



2017 – 2021 Draft Final Financial Plan

Presentation Handout

March 15, 2017

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THE CITY OF PARKSVILLE
2017 Draft Final Budget
Budget Revenue & Expense

	2015 ACTUAL YTD	2016 ACTUAL YTD	2017 PROVISIONAL BUDGET	2017 FINAL BUDGET	BUDGET CHANGE Incr/(Decr)
GENERAL FUND					
EXECUTIVE					
<u>Legislative</u>					
<u>Revenue</u>					
Special Events/Projects					
Election Recovery	12,092				
Total Revenue	12,092				
<u>Expense</u>					
Council Administration	164,598	159,760	184,676	184,675	(1)
Council Contingency	10,559	20,517	25,000	25,000	
Grants- in - Aid	34,512	25,935	33,250	38,250	5,000
Special Events/Projects		16,621	32,500	32,500	
Elections	2,367	25,336			
Total Council Expenses	212,036	248,170	275,426	280,425	4,999
Net Council Cost	199,944	248,170	275,426	280,425	4,999
<u>Administration</u>					
<u>Revenue</u>					
Fees and charges	1,204	1,800			
Cost Allocation to Water/Sewer	342,000	390,850	509,000	511,000	2,000
Total Revenue	343,204	392,650	509,000	511,000	2,000
<u>Expense</u>					
Administration	502,757	562,608	594,292	598,115	3,823
Communications	108,175	117,175	121,840	121,840	0
Human Resources	220,690	258,845	419,256	419,255	(1)
Records management	937	316	5,500	5,500	
Corporate Training	25,957	19,830	31,000	31,000	
Safety	3,934	40,594	116,941	116,941	0
Information systems (IT)	287,824	319,589	409,344	410,344	1,000
Total Operating Expenses	1,150,275	1,318,957	1,698,173	1,702,995	4,822

THE CITY OF PARKSVILLE
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Budget Revenue & Expense

	2015 ACTUAL YTD	2016 ACTUAL YTD	2017 PROVISIONAL BUDGET	2017 FINAL BUDGET	BUDGET CHANGE Incr/(Decr)
Minor Capital					
Revenue					
Information Systems	1,850	17,665			
Expense					
Adminisration			6,700		(6,700)
Information Systems	35,636	35,059	84,635	84,635	
	35,636	35,059	91,335	84,635	(6,700)
Net Minor Capital	33,786	17,394	91,335	84,635	(6,700)
Net Admin Operating Cost	840,856	943,701	1,280,508	1,276,630	(3,878)
Bylaw Enforcement					
Revenue					
Bylaw Enforcement	6,088	6,608	5,000	5,000	
Parking Enforcement	14,176	11,459	12,000	12,000	
Dog Licenses and Fines	16,863	17,189	15,700	15,700	
Total Bylaw Revenues	37,126	35,255	32,700	32,700	
Expense					
Bylaw Enforcement	149,358	205,686	334,416	308,133	(26,283)
Parking Enforcement	10,658	10,308	16,235	2,235	(14,000)
Animal Control	8,547	8,720	12,631	17,730	5,099
Total Bylaw Expense	168,563	224,713	363,281	328,098	(35,183)
Net Bylaw Enforcement Cost	131,437	189,459	330,581	295,398	(35,183)
Emergency Program					
Revenue					
Emergency Program	28,500	41,166	70,200	79,260	9,060
	28,500	41,166	70,200	79,260	9,060
Expense					
Emergency Program	92,421	104,743	306,442	287,058	(19,384)
	92,421	104,743	306,442	287,058	(19,384)
Net Emergency Program	63,921	63,577	236,242	207,798	(28,444)
Amortization of Capital Assets	208,789	216,357	208,900	208,900	
NET ADMIN OPERATING COSTS	\$1,444,947	\$1,661,262	\$2,331,658	\$2,269,151	(\$62,507)
Capital					
Funding					
Property Acquisition				\$250,000	\$250,000
Office Equipment	11,350				
Computer Network	24,700	12,800		12,300	12,300
Total Funding	36,050	12,800		262,300	262,300
Expenditures					
Property Acquisition		8,578		250,000	250,000
Equipment	11,347	24,862		35,000	35,000
Computer Network	63,062	12,810	23,000	35,300	12,300
Total Expenditures	74,409	46,250	23,000	320,300	297,300
Net Capital Cost	\$38,359	\$33,450	\$23,000	\$58,000	\$35,000
TOTAL EXECUTIVE	\$1,483,306	\$1,694,712	\$2,354,658	\$2,327,151	(\$27,507)

THE CITY OF PARKSVILLE
2017 Draft Final Budget
Budget Revenue & Expense

	2015 ACTUAL YTD	2016 ACTUAL YTD	2017 PROVISIONAL BUDGET	2017 FINAL BUDGET	BUDGET CHANGE Incr/(Decr)
FINANCE					
Property Taxes					
Property Taxes - General	\$10,903,045	\$11,563,105	\$12,195,000	\$12,195,000	
Property Taxes - Debt	102,570	102,929	103,000	103,000	
Local Improvement Taxes	74,028	74,028	74,000	74,000	
1% Utility Tax	235,861	293,372	296,000	296,000	
Library Tax	576,245	605,743	630,000	644,000	14,000
Provincial Gov't Properties GIL	52,976	19,396	2,000	2,000	
Federal Gov't Properties GIL	23,059	25,703	25,700	25,700	
	<u>11,967,784</u>	<u>12,684,275</u>	<u>13,325,700</u>	<u>13,339,700</u>	<u>14,000</u>
Fees and Charges					
Tax Certificates	17,670	20,921	17,000	17,000	
Bus Day Pass	617	634	700	700	
Bus Month Pass	482	337	400	400	
Photocopying Fees	99	95			
10% Admin. Fess (RE: Outside P	1,760	535	1,500	1,500	
NSF and Refunds Admin Fee	1,520	1,715	1,500	1,500	
Cell Tower Revenue	20,000	22,009	21,300	21,300	
Other	12,760	31,479	13,300	13,300	
	<u>54,908</u>	<u>77,724</u>	<u>55,700</u>	<u>55,700</u>	
Other Revenue					
Tax penalties	65,772	77,682	78,000	78,000	
Interest - Arrears Taxes	20,251	12,337	18,000	18,000	
Interest - Delinquent Taxes	4,450	2,746	4,000	4,000	
Interest on Investments	298,593	277,916	150,000	150,000	
Cash short/Over	106	28			
Commercial Plates - Revenue	3,264	3,057	3,100	3,100	
School Tax Admin Fee Revenue	7,749	7,724	7,800	7,800	
Loss/(Gain)On Disposal Of TCA'S	(454,631)	(269,607)			
US \$ Exchange (Gains)/Losses	(386)	1,662			
Acturial Debt Reductions	46,536	56,163	56,900	56,900	
	<u>(8,295)</u>	<u>169,708</u>	<u>317,800</u>	<u>317,800</u>	
Grant Revenue					
Small Communities Grant	352,487	332,173	332,000	332,000	
Other Grants - Provincial	8,568	7,993	8,000	8,000	
Federal Gas Tax			557,000	557,000	
	<u>361,055</u>	<u>340,166</u>	<u>897,000</u>	<u>897,000</u>	
Total Tax and Other Revenues	12,375,452	13,271,873	14,596,200	14,610,200	14,000
Finance/Common Services Revenue					
Finance					
Common Services	5,218				
Allocation to Water Fund	172,000	180,100	194,000	194,000	
Allocation to Sewer Fund	172,000	180,100	194,000	194,000	
Total Finance Revenues	<u>349,218</u>	<u>360,200</u>	<u>388,000</u>	<u>388,000</u>	
Expense					
Finance Administration	672,562	709,732	746,711	746,711	0
Finance Other	13,536	14,824	14,150	14,150	
Common Services	184,271	188,872	222,000	222,000	
Total Expenses	<u>870,369</u>	<u>913,427</u>	<u>982,861</u>	<u>982,861</u>	<u>0</u>
Net Finance/Common Service Cost	521,151	553,227	594,861	594,861	0
Interest Charges					
Long Term Debt Interest	71,572	68,419	68,000	68,000	
Interest on Tax Prepayments	5,627	2,909	7,000	7,000	
	<u>77,199</u>	<u>71,328</u>	<u>75,000</u>	<u>75,000</u>	

THE CITY OF PARKSVILLE
2017 Draft Final Budget
Budget Revenue & Expense

	2015 ACTUAL YTD	2016 ACTUAL YTD	2017 PROVISIONAL BUDGET	2017 FINAL BUDGET	BUDGET CHANGE Incr/(Decr)
Parksville Civic and Technology Centre					
Revenue					
PCTC Library Lease	156,235	159,798	154,800	154,800	
PCTC Provincial Lease	1,680	1,680	1,680	1,680	
Total PCTC Revenues	157,915	161,478	156,480	156,480	
Expense					
PCTC-Library Cost Allocations	61,505	71,528	63,400	63,400	
Total PCTC Expenses	61,505	71,528	63,400	63,400	
Net PCTC Cost (Surplus)	(96,411)	(89,949)	(93,080)	(93,080)	
Library Contract	577,912	605,532	630,000	644,000	14,000
Other					
Revenue					
Water Parcel Taxes	61,503	56,280	56,100	56,100	
Sewer Parcel Taxes	29,994	27,678	27,500	27,500	
Transfer from Other Funds	21,492		725,000	725,000	
Transfer from TCA Equity	4,298,955	3,840,137			
Total Other Revenue	4,411,944	3,924,095	808,600	808,600	
Expense					
Transfer to Water Utility - Parcel Tax	61,503	56,280	56,100	56,100	
Transfer to Sewer Utility - Parcel Tax	29,994	27,678	27,500	27,500	
Transfer to Cfdw Reserve	637,372	1,613,810			
Transfer to Res for Future Expend.	23,100	219,485	23,100	23,100	
Transfer to Gas Tax Reserve	539,575	557,745	557,000	557,000	
Total Other Transfers	1,291,544	2,474,998	663,700	663,700	
Net Other Items	(3,120,400)	(1,449,097)	(144,900)	(144,900)	
Collections for Other Governments					
Revenue					
School Tax - Non Residential	1,636,446	1,610,720	1,652,000	1,652,000	
School Tax - Residential	4,095,325	4,110,296	4,212,500	4,212,500	
Regional District Tax	4,739,051	4,969,451	5,118,500	5,118,500	
Regional Parks Parcel Taxes	86,177	93,296	100,000	100,000	
RDN Hospital District Tax	577,702	590,798	580,000	580,000	
B.C. Assessment Authority Tax	160,967	156,475	159,000	159,000	
Municipal Finance Authority Tax	518	546	500	500	
Downtown BIA Tax	155,000	160,000	165,000	165,000	
Total Tax Collected for Other Gov'ts	11,451,186	11,691,582	11,987,500	11,987,500	
Expenditure					
Sewer Utility - RDN Levy	2,206,879	2,362,070	2,433,100	2,433,100	
School Tax	5,731,771	5,721,016	5,864,500	5,864,500	
Regional District Tax	2,532,172	2,607,381	2,685,400	2,685,400	
Regional Parks Parcel Taxes	86,177	93,296	100,000	100,000	
RDN Hospital District Tax	577,702	590,798	580,000	580,000	
B.C. Assessment Authority Tax	160,967	156,475	159,000	159,000	
Municipal Finance Authority Tax	518	546	500	500	
Downtown BIA Tax	155,000	160,000	165,000	165,000	
Total Payments to Other Gov'ts	11,451,186	11,691,582	11,987,500	11,987,500	
Net Tax Collections for Other Gov'ts					
TOTAL FINANCE	(\$14,416,001)	(\$13,580,832)	(\$13,534,319)	(\$13,534,319)	\$0

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Budget Revenue & Expense

	2015 ACTUAL YTD	2016 ACTUAL YTD	2017 PROVISIONAL BUDGET	2017 FINAL BUDGET	BUDGET CHANGE Incr/(Decr)
<u>FIRE DEPT</u>					
<u>Revenue</u>					
RDN - French Creek Fire Protection	\$326,552	\$327,082	\$326,250	\$326,250	
Fire Permits	500	500	500	500	
Administration	8,438	7,315			
Training	2,100		13,000	13,000	
Small Equipment		500			
Proceeds on Capital Asset Disposal		27,500	15,000	15,000	
Total Revenue	337,590	362,897	354,750	354,750	
<u>Expense</u>					
<u>Fire Administration Costs</u>					
Administration	586,047	563,681	739,780	741,779	1,999
Health & Safety	4,490	4,217	12,200	12,200	
Recruiting & Retention		14,188	20,800	20,800	
Fire Prevention	4,400	5,004	7,150	7,150	
Total Fire Administration Costs	594,936	587,089	779,930	781,929	1,999
<u>Training Costs</u>					
Training	101,797	125,337	121,400	121,400	
Training Ground	3,553	4,581	7,500	7,500	
Total Training Costs	105,350	129,918	128,900	128,900	
<u>Maintenance Costs</u>					
Equipment Maintenance	17,290	13,939	18,370	18,370	
Vehicle Maintenance	53,254	62,604	61,350	61,350	
Radio Equipment Maint.	9,739	11,332	12,450	12,450	
Bldgs & Grounds Maintenance	30,897	40,779	48,460	48,460	
Hydrant Maintenance	46,455	58,283	53,900	53,900	
Total Maintenance Costs	157,635	186,937	194,530	194,530	
<u>Other Costs</u>					
Small Equipment/Clothing/Supplies	63,334	58,711	68,100	68,100	
Minor Capital	34,921	15,844	58,000	58,000	
Total Other Costs	98,256	74,555	126,100	126,100	
Capital Amortization	176,158	171,350	176,200	176,200	
Total Expense	1,132,336	1,149,849	1,405,660	1,407,659	1,999
Net Operating Cost	\$794,746	\$786,952	\$1,050,910	\$1,052,909	\$1,999

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Budget Revenue & Expense

	2015 ACTUAL YTD	2016 ACTUAL YTD	2017 PROVISIONAL BUDGET	2017 FINAL BUDGET	BUDGET CHANGE Incr/(Decr)
Capital Funding					
Equipment				\$420,000	\$420,000
Training Ground	4,500			439,600	439,600
Total Funding	4,500			859,600	859,600
Expenditures					
Fire Protection, Equipment		49,679	1,017,000	1,437,000	420,000
Training Ground	4,544			439,600	439,600
Total Expenditures	4,544	49,679	1,017,000	1,876,600	859,600
Net Capital Cost	\$44	\$49,679	\$1,017,000	\$1,017,000	
TOTAL FIRE DEPARTMENT	\$794,790	\$836,631	\$2,067,910	\$2,069,909	\$1,999

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Budget Revenue & Expense

	2015 ACTUAL YTD	2016 ACTUAL YTD	2017 PROVISIONAL BUDGET	2017 FINAL BUDGET	BUDGET CHANGE Incr/(Decr)
RCMP					
Revenue					
Document Service Fees	\$14,769	\$14,036	\$14,000	\$14,000	
Traffic Fine Provincial Grant	117,285	106,985	107,000	107,000	
Total Revenues	<u>132,054</u>	<u>121,021</u>	<u>121,000</u>	<u>121,000</u>	
Expense					
RCMP Contract	1,745,288	1,732,704	2,048,800	2,048,800	
Prisoner Expense Contract	87,176	70,615	75,000	75,000	
Administration	467,922	472,438	484,968	484,969	1
Community Policing	1,126	1,135	6,600	6,600	
Citizens On Patrol			500	500	
Auxiliary Policing			1,400	1,400	
Total Expenses	<u>2,301,513</u>	<u>2,276,892</u>	<u>2,617,268</u>	<u>2,617,269</u>	<u>1</u>
TOTAL RCMP	<u>\$2,169,459</u>	<u>\$2,155,871</u>	<u>\$2,496,268</u>	<u>\$2,496,269</u>	<u>\$1</u>

THE CITY OF PARKSVILLE
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Budget Revenue & Expense

	2015 ACTUAL YTD	2016 ACTUAL YTD	2017 PROVISIONAL BUDGET	2017 FINAL BUDGET	BUDGET CHANGE Incr/(Decr)
COMMUNITY DEVELOPMENT					
<u>Planning Services</u>					
<u>Revenue</u>					
Development Permit/Variance Fees	\$21,962	\$44,085	\$15,000	\$15,000	
Subdivision-Preliminary Exam Fee		100			
Subdivision -Approval Application Fee	24,300	9,700	10,000	10,000	
Zoning (Re-zoning) Bylaw Amendments	2,500	15,000	8,000	8,000	
OCP Amendment Application		7,500	2,500	2,500	
OCP, Zoning & Development Bylaw	1,025		1,000	1,000	
Planning Services	8,750	6,431	1,000	1,000	
Tree Permits			1,000	1,000	
Sign Permits			1,000	1,000	
Comfort Letters			1,000	1,000	
Total Planning Revenue	58,536	82,816	40,500	40,500	
<u>Expense</u>					
Planning Administration	587,123	509,390	640,768	648,574	7,806
Total Planning Expense	587,123	509,390	640,768	648,574	7,806
Net Planning Service Cost	528,586	426,573	600,268	608,074	7,806
<u>Building Inspection</u>					
<u>Revenue</u>					
Building & Plumbing Permits	163,519	371,618	180,000	180,000	
Building Inspections-Other	419	549	400	400	
	163,938	372,167	180,400	180,400	
<u>Expense</u>					
Building Inspection Administration	227,515	244,056	217,778	252,865	35,087
Net Building Inspection	63,576	(128,110)	37,378	72,465	35,087
<u>Business Licenses</u>					
<u>Revenue</u>					
Business Licenses	151,658	148,803	150,000	150,000	
<u>Expense</u>					
Chamber of Commerce Grant	42,578	43,856	43,000	43,000	
Business License Administration	14,577	12,704	18,518	18,518	
Total Business License Expense	57,155	56,560	61,518	61,518	
Net Business License	(94,502)	(92,243)	(88,482)	(88,482)	
TOTAL COMMUNITY DEVELOPMENT	\$497,661	\$206,220	\$549,164	\$592,057	\$42,893

