspector -- Full-Time

Capital Budget Details

Project	Object Code	Fund	Description	2017 Budget
Expense				
8004 - Equipment	450 - Parts, Materials and Supplies	1 - General Revenue Fund	New Truck for Building Inspections	35,000
Total Expense				35,000

Spending Package Snapshot Summary

Spending Package: CD -01 - Building Inspector – Full-Time

Budget Year: 2017

Spending Package Type: Amendments

Acct. Reference: 2330

Current Spending Package Stage: Approved

Publish Date:

Snapshot Name: Promotion Snapshot

Spending Package Stage: Package Entry

Date: February 24, 2017

Comments:

Description: Automatic Promotion Snapshot Snapshot.

Scenario: Main (Active)

Operating Budget Details

Activity	Object Code	2017 Budget	2018 Forecast	2019 Forecast	2020 Forecast	2021 Forecast
Expense						
2330 - Building Inspections	300 - Salaries & Wages	21,824	65,472	65,472	65,472	65,472
2330 - Building Inspections	301 - Benefits	5,456	16,368	16,368	16,368	16,368
Total Expense		27,280	81,840	81,840	81,840	81,840

Position Allocation Change Details

Activity	Position	Description	Start Date	End Date	ChangeRequestPos ition.Allocation
2330 - Building Inspections	Building Inspector II		Sep 2017		100.00

Capital Budget Details

Project	Object Code	2017 Budget	2018 Forecast	2019 Forecast	2020 Forecast	2021 Forecast
Expense						
8004 - Equipment	450 - Parts, Materials and Supplies	35,000	0	0	0	0
Total Expense		35,000	0	0	0	0

Spending Package Summary

Spending Package: CD - 02 - Summer Student

Budget Year: 2017

Spending Package Type: Amendments

Acct. Reference: 2300

Spending Package Stage: Approved

Publish Date:

Explanation/Justification/Impact of not Funding:

The City is currently in a higher volume development application situation, a circumstance that is creating capacity issues. Not funding the position may result in low morale and burn-out for staff that appear to needs some reprieve.

The proposed four-month term is intended to be made available to one or possibly split between two students; depend upon academic scheduling.

Strategic Plan Theme / Decision Points:

Maintain or Enhance Quality of Life: The proposed position will assist in providing levels of service to allow to for the economic growth that results from building construction and development file processing.

Renewal and Maintenance of Service Levels: The proposed position will assist with maintaining levels of service, employee retention and to attracting future workers to the City

Cost /Benefit Analysis:

The summer student position will benefit the City in two key way, firstly it will provide an opportunity for the Community Planning and Building Department build some temporary capacity with file archiving and background research that will assist the department in addressing file and project volumes. Secondly, it will assist in providing a possible recruitment base for future staff whether in the department or elsewhere in the organization.

Operating Budget Details

Activity	Object Code	Position	Description	2017 Budget
Expense				
2300 - Planning	301 - Benefits	Summer Student - Planning	(Computed by Salaries Module)	1,561
2300 - Planning	300 - Salaries & Wages	Summer Student - Planning	(Computed by Salaries Module)	6,245
2330 - Building Inspections	301 - Benefits	Summer Student - Planning	(Computed by Salaries Module)	1,561
2330 - Building Inspections	300 - Salaries & Wages	Summer Student - Planning	(Computed by Salaries Module)	6,245
Total Expense				15,613

Position Allocation Change Details

Activity	Position	Description	Start Date	End Date	ChangeRequestPos ition.Allocation
2300 - Planning	Summer Student - Planning		Jan 2017	Dec 2018	50.00
2330 - Building Inspections	Summer Student - Planning		Jan 2017	Dec 2018	50.00

Spending Package Snapshot Summary

Spending Package: CD - 02 - Summer Student

Budget Year: 2017

Spending Package Type: Amendments

Acct. Reference: 2300

Current Spending Package Stage: Approved

Publish Date:

Snapshot Name: Promotion Snapshot

Spending Package Stage: Package Entry

Date: March 08, 2017

Comments:

Description: Automatic Promotion Snapshot Snapshot.

Scenario: Main (Active)

Operating Budget Details

Activity	Object Code	2017 Budget	2018 Forecast	2019 Forecast	2020 Forecast	2021 Forecast
Expense						
2300 - Planning	300 - Salaries & Wages	6,245	6,276	0	0	0
2300 - Planning	301 - Benefits	1,561	1,569	0	0	0
2330 - Building Inspections	300 - Salaries & Wages	6,245	6,276	0	0	0
2330 - Building Inspections	301 - Benefits	1,561	1,569	0	0	0
Total Expense		15,613	15,691	0	0	0

Position Allocation Change Details

Activity	Position	Description	Start Date	End Date	ChangeRequestPos ition.Allocation
2300 - Planning	Summer Student - Planning		Jan 2017	Dec 2018	50.00
2330 - Building Inspections	Summer Student - Planning		Jan 2017	Dec 2018	50.00

Spending Package Snapshot Summary

Spending Package: CD - 03 - Cabinets for Building Inspections

Budget Year: 2017

Spending Package Type: Amendments

Acct. Reference: 3215

Current Spending Package Stage: Approved

Publish Date:

Snapshot Name: Promotion Snapshot

Spending Package Stage: Package Entry

Date: March 17, 2017

Comments:

Description: Automatic Promotion Snapshot Snapshot.

