



City of  
**Parksville**

**2015-2019 Draft  
Provisional  
Financial Plan**

**February 23, 2015**

# Presentation Overview

- General Fund
  - Budget Adjustments
  - 20 Year Capital Plan
  - 2015 Provisional Financial Plan
  - Proposed Surplus
- Water Fund
  - Budget Adjustments
  - 20 Year Capital Plan
  - 2015 Provisional Financial Plan
  - Proposed Surplus

# GENERAL FUND

- 2015 – 2019 Budget Building Blocks
  - Tax increases 2.5% for 2015
  - Tax increases 3% for 2016 - 2020
  - Inflation rate 2% - 2015-2016, then 2.5%
  - Does not include 2014 carry forwards

# 2015 Budget Adjustments

- Operating
  - Removed Fire Dept. Succession Planning - \$36,000 for 2015
  - Data tablets reallocated to existing funding - \$ 8,000
  - \$ 40,000 Moved forward from 2016 & 2017 for City Hall renovation for Engineering staff
  - Added \$50,000 for Parks Master Plan Review – 2016

# 2015 Budget Adjustments

- Capital
  - Removed \$850,000 from 2016 & 2017 for New Operations building
  - Removed Community Park Pathways - \$ 15,000 (contingent on Parks Master Plan review)

# 2015 Spending Packages

## • OPERATING

◦ Server, network and firewall security vulnerability testing	\$ 24,000
◦ Community Park tennis courts resurfacing	\$ 12,500
◦ Springwood Park Tennis courts	\$ 22,500
◦ Fireproof filing cabinets	\$ 5,800
◦ Computer hardware (servers and firewall)	\$ 58,000
◦ Upgrade to GP2015 financial software	\$ 16,000
◦ Contractor to update pre-fire plans	\$ 10,000
◦ Battery operated irrigation update	\$ 5,000
◦ Tempest – Licensing Module Intellisearch	<u>\$ 4,500</u>
TOTAL	<u>\$158,300</u>

# 2015 Spending Packages

- **OPERATING - Staffing**

◦ Occupational Health & Safety Coordinator and equipment	\$ 87,500
◦ Bylaw Officer and equipment	\$ 83,000
◦ Engineering Summer Student	<u>\$ 16,000</u>
TOTAL	<u>\$186,500</u>

TOTAL 2015 OPERATING SPENDING PACKAGES \$344,800

Bylaw Officer and Safety Coordinator positions will be for ½ year in 2015

## Future years

◦ Springwood Park tennis courts (every 8 years)	\$ 22,500
◦ Fire Department succession planning (2016)	<u>\$ 18,000</u>
TOTAL	<u>\$ 40,500</u>

# 2015 Spending Packages

- **CAPITAL**

- Engineering survey equipment \$ 15,000
- Springwood Park pathways \$ 15,000
- Bylaw vehicle \$ 35,000

TOTAL \$ 65,000



# Other items to be considered

- Vancouver Island North Film Commission - \$2,500
- Vancouver Island Tribute Festival - \$1,000
- Guardians of Mid Island Estuaries - \$ 8,000
- Curling Club Permissive Exemption
- Chamber Business Awards - \$ 350.00
- Archival Storage Building – 2015/16 - \$600,000
- Community Park User Fees
- Sportsfield User Fees