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Budget Revenue & Expense

	2015 ACTUAL YTD	2016 ACTUAL YTD	2017 PROVISIONAL BUDGET	2017 FINAL BUDGET	BUDGET CHANGE Incr/(Decr)
ENGINEERING					
Revenue					
Engineering & Operations - Other	\$400	\$1,300	\$1,000	\$1,000	
Engineering Admin Fees	86,967	96,499	80,000	80,000	
Reports-Eng. Spec./Drainage Fees		289	250	250	
Cost Allocation to Water/Sewer	256,000	246,550	295,000	295,000	
Engineering Special Projects Cfwd				144,000	144,000
Total Revenue	<u>343,367</u>	<u>344,638</u>	<u>376,250</u>	<u>520,250</u>	<u>144,000</u>
Expense					
Administration Engineering & Ops	769,446	765,177	873,765	873,765	0
Engineering Special Projects		17,961	65,000	169,000	104,000
Inspection Services	95,124	100,215	99,925	99,925	0
Total Administration Expenses	<u>864,569</u>	<u>883,353</u>	<u>1,038,690</u>	<u>1,142,690</u>	<u>104,000</u>
Capital Expenditures					
Engineering Equipment					
Total Capital					
TOTAL ENGINEERING	<u><u>\$521,202</u></u>	<u><u>\$538,714</u></u>	<u><u>\$662,440</u></u>	<u><u>\$622,440</u></u>	<u><u>(\$40,000)</u></u>

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Budget Revenue & Expense

	2015 ACTUAL YTD	2016 ACTUAL YTD	2017 PROVISIONAL BUDGET	2017 FINAL BUDGET	BUDGET CHANGE Incr/(Decr)
PARKS					
<u>Parks Administration</u>					
<u>Expense</u>					
Administration	\$155,802	\$180,027	\$202,581	\$202,582	\$1
Training	34,093	25,946	29,600	29,600	
Small tools	8,803	9,975	12,900	12,900	
Park Inspection	4,602	3,041	8,900	8,900	
Staff meetings	10,242	10,546	8,500	8,500	
Allocations from Works Yard	21,800	22,350	22,600	22,600	
Net Parks Administration Costs	235,341	251,885	285,081	285,082	1
<u>Parks Maintenance</u>					
<u>Revenue</u>					
RDN Sports Field Contribution	135,078	142,185	135,000	135,000	
Summer Student Grants		12,000			
Springwood Park Lighting Tokens	2,480	1,440	3,500	3,500	
	137,558	155,625	138,500	138,500	
<u>Expense</u>					
Community Park	360,826	269,444	282,700	282,700	
Community Park Sports fields	43,191	57,818	67,600	67,600	
Springwood Park	198,569	181,292	201,200	201,200	
Foster Park	32,663				
Outer Parks	123,020	173,481	183,400	183,400	
Top Bridge Park	9,966	8,725	9,350	9,350	
PCTC Park	8,793	5,786	10,600	10,600	
Dog parks	6,302	3,317	12,500	12,500	
Downtown	39,621	49,694	60,100	60,100	
Highway Streetscape	137,024	135,215	157,900	157,900	
Drought Management		325	20,000	20,000	
Waterfront Walkway	5,731	2,171	7,100	7,100	
Walkway Cleanup	3,190	6,141			
Irrigation	12,358	19,100	19,900	19,900	
Total Park Maintenance Expense	981,254	912,508	1,032,350	1,032,350	
Net Park Maintenance Costs	843,696	756,883	893,850	893,850	
<u>Horticulture</u>					
<u>Revenue</u>					
Tree Maintenance	500				
Tree Planting	500	1,062			
Total Horticulture Revenue	1,000	1,062			
<u>Expense</u>					
Tree maintenance	63,713	93,953	96,800	96,800	
Tree Planting					
Wood chipping	10,838	15,171	17,000	17,000	
Total Horticulture Expense	74,551	109,124	113,800	113,800	
Net Horticulture	73,551	108,062	113,800	113,800	
<u>Picnic Tables, Benches & Garbage Cans</u>					
<u>Revenue</u>					
Memorial Bench Contributions	10,150	6,650	8,000	8,000	
<u>Expense</u>					
Park Furniture Maintenance	39,156	40,526	58,000	58,000	
Total Furniture Costs	39,156	40,526	58,000	58,000	
Net Picnic Table/Bench Costs	29,006	33,876	50,000	50,000	

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Budget Revenue & Expense

	2015 ACTUAL YTD	2016 ACTUAL YTD	2017 PROVISIONAL BUDGET	2017 FINAL BUDGET	BUDGET CHANGE Incr/(Decr)
Other Parks Costs					
Expense					
Additional Park Security	1,254	1,257			
Goose control	559	41,072	42,000	42,000	
Special Events	14,589	20,870	35,000	35,000	
Total Other Park Costs	16,401	63,199	77,000	77,000	
Minor Capital					
Revenue					
Other Minor Capital		35,000		87,500	87,500
Expense					
Other Minor Capital	47,774	79,226	158,000	245,500	87,500
Net Minor Capital	47,774	44,226	158,000	158,000	
Amortization					
Expense					
Amortization of Capital Assets	192,478	197,375	192,500	192,500	
Net Parks Costs	\$1,438,246	\$1,455,507	\$1,770,231	\$1,770,232	\$1
CAPITAL					
Funding					
Community Park Washrooms	334,900				
Community Park Improvements	55,000				
Top Bridge Park Revitalization	9,500				
Rath Trevor Trail Development	36,016	2,390	271,755	860,855	589,100
Community Park Erosion Control	3,000	22,000		138,400	138,400
Sutherland Stairs Upgrade	10,000	1,300		43,700	43,700
Foster Park Improvements	25,464				
Trail Development		28,710	24,750	24,750	
Replace Water Park Equipment				115,000	115,000
Jensen Greenway				498,800	498,800
Total Parks Capital Funding	473,880	54,400	296,505	1,681,505	1,385,000
Expenditures					
Community Park Washrooms	335,112				
Community Park Improvements	67,969				
Other Park Improvements					
Top Bridge Park Revitalization	14,309				
Springwood Park Improvements	34,030				
Rath Trevor Trail Development	36,022	2,410	366,000	863,600	497,600
Community Park Erosion Control	2,974	22,025		138,400	138,400
Sutherland Stairs Upgrade	9,965	1,300		43,700	43,700
Foster Park Improvements	78,984				
Trail Development		29,291	25,000	25,000	
Replace Water Park Equipment			60,000	300,000	240,000
Comm Park Playground/Zip Line					
Replacement			120,000	120,000	
Jensen Greenway		5,977		498,800	498,800
Total Parks Capital Expenditures	579,366	61,004	571,000	1,989,500	1,418,500
Net Parks Capital Cost	\$105,486	\$6,604	\$274,495	\$307,995	\$33,500
TOTAL PARKS	\$1,543,732	\$1,462,110	\$2,044,726	\$2,078,227	\$33,501

THE CITY OF PARKSVILLE
2017 Draft Final Budget
Budget Revenue & Expense

	2015 ACTUAL YTD	2016 ACTUAL YTD	2017 PROVISIONAL BUDGET	2017 FINAL BUDGET	BUDGET CHANGE Incr/(Decr)
<u>FACILITIES</u>					
<u>Revenue</u>					
Municipal House Rentals	17,100	17,100	8,400	8,400	
Other Rentals	1,546	3,596			
Community Park Concession Lease	16,163	16,875	8,000	8,000	
Minor Capital		69,101	69,225	155,275	86,050
Total Rental Revenues	34,809	106,672	85,625	171,675	86,050
<u>Expense</u>					
Municipal Houses	8,207	7,228	6,500	6,500	
NonPark Vacant Land		8,415			
City Hall - PCTC	162,442	200,569	200,900	206,000	5,100
Community Park Buildings	46,166	72,751	70,200	70,200	
Other Buildings - Community park					
Springwood Park Washrooms	25,812	34,068	33,700	33,700	
Foster Park Washrooms	14,402	16,447	17,800	17,800	
Shelly Road Centre	7,751	4,224	5,000	5,000	
Parksville Community Centre	284,401	321,996	288,800	288,800	
Small Tools-Bldg Maintenance	2,591	1,839	2,000	2,000	
Pest control-Buildings	1,304	1,663	1,500	1,500	
Total Building Maint. Expenses	553,076	669,201	626,400	631,500	5,100
Minor Capital					
<u>Expense</u>					
Other Minor Capital	53,326	154,901	323,700	399,750	76,050
TOTAL FACILITIES	571,593	717,430	864,475	859,575	(4,900)
<u>FLEET</u>					
<u>Expense</u>					
Fleet Operating Supplies	13,611	11,684	45,500	45,500	
Fleet Small Tools	9,023	5,948	6,200	6,200	
Small Equip Repair & Maint.	30,123	18,393	22,700	22,700	
Fleet Administration	8,378	15,175	8,800	8,800	
Fleet New Vehilce Prep	4,654	9,968	10,300	10,300	
Vehicle Cleaning	5,849	2,992	3,800	3,800	
Winter Equipment Prep	12,212	19,401	20,400	20,400	
TOTAL FLEET	83,850	83,560	117,700	117,700	

THE CITY OF PARKSVILLE
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Budget Revenue & Expense

	2015 ACTUAL YTD	2016 ACTUAL YTD	2017 PROVISIONAL BUDGET	2017 FINAL BUDGET	BUDGET CHANGE Incr/(Decr)
PUBLIC WORKS					
<u>General Revenue</u>					
Provincial Grants		5,000			
PW Admin Allocation to Wtr/Swr	13,000	28,925	14,900	14,900	
	<u>13,000</u>	<u>33,925</u>	<u>14,900</u>	<u>14,900</u>	
<u>Administration</u>					
<u>Expense</u>					
Administration	\$291,459	\$268,939	\$277,021	\$277,021	\$0
Supervisory					
Training	35,892	17,578	26,900	26,900	
Staff meetings	5,841	5,362	6,400	6,400	
First Aid	12,268	17,820	15,100	15,100	
Pager Pay	26,409	29,414	34,500	34,500	
PW small Tools		2,130	3,250	3,250	
Safety Supplies	5,671	43,799	6,000	6,000	
	<u>377,540</u>	<u>385,042</u>	<u>369,171</u>	<u>369,171</u>	<u>0</u>
Net Administration Costs	390,540	418,967	384,071	384,071	0
<u>Public Works Building and Yard</u>					
<u>Revenue</u>					
Works Yard Allocation to Wtr/Swr	109,000	111,550	113,000	113,000	
Total Revenue	<u>109,000</u>	<u>111,550</u>	<u>113,000</u>	<u>113,000</u>	
<u>Expense</u>					
PW Building	144,112	161,628	125,950	125,950	
Vandalism & theft	2,517	1,793	2,650	2,650	
Total PW Building and Yard Exp	<u>146,629</u>	<u>163,420</u>	<u>128,600</u>	<u>128,600</u>	
Net PW Building/Yard Costs	37,629	51,870	15,600	15,600	
<u>Road Maintenance</u>					
<u>Expense</u>					
Road Repair	99,399	76,588	98,500	98,500	
Grade Gravel roads	8,567	7,099	6,200	6,200	
Dust control	1,390	1,345	3,500	3,500	
Road Line Painting	60,639	64,769	65,500	65,500	
Net Road Maintenance Costs	<u>169,995</u>	<u>149,800</u>	<u>173,700</u>	<u>173,700</u>	
<u>Right of Way Maintenance</u>					
<u>Expense</u>					
Shoulders	20,947	22,422	31,700	31,700	
Machine Brushing	34,405	50,168	65,000	65,000	
Weed Control	28,476	18,486	18,500	18,500	
Net Right of Way Maintenance	<u>83,828</u>	<u>91,076</u>	<u>115,200</u>	<u>115,200</u>	
<u>Street Cleaning</u>					
<u>Expense</u>					
Street Sweeping	58,126	68,393	71,000	71,000	
Litter Pickup	69,128	80,885	68,000	68,000	
Fall Leaf pickup	24,871	24,452	23,000	23,000	
Net Street Cleaning Costs	<u>152,126</u>	<u>173,729</u>	<u>162,000</u>	<u>162,000</u>	

THE CITY OF PARKSVILLE
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Budget Revenue & Expense

	2015 ACTUAL YTD	2016 ACTUAL YTD	2017 PROVISIONAL BUDGET	2017 FINAL BUDGET	BUDGET CHANGE Incr/(Decr)
<u>Snow Removal</u>					
<u>Expense</u>					
Sand Salt Supplies	5,982	15,462	20,000	20,000	
Plowing/sanding & Salt	17,302	60,698	62,800	62,800	
Net Snow Removal Costs	23,284	76,160	82,800	82,800	
<u>Sidewalk Maintenance</u>					
<u>Expense</u>					
Sidewalk Maintenance	79,516	32,518	52,500	52,500	
<u>Sign Installation/Maintenance</u>					
<u>Revenue</u>					
<u>Expense</u>					
Vandalism	6,124	3,659	10,000	10,000	
Sign maintenance	45,683	47,129	38,500	38,500	
No Post Guardrails/ delineators	4,501	2,630	5,000	5,000	
Total Signs Expense	56,308	53,419	53,500	53,500	
Net Sign Installation/Maint. Costs	56,308	53,419	53,500	53,500	
<u>Street Lights and Traffic Signals</u>					
<u>Revenue</u>					
Street Light Maintenance			22,000	22,000	
			22,000	22,000	
<u>Expense</u>					
Street Light Maintenance	194,554	212,623	249,600	249,600	
Traffic signal Maintenance	31,799	32,049	34,900	34,900	
Total Street Lights & Traffic Signals	226,353	244,672	284,500	284,500	
Net Street Lights & Traffic Signals	226,353	244,672	262,500	262,500	
<u>Electric Vehicle Charging Stations</u>					
<u>Expense</u>					
Electric Vehicle Charging Stations		772	1,000	1,000	
		772	1,000	1,000	
<u>Open Drainage</u>					
<u>Expense</u>					
Ditch Cleaning	8,909	25,981	34,000	34,000	
Right of Way Interceptors	294	9,434			
Culvert cleaning	4,279	7,501	15,700	15,700	
Ditch enclosure	8,752	152	3,100	3,100	
Surface Drainage Monitoring	17,218	16,101	11,600	11,600	
Stream & Foreshore Maintenance		2,444	22,000	22,000	
Net Open Drainage Costs	39,451	61,614	86,400	86,400	
<u>Enclosed Drainage</u>					
<u>Revenue</u>					
Storm Drain Connection Fees			1,000	1,000	
<u>Expense</u>					
Storm Drain Connection	5,785	10,283	18,600	18,600	
Catch Basin Cleaning	7,102	19,830	33,000	33,000	
Storm Drain Cleaning	28,933	7,204	27,300	27,300	
Storm Drainage Repair	48,413	20,216	30,500	30,500	
Catch Basin Installation	8,180	9,723	10,500	10,500	
Total Enclosed Drainage Expense	98,413	67,256	119,900	119,900	
Net Enclosed Drainage Costs	98,413	67,256	118,900	118,900	

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Budget Revenue & Expense

	2015 ACTUAL YTD	2016 ACTUAL YTD	2017 PROVISIONAL BUDGET	2017 FINAL BUDGET	BUDGET CHANGE Incr/(Decr)
Minor Capital					
Revenue					
Minor road construction cfwd	10,000				
Other Minor Capital	46,100	19,200			
Total Minor Capital Revenue	56,100	19,200			
Expense					
Sidewalk Upgrades	36,557	9,397	40,000	40,000	
Minor road construction	62,439	17,858	60,000	60,000	
Other Minor Capital	85,621	48,442	49,000	79,000	30,000
Work adjacent to development		7,741	50,000	40,000	(10,000)
Storm Sewer Easements			20,000	20,000	
Total Minor Capital Expense	184,617	83,438	219,000	239,000	20,000
Net Minor Capital Costs	128,517	64,238	219,000	239,000	20,000
Amortization of Capital Assets	1,822,928	1,814,481	1,823,000	1,823,000	
Net Operating Cost	3,282,888	3,232,722	3,520,371	3,540,371	20,000