Scenario: Main (Active)

Operating Budget Details

Activity	Object Code	2017 Budget	2018 Forecast	2019 Forecast	2020 Forecast	2021 Forecast
Expense						
3125 - Minor Capital - Facilities	330 - Contracts	20,000	0	0	0	0
Total Expense		20,000	0	0	0	0

Spending Package Summary

Spending Package: CD - 03 - Cabinets for Building Inspections

Budget Year: 2017

Spending Package Type: Amendments

Acct. Reference: 3215

Spending Package Stage: Approved

Publish Date:

Explanation/Justification/Impact of not Funding:

The weight of active Building Permit files exceeds the design capacity of the file drawers and their rolling mechanisms. The counter space provided on top of the drawers is less than ideal for staff to undertake plan checking. As such the purchase of 7 readymade steel cabinets suitable for this purpose and associated cabinetry work and materials to construct a suitable countertop.

Cost /Benefit Analysis:

Without replacement of the drawers, the capacity in the department to process building permit files will diminish as roller mechanisms deteriorate where drawers are taken out of service as a result of the difficulty to use the drawers and potential safety issues created from mis-tracking of the roller mechanisms. Out of service drawers will reduce the efficiencies of handling active Building Permit applications.

Operating Budget Details

Activity	Object Code	Position	Description	2017 Budget
Expense				
3125 - Minor Capital - Facilities	330 - Contracts		File cabinets & Counter tops for processing active BP files	20,000
Total Expense				20,000

Spending Package Summary

Spending Package: ENG 01 - Work Adjacent to Dev/Construction

Budget Year: 2017

Spending Package Type: Amendments

Acct. Reference: 9499

Spending Package Stage: Approved

Publish Date:

Explanation/Justification/Impact of not Funding:

Engineering is asking for \$100,000.00 for works adjacent to development/construction to allow limited discretionary funding for the City to construct road or drainage works in coordination with capital projects. When capital projects are being constructed, sometimes deficient storm or road infrastructure adjacent to the project are discovered. Having a contractor already mobilized at the site gives the City an opportunity to address deficiencies at low cost rather than leaving them to a later date when the city would pay for additional mobilization and demobilization. It is also likely that with an active contract, the City could take advantage of the already negotiated cheaper rates. Being able to immediately act to correct deficiencies can also sometimes minimise the risk of damage to just completed works. Future mobilization of heavy equipment to correct deficiencies could damage completed infrastructure. The City experienced more than one of these situations in 2017.

If this is not funded, the City will:

- be unable to respond these situations leaving the deficiencies in place for longer than recommended Or
- stress operational budgets that were not intended to cover these costs.

Strategic Plan Theme / Decision Points:

The strategic priority considerations relevant to this project are Maintain or Enhance Quality of Life, Renewal and Maintenance of Infrastructure, Maintain and/or Enhance Current Service Levels, Maintain or Reduce Actual Property Tax Burden, Organizational Welfare, Economic Development.

Cost /Benefit Analysis:

At this time, staff estimate that an annual amount of \$50,000.00 would be adequate to address this issue. The expectation is that this funding would be renewed every year. Any funds remaining unspent in any particular year would not be carried over to the next years budget. Going forward, this budget amount would be reviewed every year to determine if it can be reduced.

Capital Budget Details

Project	Object Code	Fund	Description	2017 Budget
Expense				
9499 - Work Adj to Development - Capital	330 - Contracts	1 - General Revenue Fund	Work Adjacent to Development/construction	100,000
Total Expense				100,000

Spending Package Snapshot Summary

Spending Package: FIN - 01 - Pt Accounting Position Increase

Budget Year: 2017

Spending Package Type: Amendments

Current Spending Package Stage: Approved

Acct. Reference:

Publish Date:

August 15, 2016

Snapshot Name: Promotion Snapshot

Spending Package Stage: Package Entry

Description: Automatic Promotion Snapshot Snapshot.

Date: August 12, 2016

Scenario: Main (Active)

Comments:

Operating Budget Details

Activity	Object Code	2017 Budget	2018 Forecast	2019 Forecast	2020 Forecast	2021 Forecast
Expense						
1600 - Finance	300 - Salaries & Wages	12,438	12,500	12,500	12,500	12,500
1600 - Finance	301 - Benefits	3,109	3,125	3,125	3,125	3,125
Total Expense		15,547	15,625	15,625	15,625	15,625

Position Allocation Change Details

Activity	Position	Description	Start Date	End Date	ChangeRequestPos ition.Allocation
1600 - Finance	Accounting Technician	Increase Accounting Technician positon to 60%	Jan 2017		100.00

Spending Package Summary

Spending Package: FIN - 01 - Pt Accounting Position Increase

Budget Year: 2017

Spending Package Type: Amendments

Acct. Reference:

Spending Package Stage: Approved

Publish Date:

8/15/2016 3:16:52 PM

Explanation/Justification/Impact of not Funding:

In 2016 Council approved a part time (40%) accounting position.

The two days a week is very helpful but there are still many other projects and process that require attention on a timely basis.

We are requested that the position be increase to a 60% position.

Strategic Plan Theme / Decision Points:

Freeing up time for the departmental Director and Manager by removing more routine accounting tasks from their desks will allow them more time to concentrate on improving process and procedures and implementing legislative changes on a timely basis.

Cost /Benefit Analysis:

The Asset management plan is going to need to move forward in the near future as Senoir governments are starting to demand it in order for municipalities to receive grants. This is the case in Ontario and it has been indicated that BC will probably follow suit. PSAB accounting changes seem to be ongoing and new responsibilities are thrust upon the Finance function (Contaminated sites and changes to accounting for grants are the latest make work projects from PSAB). Policy research and updates and job procedure manuals go on the back burner as there is no time to complete them. The payroll forms are very outdated and require an overhaul. Training for other departments in the new systems needs to be increased to improve processes. Electronic bill payments and emailing utility bills are two more projects that should be moving ahead as they will reduce paper use and save quite significantly on postage costs. If 2 of the City's 3 accountants are absent then all the duties fall upon the one remaining accountant. An additional accountant will allow more flexibility with some of those duties to be done during absences by the new accountant.