# 20 Year Capital Plan

City of Parksville

Summary of Minor & Major Capital Expenditures 2015-2034

Capital Expenditures							
	2015	2016	2017	2018	2019	2020-2034	Total
Legislative	35,000	0	23,000	5,000	0	70,000	133,000
Finance	0	0	0	0	0	15,000	15,000
Information Technology	177,250	150,000	155,000	140,750	65,000	1,594,000	2,282,000
RCMP	0	0	0	0	0	0	0
Fire	0	328,600	750,600	876,000	20,000	2,433,500	4,408,700
Engineering	15,000	0	0	0	0	0	15,000
Community Development	0	0	7,000	0	210,000	471,000	688,000
Parks and Recreation	1,805,000	105,000	550,000	45,000	96,250	2,920,000	5,521,250
Facilities	162,600	120,000	50,500	96,400	31,800	609,700	1,071,000
Public Works	1,292,750	1,582,750	2,244,500	3,181,050	2,727,300	53,598,860	64,627,210
	3,487,600	2,286,350	3,780,600	4,344,200	3,150,350	61,712,060	78,761,160
General Operations	2,358,240	2,286,350	3,702,600	3,861,847	2,768,520	51,666,525	66,644,081
General Capital	0	0	0	0	0	0	0
Land Sale Reserve	0	0	0	0	0	0	0
Open Spaces DCC Reserve	1,089,360	0	49,500	0	49,500	1,188,000	2,376,360
Roads DCC Reserve	0	0	0	464,063	0	8,618,431	9,082,494
Storm Sewer DCC Reserve	0	0	28,500	18,291	332,330	239,104	618,225
General Parkland Reserve	0	0	0	0	0	0	0
Parking Reserve	0	0	0	0	0	0	0
Donations	40,000	0	0	0	0	0	40,000
	3,487,600	2,286,350	3,780,600	4,344,200	3,150,350	61,712,060	78,761,160

## 2015 - 2019 DRAFT Provisional Financial Plan

### General Revenue Fund

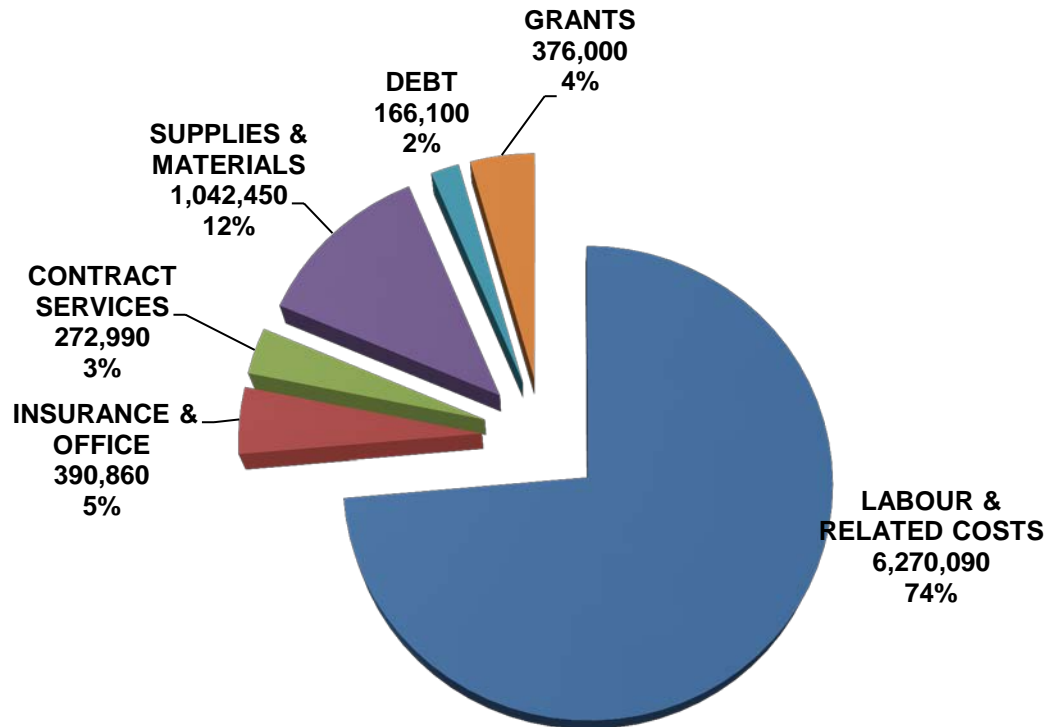
		<u>2015</u>	<u>2016</u>	<u>2017</u>	<u>2018</u>	<u>2019</u>
<b>Funding Sources</b>						
	Property Taxes	12,035,200	12,554,464	13,097,601	13,666,164	14,255,491
	Fees and Charges					
	Executive	431,000	440,360	451,354	462,616	474,172
	Finance	827,700	897,689	936,436	885,962	826,341
	Police	110,000	10,311	10,526	10,749	10,976