THE CITY OF PARKSVILLE
2017 Draft Final Budget
Budget Revenue & Expense

	2015 ACTUAL YTD	2016 ACTUAL YTD	2017 PROVISIONAL BUDGET	2017 FINAL BUDGET	BUDGET CHANGE Incr/(Decr)
CAPITAL Funding					
Works Equipment	\$2,500			\$40,000	\$40,000
Asphalt Overlays					
Corfield Street: Stanford to Jensen		18,610		560,435	560,435
Corfield Street: Jensen to Hwy 19A		12,851		685,039	685,039
Operations Garage (Hangar)	63,900	43,700	400,000	1,286,900	886,900
Temple: Chinook to Bay	97,500	1,272,966			
Temple : Phillips to Chinook	1,532,750				
Banks Ave: Finholm to Acacia	400	249,800		28,781	28,781
Intersection Shelly to Hwy 19A	21,370			280,000	280,000
Hwy 19A/Wembly Mall - Road Widening	2,000				
McKinnon St: Hirst to Harnish				460,000	460,000
Wallis Street				130,000	130,000
PW Building Renovations		11,297			
Moss Ave: Hwy 4A to Craig			250,000	130,000	(120,000)
Renz Road Pedestrian Improvements			300,000	120,000	(180,000)
Sanderson Rd: Phillips to Pym - Ped					
Improv				25,000	25,000
Hwy 19a/Weld Sidewalk Upgrade				95,000	95,000
Forsyth: Acacia to Finholm				4,000	4,000
Stanford: McCarter to Corfield				109,000	109,000
SS Forsyth: Acacia to Finholm	100	99,600			
SS Temple: Chinook to Bay	500,777	248,841			
SS Temple: Phillips to Chinook	125,700				
SS Corfield St: Stanford to Jensen		9,500		221,500	221,500
SS Banks Ave: Finholm to Acacia	100	59,300			
SS Wallis St				115,000	115,000
SS Moss Ave: Hwy 4A to Stanford				27,500	27,500
SS Moss Ave: Stanford to Bass				13,500	13,500
SS Stanford: McCarter to Corfield				93,750	93,750
SS Moss AV: Bass to Craig			28,215		(28,215)
Total Funding	2,347,097	2,026,465	978,215	4,425,405	3,447,190
Expenditures					
Works Equipment				40,000	40,000
Asphalt Overlays	139,202	50,457	250,000	250,000	
Corfield St: Stanford to Jensen		18,611		595,000	595,000
Corfield Street : Jensen to Hwy 19A		12,851		775,000	775,000
Operations Garage (Hangar)	63,891	43,719	1,635,000	2,521,900	886,900
Temple: Chinook to Bay	97,531	1,522,966			
Temple : Phillips to Chinook	1,532,750				
Banks Ave: Finholm to Acacia	401	315,233		28,781	28,781
Intesection Shelly to Hwy 19A	24,282			280,000	280,000
Works yard	56,756				
Hwy 19A/Wembly Mall - Road Widening	2,015				
Ermineshin: Pym to Linear Park	205,982				
McKinnon: Hirst to Harnish				460,000	460,000
Wallis Street				130,000	130,000
PW building renovations	152,505	56,423			
Moss Ave: Hwy 4a to Craig			625,000	130,000	(495,000)
Aberdeen: temple to Kazan		159,346			
Pym: Hirst to Ermineskin		78,021			
Renz road Upgrade			400,000	225,000	(175,000)
Sanderson Road: Phillips to Pym			250,000	275,000	25,000
Hwy 19A/Weld Street Sidewalkd Upgrade				95,000	95,000
Forsyth: Acacia to Finholm		112,399		4,000	4,000
Stanford: McCarter to Corfield				109,000	109,000
Aurora St: Meridan Way S.			23,000	23,000	
Memorial Ave: Hwy 4A to McMillan			100,000		(100,000)
Pym : Forsyth to Brice			60,000	60,000	
Bulk Fuel Storage			30,000	30,000	
Hirst Ave: Hwy 4A to McMillan			130,592	130,592	
Renz Road: Half Road Upgrade			500,000	200,000	(300,000)
Sidewalk Upgrade - Jense St S.			160,000	160,000	
SS Banks Ave: Finholm to Acacia	95	196,339			
SS Corfield Street: Stanford to Jensen		9,503		325,000	325,000
SS Forsyth: Acacia to Finholm	160	114,615			

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Budget Revenue & Expense

	2015 ACTUAL YTD	2016 ACTUAL YTD	2017 PROVISIONAL BUDGET	2017 FINAL BUDGET	BUDGET CHANGE Incr/(Decr)
SS Temple: Chinook to Bay	636,243	266,952			
SS Temple: Phillips to Chinook	125,699				
SS: Wallis Street				115,000	115,000
SS Moss Ave: Hwy 4A to Stanford			110,000	27,500	(82,500)
SS Moss Ave: Stanford to Bass			55,000	13,500	(41,500)
SS Evergreen St: Stanford N			25,000	25,000	
SS Stanford: McCarter to Corfield				93,750	93,750
SS Memorial Ave: Hwy 4A to McMillan			45,000		(45,000)
SS Morison Ave: Hwy 4A to McMillan			37,500		(37,500)
SS Shelly Road Outfall Access			5,000	5,000	
SS SRW Temple to future outfall			37,500	37,500	
SS Moss Ave: Bass to Craig			57,000		(57,000)
SS Craig Creek Culvert @ NWB Road			150,000	150,000	
SS McKinnon St: Harnish to Hirst				414,400	414,400
Works Adjacent to Development - capital			100,000	100,000	
Total Expenditures	<u>3,037,512</u>	<u>2,957,434</u>	<u>4,785,592</u>	<u>7,828,923</u>	<u>3,043,331</u>
Net Capital Cost	<u>\$690,415</u>	<u>\$930,969</u>	<u>\$3,807,377</u>	<u>\$3,403,518</u>	<u>(\$403,859)</u>
TOTAL PUBLIC WORKS	<u>\$3,973,303</u>	<u>\$4,163,691</u>	<u>\$7,327,748</u>	<u>\$6,943,889</u>	<u>(\$383,859)</u>

THE CITY OF PARKSVILLE
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Budget Revenue & Expense

	2015 ACTUAL YTD	2016 ACTUAL YTD	2017 PROVISIONAL BUDGET	2017 FINAL BUDGET	BUDGET CHANGE Incr/(Decr)
SOLID WASTE					
Revenue					
Collection Fees	\$680,952	\$717,497	\$721,000	\$721,000	
Collection Fee Discount	(61,367)	(61,351)	(65,000)	(65,000)	
Garbage Bag Tags	7,022	8,260	6,000	6,000	
Total Revenue	<u>626,607</u>	<u>664,405</u>	<u>662,000</u>	<u>662,000</u>	
Expense					
RDN Collection Expense	562,660	587,141	578,000	578,000	
Bag Tag Purchase Expense	6,640	7,843	5,700	5,700	
Total Expense	<u>569,300</u>	<u>594,984</u>	<u>583,700</u>	<u>583,700</u>	
Net Solid Waste (Surplus)\Cost	<u><u>(\$57,308)</u></u>	<u><u>(\$69,421)</u></u>	<u><u>(\$78,300)</u></u>	<u><u>(\$78,300)</u></u>	

General Revenue Fund
2017 - 2021
Draft Final Financial Plan
Revenue Expenditure Summary

	<u>2017</u>	<u>2018</u>	<u>2019</u>	<u>2020</u>	<u>2021</u>
<u>Executive</u>					
Revenue					
Legislative	\$ -	\$ 11,110	\$ -	\$ -	\$ -
Administration	-	-	-	-	-
Minor Capital	-	-	-	-	-
Bylaw Enforcement	32,700	33,989	34,822	35,665	36,515
Provincial Emergency Program	79,260	67,173	71,080	70,932	72,835
Carry forward funding	-	-	-	-	-
Capital Funding from Reserves	-	-	-	-	-
Total Revenue	111,960	112,272	105,902	106,597	109,350
Expenditures					
Legislative	280,426	304,391	245,844	269,263	260,552
Administration	603,615	625,771	633,239	659,558	670,167
Less Common Service Allocation	(511,000)	(523,775)	(536,857)	(550,296)	(564,042)
Communications	121,840	125,795	129,410	133,132	136,944
Human Resources	450,255	464,871	478,230	491,985	506,073
OHS	116,941	99,212	102,144	105,164	108,258
Computer Services	410,344	422,639	434,788	447,298	460,110
Minor capital	84,635	108,394	68,289	80,768	77,266
Bylaw Enforcement	328,100	326,553	335,983	345,693	355,639
Provincial Emergency Program	287,054	266,237	279,026	285,827	296,041
Amortization of Capital	208,900	208,900	208,900	208,900	208,900
Total Expenditures	2,381,110	2,428,988	2,378,996	2,477,292	2,515,908
Total Executive	(2,269,150)	(2,316,716)	(2,273,094)	(2,370,695)	(2,406,558)

General Revenue Fund
2017 - 2021
Draft Final Financial Plan
Revenue Expenditure Summary

	<u>2017</u>	<u>2018</u>	<u>2019</u>	<u>2020</u>	<u>2021</u>
<u>Finance</u>					
Revenue					
General Taxation	12,195,000	12,870,559	13,578,956	14,321,205	15,097,014
General Debt	103,000	103,000	103,000	103,000	103,000
Library Tax	644,000	664,556	683,938	703,718	723,680
1% Taxation	296,000	298,960	301,950	304,969	308,018
Local Improvements	74,000	74,000	74,000	74,000	74,000
Grants in Lieu	27,700	27,700	27,700	27,700	27,700
	<hr/>				
Total Taxation	13,339,700	14,038,775	14,769,544	15,534,592	16,333,412
	<hr/>				
Int. and Other Income					
Investment Income	150,000	115,204	89,796	76,981	74,397
Pen. & Int. on Taxes	100,000	101,000	102,010	103,030	104,060
Miscellaneous Income	66,600	67,266	67,939	68,618	69,304
PCTC	156,480	158,000	159,600	161,200	162,800
Actuarial Reduction of Debt	56,900	62,400	67,900	73,400	78,900
	<hr/>				
Total Int. & Other	529,980	503,870	487,245	483,229	489,461
	<hr/>				
Provincial Grants	340,000	340,000	340,000	340,000	340,000
Federal Grants (Gas Tax)	557,000	557,000	557,000	557,000	557,000
C/F Funding from Reserves	-	-	-	-	-
Capital Funding From Res	-	-	-	-	-
	<hr/>				
Total Revenue	14,766,680	15,439,645	16,153,789	16,914,821	17,719,873
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General Revenue Fund
2017 - 2021
Draft Final Financial Plan
Revenue Expenditure Summary

	<u>2017</u>	<u>2018</u>	<u>2019</u>	<u>2020</u>	<u>2021</u>
Finance cont.					
Expenditures					
Administration	746,711	770,950	793,105	815,916	839,281
Less Finance Com Serv Rec	(388,000)	(400,062)	(411,559)	(423,396)	(435,521)
Common Services	222,000	229,206	235,793	242,575	249,521
Other	-	-	-	-	-
PCTC	63,400	64,985	66,608	68,275	69,981
	<u>644,111</u>	<u>665,079</u>	<u>683,947</u>	<u>703,370</u>	<u>723,262</u>
Bank Chgs & Int. on PP Taxes	21,150	22,310	23,196	24,111	25,052
Long Term Debt	68,000	65,829	63,652	61,419	59,130
New Long Term Debt	-	-	-	-	-
Short Term Capital Borrowing	-	-	-	-	-
Reserve for Contingencies	-	-	-	-	-
Parkland Reserve	-	-	-	-	-
Library	644,000	664,556	683,938	703,718	723,680
	<u>1,377,261</u>	<u>1,417,774</u>	<u>1,454,733</u>	<u>1,492,618</u>	<u>1,531,124</u>
Total Expenditures					
	<u>13,389,419</u>	<u>14,021,871</u>	<u>14,699,056</u>	<u>15,422,203</u>	<u>16,188,749</u>
Total Finance					

General Revenue Fund
2017 - 2021
Draft Final Financial Plan
Revenue Expenditure Summary

	<u>2017</u>	<u>2018</u>	<u>2019</u>	<u>2020</u>	<u>2021</u>
<u>Police</u>					
Revenue					
General	14,000	14,449	14,752	15,058	15,367
Provincial Grants	107,000	107,000	107,000	107,000	107,000
Capital Funding From Res	-	-	-	-	-
Total Revenue	121,000	121,449	121,752	122,058	122,367
Expenditures					
RCMP Contract	2,123,800	2,233,924	2,309,271	2,387,025	2,467,330
Other	493,468	513,168	529,818	546,989	564,596
Total Expenditures	2,617,268	2,747,092	2,839,089	2,934,014	3,031,926
Total Police	(2,496,268)	(2,625,643)	(2,717,337)	(2,811,956)	(2,909,559)

General Revenue Fund
2017 - 2021
Draft Final Financial Plan
Revenue Expenditure Summary

	<u>2017</u>	<u>2018</u>	<u>2019</u>	<u>2020</u>	<u>2021</u>
<u>Fire</u>					
Revenue					
General	-	-	-	-	-
Local Area Fire Protection	339,750	339,750	339,750	339,750	339,750
ESS and EC Grant	-	-	-	-	-
Small Equipment	-	-	-	-	-
Gain on Sale	15,000	15,000	-	-	15,000
C/F Funding From Reserves	-	-	-	-	-
Capital Funding	-	-	-	-	-
	<hr/>				
Total Revenue	354,750	354,750	339,750	339,750	354,750
	<hr/>				
Expenditures					
Administration	762,580	787,334	809,960	901,747	927,319
Training/Health & Welfare	148,250	153,895	159,282	164,843	170,548
Small Equipment	68,100	70,139	72,600	75,140	77,746
Fire Hall #1	48,460	50,640	52,410	54,236	56,110
Equipment	92,170	96,317	99,682	103,156	106,720
Hydrant Maintenance	53,900	56,008	57,801	59,652	61,546
Minor capital	58,000	271,625	-	-	38,633
Amortization of Capital	176,200	176,200	176,200	176,200	176,200
	<hr/>				
Total Expenditures	1,407,660	1,662,158	1,427,935	1,534,974	1,614,822
	<hr/>				
Total Fire Department	(1,052,910)	(1,307,408)	(1,088,185)	(1,195,224)	(1,260,072)
	<hr/>				

General Revenue Fund
2017 - 2021
Draft Final Financial Plan
Revenue Expenditure Summary

	<u>2017</u>	<u>2018</u>	<u>2019</u>	<u>2020</u>	<u>2021</u>
<u>Community Development</u>					
Revenue					
Fees	40,500	42,096	43,128	44,173	45,225
Special Projects	-	-	-	-	-
Building Permits	180,400	187,509	192,105	196,760	201,445
Business Licences	150,000	155,911	159,733	163,603	167,499
C/F Funding From Reserves	-	-	-	-	-
Capital Funding From Res	-	-	-	-	-
	<hr/>				
Total Revenue	370,900	385,516	394,966	404,536	414,169
	<hr/>				
Expenditure					
Planning	648,574	687,640	691,363	712,095	733,338
Special Projects	-	-	210,120	-	-
Business Licences	61,518	63,240	64,915	66,637	68,400
Building Inspections	252,865	316,997	325,896	335,056	344,436
Minor capital	-	-	-	-	-
Amortization	-	-	-	-	-
	<hr/>				
Total Expenditures	962,957	1,067,877	1,292,294	1,113,788	1,146,174
	<hr/>				
Total Community Development	(592,057)	(682,361)	(897,328)	(709,252)	(732,005)
	<hr/>				

General Revenue Fund
2017 - 2021
Draft Final Financial Plan
Revenue Expenditure Summary

	<u>2017</u>	<u>2018</u>	<u>2019</u>	<u>2020</u>	<u>2021</u>
<u>Engineering</u>					
Revenue					
Administration Fees	81,250	84,452	86,522	88,618	90,729
Special Projects	-	-	-	-	-
C/F Funding from Reserves	-	-	-	-	-
Capital Funded From Reserves	-	-	-	-	-
	<hr/>				
Total Revenue	81,250	84,452	86,522	88,618	90,729
	<hr/>				
Expenditures					
Engineering	973,690	1,077,415	1,115,669	1,155,166	1,195,693
Less Common Service Allocations	(295,000)	(304,978)	(311,633)	(318,371)	(325,155)
Special Projects	169,000	-	-	-	-
Amortization of Capital	-	-	-	-	-
	<hr/>				
Total Expenditures	847,690	772,437	804,036	836,795	870,538
	<hr/>				
Total Engineering	(766,440)	(687,985)	(717,514)	(748,177)	(779,809)
	<hr/>				

General Revenue Fund
2017 - 2021
Draft Final Financial Plan
Revenue Expenditure Summary

	<u>2017</u>	<u>2018</u>	<u>2019</u>	<u>2020</u>	<u>2021</u>
<u>Parks</u>					
Revenue					
Dist 69 Sports Field Contribution	135,000	138,375	141,831	145,382	149,013
Springwood Park Lights Tokens	3,500	3,500	3,500	3,500	3,500
Other (bench donations)	8,000	8,000	8,000	8,000	8,000
Minor Capital	7,500	-	-	-	-
C/F Funding From Reserves	-	-	-	-	-
Capital Funding From Res	765,973	782,595	25,750	341,441	26,789
Total Revenue	919,973	932,470	179,081	498,323	187,302
Expenditures					
Rec Commission	-	-	-	-	-
Administration	285,081	292,208	299,506	307,004	314,672
Park Maintenance	1,032,350	1,058,159	1,084,587	1,111,738	1,139,508
Urban Forestry	113,800	116,645	119,558	122,551	125,612
Park & Street Furnishings	58,000	59,450	60,935	62,460	64,020
General	77,000	78,925	80,896	82,921	84,993
Minor capital	245,500	46,125	25,625	25,625	87,125
Amortization of Capital	192,500	192,500	192,500	192,500	192,500
Total Expenditures	2,004,231	1,844,012	1,863,607	1,904,799	2,008,430
Total Parks	(1,084,258)	(911,542)	(1,684,526)	(1,406,476)	(1,821,128)