Operating Budget Details

Activity	Object Code	Position	Description	2017 Budget
Expense				
1600 - Finance	301 - Benefits	Accounting Technician	(Computed by Salaries Module)	3,109
1600 - Finance	300 - Salaries & Wages	Accounting Technician	(Computed by Salaries Module)	12,438
Total Expense				15,547

Position Allocation Change Details

Activity	Position	Description	Start Date	End Date	ChangeRequestPos ition.Allocation
1600 - Finance	Accounting Technician	Increase Accounting Technician positon to 60%	Jan 2017		100.00

Spending Package Snapshot Summary

Spending Package: FD 2017-01 - Fire Hall - Front Parking Area / Front Landscaping

Budget Year: 2017

Spending Package Type: Amendments

Current Spending Package Stage: Approved

Acct. Reference:

Publish Date:

September 16, 2016

Snapshot Name: Promotion Snapshot

Spending Package Stage: Package Entry

Description: Automatic Promotion Snapshot Snapshot.

Date: September 16, 2016

Scenario: Main (Active)

Comments:

Operating Budget Details

Activity	Object Code	2017 Budget	2018 Forecast	2019 Forecast	2020 Forecast	2021 Forecast
Expense						
1900 - Minor capital	330 - Contracts	10,000	0	0	0	0
Total Expense		10,000	0	0	0	0

Spending Package Summary

Spending Package: FD 2017-01 - Fire Hall - Front Parking Area / Front Landscaping

Budget Year: 2017

Spending Package Type: Amendments

Spending Package Stage: Approved

Acct. Reference:

Publish Date:

9/16/2016 6:27:20 PM

Explanation/Justification/Impact of not Funding:

The front parking area at the fire hall is not currently functioning very well. It is observed that citizens, in particular older drivers, have difficulty navigating the currently layout. The layout is not conducive to easy recognition of the appropriate travel and parking spots. Additionally, the confusion over the layout causes blockages of our lower apparatus bays and the handicapped parking stall, on occasion.

This project would reconfigure the parking area, making it more straightforward. The project would entail moving some existing plantings and irrigation, removing some old asphalt and concrete and placing new concrete/asphalt in a realigned parking area.

Landscaping in front of station (Jensen Ave at Alberni Hwy) is tough to maintain and can be reworked to require less frequent maintenance by the Parks Dept. Staff.

Strategic Plan Theme / Decision Points:

Safety and services.

Operating Budget Details

Activity	Object Code	Position	Description	2017 Budget
Expense				
1900 - Minor capital	330 - Contracts		Reconfigure Parking Area / Landscaping	10,000
Total Expense				10,000

Spending Package Summary

Spending Package: FD 2017-02 - Fire Hall - Front Door Intercom & Keyless Entry for FF's

Budget Year: 2017

Spending Package Type: Amendments

Spending Package Stage: Approved

Acct. Reference:

Publish Date:

10/26/2016 8:47:46 AM

Explanation/Justification/Impact of not Funding:

The Fire Department is the only building in the City that people can freely enter without a control area or mechanism when the door is unlocked (there is no counter or vestibule area/partition). This may expose the staff to potential risk and in cases where the door is unlocked and staff are not in the office area, it allows people unsupervised and unimpeded access to the station. This could be a safety and or theft/mischief issue.

The monitoring of the main door requires someone to be present at all times. Due to the schedules of staff as well as the nature of operations and emergency calls in the Department, this is not always possible. There have been instances where the door has been left unlocked simply due to members using several different entrances during an event. While these instances are few, they can and do have the potential to leave free access to the building.

There is no comprehensive 'doorbell alert system' throughout the station to inform members when someone is at the front door.

The proposed system can be tied into future needs of staff, on-call volunteer, business and public access requirements. The system can be configured to allow remote access from other areas of the building where City staff or members may be requiring access without a key (Such as with a FOB).

Intercom and doorbell functionality can be added to the front door via the existing phone system. By adding this to the phone system the door bell may be answered from any phone and the door unlocked from any phone. Door bell will be heard throughout station. Currently the only intercom is located in the Dispatch Room which is not always staffed and the doorbell chime is only audible in the upstairs multipurpose room.

Strategic Plan Theme / Decision Points:

Improve functionality. Current systems do not work well and is ineffective as installed.

- During Office hours
- During After hours and weekend use of hall for training or other events.
- During response to emergencies.

Health and Safety of staff, especially when working alone, is paramount.

Reduction of exposure to risk.

Operating Budget Details

Activity	Object Code	Position	Description	2017 Budget
Expense				
1900 - Minor capital	330 - Contracts		Fire Hall - Front Door intercom / Keyless Entry	12,000
Total Expense				12,000

Spending Package Snapshot Summary

Spending Package: FD 2017-02 - Fire Hall - Front Door Intercom & Keyless Entry for FF's

Budget Year: 2017

Spending Package Type: Amendments

Current Spending Package Stage: Approved

Acct. Reference:

Publish Date:

Snapshot Name: Promotion Snapshot

Spending Package Stage: Package Entry

Description: Automatic Promotion Snapshot Snapshot.