	Fire	337,750	350,990	351,116	351,248	351,380
	Community Planning	317,150	332,515	340,641	349,081	357,653
	Engineering	327,250	341,517	349,038	356,833	364,747
	Parks	146,500	149,200	152,643	156,166	159,784
	Facilities	16,400	16,823	17,040	17,263	17,488
	Public Works	127,000	128,270	129,553	130,848	132,156
	Solid Waste Collection	718,900	765,836	792,316	819,976	848,466
	Provincial Grants	349,000	449,000	449,000	449,000	449,000
	Capital Grants and Developer Contributions	40,000	0	0	0	0
	Transfers From Reserves					
	DCC Funds	1,089,360	0	81,151	511,873	413,293
<b>Total Funding Sources</b>		<b>16,873,210</b>	<b>16,436,975</b>	<b>17,158,415</b>	<b>18,167,779</b>	<b>18,660,947</b>
<b>Expenditures</b>						
	Municipal Purposes					
	Executive	1,906,330	1,892,193	1,979,148	2,146,345	2,075,817
	Finance	996,850	1,020,596	1,049,833	1,080,003	1,111,073
	Police	2,482,200	2,577,885	2,760,986	2,888,444	2,987,874
	Fire	1,054,120	1,088,805	1,104,297	1,348,376	1,175,646
	Community Planning	921,200	947,355	982,547	1,004,031	1,253,391
	Engineering	986,230	986,494	1,105,698	1,144,900	1,185,422
	Parks	1,466,500	1,491,954	1,475,958	1,516,884	1,533,275
	Facilities	682,150	649,941	593,690	653,150	602,474
	Public Works	1,872,920	1,866,926	1,859,560	1,905,465	1,952,586
	Solid Waste Collection	653,000	695,853	720,015	745,256	771,254
	Library and Cultural Services	577,900	593,553	610,611	628,216	646,348
	Interest on Long Term Debt	72,100	70,023	67,952	65,829	63,652
	Amortization of Tangible Capital Assets	2,471,400	2,471,400	2,471,400	2,471,400	2,471,400
<b>Total Expenditures</b>		<b>16,142,900</b>	<b>16,352,978</b>	<b>16,781,695</b>	<b>17,598,299</b>	<b>17,830,212</b>
<b>Net Income from Operations</b>		<b>730,310</b>	<b>83,997</b>	<b>376,720</b>	<b>569,480</b>	<b>830,735</b>

## 2015 - 2019 DRAFT Provisional Financial Plan

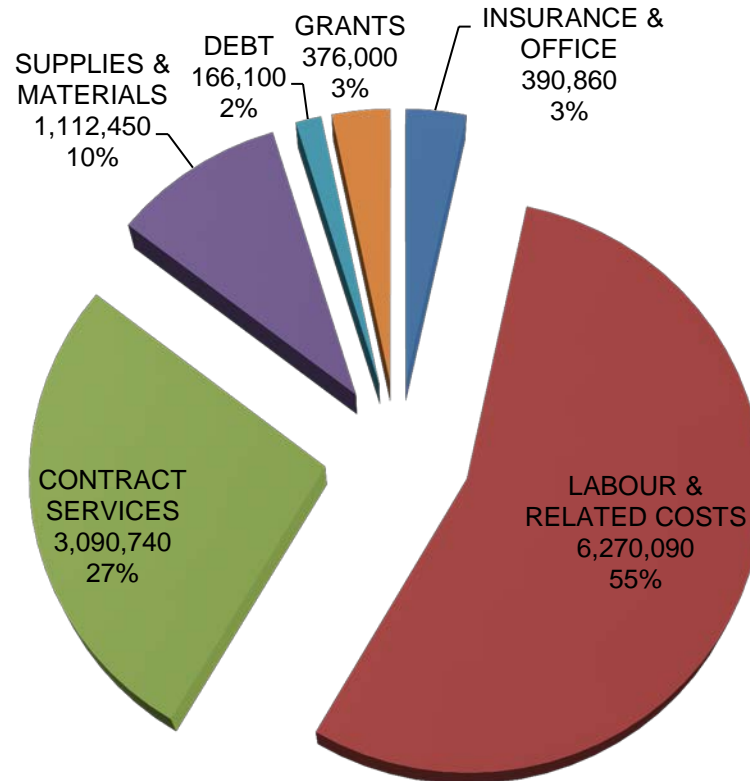
### General Revenue Fund

			<u>2015</u>	<u>2016</u>	<u>2017</u>	<u>2018</u>	<u>2019</u>
Other non operating budget items							
	Capital Expenditures		(2,887,750)	(1,913,877)	(3,670,635)	(4,013,511)	(2,953,383)
	Long term debt principal payments		(93,977)	(94,973)	(95,995)	(97,044)	(98,118)
	Transfer to appropriated reserves		(23,100)	(23,100)	(23,100)	(23,100)	(23,100)
	Transfers from appropriated reserves						
	Capital Reserves		-	-	-	-	-
	Carryforward reserve		-	-	-	-	-
	Capital borrowing		-	-	-	-	-
	Amortization of Tangible Capital Assets		2,471,400	2,471,400	2,471,400	2,471,400	2,471,400
	Annual cash surplus (deficit)		196,883	523,447	(941,610)	(1,092,775)	227,534
Transfers to/from Surplus Reserves							
	Transfer from Unrestricted Surplus			0	941,610	1,092,775	-
	Transfer to Unrestricted Surplus		(196,883)	(523,447)	-	-	(227,534)
	Financial Plan Surplus (Deficit)		\$ -	\$ -	\$ -	\$ -	\$ -

# 2015 Budgeted Operating Expenditures by Type



# 2015 Budgeted Operating & Capital Expenditures by Type



**PROJECTED GENERAL FUND UNRESTRICTED SURPLUS  
AT END OF YEAR**

Year	<b>2015</b>	<b>2016</b>	<b>2017</b>	<b>2018</b>	<b>2019</b>
Balance	3,141,155	3,664,602	2,722,993	1,630,219	1,857,753
Year	<b>2020</b>	<b>2021</b>	<b>2022</b>	<b>2023</b>	<b>2024</b>
Balance	1,850,966	1,202,591	1,666,581	(324,891)	1,631,669
Year	<b>2025</b>	<b>2026</b>	<b>2027</b>	<b>2028</b>	<b>2029</b>
Balance	963,369	(408,411)	(2,498,776)	(203,097)	3,647,928



# WATER FUND





- **2015 – 2019 Building Blocks**

- Assumes Plan A of ERWS Treatment/Intake Project
- Grants included
  - 2015 and 2016 - \$9,000,000 each year
- Long-term borrowing
  - \$2.4 million - 2015
  - \$2.25 million – 2016
- Does not include 2014 carry forwards

# 2015 Budget Adjustments

- Operating
  - Revised rate increases
    - 2.0% - 2015
    - 1.5% - 2016 - 2018
    - 2.0% - 2019 - 2021

# 2015 Spending Packages

- OPERATING

○ Well specific capacity baselines	\$ 10,000
○ Springwood Well #4 abandonment	\$ 9,000
○ Water main flushing maps update	<u>\$ 20,000</u>
TOTAL	<u>\$ 39,000</u>

# 20 Year Capital Plan

City of Parksville  
Summary of Minor & Major Capital Expenditures 2015-2034

	Capital Expenditures						
	2015	2016	2017	2018	2019	2020-2034	Total
Water Utility Fund	13,130,458	13,130,570	1,527,639	2,897,755	1,339,800	19,872,510	51,898,732
	13,130,458	13,130,570	1,527,639	2,897,755	1,339,800	19,872,510	51,898,732
Water Operations	1,943,954	2,065,390	1,226,391	2,352,416	1,339,800	17,083,284	26,011,235
Water Capital	0	0	0	0	0	0	0
Water DCC Reserve	46,040	74,716	301,248	545,339	0	2,789,226	3,756,569
Long Term Debt	2,400,000	2,250,000	0	0	0	0	4,650,000
Grants	8,740,464	8,740,464	0	0	0	0	17,480,928
	13,130,458	13,130,570	1,527,639	2,897,755	1,339,800	19,872,510	51,898,732