General Revenue Fund
2017 - 2021
Draft Final Financial Plan
Revenue Expenditure Summary

	<u>2017</u>	<u>2018</u>	<u>2019</u>	<u>2020</u>	<u>2021</u>
<u>Facilities</u>					
Revenue					
Building Rental	16,400	16,660	16,877	17,095	17,315
Minor capital	69,225	-	-	-	-
C/F Funding From Reserves	10,900	-	-	-	-
Total Revenue	<u>96,525</u>	<u>16,660</u>	<u>16,877</u>	<u>17,095</u>	<u>17,315</u>
Expenditures					
Building Maintenance	631,500	647,288	663,454	680,062	697,050
Minor Capital	399,750	55,896	35,998	80,333	86,808
Total Expenditures	<u>1,031,250</u>	<u>703,184</u>	<u>699,452</u>	<u>760,395</u>	<u>783,858</u>
<u>Total Facilities</u>	<u>(934,725)</u>	<u>(686,524)</u>	<u>(682,575)</u>	<u>(743,300)</u>	<u>(766,543)</u>

General Revenue Fund
2017 - 2021
Draft Final Financial Plan
Revenue Expenditure Summary

	<u>2017</u>	<u>2018</u>	<u>2019</u>	<u>2020</u>	<u>2021</u>
<u>Public Works</u>					
Revenue					0
Minor Capital	-	-	-	-	-
Storm Drain Connection Fees	1,000	1,010	1,020	1,030	1,041
Funding from Reserves	22,000	22,000	22,000	22,000	0
C/F Funding from Reserves	-	-	-	-	-
Capital Funding From Res	1,092,651	52,686	314,978	-	2,048,897
Total Revenue	1,115,651	75,696	337,998	23,030	2,049,938
Expenditures					
Administration	369,171	378,400	387,851	397,560	407,491
Less Common Ser. Admin Fees	(127,900)	(129,179)	(130,471)	(131,775)	(133,093)
PW Building & Yard	128,600	131,815	135,107	138,489	141,949
Fleet	117,700	120,643	123,656	126,751	129,917
Road Maintenance	173,700	178,043	182,489	187,058	191,730
Right of Way Maintenance	115,200	118,080	121,029	124,059	127,158
Street Cleaning	162,000	166,050	170,197	174,458	178,816
Snow Removal	82,800	84,870	86,990	89,167	91,395
Sidewalk Maintenance	52,500	53,813	55,157	56,537	57,950
Signs	53,500	54,838	56,207	57,614	59,053
Street Light Maintenance	284,500	291,613	298,896	317,147	289,748
EVCS	1,000	1,025	1,051	1,077	1,104
Open Drainage	86,400	88,560	90,772	93,044	95,368
Enclose Drainage	119,900	122,898	125,967	129,120	132,346
Minor Capital	239,000	126,990	104,040	106,120	108,240
Amortization of Capital	1,823,000	1,823,000	1,823,000	1,823,000	1,823,000
Total Expenditures	3,681,071	3,611,459	3,631,938	3,689,426	3,702,172
Total Public Works	(2,565,420)	(3,535,763)	(3,293,940)	(3,666,396)	(1,652,234)

General Revenue Fund
2017 - 2021
Draft Final Financial Plan
Revenue Expenditure Summary

	<u>2017</u>	<u>2018</u>	<u>2019</u>	<u>2020</u>	<u>2021</u>
<u>Refuse</u>					
Revenue					
Refuse collection	662,000	685,425	709,590	734,576	760,290
Miscellaneous	-	-	-	-	-
Capital Funding From Res	-	-	-	-	-
	<hr/>				
Total Revenue	662,000	685,425	709,590	734,576	760,290
	<hr/>				
Expenditures					
Refuse Pickup Contract	583,700	627,164	649,275	672,137	695,665
Capital	-	-	-	-	-
	<hr/>				
Total Expenditures	583,700	627,164	649,275	672,137	695,665
	<hr/>				
Total Refuse	78,300	58,261	60,315	62,439	64,625
	<hr/>				
General Revenue Fund Net Income (Loss)	1,706,491	1,326,190	1,404,872	1,833,166	3,925,466
	<hr/>				

General Revenue Fund
2017 - 2021
Draft Final Financial Plan
Revenue Expenditure Summary

	<u>2017</u>	<u>2018</u>	<u>2019</u>	<u>2020</u>	<u>2021</u>
Non Operating budget items					
Funding from Cfwd Reserves	4,283,411	-	-	-	-
Funding from Capital Reserve	91,500	255,000	84,793	-	124,476
Funding from Land Sale Reserve	400,000	-	-	-	-
Federal Gas Tax Reserve	909,425	601,800	312,120	583,660	108,240
Long term debt borrowing	-	-	-	-	-
	<u>5,684,336</u>	<u>856,800</u>	<u>396,913</u>	<u>583,660</u>	<u>232,716</u>
Capital Expenditures					
Administration	320,300	20,400	188,833	-	-
Finance	-	-	-	-	-
Police	-	-	-	-	-
Fire Services	1,876,600	834,360	20,808	53,060	40,049
Community Development	-	-	10,404	-	-
Engineering	-	-	-	-	-
Parks	1,989,500	1,575,900	308,219	474,887	777,975
Public Works	7,834,623	2,956,692	3,717,817	3,714,465	5,200,986
	<u>12,021,023</u>	<u>5,387,352</u>	<u>4,246,081</u>	<u>4,242,412</u>	<u>6,019,010</u>
Long Term Debt					
Long term debt principal payments	95,995	97,044	98,118	99,221	100,351
Short term Capital borrowing pmts	-	-	-	-	-
	<u>95,995</u>	<u>97,044</u>	<u>98,118</u>	<u>99,221</u>	<u>100,351</u>
Transfers to (from) reserves					
Transfer to PCTC maintenance reserve	23,100	23,100	23,100	23,100	23,100
Transfer to Gas Tax Reserve reserve	557,000	557,000	557,000	557,000	557,000
Transfer (From) Other Funds	(725,000)	-	-	-	-
	<u>(144,900)</u>	<u>580,100</u>	<u>580,100</u>	<u>580,100</u>	<u>580,100</u>
Actuarial Reduction of Debt	(56,900)	(62,400)	(67,900)	(73,400)	(78,900)
Amortization of Capital Assets	2,400,600	2,400,600	2,400,600	2,400,600	2,400,600
Net Surplus (Deficit)	(2,237,591)	(1,543,306)	(789,814)	(177,707)	(219,579)
Transfers from(to) Surplus Reserves					
Transfer from Accumulated Surplus	2,237,591	1,543,306	789,814	177,707	219,579
Transfer to Accumulated Surplus	-	-	-	-	-
Financial Plan Balance	\$ -	\$ -	\$ -	\$ -	\$ -

**City of Parksville
2017-2021 Final Financial Plan**

Proposed Changes from 2017 -2021 Provisional	2017	2018	2019	2020	2021
<u>General Revenue Fund</u>					
<u>2016 Carry Forwards</u>					
<u>Operating Expenditures & Revenue</u>					
Community Park Master Plan Review	80,000				
Asset Mgmt Development Strategy	144,000				
PCTC-Library Flooring	40,000				
PCTCI-Door Replacement	10,350				
PCTC -HVAC Computer Controls	7,500				
PCTC -Paint Interior-Common Area	17,300				
PCTC - Electric vehicle Charging Stations	10,900				
Construct New Sheds	30,000				
Total Operating Carryforwards	340,050				
<u>Capital Expenditures & Revenue</u>					
HR Management Software	12,300				
Land Purchase	250,000				
Replace Ladder Truck	420,000				
Training Ground	439,600				
Rathtreavor Trail Development	497,600				
Hovercraft Site Erosion	138,400				
Sutherland Stairs	43,700				
Replace Water Park Equipment	15,000				
Jensen Greenway	33,800				
Equipment (Mini Excavator)	40,000				
PW Building (New Hanger)	886,900				
Corfield St: Stanford to Jensen	455,400				
Corfield St: Jensen to 19a	406,100				
Banks Ave: Finholm to Acacia	28,781				
Forsythe: Acacia to Finholm	4,000				
McKinnon St: Hirst to Harnish	460,000				
Moss Ave: Hwy 4a to Craig	130,000				
Stanford: McCarter to Corefield	109,000				
Wallis St: Morison St to End	130,000				
Hwy 19a/Weld Sidewalk upgrade	95,000				
Sanderson Rd: Phillips to Pym-Ped Improvements	25,000				
Corfield SS: Stanford to Jensen	221,500				
Moss Ave SS: Hwy 4a to Stanford	27,500				
Moss Ave SS: Stanford to Bass	13,500				
Stanford SS: McCarter to Corefield	93,750				
Wallis S SSt: Morison St to End	115,000				
Intersection: Shelly & 19a	280,000				
Total Capital Carryforwards	5,371,831				

City of Parksville
2017-2021 Final Financial Plan

Proposed Changes from 2017 -2021 Provisional

Operating

Revenue - Incr(Decr)

Emergency Program

4,060

3,000

3,000

3,000

3,000

RDN & QB share of First Aid Training for ESS & ECT volunteers, Rebranding for Emergency Program and Emergency radio antenna upgrade

Finance

Library Contract

14,400

14,400

14,400

14,400

14,400

Contract increase for VIRL

Expenditures - Incr(Decr)

Administration

Bylaw Enforcement

8,125

Parking Control

(14,000)

(14,350)

(14,709)

(15,076)

(15,453)

Training expenses for new officers & additional uniform expenses for new officers

Bylaw Enforcement

(29,000)

(29,000)

(29,000)

(29,000)

(29,000)

Remove contract costs for Commissionaires

Emergency Program

(29,000)

(29,000)

(29,000)

(29,000)

(29,000)

Removed duplicate entry for Administrative assistant

Removed duplicate entry for Administrative assistant

Connect Rocket Software for Emergency Program Communications with RDN & QB. Cost adjustment for ESS & ECT trailers, First aid training for ESS & ECT volunteers, Rebranding of Emergency Program, Emergency communication upgrade and Emergency radio antenna upgrade

Emergency Program

12,700

7,000

7,000

7,000

7,000

Finance

Library Contracts

14,400

14,400

14,400

14,400

14,400

Contract increase for VIRL

Facilities

City Hall - PCTC

5,000

5,000

5,000

5,000

5,000

Increase share of PCTC costs due to increased size , hydro costs etc.

City Hall

(15,000)

Remove cost of office renos (Admin Asst Spending package)

City of Parksville
2017-2021 Final Financial Plan

Capital

Revenue - Incr(Decr)

Parks

	2017	2018	2019	2020	2021	
Rath Trevor Trail	91,500	(100,000)				Redistribution of funding from Capital reserve to match with expected costs

Public Works

Corfield St: Jensen to Hwy 19a - DCC revenue	277,560					Additional funds required based on 50% design report
Corfield St: Stanford to Jensen - DCC revenue	112,560					Additional funds required based on 50% design report
SS Moss Ave: Bass to Craig - DCC revenue	(28,215)	28,215				Project moved out to 2018
Renz Road Half Road Upgrade - Gas Tax	(165,000)	-				Reduced project cost reduced
Corfield St: Jensen to Hwy 19a - DCC revenue	137,825					Gas Tax Funding for bikes lanes and street lights

Expenditures - Incr(Decr)

Public Works

Corfield St: Jensen to Hwy 19a	368,900					Increase of costs based on 50% design report
Corfield St: Stanford to Jensen	149,600					Increase of costs based on 50% design report
SS Corfield St: Stanford to Jensen	103,500					
Moss Ave: Hwy 4A To Craig	(625,000)	625,000				moved out to 2018
SS Moss Ave: Hwy 4A to Stanford	(110,000)	110,000				moved out to 2018
SS Moss Ave: Stanford to Bass	(55,000)	55,000				moved out to 2018
SS Moss Ave: Bass to Craig	(57,000)	57,000				moved out to 2018
Renz Road Half Road Upgrade	(300,000)					Reduced project cost
Renz Road Upgrade Ped Improvements	(175,000)	-				Reduced project cost
SS McKinnon St: Harnish to Hirst	414,000					New project
Works Adjacent to Development /Construction		(100,000)		(100,000)		Revise budget practice to budget one year at a time
Memorial Ave: Hwy 4A to McMillan	(100,000)	(300,000)	400,000			Moved to 2018/2019
SS Memorial Ave: Hwy 4A to McMillan	(45,000)	(135,000)	180,000			Moved to 2018/2019
SS Morison Ave: Hwy 4A to MacMillan		(10,000)	(75,000)		10,000	Moved to 2021/2022
SS Turner Road	(530,500)	53,050	477,450			Moved to 2018/2019

City of Parksville
2017-2021 Final Financial Plan

SPENDING PACKAGES

	2017	2018	2019	2020	2021	
Parks Minor Capital - Urban Forest Reforestation	7,500	-	-	-	-	Funding Provided for by BC Hydro Grant. Project will not be completed if grant is not realized.
New Building Inspector	27,280	81,840	81,840	81,840	81,840	New Building Inspector Required for succession planning
New Building Inspector -New Truck	35,000					New truck required for new Building Inspector
Planing Dept - Summer Student	16,000	16,000				Summer student for 2017 & 2018
Replace Water Park Equipment	125,000					Additional funds of \$ 225,000 required for new legislation. Off set by \$100,000 grant from Lions club.
Total Spending Packages	203,280	97,840	81,840	81,840	81,840	
2017 Final Budget Accumulated Surplus at End of Year	\$ 6,284,684	\$ 4,741,378	\$ 3,951,564	\$ 3,773,857	\$ 3,565,725	

**2017 - 2021 DRAFT FINAL CAPITAL PLAN
GENERAL REVENUE FUND CAPITAL**

	<u>City Share</u>	<u>2017</u>	<u>2018</u>	<u>2019</u>	<u>2020</u>	<u>2021</u>
MINOR CAPITAL						
Executive						
Filing system (HR)		-	5,000	-	-	-
Total Executive Minor Capital		-	5,000	-	-	-
Information Technology						
Servers		15,000	20,000	10,000	15,000	20,000
Back Up Systems		-	10,000	-	-	10,000
Radio Antennas, Upgrades & Technology Improvements		-	-	15,000	-	-
Website redesign		-	-	-	20,000	-
IT Needs Assessment		-	20,000	-	-	-
Computer Software (MS exchange server Adobe acrobat)		-	10,750	-	-	-
Software Operations & Maintenance Contingency		40,000	40,000	40,000	40,000	40,000
Tempest User Interface Upgrade		14,635				
Total Information Technology Minor Capital		69,635	100,750	65,000	75,000	70,000
Total Administrative Minor Capital		69,635	105,750	65,000	75,000	70,000
Common Services						
Postage machine		-	-	-	-	5,000
Photocopiers		8,000	-	-	-	-
Total Common Services Minor Capital		8,000	-	-	-	5,000
Fire Department						
SCBA upgrade		-	250,000	-	-	-
Painting Fire Hall Interior		-	-	-	-	20,000
Painting Fire Hall Exterior		-	-	-	-	10,000
construct sound proof wall in compressor area		3,500	-	-	-	-
FD 75 Year Anniversary event		7,500	-	-	-	-
Equip Emergency Light package		15,000	15,000	-	-	5,000
Front door Intercom - Keyless entry		12,000	-	-	-	-
Reconfigure Parking Area - Landscaping		10,000	-	-	-	-
Forcible Entry Prop		10,000	-	-	-	-
Total Fire Department Minor Capital		58,000	265,000	-	-	35,000
Community Development						
Photocopier		7,000	-	-	-	-
Total Community Development Minor Capital		7,000	-	-	-	-
Engineering Special Projects						
Englishman Estuary Drainage Study		25,000	-	-	-	-
Assesment management Development Strategy		144,000	-	-	-	-
Total Engineering Special Projects Minor Capital		169,000	-	-	-	-

