



Department of Community Planning
 Building Department
 100 Jensen Avenue East (PO Box 1390), Parksville, BC V9P 2H3
 General Inquiries: 250-248-6144 Email: building@parksville.ca

Building Permit Application

Building Permit # _____
 Estimated Value of Construction \$ _____

PERMIT INFORMATION

Permit Type:

- Single Family Dwelling
- Accessory Building
- Multi-Residential
- Carriage House
- Commercial / Industrial / Institutional

Description:

- New Construction
- Addition
- Alteration/Reno
- Demolition
- Other: _____

BC Housing New Home Registration Number: Owner/Builder _____ Registered Builder # _____
 Age of Dwelling: _____

Description of Work: _____

PROPERTY DETAILS

Civic Address: _____
 Legal Description: _____
 PID: _____

PROPERTY OWNERSHIP DETAILS (as shown on State of Title)

Registered Owner(s)
 or Company Name: _____
 Address: _____
 City: _____ Postal: _____
 Email: _____ Phone: _____

CONTRACTOR

Contractor / Contact Company Name: _____ Business Licence #: _____
 Address: _____
 City: _____ Postal: _____
 Email: _____ Phone: _____

Office Use Only Comments:



REGISTERED OWNER(S) DECLARATION

I acknowledge that as the owner of the land in respect of which this permit is issued, I am solely responsible for carrying out the work authorized by this permit in accordance with the *2018 BC Building Code* and other applicable laws respecting safety, including the requirements of the Building Code in relation to soil conditions for building foundations, and that I am solely responsible for determining whether the land may be subject to flooding or other natural hazard. I acknowledge that as owner of the land, I am solely responsible for determining whether the work authorized by this permit contravenes any covenant, easement, right of way, building scheme or other restriction affecting the building site and whether the work requires the involvement of an architect under the *Architect's Act* or an engineer or geoscientist under the *Engineers and Geoscientists Act*.

I acknowledge that the City of Parksville provides a limited monitoring service in relation to building construction and does not, by accepting or reviewing plans, inspecting construction, monitoring the inspection of construction by others, or issuing building or occupancy permits, make any representation or give any assurance that the construction authorized by this permit complies in every or any respect with the Building Code or any other applicable laws respecting safety.

If the City of Parksville has so indicated on this permit, I acknowledge that the City has issued the permit in reliance on the certification of a registered professional, engaged by me to provide such a certification, that the plans for the work authorized by the permit comply with the Building Code and other applicable enactments, and that the fee for the permit has been accordingly reduced. I acknowledge that the City of Parksville, by issuing this permit or any occupancy permit, makes no representations to me or any other person as to any such compliance.

Personal information will only be used for the purpose of processing the permit application and administration and enforcement of the City of Parksville Building Bylaw and the *2018 BC Building Code* and ancillary legislation relating to construction in connection with the above described property. For further enquiries please contact the City's Freedom of Information Coordinator at 100 Jensen Avenue East, Parksville, BC, 250 954-3070.

Signature of Owner(s): _____ Print Name(s): _____

 Date: _____

NEW RESIDENTIAL APPLICATION REQUIREMENTS

Rec'd	<u>REQUIRED DOCUMENTS</u>	Rec'd	<u>ADDITIONS</u>
	PERMIT APPLICATION SIGNED BY OWNERS		TITLE (or City can provide for a fee)
	2 SETS OF DESIGNER QUALITY DRAWINGS ON MINIMUM 11 X 17 PAPER (1 PAPER, 1 ELECTRONIC)		COMPANY SEARCH (or City can provide for a fee)
	BCLS SITE PLAN INCL. HEIGHT SURVEY		COPY OF EASEMENTS, R.O.W.s (or City can provide for a fee)
	NEW HOME REGISTRATION FORM WITH BC HOUSING		HAZMAT SURVEY (PRE 1990 RENOVATIONS)
	GEOTECH SCHEDULE B		GEOTECH REPORT
	PRE-CONSTRUCTION ENERGY COMPLIANCE REPORT		STRUCTURAL DRAWINGS AND SCHEDULE B
	TRUSS & BEAM LAYOUT C/W POINT LOADS (OVER 8000 LBS REQUIRE A STRUCTURAL ENGINEER)		BUSINESS LICENCE
			OTHER:

