



**THE CITY OF PARKSVILLE
REQUEST FOR PROPOSAL #PVFD-2026-C44
SUPPLY OF FIRE DEPARTMENT UTILITY PICKUP TRUCK VEHICLE**

Sealed Proposals or emails will be received in the office or via email at:

**Parksville Volunteer Fire Department
P.O. Box 1390
160 Jensen Ave. (West)
Parksville, B.C.
V9P 2H3
Attention: Assistant Fire Chief Cam Cruickshank
ccruickshank@parksville.ca**

Before 3:00 p.m. P.S.T., Thursday May 14, 2026

PROPOSALS WILL NOT BE OPENED IN PUBLIC

Attached are the instructions to Proponents and minimum specifications that are to be used as the basis for your submission.

REQUEST FOR PROPOSAL

FIRE DEPARTMENT FLEET VEHICLE: RFP# PVFD-2026-C44

The purpose of this Request for Proposal (RFP) is to obtain one (1) current model year four-door, 4x4 vehicle as detailed below. The vehicle will be utilized by the Fire Rescue Department for emergency rescue services.

A: INTRODUCTION

The City of Parksville requests Proposals for the supply of:

- **One (1)** current model-year four door, 4x4 pickup truck, gas, 1 ton.

The vehicle will be used as a utility vehicle, primarily to transport a skid mounted 1000-litre water tank to incidents involving brush fires within the Parksville Fire Protection Area. The vehicle will also be used to transport people, small equipment, and to tow a trailer within the local area and region.

The intention of this proposal is to determine the best vehicle that represents overall life cycle value to the City through a weighted proposal evaluation.

B: FUNDAMENTAL REQUIREMENTS

- Able to transport a skid mounted water tank in the rear box.
 - Dimensions: Length 77" / Width 45"
- Personal transportation capable of carrying at least four (4) adults and capable of carrying a reasonable quantity of small tools or equipment in a rear box.
- Economy of operation in accordance with the Government of Canada's Energy Guide.
- Environmental benefit (provide details including GHG emissions).
- Vehicle must conform to all Ministry of Transportation and Infrastructure requirements for operation on all British Columbia roadways. Minimum specifications should include: AM/FM stereo with blue tooth, cloth interior, gas engine, automatic transmission, full size spare tire and jack, and have a red body color. Other options (e.g. power windows, power locks, air conditioning, cruise control, intermittent wipers) can be offered if they are standard equipment that does not increase the base price of the vehicle or it can be demonstrated that they would be a financial benefit at the time of disposal.
- Proposals should consider various methods of financing. Suppliers are encouraged to submit multiple methods of financing. These could include, but not necessarily



be limited to outright purchase, lease, purchase with guaranteed buyback and re-supply of new vehicles at a set interval.

- All applicable fleet and government discounts including any specific discounts or grants for any environmental programs.

C: FREEDOM OF INFORMATION AND PROTECTION OF PRIVACY

It should be noted that the City is subject to the provisions of the *Freedom of Information and Protection of Privacy Act*. As a result, while Section 21 of the Act does offer some protection for third party business interests, the City cannot guarantee that all information provided to the City can be held in confidence.

D: TIMING

Availability and delivery time may be a factor in making any award. The City would wish to acquire this vehicle as soon as possible. The delivery destination is: FOB City of Parksville Fire Department at 160 West Jensen Avenue, Parksville, BC, V9P 2H3.

E: EVALUATION TEAM

A City of Parksville evaluation team will evaluate the proposals, conduct interviews, and engage in any negotiations deemed appropriate, and recommend which, if any firm or firms will be invited to supply vehicles.

F: LAW

Any resultant contract that may develop as a result of this Invitation to Submit Proposals shall be governed by and construed in accordance with the laws of the Province of British Columbia, Canada.

G: EVALUATION CRITERIA

Evaluation criteria will include:

- Overall life-cycle cost, including acquisition cost, maintenance cost, fuel and operating costs, training costs, residual value, and any other costs of ownership.
- Suitability for emergency service use with the fire rescue department.
- Suitability of vehicle size and configuration for our applications.
- Emission levels and any other environmental benefits.
- Warranties.
- Service requirements and service center accessibility.
- Innovative ideas that may be of value to the City.
- References from other fleet customers including specific contacts and phone numbers.

	Maximum Score
Vehicle price	50%
Suitability	30%
Delivery date	20%
Total	100%

H: CONTRACTUAL OBLIGATIONS

The City of Parksville reserves the right entirely at its discretion to interview all or any potential suppliers and to interview and negotiate with any or all suppliers at any time, as well as to determine entirely at its discretion whether to award a contract to supply this vehicle. The City of Parksville shall not be obligated in any manner whatsoever until a written agreement has been duly executed relating to an approved proposal. No Contract A is formed as a consequence of this Invitation to Submit Proposals.

Except as expressly and specifically permitted in these instructions to Proponents, no Proponent shall have any claim for any compensation of any kind whatsoever as a result of participating in the Request for Proposals and by submitting a proposal each proponent shall be deemed to have agreed that it has no claim.

The lowest or any tender will not necessarily be accepted. Duration of offer must be a minimum of **ninety (90) days**.

I: CLOSING DATE AND SUBMISSION REQUIREMENTS

Submit **one (1) proposal package** for each vehicle you are responding for.