2017 - 2021 DRAFT FINAL CAPITAL PLAN
GENERAL REVENUE FUND CAPITAL

	<u>City Share</u>	<u>2017</u>	<u>2018</u>	<u>2019</u>	<u>2020</u>	<u>2021</u>
Parks & Recreation						
Replace Playground Equipment		25,000	25,000	25,000	25,000	25,000
Springwood Pk buildings, minor capital maintenance.		-	10,000	-	-	10,000
Noxious Weed Program		15,000	10,000	-	-	-
Community Park Master Plan Review		80,000	-	-	-	50,000
Parks & Trails master Plan		60,000	-	-	-	-
Community Park Food Truck Plaza		15,000	-	-	-	-
Community Park Tennis Courts Fencing		15,000	-	-	-	-
Community Park Beach Fest Plaza		8,000	-	-	-	-
Springwood Sidewalk Connections		20,000	-	-	-	-
Urban Forest Reforestation (BC Hydro Grant)		7,500	-	-	-	-
Total Parks & Recreation Minor Capital		245,500	45,000	25,000	25,000	85,000
Facilities						
Shelly Road Centre						
Demolition		-	-	-	30,000	-
Total Facilities Minor Capital		-	-	-	30,000	-
PCCC						
New flooring		50,000	-	-	-	-
Outer walls painting		30,000	-	-	-	-
Interior painting		36,000	-	-	-	-
Replace appliances		25,000	-	-	25,000	-
Total PCCC Minor Capital		141,000	-	-	25,000	-
PCTC						
Emergency generator		-	-	-	-	55,200
Painting Interior						
Common Area		17,300	-	-	-	-
City		-	-	-	-	25,000
Paint exterior		-	-	-	20,700	-
Library		40,000	-	-	-	-
City		-	50,000	-	-	-
Doors hardware replacement		19,350	-	-	-	-
Sliding doors		58,000	-	-	-	-
Replace exterior woodwork		-	4,800	-	-	-
HVAC Computer Controls		35,200	-	-	-	-
Phone System (PW PCTC Equipment)		69,000	-	-	-	-
Server Room Air Conditioner		-	-	27,700	-	-
Electronic Equipment in Forum		-	-	6,900	-	-
Forum chairs		9,000	-	-	-	-
Electric Vehicle Charging Stations		10,900	-	-	-	-
Total PCTC Minor Capital		258,750	54,800	34,600	20,700	80,200
Total Facilities Minor Capital		399,750	54,800	34,600	75,700	80,200

2017 - 2021 DRAFT FINAL CAPITAL PLAN
GENERAL REVENUE FUND CAPITAL

	<u>City Share</u>	<u>2017</u>	<u>2018</u>	<u>2019</u>	<u>2020</u>	<u>2021</u>
Public Works						
Roads						
Minor Road Construction		60,000	60,000	60,000	60,000	60,000
Sidewalk and Accessibility Improvements		40,000	40,000	40,000	40,000	40,000
Works Adjacent to Development/Construction		40,000	-	-	-	-
Total Public Works Minor Capital		<u>140,000</u>	<u>100,000</u>	<u>100,000</u>	<u>100,000</u>	<u>100,000</u>
General Storm Sewer						
Drainage Easements (ROW's)		20,000	10,000	-	-	-
Total General Storm Sewer Minor Capital		<u>20,000</u>	<u>10,000</u>	<u>-</u>	<u>-</u>	<u>-</u>
Other						
Speed Reader boards						
Construct New Sheds at PW		64,500	-	-	-	-
Demolish Old Sheds		14,500	14,500	-	-	-
Total Other Minor Capital		<u>79,000</u>	<u>14,500</u>	<u>-</u>	<u>-</u>	<u>-</u>
Total Public Works Minor Capital		<u>239,000</u>	<u>124,500</u>	<u>100,000</u>	<u>100,000</u>	<u>100,000</u>
Total Minor Capital		<u>1,195,885</u>	<u>595,050</u>	<u>224,600</u>	<u>275,700</u>	<u>375,200</u>
Minor Capital Source of Funds						
Operations		896,735	595,050	224,600	275,700	375,200
Other Grants		7,500	-	-	-	-
Gas Tax Reserve		10,900	-	-	-	-
Carry Forward reserve		299,150	-	-	-	-
Total Minor Capital Source of Funds		<u>1,214,285</u>	<u>595,050</u>	<u>224,600</u>	<u>275,700</u>	<u>375,200</u>

**2017 - 2021 DRAFT FINAL CAPITAL PLAN
GENERAL REVENUE FUND CAPITAL**

	<u>City Share</u>	<u>2017</u>	<u>2018</u>	<u>2019</u>	<u>2020</u>	<u>2021</u>
CAPITAL						
Executive						
Land Purchase		250,000	-	-	-	-
Photocopier		23,000	-	-	-	-
New Building Inspector Vehicle		35,000	-	-	-	-
Total Executive Capital		308,000	-	-	-	-
Information Technology						
Aerial Photography and GIS Update		-	-	20,000	-	-
Electronic Document & Records Mgmt. System		-	20,000	161,500	-	-
Human Resource Management System		12,300	-	-	-	-
Total Information Technology Capital		12,300	20,000	181,500	-	-
Total Administration Capital		320,300	20,000	181,500	-	-
Fire Department						
Replace C 41		-	-	-	-	37,000
Replace C-43 (Dodge P/U)		37,000	-	-	-	-
Replace C-42		-	37,000	-	-	-
Fire Rescue Truck R-41		-	750,000	-	-	-
Replace Ladder 41		1,400,000	-	-	-	-
Replace Photocopier		-	11,000	-	-	-
Auto Extrication Tools		-	-	-	50,000	-
Training Ground Improvements		439,600	20,000	20,000	-	-
Total Fire Department Capital		1,876,600	818,000	20,000	50,000	37,000
Community Development						
Plotter/ Large Format Printer		-	-	10,000	-	-
Total Community Development Capital		-	-	10,000	-	-
Parks & Recreation						
Beach viewpoint and Bench, Fairwinds, Gaetjen & Bay		-	-	10,000	40,000	-
Community Park Master Plan Projects						
Replace all Light Standards		-	-	-	-	37,500
Community Park - Tennis Court Drainage		-	-	-	-	6,250
Community Park Clubhouse/Washroom/Storage Facility		-	-	-	-	500,000
Community Park Playground Resurfacing / Zip Lines Replacement		120,000	-	-	-	-
Equipment Storage Building		-	-	-	37,500	150,000
Pave Rafiki walkway Hirst to Morison		-	-	11,250	45,000	-
Community Park Erosion Control		138,400	-	-	-	-
Springwood Park						
Field resurfacing		-	400,000	-	-	-
Replace Water Park Equipment		300,000	-	-	-	-
Pickle Ball Courts		-	120,000	-	-	-
Community Park: Hwy 19A Accessible Walkway		-	-	250,000	-	-
Sutherland Stairs		43,700	-	-	-	-
Jensen Greenway		498,800	-	-	-	-
Total Parks & Recreation Capital		1,100,900	520,000	271,250	122,500	693,750

2017 - 2021 DRAFT FINAL CAPITAL PLAN
GENERAL REVENUE FUND CAPITAL

	<u>City Share</u>	<u>2017</u>	<u>2018</u>	<u>2019</u>	<u>2020</u>	<u>2021</u>
Parkland Open Spaces						
Trail Link Development	0.00%	-	-	-	300,000	-
Rathrevor Trail Development	25.00%	863,600	1,000,000	-	-	-
Trail Development	0.00%	25,000	25,000	25,000	25,000	25,000
Total Parkland Open Spaces Capital		888,600	1,025,000	25,000	325,000	25,000
Public Works						
Asphalt Overlays		250,000	250,000	250,000	250,000	250,000
Aurora St: Meridian Way South		23,000	92,000	-	-	-
Banks ave: Finholm to Acacia		28,781	-	-	-	-
Banks Ave: Moilliet east		-	-	80,500	322,000	-
Dogwood St: Rushton North and South		-	-	-	47,500	190,000
Dogwood: Bay to SRW		-	-	-	90,000	-
Finholm St: Forsyth to Hwy 19A		-	-	-	-	25,000
Finholm St: Hirst to Forsyth		-	-	-	-	75,000
Forsyth: Cameron to Pym		-	-	27,000	108,000	-
Forsyth: Acacia to Finholm		4,000	-	-	-	-
Harnish Ave: James to Moilliet		-	-	42,000	168,000	-
Hwy 19a - Englishman River to Shelly (Ped Improvements Ph2)		-	-	50,000	450,000	-
Hwy 19a - McVickers to McMillan		-	-	687,500	-	-
Hwy 19a - Resort Way to Greig Road		-	-	425,000	-	-
Hwy 4a - Despard to Border		-	-	75,000	300,000	-
Hirst Ave: Hwy 4A to MacMillan		130,592	522,368	-	-	-
Jensen Avenue West Upgrade		-	-	50,000	500,000	-
Maple Crescent		-	-	-	-	96,500
McKinnon Street: Hirst to Harnish		460,000	-	-	-	-
Memorial Ave: Hwy 4A to McMillan		-	100,000	400,000	-	-
Morison Ave: Hwy 4A to McMillan		-	-	-	-	46,250
Morison Avenue: Finholm to Acacia Ped Improv		-	15,000	150,000	-	-
Moss Ave: Hwy 4A To Craig		130,000	625,000	-	-	-
Pym: Forsyth to Brice		60,000	240,000	-	-	-
Renz Road: Half Road Upgrade		200,000	-	-	-	-
Renz Road Upgrade Ped Improvements		225,000	-	-	-	-
Rowan Ave: Finholm to Acacia		-	-	22,500	90,000	-
Rushton: Wisteria to 410 E		-	-	-	31,250	125,000
Sanderson Road: Phillips to Pym (Ped Improvements)		275,000	-	-	-	-
Stanford: McCarter to Corfield		109,000	-	-	-	-
Turner Road: Martindale to Shelly		-	25,000	225,000	-	-
Wallis Street		130,000	-	-	-	-
Weld Street: Hwy19A to Jensen (Interim Improvements)		95,000	-	-	-	25,000
Willow: Bay to 330 Dogwood		-	-	-	-	26,500
Willow: North and South of Panorama		-	-	-	-	19,750
Wisteria St: Doehle to 442N		-	-	-	-	28,000
Wisteria: Rushton to SRW		-	-	-	-	22,750
Sidewalk Replacement - Jensen Ave S.		160,000	-	-	-	-
Signal Replace/connectivity Hwy 19A Controllers (16)		-	-	-	75,000	75,000
Works Adjacent to Development/Construction		100,000	-	-	-	-
Total Public Works Capital		2,380,373	1,869,368	2,484,500	2,431,750	1,004,750

**2017 - 2021 DRAFT FINAL CAPITAL PLAN
GENERAL REVENUE FUND CAPITAL**

	City Share	2017	2018	2019	2020	2021
DCC Roads for all Zones						
Corfield St: Jensen to Hwy 19a	24.00%	775,000	-	-	-	-
Corfield St: Stanford to Jensen	24.00%	595,000	-	-	-	-
Hirst Ave: McMillian to Moilliet	50.00%	-	-	-	-	937,500
Stanford Ave: Hwy 19a to Craig	24.00%	-	-	-	-	1,875,000
Traffic Signals						
Intersection Shelly/ Hwy 19A	0.00%	280,000	-	-	-	-
Total DCC Roads for all Zones Capital		1,650,000	-	-	-	2,812,500
General Storm Sewer						
Aberdeen: Kazan to SRW		-	-	-	23,500	94,000
Bagshaw: Hwy 19A to plus outfall		-	-	-	-	25,000
Banks Ave: Moilliet east		-	-	28,750	115,000	-
Blower Road Culvert Replacent		-	60,000	-	-	-
Community Park Outfall replacement		-	-	25,000	100,000	-
Corfield St: Stanford to Jensen		325,000	-	-	-	-
Craig Creek Culvert @ NWB Rd		150,000	-	-	-	-
Dogwood: 330N to Rushton		-	-	-	-	85,000
Evergreen St: Stanford north		25,000	100,000	-	-	-
Finholm St: Rowen to Hirst		-	-	-	-	125,000
Forsyth Avenue: Pym to Cameron		-	-	25,000	100,000	-
Harnish Ave: Moilliet to James		-	-	33,750	135,000	-
Hwy 19A: Englishmen to Shelly		-	-	10,000	85,000	-
Jensen Ave: Hwy 4A to Moilliet		-	-	105,000	420,000	-
Lee Ave: Hwy 4 to Craig		-	-	-	26,250	105,000
Lombardy St: Hay 19A to Morrison		-	-	-	23,750	95,000
Maple Crescent		-	-	-	-	36,250
McKinnon ST: Harnish to Hirst		414,400	-	-	-	-
Memorial Ave: Hwy 4A to McMillian		-	45,000	180,000	-	-
Mills Outfall		-	-	-	-	25,000
Mills: Hwy 19A to Pioneer		-	-	-	-	32,500
Morison Ave: Hwy 4A to MacMillian		-	-	-	-	37,500
Morison Avenue: Finholm to Acacia Drainage		-	10,000	75,000	-	-
Moss Ave: Hwy 4A to Stanford		27,500	110,000	-	-	-
Moss Ave: Stanford to Bass		13,500	55,000	-	-	-
Pioneer Estates Outfall		-	-	-	-	5,000
Rushton Outfall		-	-	-	25,000	100,000
Shelly Road Outfall Access		5,000	45,000	-	-	-
Shoreline Outfall		-	-	-	15,000	60,000
SRW: Temple to future outfall		37,500	150,000	-	-	-
Stanford Ave: McCarter to Corfield		93,750	-	-	-	-
Sunset Blvd: Mills east		-	-	-	-	15,000
Turner Outfall		-	-	-	-	10,000
Wallis Street: Morison to end		115,000	-	-	-	-
Willow St: #330 N to Rushton		-	-	-	-	17,500
Willow st: Bay to #330 S		-	-	-	-	11,250
Wisteria: #330 N to Rushton		-	-	-	-	15,000
Total General Storm Sewer Capital		1,206,650	575,000	482,500	1,068,500	894,000

2017 - 2021 DRAFT FINAL CAPITAL PLAN
GENERAL REVENUE FUND CAPITAL

	<u>City Share</u>	<u>2017</u>	<u>2018</u>	<u>2019</u>	<u>2020</u>	<u>2021</u>
DCC Storm Sewer						
Digby 3-1 Gaetjen to Outfall	48.00%	-	-	129,000	-	-
Hirst Ave: MacMillian to Moilliet	80.50%	-	-	-	-	93,800
Moss Ave: Bass to Craig	50.00%	5,700	51,300	-	-	-
Turner Road	50.00%	-	53,050	477,450	-	-
Total DCC Storm Sewer Capital		5,700	104,350	606,450	-	93,800
Works Yard						
Operations Garage (hangar) - water & sewer lines		2,521,900	-	-	-	-
Bulk Fuel Storage/Backup Generator		30,000	350,000			
Equipment - Excavator		40,000				
Total Works Yard Capital		2,591,900	350,000	-	-	-
Total Public Works Capital		7,834,623	2,898,718	3,573,450	3,500,250	4,805,050
Total Capital		12,021,023	5,281,718	4,081,200	3,997,750	5,560,800
Source of Funds						
Operations		4,774,392	3,622,815	3,372,203	3,126,000	3,428,130
Carryforward Reserve		3,984,261	-	-	-	-
Grants		100,000	-	-	-	-
Developer Contribution/Donations		103,000	-	-	-	-
Open Space DCC Reserve		665,973	767,250	24,750	321,750	24,750
Road DCC Reserve		989,651	-	-	-	1,874,813
Storm DCC Res Zone IV		2,821	51,653	302,747	-	18,108
Land Sale Reserve		400,000	-	-	-	-
General Capital Reserve		91,500	250,000	81,500	-	115,000
Federal Gas Tax Reserve		909,425	590,000	300,000	550,000	100,000
Total Source of Funds		12,021,023	5,281,718	4,081,200	3,997,750	5,560,800

THE CITY OF PARKSVILLE
2017 Draft Final Budget
Budget Revenue & Expense

	2015 ACTUAL YTD	2016 ACTUAL YTD	2017 PROVISIONAL BUDGET	2017 FINAL BUDGET	BUDGET CHANGE Incr/(Decr)
WATER FUND					
Revenue					
Sale of Services					
Water User Billings	\$3,055,326	\$3,282,491	\$3,498,000	\$3,463,100	(\$34,900)
Interest on Overdue Accounts	6,617	6,288	7,500	7,500	
Total Sale of Services	3,061,943	3,288,779	3,505,500	3,470,600	(34,900)
Other					
Water Parcel Tax	61,503	56,280	56,100	56,100	
Gain/(Loss) on Disposal of Capital Assets	(37,793)	(16,146)			
	23,710	40,133	56,100	56,100	
Total Revenue	3,085,653	3,328,913	3,561,600	3,526,700	(34,900)
Administration					
Revenue					
Water model recoveries			4,200	4,200	
Expense					
Administration	139,638	132,784	111,432	111,432	0
Supervisor	179				
Training	17,159	23,444	28,100	28,100	
Pager pay	870	454			
Staff meeting		7,097	5,000	5,000	
Small tools	3,228	3,781	5,500	5,500	
Water model	2,897	1,800	3,600	3,600	
Licensing	250	250			
Inspection services	1,835				
Water Conservation Program	12,970	10,257	10,000	10,000	
General Fund Allocation-Admin/Finance	343,000	375,525	448,500	449,500	1,000
General Fund Allocation-Eng & PW.	134,500	137,738	154,950	154,950	
General Fund Allocation-Works Yard	43,600	44,600	45,200	45,200	
Total Administration Expense	700,126	737,730	812,282	813,282	1,000
Net Administration Costs	700,126	737,730	808,082	809,082	1,000
Water Supply					
Revenue					
River Pump station recoveries	64,600	69,864	50,000	50,000	
Expense					
Springwood Pump Station	81,952	110,618	106,000	106,000	
River Pump station	91,826	96,904	87,200	87,200	
Pym St. Booster station #4	1,249	916	1,100	1,100	
Springwood Wells 1 -11	37,947	57,946	69,700	69,700	
Railway Wells 1-8	62,650	96,941	95,800	95,800	
Industrial Well	8,981	549	2,600	2,600	
Scada system	10,109	9,257	11,300	11,300	
Building Site Maintenance	3,224	580	8,800	8,800	
Chlorination	16,617	12,294	18,400	18,400	
Cross connection controls	43,767	55,733	73,900	73,900	
Water Testing	12,092	16,138	11,400	11,400	
Reservoir #1	3,097	2,442	3,300	3,300	
Reservoir #2	4,981	5,131	4,900	4,900	
Reservoir #3			800	800	
Reservoir #4	1,046	967	3,500	3,500	
Reservoir #5	14,143	10,371	17,000	17,000	
Arrowsmith Bulk Water Requisition	50,173	89,364	102,896	108,284	5,388
ERWS Requisition	17,725	7,188	9,812	9,812	
Total Water Supply Costs	461,578	573,340	628,408	633,796	5,388
Net Water Supply Costs	396,978	503,476	578,408	583,796	5,388