Date: September 16, 2016

Scenario: Main (Active)

Comments:

Operating Budget Details

Activity	Object Code	2017 Budget	2018 Forecast	2019 Forecast	2020 Forecast	2021 Forecast
Expense						
1900 - Minor capital	330 - Contracts	12,000	0	0	0	0
Total Expense		12,000	0	0	0	0

Spending Package Snapshot Summary

Spending Package: FD 2017-03 - Forcible Entry Prop

Budget Year: 2017

Spending Package Type: Amendments

Current Spending Package Stage: Approved

Acct. Reference:

Publish Date:

September 16, 2016

Snapshot Name: Promotion Snapshot

Spending Package Stage: Package Entry

Description: Automatic Promotion Snapshot Snapshot.

Date: September 16, 2016

Scenario: Main (Active)

Comments:

Operating Budget Details

Activity	Object Code	2017 Budget	2018 Forecast	2019 Forecast	2020 Forecast	2021 Forecast
Expense						
1900 - Minor capital	451 - Small tools & Equip & Furn	10,000	0	0	0	0
Total Expense		10,000	0	0	0	0

Spending Package Summary

Spending Package: FD 2017-03 - Forcible Entry Prop

Budget Year: 2017

Spending Package Type: Amendments

Acct. Reference:

Spending Package Stage: Approved

Publish Date:

9/16/2016 6:30:08 PM

Explanation/Justification/Impact of not Funding:

Mastering the techniques of forcible entry is a challenge for firefighters as it is difficult to find areas to practice because of the destructive nature of the activity. The skills involved however are perishable and must be maintained in order to ensure members can gain access to structures when critically necessary to do so.

The addition of a forcible entry simulator allows the fire departments to conduct hands on training in the art of Forcible Entry. This prop will allow our firefighters realistic hands on experience on inward/outward swinging doors, saw operations and hinge and padlock work.

A key to good training is to have the props easily available and accessible so as to facilitate the initial training and regular maintenance of key skills.

Strategic Plan Theme / Decision Points:

Service Delivery; Safety of Firefighters and Citizens.

Operating Budget Details

Activity	Object Code	Position	Description	2017 Budget
Expense				
1900 - Minor capital	451 - Small tools & Equip & Furn		Forcible Entry Prop	10,000
Total Expense				10,000

Spending Package Snapshot Summary

Spending Package: FD 5 - Fire Department Assistant

Budget Year: 2017

Spending Package Type: Amendments

Acct. Reference: 1800

Current Spending Package Stage: Approved

Publish Date: September 19, 2016

Snapshot Name: Promotion Snapshot

Spending Package Stage: Package Entry

Date: September 19, 2016

Comments:

Description: Automatic Promotion Snapshot Snapshot.

Scenario: Main (Active)

Operating Budget Details

Activity	Object Code	2017 Budget	2018 Forecast	2019 Forecast	2020 Forecast	2021 Forecast
Expense						
1800 - Administration	300 - Salaries & Wages	0	0	0	0	0
1800 - Administration	300 - Salaries & Wages	0	0	0	63,600	64,870
1800 - Administration	300 - Salaries & Wages	60,000	61,200	62,400	63,600	64,870
1800 - Administration	301 - Benefits	0	0	0	0	0
1800 - Administration	301 - Benefits	0	0	0	0	0
1800 - Administration	301 - Benefits	0	0	0	25,400	25,900
1800 - Administration	301 - Benefits	24,000	24,400	24,900	25,400	25,900
Total Expense		84,000	85,600	87,300	178,000	181,540

Spending Package Summary

Spending Package: FD 5 - Fire Department Assistant

Budget Year: 2017

Spending Package Type: Amendments

Acct. Reference: 1800

Spending Package Stage: Approved

Publish Date:

9/19/2016 1:56:45 PM

Explanation/Justification/Impact of not Funding:

This is supportive position designed to assist the fire department in many areas. This is not a fire suppression position and is not assigned an operational rank. The Assistant job is very much "hands on" and includes significant manual labour. The Assistant is expected to be motivated, productive and assist the department by providing significant expertise in the many aspects of operating a modern, progressive public safety agency. The Assistant must be able to communicate (both verbally and in writing) in an open, honest, straight forward manner with their supervisors, other fire department personnel and the public. The Fire Chief and in his/her absence, the designate will assign the Fire Department Assistant their duties. The Fire Department Assistant is directly accountable to the Fire Chief or in his/her absence the designate. He/she will meet regularly, with the Fire Chief to develop priorities, objectives, and job plans. The Fire Chief will regularly evaluate the performance of the Fire Department Assistant.

A new position will be added to the budget every 3 years.

Strategic Plan Theme / Decision Points:

Budget was allocated for the hiring of a fourth position for the Fire Department that would have covered off the additional maintenance requirements for the department as well as giving some flexibility to fill in for Fire Safety Inspections during holiday relief. During budget deliberations for the 2011 budget year, Council adopted a City wide "freeze" on the hiring of additional staff. The funds allocated in the budget were removed from all future budgets. The criteria used to determine the need for this future position is still valid today and the need continues grow as the availability of volunteers to conduct much of this work is at a premium.

The establishment of a system where current members of the department could be utilized to perform certain tasks such as hall maintenance, equipment maintenance and testing, and improving day time response capabilities was discussed in the department 2007 Staffing Plan. In addition to these issues, the number of required inspections continues to increase each year to the point where it is becoming difficult to meet our mandated frequency of inspections that was adopted by Council with the current resource levels. Having the ability to bring someone in on a casual basis as a start would assist the department in addressing some of the maintenance issues that continue to be a concern. A casual position would also help with required Life Safety Inspection to meet our adopted frequency of inspections as well as important Public Education Events and provide some holiday relief when during vacation periods. Note: Some buildings do required two people to be able to inspect all systems properly.