Each submission must contain the completed **Vehicle Specifications Form** and the **Invitation to Tender**.

Proposal submissions are to be clearly marked on the outside:

“FIRE DEPARTMENT UTILITY VEHICLE: RFP# PVFD-2026-C44”

Submit by way of one of the following methods to the attention of Cam Cruickshank, Assistant Fire Chief, **before 3:00 p.m. on Thursday May 14, 2026**:

By Direct Delivery / Courier: City of Parksville
160 Jensen Avenue West
Parksville, BC V9P 2H3

By Email: ccruickshank@parksville.ca
By Fax: (250) 248-3925



J: SPECIFICATIONS

ITEM	SPECIFICATIONS	YES	NO	DEVIATION
1.	BODY			
	Four doors, similar to our current Dodge Crew Cab style			
	Front bumper			
	Heavy duty rear step bumper			
	Tinted glass, shaded windshield			
	Cloth seats; front bucket, rear split bench			
	Inside rear-view mirror, outside foldaway mirror			
	Box protectant; sprayed in box liner			
	7 pin RV trailer plug			
	Trailer tow package with a 2” class 4 hitch minimum			
	Box Length – able accommodate skid			
2.	FRAME/GVWR			
	Heavy duty frame; minimum GVWR 4500kgs (10,000 lbs)			
	Maximum front and rear suspension			
3.	BRAKES			
	Power brakes, anti-lock system; built-in brake controller			
4.	CHARGING SYSTEM			
	Minimum 150-amp alternator			
	Minimum 650 CGA battery			
5.	COOLING SYSTEM			
	Heavy duty 3 row core radiator			
6.	DRIVING AXLES/REAR SUSPENSION			
	4x4, 4-wheel drive			
	Single rear wheel (SRW)			
	Limited slip differential; gear ratio: towing			
7.	ENGINE			
	Most fuel efficient 8 cylinder available			
8.	FUEL SYSTEM			
	Gasoline			
	Electronic fuel injection			

ITEM	SPECIFICATIONS	YES	NO	DEVIATION
9.	LIGHTING, INSTRUMENTATION, CONTROLS			
	LED headlamps			
	Intermittent wipers			
	AM-FM radio / Hands free / Bluetooth			
	Air conditioning			
	Power Windows			
	Power Mirrors – tow mirrors			
	Blue Tooth Hands Free Phone/Audio			
	Backup Camera			
10.	STEERING			
	Power steering			
11.	TRANSMISSION			
	Automatic with overdrive			
	Heavy duty – tow/haul			
12.	WHEELS AND TIRES			
	Standard rims			
	Load range E tires; M+S Rated with snowflake			
	Full size spare rim and tire			
13.	COLOR			
	Red (Flame Red or similar equivalent)			
14.	MANUALS, BROCHURES AND TRAINING			
	Shop maintenance manuals / CD / Memory stick			
15.	INTERIOR / SEATING			
	Front bucket seats			
	Removable center to accommodate siren/light console			
	Crew Cab			



ITEM	SPECIFICATIONS	YES	NO	DEVIATION
	Dark Grey and or Black			
16.	OPTIONS (price options separately)			
	Three programmed fobs			
	Remote Start			
	Side-steps (under door on cab)			
	Secure Idle			
	Emergency ready wiring package			
	Dash Camera			
	Suspension Airbags with Dash control			
	Trim package one above basic			



K.ii: PROPONENT'S PROPOSAL DETAILS AND PRICE SUMMARY – 1 Ton with trim package

One (1) CURRENT MODEL/YEAR 1 TON, Gas, 4-WHEEL DRIVE, CREWCAB, PICKUP TRUCKS AS PER THE SPECIFICATIONS AS NOTED IN THIS RFP:			
MAKE:	MODEL:	YEAR:	BASE PRICE \$ _____
OPTIONS (List with Price):			OPTIONS \$ _____
TAXES:			PST \$ _____
			GST \$ _____
FEES AND OR LEVIES (List with Price):			FEES/LEVIES \$ _____
			TOTAL: \$ _____
			NET TOTAL: \$ _____

NOTES:



L: PROPONENT'S VERIFICATION

Contract to supply may be cancelled at Purchaser's option thirty (30) calendar days after promised delivery date if delivery is not complete.

To the City of Parksville: We offer as above, subject to the following. We also certify that we have all the necessary government permits covering this contract.				DATE YY MM DD	
For Point: ___ as above, or:				Bidder's Reference Number	
PAYMENT TERMS	CASH DISCOUNT OF	IF PAID IN DAYS	OR NET DAYS	Cash discounts offered for payment within less than 10 days will not be a consideration in evaluation of bids.	
VALIDITY PERIOD	OUR OFFER IS OPEN FOR ACCEPTANCE FOR 90 DAYS OR ___ DAYS			If accepted within this period, prices quoted are firm, and no price increase will apply.	
DELIVERY WILL BE MADE IN PARKSVILLE	DATE MM DD	DATE YY MM	DD IF ORDER IS PLACED BY	GOODS WILL BE SHIPPED FROM	SHIPPING WEIGHT
COMPANY NAME			TELEPHONE NUMBER	FAX NUMBER	
COMPANY MAILING ADDRESS			CITY	PROVINCE	POSTAL CODE
EMAIL					
BIDDER'S NAME (Please print)			SIGNATURE		