THE CITY OF PARKSVILLE
2017 Draft Final Budget
Budget Revenue & Expense

	2015 ACTUAL YTD	2016 ACTUAL YTD	2017 PROVISIONAL BUDGET	2017 FINAL BUDGET	BUDGET CHANGE Incr/(Decr)
Transmission and Distribution					
Revenue					
New service connections	2,200				
Hydrant Servicing recoveries	500	875	1,000	1,000	
Hydrant Maintenance	46,455	58,283	53,900	53,900	
Total Revenue	49,155	59,158	54,900	54,900	
Expense					
Hydrant Servicing costs	26	685			
New service connections	14,328	32,084			
Water meter repairs/maintenance	130,398	114,334	143,700	143,700	
Customer service request	13,909	13,959	14,900	14,900	
Water Service repairs	50,764	96,562	54,500	54,500	
Water main repairs	28,944	14,931	17,400	17,400	
Main flushing	29,118	34,169	45,200	37,200	(8,000)
Valve Maintenance	32,652	23,689	52,300	52,300	
Hydrant maintenance	46,455	58,283	53,900	53,900	
Enforcement of Water Restrictions	6,744	1,995	6,700	6,700	
Total expense	353,339	390,691	388,600	380,600	(8,000)
Net transmission and distribution cost	304,184	331,533	333,700	325,700	(8,000)
Billing and Collections					
Revenue					
Water Meter Reading Recoveries	12,779	10,178	12,200	12,200	
Other (NSF Fee & Admin Charge)	1,374	1,947	1,000	1,000	
Total Revenue	14,153	12,125	13,200	13,200	
Expense					
Water Meter Readings	25,845	20,409	28,500	28,500	
Total Expense	25,845	20,409	28,500	28,500	
Net Billing & Collections	11,691	8,284	15,300	15,300	
Minor Capital					
Revenue					
Minor Capital		16,500		18,500	18,500
Total Revenue		16,500		18,500	18,500
Expense					
Work Adjacent to Development		7,396	40,000	40,000	
Minor Capital	66,039	28,565	120,000	148,500	28,500
Minor Capital - Easements					
Total Expense	66,039	35,961	160,000	188,500	28,500
Net Minor Capital	66,039	19,461	160,000	170,000	10,000
Total Operating Expenses	1,606,926	1,758,131	2,017,790	2,044,678	26,888
Fiscal					
Revenue					
Interest on Accumulated Surplus	153,400	158,200	85,000	85,000	
Actuarial Reduction on Debt	182,908	138,181	144,000	144,000	
Transfer From Water DCC's	78,479	78,479	78,479	78,479	
Total Fiscal revenue	414,787	374,860	307,479	307,479	
Expense					
Long Term Debt Interest	156,250	154,055	234,550	234,550	
Net Fiscal Costs	(258,537)	(220,805)	(72,929)	(72,929)	
Transfers					
Transfer to (from) carryforward reserve	529,645	134,890			
Transfer to Other Funds	21,492		500,000	500,000	
	551,137	134,890	500,000	500,000	
Amortization of Capital Assets					
Amortization expense	615,476	619,169	615,500	615,500	

THE CITY OF PARKSVILLE
2017 Draft Final Budget
Budget Revenue & Expense

	2015 ACTUAL YTD	2016 ACTUAL YTD	2017 PROVISIONAL BUDGET	2017 FINAL BUDGET	BUDGET CHANGE Incr/(Decr)
Net Operating Cost /(Surplus)	<u>(698,559)</u>	<u>(1,195,176)</u>	<u>(623,539)</u>	<u>(580,251)</u>	<u>43,288</u>
CAPITAL					
Funding					
Forsyth: Acacia to Finholm	100	71,030			
Temple: Chinook to Bay	46,200	372,900			
Temple: Phillips to Chinook	173,500				
Corfield Street: Skylark to Stanford		7,163		131,800	131,800
Banks Avenue: Finholm to Acacia	100	76,758			
Corfield Street: Stanford to Jensen		3,975		103,500	103,500
Corfield Street: Jensen to Hwy 19A		1,441		45,600	45,600
Well - Springwood Facility				273,200	273,200
Ermineskin Watermain Replacement	223,300				
McKinnon St: Hirst to Harnish				50,000	50,000
Wallis Street				62,500	62,500
Moss Ave: Bass to Craig				25,000	25,000
Moss Ave: Hwy4A to Stanford				8,750	8,750
Moss Ave: Stanford to Bass				26,250	26,250
Stanford: McCarter to Corfield				126,750	126,750
ERWS Property Acquisition		226,000			
ERWS River Intake	332,156	443,247	2,797,799	2,797,800	1
ERWS Treatment Facility	252,517	1,232,318	5,852,371	5,246,370	(606,001)
ERWS Aquifer Storage Recovery	91,472				
ERWS Joint Transmission Lines		47,299	219,780	219,780	
ERWS Springwood Transmission Lines		232,667	2,116,225	2,116,225	
Developer Contributions - Asset	369,292	119,809			
Total Funding	<u>1,488,637</u>	<u>2,834,607</u>	<u>10,986,175</u>	<u>11,233,525</u>	<u>247,350</u>
Expenditures					
Forsyth: Acacia to Finholm	132	71,030			
Temple: Chinook to Bay	46,200	391,354			
Temple: Phillips to Chinook	195,638				
Corfield Street: Skylark to Stanford		7,163		225,000	225,000
Banks Avenue: Finholm to Acacia	141	76,758			
Corfield Street: Jensen to Stanford		3,975		185,000	185,000
Corfield Street: Hwy 19A to Jensen		1,441		125,000	125,000
Aquila Place to Zengal Way			7,500	7,500	
Well - Springwood Facility	10,986	15,796		273,200	273,200
Ermineskin Watermain Replacement	223,256				
McKinnon St: Hirst to Harnish			200,000	250,000	50,000
Wallis Street				62,500	62,500
McVickers : Stanford South			66,000	66,000	
Moss Ave: Bass to Craig			100,000	25,000	(75,000)
Moss Ave: Hwy 4A to Stanford			35,000	8,750	(26,250)
Moss Ave: Stanford to Bass			105,000	26,250	(78,750)
Stanford: McCarter to Corfield				126,750	126,750
Aurora St: Meridan Way S.			11,250	11,250	
Corfield @ Island Hwy & Pioneer			3,750	3,750	
Memorial Ave Hwy 4A to McMillan			27,500		(27,500)
Morison Ave: Hwy 4A to McMillan			28,500		(28,500)
Pym St: Forsyth to Brice			47,500	47,500	
Sylvan Cr. Acacia to End			45,000		(45,000)
Sylvan Ctr: Acacia to West			10,000		(10,000)
Tulip Street			4,750	4,750	
Turner Rd: She1ly to End			50,400		(50,400)
Hirst Ave: Hwy 4A to McMillan			28,500	28,500	
Work Adjacent to Development - Capital		52,150		60,000	60,000
ERWS Property Acquisition		220,589			
ERWS River Intake	190,648	443,247	3,768,080	3,768,080	
ERWS Treatment Facility	168,923	1,232,320	8,333,880	8,333,880	
ERWS Aquifer Storage Recovery	91,459				
ERWS Joint Transmission Lines		95,553	444,000	444,000	
ERWS Springwood Transmission Lines		470,034	3,255,000	3,255,000	
AWS Capital		11,802			
Developer Contributions - Asset	369,292	119,809			
Total Expenditures	<u>1,296,675</u>	<u>3,213,023</u>	<u>16,571,610</u>	<u>17,337,660</u>	<u>766,050</u>

THE CITY OF PARKSVILLE
2017 Draft Final Budget
Budget Revenue & Expense

	2015 ACTUAL YTD	2016 ACTUAL YTD	2017 PROVISIONAL BUDGET	2017 FINAL BUDGET	BUDGET CHANGE Incr/(Decr)
Net Capital Costs	<u>(\$191,963)</u>	<u>\$378,416</u>	<u>\$5,585,435</u>	<u>\$6,104,135</u>	<u>\$518,700</u>

Water Utility Fund

2017 - 2021
Provisional Financial Plan

Revenue Expenditure Summary

	<u>2017</u>	<u>2018</u>	<u>2019</u>	<u>2020</u>	<u>2021</u>
Revenue					
Sale of Services					
Metered Water	\$ 3,463,100	\$ 3,634,854	\$ 3,760,647	\$ 3,889,708	\$ 4,021,509
Connection Admin Fee	2,000	2,123	2,165	2,197	2,206
Miscellaneous	54,200	4,242	4,284	4,327	4,371
	<hr/>	<hr/>	<hr/>	<hr/>	<hr/>
Sale of Services	3,519,300	3,641,219	3,767,096	3,896,232	4,028,086
	<hr/>	<hr/>	<hr/>	<hr/>	<hr/>
Other Revenue From Own Sources					
Interest Income	85,000	48,611	16,258	15,984	17,483
Penalties	7,500	7,872	8,144	8,424	8,709
Billing & Collections	12,200	12,322	12,445	12,570	12,695
Minor Capital	-	-	-	-	-
Acturial Reduction of Debt	144,000	156,000	11,300	12,300	13,400
	<hr/>	<hr/>	<hr/>	<hr/>	<hr/>
Other Rev. From Own Sources	248,700	224,805	48,147	49,278	52,287
	<hr/>	<hr/>	<hr/>	<hr/>	<hr/>
Transfers from Own Reserves & Funds					
Capital Funding-Developers	-				
Capital Funding-Grants	2,220,000	1,509,600	-	-	-
Capital Funding from DCC's	4,409,863	781,461	211,561	698,116	25,771
AWS LTD Funding From DCC'S	78,479	231,234	301,552	301,552	301,552
Water Parcel Taxes	56,100	57,222	58,366	59,533	60,723
General Revenue-Hydrants	53,900	56,008	57,801	59,652	61,546
Local Improvements	-	-	-	-	-
	<hr/>	<hr/>	<hr/>	<hr/>	<hr/>
Trans from Own Reserves & Funds	6,818,342	2,635,525	629,280	1,118,853	449,592
	<hr/>	<hr/>	<hr/>	<hr/>	<hr/>
Total Revenue	10,586,342	6,501,549	4,444,523	5,064,363	4,529,965
	<hr/>	<hr/>	<hr/>	<hr/>	<hr/>
Expense					
Common Services	649,650	665,891	682,522	699,608	717,084
Administration	163,632	167,723	171,912	176,215	235,807
Service of Supply	515,700	529,618	543,896	546,742	560,399
AWS/ERWS	118,096	367,259	320,161	427,805	438,491
Trans & Distribution	380,600	390,115	405,111	415,253	425,625
Customer Bill & Collect	28,500	29,723	30,731	31,771	32,838
Minor Capital	188,500	-	-	-	55,190
Long term debt - Interest	234,550	206,650	160,045	160,045	155,622
Amortization of capital assets	615,500	838,100	858,100	858,100	858,100
	<hr/>	<hr/>	<hr/>	<hr/>	<hr/>
Total Expenses	2,894,728	3,195,079	3,172,478	3,315,539	3,479,156
	<hr/>	<hr/>	<hr/>	<hr/>	<hr/>
Water Utility Fund Net Income (Loss)	7,691,614)	3,306,470)	1,272,045)	1,748,824)	1,050,809)
	<hr/>	<hr/>	<hr/>	<hr/>	<hr/>

Water Utility Fund

2017 - 2021
Provisional Financial Plan

Revenue Expenditure Summary

	<u>2017</u>	<u>2018</u>	<u>2019</u>	<u>2020</u>	<u>2021</u>
Non Operating budget items					
Funding from Cfwd Reserves	615,962	-	-	-	-
Funding from Capital Reserve	-	-	-	-	-
Funding from Gas Tax Reserve Reserve	1,000,000	1,000,000	-	-	-
Long term debt borrowing	2,900,000	2,700,000	-	-	-
	<u>4,515,962</u>	<u>3,700,000</u>	<u>-</u>	<u>-</u>	<u>-</u>
Capital Expenditures					
Capital Expenditures	17,337,660	10,047,571	2,016,399	2,413,901	1,651,266
Long term debt principal payments	179,094	179,094	152,544	152,544	152,544
Short term Capital borrowing pmts	-	-	-	-	-
	<u>17,516,754</u>	<u>10,226,665</u>	<u>2,168,943</u>	<u>2,566,445</u>	<u>1,803,810</u>
Transfers to (from) reserves					
Transfer to Other Funds	500,000	-	-	-	-
Acturial Reduction of Debt	(144,000)	(156,000)	(11,300)	(12,300)	(13,400)
Amortization of Capital Assets	<u>615,500</u>	<u>838,100</u>	<u>858,100</u>	<u>858,100</u>	<u>858,100</u>
Net Cash Surplus (Deficit)	(5,337,678)	(2,538,095)	(50,098)	28,179	91,699
Transfers (to)/from Surplus Reserves					
Transfer from Accumulated Surplus	5,337,678	2,538,095	50,098	-	-
Transfer to Accumulated Surplus	-	-	-	(28,179)	(91,699)
Financial Plan Balance	<u>\$ -</u>	<u>\$ -</u>	<u>\$ -</u>	<u>\$ -</u>	<u>\$ -</u>

City of Parksville
2017-2021 Final Financial Plan

Proposed Changes from 2017 -2021 Provisional

Water Utility Fund

	2017	2018	2019	2020	2021
Water Rate % Increase Used	2.50%	2.00%	2.00%	2.00%	2.00%

2016 Carry Forwards

Operating Expenditures & Revenue

Water Study	18,500				
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Total Operating Carry Forwards	18,500				
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Capital Expenditures & Revenue

Springwood Well #9	273,200				
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Corfield St: Skylark to Stanford	131,800				
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Corfield St: Stanford to Jensen	103,500				
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Corfield St: Jensen 19a	45,600				
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McKinnon St: Hirst to Harnish	50,000				
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Moss Ave: Bass to Craig	25,000				
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Moss Ave: Stanford to Bass	26,250				
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Moss Ave: Hwy 4a to Stanford	8,750				
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Stanford: McCarter to Corefield	126,750				
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Wallis St: Morison St to End	62,500				
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Total Capital Carry forwards	853,350				
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Operating

Revenue - Incr(Decr)

User Billings	(35,000)	(35,000)	(35,000)	(35,000)	(35,000)	2016 actual was lower than budget resutling in a lower budgeted amount in
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Expenditures

Mains flushing	(8,000)					moved to minor capital
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Minor capital	10,000					Mains flushng - moved from oerating and increased by \$2,000
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Capital

Revenue - Incr(Decr)

Expenditures

Corfield St: Skylark to Stanford	93,200					Increase of costs based on 50% design report
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Corfield St: Stanford to Jensen	81,500					Increase of costs based on 50% design report
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Corfield St: Jensen to 19a	79,400					Increase of costs based on 50% design report
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Moss Ave: Bass to Craig	(100,000)	100,000				moved to 2018
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Moss Ave: Hwy 4A to Stanford	(35,000)	35,000				moved to 2018
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Moss Ave: Stanford to Bass	(105,000)	105,000				moved to 2018
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Works Adjacent to Development						
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/construction	60,000					Revise budget practice to budget one year at a time
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City of Parksville
2017-2021 Final Financial Plan

Proposed Changes from 2017 -2021 Provisional	2017	2018	2019	2020	2021	
Turner Road: Shelly to End	(50,400)	(151,200)	201,600			Moved to 2018/2019
Sylvan Cres: Acacia West	(45,000)	(195,000)				Moved to 2025/2026
Sylvan Cres: Acacia to End	(10,000)	(30,000)				Moved to 2025/2026
Mills St: Hwy 19A to Stanford				(42,500)	(127,500)	Moved to 2021/2022
Mills St: Hwy 19A to Pioneer				(10,750)	(32,250)	Moved to 2021/2022
Mills St: Pioneer to Sunset				(15,500)	(46,500)	Moved to 2021/2022
Memorial Ave: Hwy 4A to MacMillian	(27,500)	(82,500)	110,000			Moved to 2018/2019
Morison Ave: Hwy 4A to McMillian	(28,500)	(114,000)			28,500	Moved to 2021/2022
2017 Final Budget Accumulated Surplus at End of Year	\$ 2,572,505	\$ 125,646	\$ 61,631	\$ 75,541	\$ 152,609	

