



City of Parksville

# it's your City!



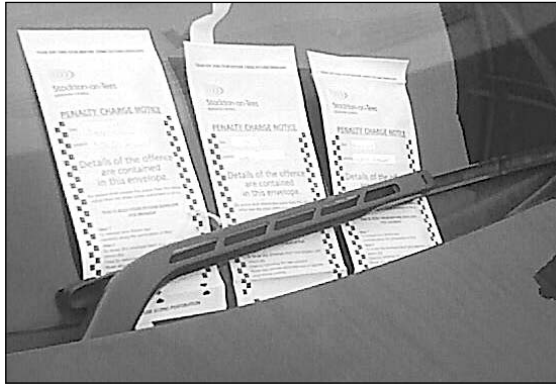
## New Bylaw Adjudication Process for City

In December, Parksville City Council adopted "Bylaw Offence Notice Enforcement Bylaw No. 1486, 2012" intended to streamline how enforcement and disputes are handled for local government bylaw contraventions such as parking issues, noise bylaw and unsightly properties.

This new process came into effect in Parksville on January 1, 2013, and now means that people who wish to dispute the receipt of a ticket may do so through what is called "bylaw adjudication" rather than going through the time and expense of court.

**What does this mean for you?** We have outlined some of the changes here:

- Tickets will be deemed to be legally served whether placed on the windshield of a vehicle, mailed, emailed or taped to the door of a residence and the person named on the ticket is responsible for paying the ticket.
- If the person receiving the ticket feels there is a valid reason for the ticket to be cancelled, they can submit a "notice of dispute" to City Hall. The notice of dispute is found on the back of the ticket. The notice will then be assigned to a screening officer who will discuss the issue with the ticketholder and determine if there is any valid reason to cancel the ticket. If the ticket is not cancelled, the screening officer will offer the ticketholder the choice of either paying the ticket or going to bylaw adjudication.
- The City of Parksville is working with the City of Nanaimo to share the bylaw adjudication process. All bylaw adjudication hearings will be held in Nanaimo. Ticket holders have the option of appearing at a hearing in person, by telephone or by making a written submission to the adjudicator.
- The adjudicator is provided through contract with the Ministry of the Attorney General and is not an employee of any local government.
- All persons proceeding to adjudication will be made aware that should the adjudicator uphold the ticket, there will be an additional surcharge of \$25 added to the face value of the ticket to help defray the cost of the adjudication hearing. If the adjudicator cancels the ticket there is no additional cost.
- If the ticket is upheld, the fine plus \$25 is due and payable immediately and will be collected by the bylaw adjudication clerk in the City of Nanaimo.
- Fines on all tickets will be reduced by 25% if the ticket is paid within 14 days of issuance. Tickets paid between day 15 and day 28 will have no reduction in the fine amount and tickets unpaid on day 29 after issuance will be subject to an additional 25% surcharge and forwarded to a collection agency.



## Snow Season is Upon Us

The City monitors road and weather conditions during winter months. When snow and ice conditions are forecast, crews and equipment are prepared and when it snows, crews are dispatched to clear roads on a priority basis. The City's first priority during and after a snowfall is to clear major arterial streets (such as Island Highway, Alberni Highway) as well as access to emergency services (such as RCMP, fire hall, ambulance station). Second priority is clearing collector streets (such as Temple, Pym, Hirst) and once conditions have stabilized on these routes, crews will begin to clear residential streets. Should we experience continued snowfall, it may take crews longer to reach residential streets.

Our website has information on snow and ice control which outlines guidelines for plowing of streets, clearing of sidewalks and how residents can best prepare for a snowfall and how to help when it snows. We hope you will take a few minutes to review. [[Home page QUICKLINK - Winter Conditions](#)]



## City Dates

January 16	Council Advisory Committee
January 17	Coffee with Council
January 17	Advisory Planning Commission
January 21	Public Hearing (Bylaw 2012, No. 2000.84)
January 21	Council and Committee of the Whole
January 24	Coffee with Council
January 31	Coffee with Council
February 4	Council and Committee of the Whole
February 7	Coffee with Council
February 11	Closed for Family Day
February 14	Advisory Design Panel
February 14	Coffee with Council
February 18	Council and Committee of the Whole

The public is encouraged to attend Council and Committee of the Whole meetings held on the first and third Mondays of the month at 6 pm. The public is welcome to observe the meetings of any advisory committee. Please refer to the City's website for agendas and to confirm times and dates.

## How to Reach Council

### MAYOR

Chris Burger..... 250 954-4661

### COUNCILORS

Al Greir.....250 248-1285  
 Marc Lefebvre .....250 248-2292  
 Peter Morrison.....250 240-4050  
 Bill Neufeld.....250 954-2063  
 Sue Powell.....250 951-1082  
 Carrie Powell-Davidson.....250 954-3758

[citycouncil@parksville.ca](mailto:citycouncil@parksville.ca)

**City Hall, 100 Jensen Avenue East  
P O Box 1390, Parksville V9P 2H3**

Facebook: [facebook.com/cityparksville](https://www.facebook.com/cityparksville)

Twitter: [twitter.com/city\\_parksville](https://twitter.com/city_parksville)

Pinterest: [pinterest.com/cityparksville](https://www.pinterest.com/cityparksville)

*It's Your City* is published in the PQB News on the second Tuesday of the month with a copy on the City's website. We are committed to improving communications with our residents and you can help by providing your comments and suggestions to 250 954-3073 or [communications@parksville.ca](mailto:communications@parksville.ca).

## City Notices

### Community Park

#### Former Hovercraft Base

Interested individuals are invited to submit a tender to lease the concrete pad at the north end of the Community Park for water sport related activities or activities which complement the nature of the park. Interested individuals should obtain a copy of the City's Community Park Commercial Use Policy from the Administration Department to ensure the submission meets all necessary criteria. Written tenders with supporting documentation should be submitted to the Administration Department by 4 pm, February 8.

#### Food Concession Service

Interested individuals are invited to submit a tender to provide a food concession service from the City-owned building in the Community Park. Prior to submitting a tender, interested individuals are requested to obtain a copy of the food concession information package to ensure the submission meets the necessary criteria. Copies are available by contacting the Administration Department at 250 954-3070. Written tender with supporting document should be submitted to the Administration Department by 4 pm, February 8.

#### Notice to Businesses

Business licence renewal notices were mailed to existing businesses in early January and may now be renewed for the 2013 calendar year; fees are due by January 31. Payment may be mailed or paid in person at City Hall.



Bylaw 2012, No. 1483 requires that all businesses must obtain a valid licence if carrying on business in the City. As a result of the recently adopted new business licence bylaw, business owners will notice a change in fees. Fee increases are based on an average of inflation rates between 1994 and 2011.

#### Notice to Dog Owners

Notices for 2013 dog licences have now been mailed. The City of Parksville (Bylaw No. 1284) requires that all dogs in the City must be licenced and wearing a tag. If you have not received a notice or if you currently own a dog over the age of six months, you are required to obtain a licence and dog tag. For more information call 250 248-6144.

Annual dog licences are due by January 31 and are valid for the calendar year. Annual dog tags may be purchased in person at Parksville City Hall, 100 Jensen Avenue East. Licence fees are as follows:

- By January 31 - spayed/neutered \$20, not spayed/neutered \$30.
- After January 31 - spayed/neutered \$25, not spayed/neutered \$35