Operating Budget Details

Activity	Object Code	Position	Description	2017 Budget
Expense				
1800 - Administration	300 - Salaries & Wages		Fire Department Assistant	60,000
1800 - Administration	301 - Benefits		Benefits for FD Assistant	24,000
Total Expense				84,000

Spending Package Snapshot Summary

Spending Package: PK - 1 - Alberni Highway Christmas Lights

Budget Year: 2017

Spending Package Type: Amendments

Current Spending Package Stage: Approved

Acct. Reference: 2780

Publish Date:

September 23, 2016

Snapshot Name: Promotion Snapshot

Spending Package Stage: Package Entry

Description: Automatic Promotion Snapshot Snapshot.

Date: September 23, 2016

Scenario: Main (Active)

Comments:

Operating Budget Details

Activity	Object Code	2017 Budget	2018 Forecast	2019 Forecast	2020 Forecast	2021 Forecast
Expense						
2780 - Special Events	300 - Salaries & Wages	5,000	5,000	5,000	5,000	5,000
Total Expense		5,000	5,000	5,000	5,000	5,000

Spending Package Summary

Spending Package: PK - 1 - Alberni Highway Christmas Lights

Budget Year: 2017

Spending Package Type: Amendments

Acct. Reference: 2780

Spending Package Stage: Approved

Publish Date:

9/23/2016 9:48:13 AM

Explanation/Justification/Impact of not Funding:

Christmas lights are a way for the City of Parksville to both enhance the quality of life for our citizens and to support the efforts of the Parksville Downtown Business Association to encourage local spending in our community. Seasonal lighting of the trees on the Alberni Highway will help to create a sense of community, of welcoming and of pride in our downtown.

Strategic Plan Theme / Decision Points:

Installation of the Christmas lights supports the primary theme of Maintaining or Enhance Quality of Life. It supports Economic Development, Business retention and attraction plus may lead to job creation for local businesses.

Cost /Benefit Analysis:

This funding will allow us to support local business and create a welcoming downtown atmosphere.

Operating Budget Details

Activity	Object Code	Position	Description	2017 Budget
Expense				
2780 - Special Events	300 - Salaries & Wages			5,000
Total Expense				5,000

Spending Package Snapshot Summary

Spending Package: PK - 2 - Community Park Green Gym

Budget Year: 2017

Spending Package Type: Amendments

Current Spending Package Stage: Approved

Acct. Reference: 2720

Publish Date:

September 23, 2016

Snapshot Name: Promotion Snapshot

Spending Package Stage: Package Entry

Description:

Automatic Promotion Snapshot Snapshot.

Date: September 23, 2016

Scenario:

Main (Active)

Comments:

Operating Budget Details

Activity	Object Code	2017 Budget	2018 Forecast	2019 Forecast	2020 Forecast	2021 Forecast
Expense						
2720 - Community Park	300 - Salaries & Wages	5,000	5,000	5,000	5,000	5,000
Total Expense		5,000	5,000	5,000	5,000	5,000

Spending Package Summary

Spending Package: PK - 2 - Community Park Green Gym

Budget Year: 2017

Spending Package Type: Amendments

Acct. Reference: 2720

Spending Package Stage: Approved

Publish Date:

9/23/2016 9:49:39 AM

Explanation/Justification/Impact of not Funding:

The Green Gym in the Community Park was opened in 2013 to great acclimation. Since that time it has been used by the citizens of Parkville for twelve months of the year. The success of the gym has led to wear and tear on the equipment causing heightened maintenance requirements and anticipated equipment replacement costs. We are asking for funding to maintain the gym over a period of the next six years. This funding will allow us to perform maintenance tasks to extend the life of the equipment and to replace equipment as needed.

Strategic Plan Theme / Decision Points:

Supports the secondary theme of maintenance of infrastructure, by helping to reduce maintenance costs while supporting the secondary theme to maintain levels of service. Funding this gym will also contribute to organizational welfare allowing us to increase the efficiency and effectiveness of staff time. Safety aspects are addressed by reducing the likelihood of injury to the public.

Cost /Benefit Analysis:

This funding will allow us to reduce maintenance costs on failing equipment and provide us with the means to keep the gym safe and viable for users.

Operating Budget Details

Activity	Object Code	Position	Description	2017 Budget
Expense				
2720 - Community Park	300 - Salaries & Wages			5,000
Total Expense				5,000

Spending Package Snapshot Summary

Spending Package: PK - 3 - Community Park Food Truck Plaza

Budget Year: 2017

Spending Package Type: Amendments

Current Spending Package Stage: Approved

Acct. Reference: 2790

Publish Date: September 23, 2016

Snapshot Name: Promotion Snapshot

Spending Package Stage: Package Entry

Description: Automatic Promotion Snapshot Snapshot.

Date: September 23, 2016

Scenario: Main (Active)

Comments:

Operating Budget Details

Activity	Object Code	2017 Budget	2018 Forecast	2019 Forecast	2020 Forecast	2021 Forecast
Expense						
2790 - Minor Capital	300 - Salaries & Wages	15,000	0	0	0	0
Total Expense		15,000	0	0	0	0

Spending Package Summary

Spending Package: PK - 3 - Community Park Food Truck Plaza

Budget Year: 2017

Spending Package Type: Amendments

Acct. Reference: 2790

Spending Package Stage: Approved

Publish Date:

9/23/2016 9:50:22 AM

Explanation/Justification/Impact of not Funding:

The grass area around the Community Park food trucks has degraded because of the increased compaction of the ground. The area is irrigated, fertilized and aerated but still the grass cannot be maintained. Continued over use of this area will lead to wear patterns, uneven ground and may become a safety hazard. We would like to expand the permeable paved area adjacent to the food truck pads by approximately 92 square metres (1000 square feet) and install three bistro style tables in that space.

Strategic Plan Theme / Decision Points:

Supports the secondary theme of maintenance of infrastructure, by helping to reduce maintenance costs while supporting the secondary theme to maintain levels of service. Expanding this piazza will also contribute to organizational welfare allowing us to increase the efficiency and effectiveness of staff time. Safety aspects are addressed by reducing the likelihood of injury to staff and the public. Environmentally sustainable concerns are reflected in the use of permeable pavers that allow rain water to return to the earth. Installation of permeable pavers will help to reduce maintenance on the area thereby reducing the property tax burden required to keep the area to standards.

Cost /Benefit Analysis:

This funding will allow us to reduce maintenance costs, increase aesthetic values and decrease likely hazards.

Operating Budget Details

Activity	Object Code	Position	Description	2017 Budget
Expense				
2790 - Minor Capital	300 - Salaries & Wages			15,000
Total Expense				15,000

Spending Package Snapshot Summary

Spending Package: PK - 4 - Community Park Tennis Courts

Budget Year: 2017

Spending Package Type: Amendments

Current Spending Package Stage: Approved

Acct. Reference:

Publish Date:

September 23, 2016

Snapshot Name: Promotion Snapshot

Spending Package Stage: Package Entry

Description: Automatic Promotion Snapshot Snapshot.

Date: September 23, 2016

Scenario: Main (Active)

Comments:

Operating Budget Details

Activity	Object Code	2017 Budget	2018 Forecast	2019 Forecast	2020 Forecast	2021 Forecast
Expense						
2790 - Minor Capital	300 - Salaries & Wages	15,000	0	0	0	0
Total Expense		15,000	0	0	0	0

Spending Package Summary

Spending Package: PK - 4 - Community Park Tennis Courts

Budget Year: 2017

Spending Package Type: Amendments

Spending Package Stage: Approved

Acct. Reference:

Publish Date:

9/23/2016 9:51:20 AM

Explanation/Justification/Impact of not Funding:

The fence area around the Community Park tennis courts has degraded over time to the point where it needs complete replacement. Gates, mesh and all hardware need to be replaced. Mesh is stretched out of shape, fence poles are cracked and rusted. Hardware is loose and or broken.

Strategic Plan Theme / Decision Points:

Supports the secondary theme of maintenance of infrastructure, by helping to reduce maintenance costs while supporting the secondary theme to maintain levels of service. Improving this fencing will also contribute to organizational welfare allowing us to increase the efficiency and effectiveness of staff time. Safety aspects are also addressed as it would reduce the likelihood of injury to staff and the public. New fencing can also help reduce vandalism.

Cost /Benefit Analysis:

This funding will allow us to reduce maintenance costs, increase aesthetic values and decrease likely hazards.

Operating Budget Details

Activity	Object Code	Position	Description	2017 Budget
Expense				
2790 - Minor Capital	300 - Salaries & Wages			15,000
Total Expense				15,000

Spending Package Snapshot Summary

Spending Package: PK - 5 - Community Park Beach Fest Plaza

Budget Year: 2017

Spending Package Type: Amendments

Current Spending Package Stage: Approved

Acct. Reference: 2790

Publish Date: September 23, 2016

Snapshot Name: Promotion Snapshot

Spending Package Stage: Package Entry Description: Automatic Promotion Snapshot Snapshot.

Date: September 23, 2016 Scenario: Main (Active)

Comments:

Operating Budget Details

Activity	Object Code	2017 Budget	2018 Forecast	2019 Forecast	2020 Forecast	2021 Forecast
Expense						
2790 - Minor Capital	300 - Salaries & Wages	8,000	0	0	0	0
Total Expense		8,000	0	0	0	0

Spending Package Summary

Spending Package: PK - 5 - Community Park Beach Fest Plaza

Budget Year: 2017

Spending Package Type: Amendments

Acct. Reference: 2790

Spending Package Stage: Approved

Publish Date:

9/23/2016 9:52:19 AM

Explanation/Justification/Impact of not Funding:

The grass area around the Community Park BeachFest site has degraded because of the increased compaction of the ground and reduced irrigation due to event needs. The area is irrigated, fertilized and aerated outside of BeachFest booking but the irrigation is not designed to accomodate the event and therefore must be shut off for six weeks during the hottest time of the year. Continued over use of this area has lead to wear patterns, uneven ground and has become a safety hazard. The area has been renovated several times at the tax payers expense. This prime area in the heart of the Community Park sees extreme traffic and is a great opportunity for the City to capitalize on the venue to install a piazza that will service the needs of the community twelve months of the year. As the opportunities for the area are vast, we feel a detailed design should be presented to Council by a landscape architect to give options before proceeding. This request is to secure funding for the design portion of the project; funding for the installation of the design would come in subsequent years.

Strategic Plan Theme / Decision Points:

Supports the secondary theme of maintenance of Infrastructure, by helping to reduce maintenance costs while supporting the secondary theme to maintain levels of service. Building this piazza will also contribute to organizational welfare allowing us to increase the efficiency and effectiveness of staff time. Safety aspects are addressed by reducing the likelihood of injury to staff and the public. Environmentally sustainable concerns would be reflected in the design. Installation of the piazza will help create a focus point within the park and give opportunities to design a gathering place for a variety of functions.