2017 - 2021 DRAFT FINAL CAPITAL PLAN
WATER UTILITY FUND CAPITAL

	<u>City Share</u>	<u>2017</u>	<u>2018</u>	<u>2019</u>	<u>2020</u>	<u>2021</u>
MINOR CAPITAL						
Water Minor Capital Items						
Meter Reading Software Update		35,000	-	-	-	-
Surfside RV Water Meter Chamber & Bypass		35,000	-	-	-	-
Water Study		18,500	-	-	-	50,000
Flushing maps		10,000	-	-	-	-
Despard Ave: Alberni to Craig Street, Corrosion Protection Investigation		50,000	-	-	-	-
Works Adjacent to Development/Construction		40,000	-	-	-	-
Total Minor Capital		188,500	-	-	-	50,000
Minor Capital Source of Funds						
Operations		188,500	-	-	-	50,000
Total Minor Capital Source of Funds		188,500	-	-	-	50,000
CAPITAL						
Water Capital Items						
Aquilla Place to Zengal Way		7,500	30,000	-	-	-
Aurora St: Meridian Way South		11,250	45,000	-	-	-
Banks Ave: Moilliet east		-	-	35,000	140,000	-
Bay Avenue Upgrade		-	-	52,500	-	-
Corfield at Island Highway and Pioneer		3,750	15,000	-	-	-
Corfield St: Skylark to Stanford		225,000	-	-	-	-
Corfield St: Stanford to Jensen		185,000	-	-	-	-
Corfield St: Jensen to 19a		125,000	-	-	-	-
Craig St: Meridian to Despard		-	-	-	-	26,250
Craig St: Middleton to 40m North of Jensen		-	-	-	-	22,500
Dogwood: Bay to SRW		-	-	-	38,000	-
Dogwood: Rushton North and South		-	-	-	22,500	90,000
Finholm St Morison to Forsyth		-	-	-	-	25,000
Finholm St: Hwy 19A to Forsyth		-	-	-	-	10,000
Finholm St: Morison to Hirst		-	-	-	-	15,000
Forsyth Ave: Cameron to Pym		-	-	22,300	89,200	-
Harnish Ave: Moilliet to James		-	-	46,250	185,000	-
Hirst Ave: Hwy 4A to MacMillian		28,500	114,000	-	-	-
Hirst Ave: MacMillian to Moilliet		-	-	-	37,240	148,960
Jensen Ave West:McMillan to Moilliet		-	-	60,000	240,000	-

2017 - 2021 DRAFT FINAL CAPITAL PLAN
WATER UTILITY FUND CAPITAL

	<u>City Share</u>	<u>2017</u>	<u>2018</u>	<u>2019</u>	<u>2020</u>	<u>2021</u>
Kingsley St: Wheeler to Despard		-	-	16,250	65,000	-
Lee Ave: Hwy 4 to Craig		-	-	23,750	95,000	-
Major Water Equipment		-	-	-	-	200,000
McKinnon St: Harnish south		-	-	30,000	120,000	-
McKinnon St: Hirst to Harnish		250,000	-	-	-	-
McVickers St: Stanford south		66,000	-	-	-	-
Meadowview Pl: McVickers to end		-	20,000	80,000	-	-
Meadowview Pl: SRW to Stanford		-	5,000	30,000	-	-
Memorial Ave: Hwy 4A to MacMillian		-	27,500	110,000	-	-
Meridan Way: Craig to Aurora		-	-	-	-	21,250
Middleton Ave: Craig to McCarter		-	-	-	22,500	90,000
Mills St: Hwy 19A to Stanford		-	-	-	-	42,500
Mills St: Hwy 19A to Pioneer		-	-	-	-	10,750
Mills St: Pioneer to Sunset		-	-	-	-	15,500
Morison Ave: Hwy 4A to McMillian		-	-	-	-	28,500
Moss Ave: Bass to Craig		25,000	100,000	-	-	-
Moss Ave: Hwy 4A to Stanford		8,750	35,000	-	-	-
Moss Ave: Stanford to Bass		26,250	105,000	-	-	-
Parkview Pl: McVickers to end		-	20,000	80,000	-	-
Parkview Pl:SRW to Stanford		-	5,000	30,000	-	-
Pym: Brice to Forsyth		47,500	190,000	-	-	-
Reservoir #3 - re conditioning		-	62,500	250,000	-	-
Springwood Water quality upgrade		-	125,000	500,000	-	-
SRW:Stanford to Despard		-	-	-	-	25,000
Stanford Ave: Corfield to Shelly		-	-	-	125,000	560,000
Stanford Ave: McCarter to Corfield		126,750	-	-	-	-
Tulip Street		4,750	19,000	-	-	-
Turner Road: Shelly to end		-	50,400	201,600	-	-
Wallis St: Morison to End		62,500	-	-	-	-
Weld Street: Jensen to Island Hwy		-	-	-	-	50,000
Wheeler Ave: Kinglsey St west		-	-	26,250	105,000	-
Works Adjacent to Development/Construction		60,000	-	-	-	-
Total Water Capital Items		1,263,500	968,400	1,593,900	1,295,690	1,477,460

2017 - 2021 DRAFT FINAL CAPITAL PLAN
WATER UTILITY FUND CAPITAL

	<u>City Share</u>	<u>2017</u>	<u>2018</u>	<u>2019</u>	<u>2020</u>	<u>2021</u>
Water DCC						
Well - Springwood facility- #9	0.00%	273,200	-	-	-	-
Reservoir #1 - Springwood Facility	0.00%	-	-	-	350,000	-
ERWS River Intake	25.00%	3,768,080	1,200,280	133,200	-	-
ERWS Water Treatment Plant	50.00%	8,333,880	5,077,880	74,000	629,000	-
ERWS Joint Transmission Mains	50.00%	444,000	259,000	37,000	-	-
ERWS Springwood Trans Main	50.00%	3,255,000	2,345,000	100,000	-	-
ERWS Aquifer Storage Recovery	50.00%	-	-	-	-	48,100
Total DCC Capital		16,074,160	8,882,160	344,200	979,000	48,100
Total Capital		17,337,660	9,850,560	1,938,100	2,274,690	1,525,560
Source of Funds						
Operations		6,104,135	3,904,422	1,734,754	1,616,835	1501751
Carry-forward Reserve		597,462	0	0	0	0
Water DCC Reserve Fund		4,409,863	766,138	203,346	657,855	23809
Grants/Developer Contributions		2,220,000	1,480,000	0	0	0
Federal Gas Tax		1,000,000	1,000,000	0	0	0
Developer Contributions		106,200	0	0	0	0
Long Term Debt		2,900,000	2,700,000	0	0	0
Total Source of Funds		17,337,660	9,850,560	1,938,100	2,274,690	1,525,560

THE CITY OF PARKSVILLE
2017 Draft Final Budget
Budget Revenue & Expense

	2015 ACTUAL YTD	2016 ACTUAL YTD	2017 PROVISIONAL BUDGET	2017 FINAL BUDGET	BUDGET CHANGE Incr/(Decr)
SEWER FUND					
Revenues					
Fees and Charges					
Sewer User Billings	\$980,785	\$1,037,737	\$1,123,600	\$1,100,050	(\$23,550)
Interest on Overdue Accounts	2,119	2,067	2,000	2,000	
Total Fees and Charges	982,904	1,039,804	1,125,600	1,102,050	(23,550)
Other					
Sewer Parcel Tax	29,994	27,678	27,500	27,500	
(Gain)/Loss on Disposal of Capital Assets					
Total Other	29,994	27,678	27,500	27,500	
Fiscal					
Interest on Accumulated Surplus	61,800	64,400	53,000	53,000	
Total Revenues	1,074,698	1,131,883	1,206,100	1,182,550	(23,550)
Administration					
Revenues					
Sewer Model			1,700	1,700	
Expenses					
Administration	96,801	117,476	111,481	111,481	0
Supervisor	83				
Training	10,029	2,197	9,850	9,850	
Pager Pay	816	411			
Small tool purchases	1,653	2,907	5,000	5,000	
Consulting		3,000			
Inspection Services	1,512	918	900	900	
Sewer Model	1,400	1,400	2,500	2,500	
General Fund Alloc. - Admin/Finance	343,000	375,525	448,500	449,500	1,000
General Fund Allocation-Eng & PW.	134,500	137,738	154,950	154,950	
General Fund Alloc. - Works Yard	43,600	44,600	45,200	45,200	
Total Administration Expense	633,393	686,171	778,381	779,381	1,000
Net Administration Cost	633,393	686,171	776,681	777,681	1,000
Collection System					
Revenues					
New Service connections	2,000	1,144	1,800	1,800	
Expenses					
New Service connections	4,553	757	1,800	1,800	
Customer service	5,799	3,514	7,800	7,800	
Service repair	11,712	13,261	24,100	24,100	
Blockage removal	3,157	7,755	7,700	7,700	
Manhole maintenance	8,784	9,200	28,200	28,200	
Main repair	1,353	3,750	39,100	39,100	
Main flushing	16,905	33,377	45,100	45,100	
Scada System - Sewer	373		5,100	5,100	
Sewer Investigation Program	5,622	1,535	8,200	8,200	
Total Collection System Expenses	58,259	73,148	167,100	167,100	
Net Collection System Cost	56,259	72,005	165,300	165,300	
Lift Stations					
Expenses					
Martindale Lift Station	54,022	43,014	50,700	50,700	
Craig Bay Lift Station	52,353	53,287	59,200	59,200	
	106,375	96,301	109,900	109,900	

THE CITY OF PARKSVILLE
2017 Draft Final Budget
Budget Revenue & Expense

	2015 ACTUAL YTD	2016 ACTUAL YTD	2017 PROVISIONAL BUDGET	2017 FINAL BUDGET	BUDGET CHANGE Incr/(Decr)
Billing and Collections					
Expenses					
Meter Reading-Transfer from Water	11,739	9,338	11,000	11,000	
Total Operating Expenses	809,767	864,959	1,066,381	1,067,381	1,000
Minor Capital					
Revenue					
Minor Capital	29,700	5,000			
Expense					
Works Adjacent to Development			65,000	40,000	(25,000)
Sewer Master Plan	29,697				
Easements			20,000	20,000	
Minor Capital		4,860			
Total Minor Capital Expenses	29,697	4,860	85,000	60,000	(25,000)
Net Minor Capital	(3)	(140)	85,000	60,000	(25,000)
Total Expenses	809,764	864,819	1,151,381	1,127,381	(24,000)
Transfers					
Transfer to (from) Carryforward Reserve	(4,200)	165,013			
Transfer From Accumulated Surplus					
Transfer to Other Funds			225,000	225,000	
Total Transfers (in) out of Fund	(4,200)	165,013	225,000	225,000	
Amortization of Capital Assets					
Amortization	287,524	286,654	287,500	287,500	
Net Operating Cost /(Surplus)	\$16,390	\$183,459	\$454,281	\$453,831	(\$450)
Sewer Capital					
Funding					
McMillan: Hirst to Morison					
Corfield St: Stanford to Jensen		9,141		247,580	247,580
Corfield St: Jensen to Hwy 19A		3,987		175,005	175,005
McKinnon: Hirst to Harnish				187,500	187,500
Wallis Street				112,500	112,500
Moss Ave: Stanford to Craig				40,000	40,000
Developer Contributions - Asset	349,210	117,165			
Total Funding	349,210	130,293		762,585	762,585
Expenditures					
Corfield St: Stanford to Jensen		9,141		285,000	285,000
Corfield St: Jensen to Hwy 19A		3,987		225,000	225,000
McKinnon: Hirst to Harnish				187,500	187,500
Wallis Street				112,500	112,500
Jensen Ave: Hwy 4A to Moilliet			45,000	45,000	
Moss Ave: Stanford to Craig			160,000	40,000	(120,000)
Craig Bay Pump Station (Electrical)			6,250	6,250	
Craig Bay Pump Station (Mechanical)			12,500	12,500	
Martindale Pump Station (Electrical)			6,250	6,250	
Martindale Pump Station (Mechanical)			12,500	12,500	
Memorial Ave: Hwy 4A to McMillan			30,000		(30,000)
Morison: Hwy 4A to McMillan			25,000		(25,000)
Pym at Camas (MH 449 to 561)			6,250	6,250	
Hirst Ave: Hwy 4A to McMillan			22,500	22,500	
Developer Contributions - Asset	349,210	117,165			
Total Expenditures	349,210	130,294	326,250	961,250	635,000
Net Capital		\$1	\$326,250	\$198,666	(\$127,585)

Sewer Utility Fund

2017 - 2021
Draft Final Financial Plan

Revenue Expenditure Summary

	<u>2017</u>	<u>2018</u>	<u>2019</u>	<u>2020</u>	<u>2021</u>
Revenue					
Sale of Services					
Metered Sewer	\$1,100,050	\$1,165,965	\$ 1,218,162	\$1,272,318	\$1,328,398
Connection Admin Fee	-	-	-	-	-
Miscellaneous	-	-	-	-	-
	<hr/>	<hr/>	<hr/>	<hr/>	<hr/>
Sale of Services	1,100,050	1,165,965	1,218,162	1,272,318	1,328,398
Other Rev From Own Sources					
Interest Income	53,000	65,125	58,779	54,312	44,874
Minor capital	-	-	-	-	-
Miscellaneous	5,500	5,555	5,611	5,667	5,723
	<hr/>	<hr/>	<hr/>	<hr/>	<hr/>
	58,500	70,680	64,390	59,979	50,597
Transfers from Other Gov't					
Other Prov Grants	-	-	-	-	-
	<hr/>	<hr/>	<hr/>	<hr/>	<hr/>
Transfers from Other Gov't	-	-	-	-	-
	<hr/>	<hr/>	<hr/>	<hr/>	<hr/>
Other Revenues					
Capital Funding-Grants	-	-	-	-	-
Capital Funding from DCC's	252,450	-	-	-	66,448
Transfer from Surplus	-	-	-	-	-
Parcel Tax	27,500	28,325	29,175	30,049	30,951
	<hr/>	<hr/>	<hr/>	<hr/>	<hr/>
Transfer from Own Reserves & Funds	279,950	28,325	29,175	30,049	97,399
	<hr/>	<hr/>	<hr/>	<hr/>	<hr/>
Total Revenue	1,438,500	1,264,970	1,311,727	1,362,346	1,476,394
	<hr/>	<hr/>	<hr/>	<hr/>	<hr/>
Expenditures					
Common Services	646,950	663,124	679,686	696,700	714,103
Administration	132,431	136,730	140,659	144,705	148,848
Collection System	167,100	174,951	181,224	187,712	194,356
Lift Station Maintenance	109,900	113,467	116,728	120,086	123,524
Customer Bill & Collect	11,000	11,439	11,810	12,193	12,586
Minor Capital	60,000	10,250	-	-	-
Amortization of Capital Assets	287,500	287,500	287,500	287,500	287,500
	<hr/>	<hr/>	<hr/>	<hr/>	<hr/>
Total Expenditures	1,414,881	1,397,461	1,417,607	1,448,896	1,480,917
	<hr/>	<hr/>	<hr/>	<hr/>	<hr/>
Sewer Utility Fund Net Income (Loss)	23,619	(132,491)	(105,880)	(86,550)	(4,523)
	<hr/>	<hr/>	<hr/>	<hr/>	<hr/>
Non Operating budget items					

Sewer Utility Fund

2017 - 2021
Draft Final Financial Plan

Revenue Expenditure Summary

	<u>2017</u>	<u>2018</u>	<u>2019</u>	<u>2020</u>	<u>2021</u>
Funding from Cfdw Reserves	510,134	-	-	-	-
Funding from Capital Reserve	-	-	-	318,360	-
Long term debt borrowing	-	-	-	-	-
	<u>510,134</u>	<u>-</u>	<u>-</u>	<u>318,360</u>	<u>-</u>
Capital Expenditures					
Capital Expenditures	916,250	464,100	295,630	703,059	728,455
Long term debt principal payments	-	-	-	-	-
Short term Capital borrowing pmts	-	-	-	-	-
	<u>916,250</u>	<u>464,100</u>	<u>295,630</u>	<u>703,059</u>	<u>728,455</u>
Transfer to (From) Other Funds	225,000	-	-	-	-
Amortization of Capital Assets	287,500	287,500	287,500	287,500	287,500
Net Cash Surplus (Deficit)	(319,997)	(309,091)	(114,010)	(183,749)	(445,478)
Transfers to/from Surplus Reserves					
Transfer from Accumulated Surplus	319,997	309,091	114,010	183,749	445,478
Transfer to Accumulated Surplus	-	-	-	-	-
Financial Plan Balance	<u>\$ -</u>	<u>\$ -</u>	<u>\$ -</u>	<u>\$ -</u>	<u>\$ -</u>

City of Parksville
2017-2021 Final Financial Plan

Proposed Changes from 2017 -2021 Provisional

Sewer Utility fund

Sewer Rate % Increase Used

2016 Carry Forwards

Operating Expenditures & Revenue

Capital Expenditures & Revenue

Corfield St: Stanford to Jensen

Corfield St: Jensen 19a

McKinnon St: Hirst to Harnish

Moss Ave: Stanford to Craig

Wallis St: Morison St to End

Total Capital Carryforwards

Operating

Revenues - Incr (Decr)

Expenditures

Capital

Revenues - Incr (Decr)