**CITY OF PARKSVILLE  
2015 - 2019 DRAFT Provisional Financial Plan**

**Water Utility Fund**

	2015	2016	2017	2018	2019
<b>Funding Sources</b>					
Waterer Parcel Taxes	53,200	53,998	54,807	55,631	56,743
<b>Fees and Charges</b>					
User Fees	3,309,700	3,451,814	3,552,541	3,657,674	3,783,122
Other	0	0	0	0	0
Interest on Reserves	85,000	90,712	54,309	50,735	36,559
Capital grants and developer contributions	8,740,464	8,915,273	0	0	0
<b>Transfers From Other Funds &amp; Reserves</b>					
DCC Funds	124,519	314,577	701,680	966,976	316,361
General Revenue Fund	56,500	58,361	60,213	62,137	64,123
Sewer Utility Fund	11,000	11,110	11,221	11,333	11,447
<b>Total Funding Sources</b>	<b>12,380,383</b>	<b>12,895,845</b>	<b>4,434,771</b>	<b>4,804,486</b>	<b>4,268,355</b>
<b>Expenditures</b>					
<b>Municipal Purposes</b>					
Administration	721,100	735,522	753,911	772,730	792,057
Service of Supply	471,600	475,932	487,830	500,009	512,513
Purification and Treatment	122,166	124,609	732,024	750,298	769,062
Trans & Distribution	366,200	273,564	280,403	287,403	294,591
Pumping	0	0	0	0	0
Customer Bill & Collect	28,500	29,555	30,556	31,599	32,675
Minor capital	186,000	153,000	94,095	96,444	98,856
Interest on Long Term Debt	156,250	258,250	353,875	325,975	206,470
Amortization of tangible capital assets	606,000	618,120	1,208,598	1,238,770	1,269,750
<b>Total Expenditures</b>	<b>2,657,816</b>	<b>2,668,552</b>	<b>3,941,292</b>	<b>4,003,228</b>	<b>3,975,974</b>
<b>Surplus -Deficit</b>	<b>9,722,567</b>	<b>10,227,293</b>	<b>493,479</b>	<b>801,258</b>	<b>292,381</b>
<b>Other non operating budget items</b>					
Capital expenditures	(12,944,458)	(13,240,181)	(1,495,720)	(2,979,590)	(1,352,784)
Principal payments on Long Term Debt	(104,639)	(162,527)	(216,797)	(216,797)	(120,928)
<b>Transfers from appropriated reserves</b>					
Capital reserve funds	0	0	0	0	0
Carryforward reserve	0	0	0	0	0
Capital borrowing	2,400,000	2,250,000	0	0	0
Amortization of tangible capital assets	606,000	618,120	1,208,598	1,238,770	1,269,750
<b>Annual cash surplus (deficit)</b>	<b>(320,530)</b>	<b>(307,295)</b>	<b>(10,440)</b>	<b>(1,156,359)</b>	<b>88,419</b>
<b>Transfers from (to) unappropriated reserves</b>					
From Unrestricted Surplus	320,530	307,295	10,440	1,156,359	0
To Unrestricted Surplus	0	0	0	0	(88,419)
<b>Financial Plan Surplus (Deficit)</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 21 -</b>

**PROJECTED WATER UTILITY FUND UNRESTRICTED SURPLUS AT END OF YEAR**

<b>Year</b>	<b>2015</b>	<b>2016</b>	<b>2017</b>	<b>2018</b>	<b>2019</b>
Balance	2,318,201	2,026,554	2,032,224	892,457	998,042
<b>Year</b>	<b>2020</b>	<b>2021</b>	<b>2022</b>	<b>2023</b>	<b>2024</b>
Balance	996,552	1,202,591	1,666,581	(324,891)	1,631,669
<b>Year</b>	<b>2025</b>	<b>2026</b>	<b>2027</b>	<b>2028</b>	<b>2029</b>
Balance	649,043	953,989	1,558,663	2,434,355	3,161,348



**QUESTIONS ?**