Cost /Benefit Analysis:

This funding will allow us to reduce maintenance costs, increase aesthetic values and decrease likely hazards.

Operating Budget Details

Activity	Object Code	Position	Description	2017 Budget
Expense				
2790 - Minor Capital	300 - Salaries & Wages			8,000
Total Expense				8,000

Spending Package Snapshot Summary

Spending Package: PK - 6 - Springwood Sidewalk Connections

Budget Year: 2017

Spending Package Type: Amendments

Current Spending Package Stage: Approved

Acct. Reference:

Publish Date:

September 23, 2016

Snapshot Name: Promotion Snapshot

Spending Package Stage: Package Entry

Description: Automatic Promotion Snapshot Snapshot.

Date: September 23, 2016

Scenario: Main (Active)

Comments:

Operating Budget Details

Activity	Object Code	2017 Budget	2018 Forecast	2019 Forecast	2020 Forecast	2021 Forecast
Expense						
2790 - Minor Capital	300 - Salaries & Wages	20,000	20,000	0	0	0
Total Expense		20,000	20,000	0	0	0

Spending Package Summary

Spending Package: PK - 6 - Springwood Sidewalk Connections

Budget Year: 2017

Spending Package Type: Amendments

Spending Package Stage: Approved

Acct. Reference:

Publish Date:

9/23/2016 9:52:57 AM

Explanation/Justification/Impact of not Funding:

As the second most prominent park within the city, Springwood Park sees a lot of use. Because the park is shared by the adjacent school, use is frequent and year round. Sporting groups use the park for football, baseball, softball, tennis, soccer, lacrosse and other team sports. Connections between parts of the park are missing causing pedestrians to create unwanted wear patterns and to miss designated road crossing areas. We would like to install 160 metres of sidewalks to connect the facilities within the park and to direct pedestrian traffic to safe road crossings.

Strategic Plan Theme / Decision Points:

Installation of these sidewalk connections will help us reduce turf maintenance costs while addressing the safety concerns about directing foot traffic along appropriate routes. The sidewalks would enhance the level of service and quality of life in the area creating welcoming pedestrian connections between the facilities at Springwood Park.

Cost /Benefit Analysis:

This funding will allow us to decrease maintenance costs and increase safety for staff and the general public.

Operating Budget Details

Activity	Object Code	Position	Description	2017 Budget
Expense				
2790 - Minor Capital	300 - Salaries & Wages			20,000
Total Expense				20,000

Spending Package Summary

Spending Package: PK - 9 - Replace Water Park Equipment

Budget Year: 2017

Spending Package Type: Amendments

Acct. Reference: 8167

Spending Package Stage: Approved

Publish Date:

Explanation/Justification/Impact of not Funding:

The City of Parkville and the Parkville Lions club have been managing partners of the Ventureland spray park for at least 25 years.

The Lions originally constructed the spray park and managed its operation and maintenance up until very recently. Over the last several years the City has taken a larger role in ensuring regular inspections, maintenance and replacement of the spray park equipment was taking place to satisfy changing standards and regulations.

The City had previously identified \$15,000 in the 2016 budget to replace aging equipment in the spray park and \$60,000 for 2017 to install the equipment and replace the existing asphalt surfacing. During pre-planning discussions with both the Lions Club and a reputable supplier of spray park equipment it was quickly discovered there is insufficient funding available in the budget to complete the work. A quotation received by the Lions club indicated the cost to purchase replacement equipment was close to \$80,000. This of course does not include installation costs or surfacing replacement.

New information was uncovered during an onsite meeting with the Lions club, City staff and the equipment supplier. We were informed by the supplier, as of 2015 any new spray parks constructed (or significantly renovated existing spray parks) require the submission of a construction permit to Island Health. Essentially, Island Health requires assurance that structures and proposed decks (surfaces) are safe and free from hazards. It was described to us by Island Health that spray parks are also treated as "play-parks or playgrounds" and inspected on that basis. This includes inspections for: fall heights, spacing of equipment and other aspects of the playground inspection program.

Taking this new information into consideration, understanding the standards and regulations being imposed by the Ministry of Health and knowing the existing spray park requires total replacement. Staff initiated a process to fully understand the true costs of replacing the existing spray park. As a starting point for discussion City staff contacted two suppliers and provided them with a broad scope in order to define the worst case scenario for the city. Costs have come back ranging between 200k and 300k.

Staff have come to the conclusion in order to abide by the regulations as well as provide a functional spray park similar in size to the existing, a budget of at least \$300,000 would be required. This budget includes the cost of demolishing the existing spray park, replacing existing equipment which do not meet current regulations, installation of the equipment including appurtenances, installation of new concrete surfacing and commissioning of the new park.

Strategic Plan Theme / Decision Points:

Supports the primary theme of enhancing quality of life through supporting implementation of Parkville's Community Vision. Supports health and safety themes as it promotes a healthy lifestyle and increases the safe access and accessibility of City owned facilities. This project is supported by the secondary themes in the Strategic Plan; Renewal and maintenance of infrastructure and environmental sustainability.

Cost /Benefit Analysis:

Funding for this capital project will allow required upgrades to the Works Yard in an effort to support the growing demands and service needs of the City infrastructure renewal, replacement and general operations and maintenance requirements. Having a proper repair facility shop will allow for better efficiencies and entertain other revenue sources outside the city such as servicing other local Fire Department vehicles and RCMP vehicles as our current automotive technicians and heavy duty mechanics hold these certification to perform work on emergency vehicles.