Corfield St: Stanford to Jensen

Corfield St: Jensen to Hwy 19a

Expenditures

Moss Ave: Stanford to Craig

Corfield St: Stanford to Jensen

Corfield St: Jensen to Hwy 19a

Works Adjacent to

Development/Construction

Morison Ave: Hwy 4A to McMillian

Memorial Ave: Hwy 4A to MacMillian

Jensen Ave: Hwy 4A to Moilliet

2017 Final Budget Accumulated Surplus at End
of Year

	2017	2018	2019	2020	2021
Sewer Rate % Increase Used	3.00%	3.00%	3.00%	3.00%	3.00%
Corfield St: Stanford to Jensen	210,900				
Corfield St: Jensen 19a	126,000				
McKinnon St: Hirst to Harnish	187,500				
Moss Ave: Stanford to Craig	40,000				
Wallis St: Morison St to End	112,500				
Total Capital Carryforwards	676,900				
Operating Revenues - Incr (Decr)	(23,550)	(23,550)	(23,550)	(23,550)	(23,550)
Expenditures					
Capital Revenues - Incr (Decr)					
Corfield St: Stanford to Jensen	49,000				
Corfield St: Jensen to Hwy 19a	36,680				
Expenditures					
Moss Ave: Stanford to Craig	(160,000)	160,000			
Corfield St: Stanford to Jensen	74,100				
Corfield St: Jensen to Hwy 19a	99,000				
Works Adjacent to Development/Construction	(25,000)	(65,000)	(65,000)	(65,000)	(65,000)
Morison Ave: Hwy 4A to McMillian	(25,000)	(160,000)			25,000
Memorial Ave: Hwy 4A to MacMillian	(30,000)	(90,000)	120,000		
Jensen Ave: Hwy 4A to Moilliet	(45,000)	(180,000)	45,000	180,000	
2017 Final Budget Accumulated Surplus at End of Year	\$ 2,751,034	\$ 2,454,907	\$ 2,354,255	\$ 2,184,272	\$ 1,752,979

Reduced rate increase from 5% to 3% - lower than budgeted 2016 revenue

Additional funds required based on 50% design report

Additional funds required based on 50% design report

moved to 2018

Increase of costs based on 50% design report

Increase of costs based on 50% design report

Revise budget practice to budget one year at a time

Move to 2021/2022

Move to 2018/2019

Move to 2019 / 2020 -to line up with roads and water projects

2017 - 2021 DRAFT FINAL CAPITAL PLAN
SEWER FUND CAPITAL

	<u>City Share</u>	<u>2017</u>	<u>2018</u>	<u>2019</u>	<u>2020</u>	<u>2021</u>
MINOR CAPITAL						
Sewer Minor Capital Items						
Easements (ROW's)		20,000	10,000	-	-	-
Works Adjacent to Development/Construction		40,000	-	-	-	-
Total Minor Capital		60,000	10,000	-	-	-
Minor Capital Source of Funds						
Operations		60,000	10,000	-	-	-
Total Minor Capital Source of Funds		60,000	10,000	-	-	-

CAPITAL

Sewer Capital Items					
Banks Ave: Moilliet east	-	-	26,250	105,000	-
Bay Ave Upgrade	-	-	58,600	-	-
Craig Bay pump station - electrical	6,250	25,000	-	-	-
Craig Bay pump station - mechanical	12,500	50,000	-	-	-
Craig St: Hwy19A to 40m North of Jensen	-	-	-	-	25,000
Dogwood: Bay to SRW	-	-	-	60,000	-
Dogwood: Rushton North and South	-	-	-	23,750	95,000
Forsythe Ave West	-	-	-	111,563	-
Hirst Ave: Hwy 4A to MacMillian	22,500	90,000	-	-	-
Jensen Ave: Hwy 4A to Moilliet	-	-	45,000	180,000	-
Lombardy: Hwy 19A to Morison	-	-	14,300	57,200	-
Martindale Pump Station - electrical	6,250	25,000	-	-	-
Martindale Pump Station - mechanical	12,500	50,000	-	-	-
McKinnon Street: Hirst to Harnish	187,500	-	-	-	-
Memorial Ave: Hwy 4A to McMillian	-	30,000	120,000	-	-
Morison: 4A to McMillan	-	-	-	-	25,000
Moss Ave: Stanford to Craig	40,000	160,000	-	-	-
Pym at Camas - mh 449 to 561	6,250	25,000	-	-	-
Pym at Erminskin - mh 867 to 868	-	-	6,250	25,000	-
Rowan Ave: Finholm to Acacia	-	-	13,750	55,000	-
Rushton: Wisteria to Temple	-	-	-	31,250	125,000
Stanford Ave:Blower to Mills	-	-	-	5,000	50,000
Wallis Street: morison to End	112,500	-	-	-	-
Wisteria ST: Rushton to SRW	-	-	-	8,750	35,000
Total Sewer Capital Items	406,250	455,000	284,150	662,513	355,000

**2017 - 2021 DRAFT FINAL CAPITAL PLAN
SEWER FUND CAPITAL**

	<u>City Share</u>	<u>2017</u>	<u>2018</u>	<u>2019</u>	<u>2020</u>	<u>2021</u>
DCC Capital Items						
Hirst Ave: MacMillian to Moilliet	80.50%	-	-	-	-	318,000
Corfield St: Stanford to Jensen	50.00%	285,000	-	-	-	-
Corfield St: Jensen to Hwy 19a	50.00%	225,000	-	-	-	-
Total DCC Capital Items		510,000	-	-	-	318,000
Total Capital		916,250	455,000	284,150	662,513	673,000
Source of Funds						
OPERATIONS		153,666	455,000	284,150	362,513	611,610
Carry-forward Reserve		510,134	0	0	0	0
Sewer Capital Fund		0	0	0	300,000	0
Sewer DCC Reserve Fund		252,450	0	0	0	61,390
Total Source of Funds		916,250	455,000	284,150	662,513	673,000

Spending Package Summary

Spending Package: CD -01 - Building Inspector – Full-Time

Budget Year: 2017

Spending Package Type: Amendments

Acct. Reference: 2330

Spending Package Stage: Approved

Publish Date:

Explanation/Justification/Impact of not Funding:

In order to maintain the efficient ongoing operation of the City's building inspection service there is a need to consider succession planning. In this regard, there appears to be a need to consider adding a full-time building inspector position in 2018 in order to mitigate impending resource changes that are anticipated to occur in the next 2 to 3 years. The City is currently reliant upon 1.6 full-time equivalent (FTE) building inspector positions.

The staff compliment consist of one individual who individual (FTE 1.0) who is expected to be eligible for retirement within the next 3 years and second individual (FTE 0.6) who had retired from another local government before stating with the City. The City has benefited from the experience and expertise of these individuals and has managed with 1.6 FTE versus the full complement of 2.0 FTE building inspectors that the department had previously retained. In addition to the above situation, the province has indicated that it intends to phase-in changes to the BC Building Code that will impact the certification levels required of building officials.

It is for the above reasons that the addition of one full-time building inspector position is being proposed commencing in 2018. With respect to the existing 0.6 FTE building inspection position, it is proposed that it be retained for the interim but not refilled when a vacancy in the position occurs.

Strategic Plan Theme / Decision Points:

Maintain or Enhance Quality of Life: The proposed position will allow for the continued maintenance of economic growth that is as a result of building construction and development.

Renewal and Maintenance of Service Levels: The proposed position will allow for the renewal and maintenance of existing levels of service while providing an opportunity for the retention of corporate knowledge during a period of transitional overlap.

Cost /Benefit Analysis:

As it is anticipated that the pool of eligible qualified professionals will be reduced as a result of changes in provincial requirements, not funding this position would appear to present a risk that future vacancies will be unfilled for sometime. Such a vacancy in the future would likely adversely impact building permit timelines or create disruptions in service. As Building permits and associated fees and development cost charges are net contributors to the City's budget and that of the greater local economy it would appear beneficial to ensure capacity for continued level of service.

Operating Budget Details

Activity	Object Code	Position	Description	2017 Budget
Expense				
2330 - Building Inspections	301 - Benefits	Building Inspector II	(Computed by Salaries Module)	5,456
2330 - Building Inspections	300 - Salaries & Wages	Building Inspector II	(Computed by Salaries Module)	21,824
Total Expense				27,280

Position Allocation Change Details

Activity	Position	Description	Start Date	End Date	ChangeRequestPos ition.Allocation
2330 - Building Inspections	Building Inspector II		Sep 2017		100.00

Spending Package Summary

Spending Package: CD -01 - Building Inspector -- Full-Time

Capital Budget Details

Project	Object Code	Fund	Description	2017 Budget
Expense				
8004 - Equipment	450 - Parts, Materials and Supplies	1 - General Revenue Fund	New Truck for Building Inspections	35,000
Total Expense				35,000

Spending Package Snapshot Summary

Spending Package: CD -01 - Building Inspector – Full-Time

Budget Year: 2017

Spending Package Type: Amendments

Acct. Reference: 2330

Current Spending Package Stage: Approved

Publish Date:

Snapshot Name: Promotion Snapshot

Spending Package Stage: Package Entry

Date: February 24, 2017

Comments:

Description: Automatic Promotion Snapshot Snapshot.

Scenario: Main (Active)

Operating Budget Details

Activity	Object Code	2017 Budget	2018 Forecast	2019 Forecast	2020 Forecast	2021 Forecast
Expense						
2330 - Building Inspections	300 - Salaries & Wages	21,824	65,472	65,472	65,472	65,472
2330 - Building Inspections	301 - Benefits	5,456	16,368	16,368	16,368	16,368
Total Expense		27,280	81,840	81,840	81,840	81,840

Position Allocation Change Details

Activity	Position	Description	Start Date	End Date	ChangeRequestPos ition.Allocation
2330 - Building Inspections	Building Inspector II		Sep 2017		100.00

Capital Budget Details

Project	Object Code	2017 Budget	2018 Forecast	2019 Forecast	2020 Forecast	2021 Forecast
Expense						
8004 - Equipment	450 - Parts, Materials and Supplies	35,000	0	0	0	0
Total Expense		35,000	0	0	0	0

Spending Package Summary

Spending Package: CD - 02 - Summer Student

Budget Year: 2017

Spending Package Type: Amendments

Acct. Reference: 2300

Spending Package Stage: Approved

Publish Date:

Explanation/Justification/Impact of not Funding:

The City is currently in a higher volume development application situation, a circumstance that is creating capacity issues. Not funding the position may result in low morale and burn-out for staff that appear to needs some reprieve.

The proposed four-month term is intended to be made available to one or possibly split between two students; depend upon academic scheduling.

Strategic Plan Theme / Decision Points:

Maintain or Enhance Quality of Life: The proposed position will assist in providing levels of service to allow to for the economic growth that results from building construction and development file processing.

Renewal and Maintenance of Service Levels: The proposed position will assist with maintaining levels of service, employee retention and to attracting future workers to the City

Cost /Benefit Analysis:

The summer student position will benefit the City in two key way, firstly it will provide an opportunity for the Community Planning and Building Department build some temporary capacity with file archiving and background research that will assist the department in addressing file and project volumes. Secondly, it will assist in providing a possible recruitment base for future staff whether in the department or elsewhere in the organization.

Operating Budget Details

Activity	Object Code	Position	Description	2017 Budget
Expense				
2300 - Planning	301 - Benefits	Summer Student - Planning	(Computed by Salaries Module)	1,561
2300 - Planning	300 - Salaries & Wages	Summer Student - Planning	(Computed by Salaries Module)	6,245
2330 - Building Inspections	301 - Benefits	Summer Student - Planning	(Computed by Salaries Module)	1,561
2330 - Building Inspections	300 - Salaries & Wages	Summer Student - Planning	(Computed by Salaries Module)	6,245
Total Expense				15,613

Position Allocation Change Details

Activity	Position	Description	Start Date	End Date	ChangeRequestPos ition.Allocation
2300 - Planning	Summer Student - Planning		Jan 2017	Dec 2018	50.00
2330 - Building Inspections	Summer Student - Planning		Jan 2017	Dec 2018	50.00

Spending Package Snapshot Summary

Spending Package: CD - 02 - Summer Student

Budget Year: 2017

Spending Package Type: Amendments

Acct. Reference: 2300

Current Spending Package Stage: Approved

Publish Date:

Snapshot Name: Promotion Snapshot

Spending Package Stage: Package Entry

Date: March 08, 2017

Comments:

Description: Automatic Promotion Snapshot Snapshot.

Scenario: Main (Active)

Operating Budget Details

Activity	Object Code	2017 Budget	2018 Forecast	2019 Forecast	2020 Forecast	2021 Forecast
Expense						
2300 - Planning	300 - Salaries & Wages	6,245	6,276	0	0	0
2300 - Planning	301 - Benefits	1,561	1,569	0	0	0
2330 - Building Inspections	300 - Salaries & Wages	6,245	6,276	0	0	0
2330 - Building Inspections	301 - Benefits	1,561	1,569	0	0	0
Total Expense		15,613	15,691	0	0	0

Position Allocation Change Details

Activity	Position	Description	Start Date	End Date	ChangeRequestPos ition.Allocation
2300 - Planning	Summer Student - Planning		Jan 2017	Dec 2018	50.00
2330 - Building Inspections	Summer Student - Planning		Jan 2017	Dec 2018	50.00

Spending Package Summary

Spending Package: PK - 9 - Replace Water Park Equipment

Budget Year: 2017

Spending Package Type: Amendments

Acct. Reference: 8167

Spending Package Stage: Approved

Publish Date:

Explanation/Justification/Impact of not Funding:

The City of Parkville and the Parkville Lions club have been managing partners of the Ventureland spray park for at least 25 years. The Lions originally constructed the spray park and managed its operation and maintenance up until very recently. Over the last several years the City has taken a larger role in ensuring regular inspections, maintenance and replacement of the spray park equipment was taking place to satisfy changing standards and regulations.

The City had previously identified \$15,000 in the 2016 budget to replace aging equipment in the spray park and \$60,000 for 2017 to install the equipment and replace the existing asphalt surfacing. During pre-planning discussions with both the Lions Club and a reputable supplier of spray park equipment it was quickly discovered there is insufficient funding available in the budget to complete the work. A quotation received by the Lions club indicated the cost to purchase replacement equipment was close to \$80,000. This of course does not include installation costs or surfacing replacement.

New information was uncovered during an onsite meeting with the Lions club, City staff and the equipment supplier. We were informed by the supplier, as of 2015 any new spray parks constructed (or significantly renovated existing spray parks) require the submission of a construction permit to Island Health. Essentially, Island Health requires assurance that structures and proposed decks (surfaces) are safe and free from hazards. It was described to us by Island health that spray parks are also treated as "play-parks or playgrounds" and inspected on that basis. This includes inspections for: fall heights, spacing of equipment and other aspects of the playground inspection program.

Taking this new information into consideration, understanding the standards and regulations being imposed by the Ministry of Health and knowing the existing spray park requires total replacement. Staff initiated a process to fully understand the true costs of replacing the existing spray park. As a starting point for discussion City staff contacted two suppliers and provided them with a broad scope in order to define the worst case scenario for the city. Costs have come back ranging between 200k and 300k.

Staff have come to the conclusion in order to abide by the regulations as well as provide a functional spray park similar in size to the existing, a budget of at least \$300,000 would be required. This budget includes the cost of demolishing the existing spray park, replacing existing equipment which do not meet current regulations, installation of the equipment including appurtenances, installation of new concrete surfacing and commissioning of the new park.

Strategic Plan Theme / Decision Points:

Supports the primary theme of enhancing quality of life through supporting implementation of Parkville's Community Vision. Supports health and safety themes as it promotes a healthy lifestyle and increases the safe access and accessibility of City owned facilities. This project is supported by the secondary themes in the Strategic Plan; Renewal and maintenance of infrastructure and environmental sustainability.

Cost /Benefit Analysis:

Funding for this capital project will allow required upgrades to the Works Yard in an effort to support the growing demands and service needs of the City infrastructure renewal, replacement and general operations and maintenance requirements. Having a proper repair facility shop will allow for better efficiencies and entertain other revenue sources outside the city such as servicing other local Fire Department vehicles and RCMP vehicles as our current automotive technicians and heavy duty mechanics hold these certification to perform work on emergency vehicles.

Spending Package Summary

Spending Package: PK - 9 - Replace Water Park Equipment

Capital Budget Details

Project	Object Code	Fund	Description	2017 Budget
Revenue				
8167 - Replace water park Equipment	117R - Other Grants/Donations	1 - General Revenue Fund	Lions Club Donation	100,000
Total Revenue				100,000
Expense				
8167 - Replace water park Equipment	450 - Parts, Materials and Supplies	1 - General Revenue Fund	Additional funding required for new legislation requirements	225,000
Total Expense				225,000
Net Total				125,000

Spending Package Snapshot Summary

Spending Package: PK - 9 - Replace Water Park Equipment

Budget Year: 2017

Spending Package Type: Amendments

Acct. Reference: 8167

Current Spending Package Stage: Approved

Publish Date:

Snapshot Name:

Spending Package Stage:

Date:

Comments:

Description:

Scenario:

()

Capital Budget Details

Project	Object Code	2017 Budget	2018 Forecast	2019 Forecast	2020 Forecast	2021 Forecast
Revenue						
8167 - Replace water park Equipment	117R - Other Grants/Donations	100,000	0	0	0	0
Total Revenue		100,000	0	0	0	0
Expense						
8167 - Replace water park Equipment	450 - Parts, Materials and Supplies	225,000	0	0	0	0
Total Expense		225,000	0	0	0	0
Net Total		125,000	0	0	0	0