Spending Package Summary

Spending Package: PK - 9 - Replace Water Park Equipment

Capital Budget Details

Project	Object Code	Fund	Description	2017 Budget
Revenue				
8167 - Replace water park Equipment	117R - Other Grants/Donations	1 - General Revenue Fund	Lions Club Donation	100,000
Total Revenue				100,000
Expense				
8167 - Replace water park Equipment	450 - Parts, Materials and Supplies	1 - General Revenue Fund	Additional funding required for new legislation requirements	225,000
Total Expense				225,000
Net Total				125,000

Spending Package Snapshot Summary

Spending Package: PK - 9 - Replace Water Park Equipment

Budget Year: 2017

Spending Package Type: Amendments

Current Spending Package Stage: Approved

Acct. Reference: 8167

Publish Date:

Snapshot Name:

Spending Package Stage:

Date:

Comments:

Description:

Scenario: ()

Capital Budget Details

Project	Object Code	2017 Budget	2018 Forecast	2019 Forecast	2020 Forecast	2021 Forecast
Revenue						
8167 - Replace water park Equipment	117R - Other Grants/Donations	100,000	0	0	0	0
Total Revenue		100,000	0	0	0	0
Expense						
8167 - Replace water park Equipment	450 - Parts, Materials and Supplies	225,000	0	0	0	0
Total Expense		225,000	0	0	0	0
Net Total		125,000	0	0	0	0

Spending Package Snapshot Summary

Spending Package: PW 1 - Electrical / Gas Connections to 1116 Herring Gull Way - Move from WTP Contract to Shop Contract

Budget Year: 2017

Spending Package Type: Amendments

Current Spending Package Stage: Approved

Acct. Reference:

Publish Date:

October 27, 2016

Snapshot Name: Promotion Snapshot

Spending Package Stage: Package Entry

Description: Automatic Promotion Snapshot Snapshot.

Date: October 07, 2016

Scenario: Main (Active)

Comments:

Operating Budget Details

Activity	Object Code	2017 Budget	2018 Forecast	2019 Forecast	2020 Forecast	2021 Forecast
Expense						
3213 - Minor Capital	330 - Contracts	55,000	0	0	0	0
6191 -Minor capital	330 - Contracts	480,000	0	0	0	0
Total Expense		535,000	0	0	0	0

Spending Package Summary

Spending Package: PW 1 - Electrical / Gas Connections to 1116 Herring Gull Way - Move from WTP Contract to Shop Contract

Budget Year: 2017

Spending Package Type: Amendments

Acct. Reference:

Spending Package Stage: Approved

Publish Date:

10/27/2016 9:04:58 AM

Explanation/Justification/Impact of not Funding:

It has been determined that the construction sequencing at the Operations yard is:

- 1) Construct new Shop Building,
- 2) Construct the new Water Treatment Plant

The staging and hoarding of the construction areas for these two projects also needs to consider the operational needs of the City as to not disrupt the current works at the City's Operations Department. With this, the new electrical and gas connections originally envisioned for the Water Treatment Plant project now need to be part of the Shop Building contract. The Spending Package reflects this change and identifies these funds for the new Shop Building.

Strategic Plan Theme / Decision Points:

This is supported by the secondary themes in the Strategic Plan; Renewal and maintenance of infrastructure and environmental sustainability. It is also supported by Councils first and second priority levels regarding Health and Safety and Requirements for emergency preparedness.

Cost /Benefit Analysis:

The pre-servicing of the underground electrical equipment and switchgear will allow the emergency generator to be installed in year 2020. The new electrical service and backup generator will serve the new shop, new water treatment plant and existing Operations building. These funds are for the portion of the Water Treatment Plant and new Shop Building. The portion for the emergency generator for the existing Operations Building backup has already been budgeted and will need to be re-allocated to year 2020 with the full Installation of the generator.

Operating Budget Details

Activity	Object Code	Position	Description	2017 Budget
Expense				
3213 - Minor Capital	330 - Contracts		Gas Connection to new Shop and Water Treatment Plant	55,000
6191 -Minor capital	330 - Contracts		Electrical Servicing, Switchgear and Pad - Ready for Future Generator to Water Treatment Plant and Shop	480,000
Total Expense				535,000

RESERVE ACCOUNT
FUND BALANCES

General Revenue Fund

2017 - 2021
Final Financial Plan

Reserve Fund Summary

	<u>2017</u>	<u>2018</u>	<u>2019</u>	<u>2020</u>	<u>2021</u>
ENDING BALANCE SUMMARY					
Unrestricted Surplus	6,009,005	4,374,325	3,757,730	3,758,255	3,731,789
Restricted Reserves					
Future Expenditure Res	608,153	631,253	654,353	677,453	700,553
General Capital Reserve	368,769	116,329	32,246	32,972	(91,504)
Parkland Reserve	171,255	175,108	179,048	183,077	187,196
Off Street Parking Reserve	236,803	242,131	247,579	253,150	258,846
Land Sale Reserve	139,169	142,300	145,502	148,776	152,123
Federal Gas Tax Reserve	2,306,429	1,745,856	2,020,550	2,029,885	2,536,850
DCC Reserves					
Road DCC Reserve	2,640,490	3,154,665	3,680,409	4,217,058	2,842,483
Open Spaces DCC Reserve Fund	1,827,314	1,089,018	1,093,316	794,019	791,583
Storm Sewer DCC Reserve/(Shortage)	(45,942)	(59,829)	(324,810)	(287,101)	(268,186)
Total Reserve Ending Balance	<u>14,261,444</u>	<u>11,611,155</u>	<u>11,485,922</u>	<u>11,807,543</u>	<u>10,841,732</u>