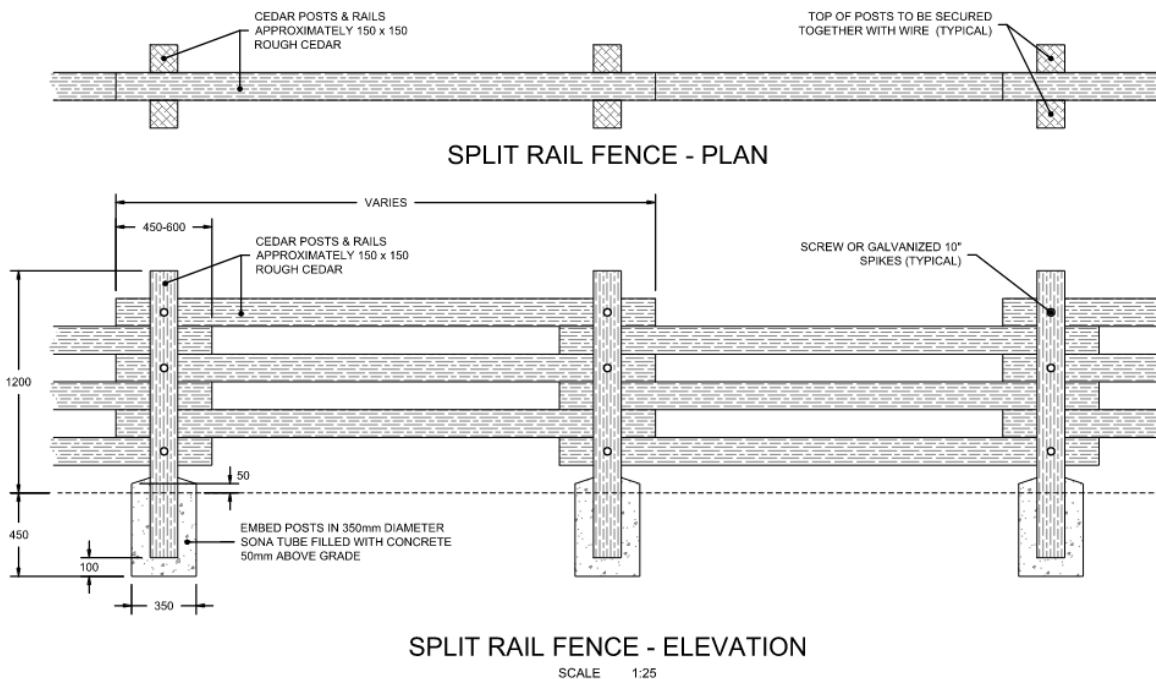


Addendum No. 1

To all Proponents:

This notice shall serve as confirmation that the revisions and clarifications included herein as Addendum No. 1 shall form part of the Invitation to Tenderers for 5330-20-PATH, Parksville Pathway Project Phase 1.

1. The phone number listed for the owner's representative in the Invitation to Tenderers should be replaced with 250-951-2484.
 - a. Note that the instructions to Tenderers line 1.2, for direction of enquiries, already lists this correctly.
2. The split rail fence detail on page C301 of the Civil Drawings shall be replaced with the following detail:



3. The walkway assembly plan on page S100 of the structural drawings incorrectly specifies a total of 12 walkway modules. Please note that a total of 24 modules are to be included in the tender price (24 @ 5.2m = 124.8m)
4. Department of Fisheries and Oceans Avoid and Mitigate letter is appended to this addendum.
5. Pedestrian access across work site to Nature Trust lands at the ends of Mills Street and Shelly Road must remain open throughout construction.
6. Any danger trees requiring attention in the Nature Trust of BC (NTBC) land, outside of the SRW boundary, will require involvement and coordination with NTBC which shall be facilitated through the City representative.
7. The City has incomplete pipe videos within the project area. The Contractor is responsible for locating the existing sanitary and storm infrastructure and providing pre- and post-construction video inspections during low ground water. The Contractor shall protect all City infrastructure from damage during the performance of the work.



Fisheries and Oceans
Canada

Pacific Region
Ecosystem Management Branch
3190 Hammond Bay Road
Nanaimo, BC
V9T 6N7

Pêches et Océans
Canada

Région du Pacifique
Direction de la gestion des écosystèmes
Pièce 200 – 401 rue Burrard
Vancouver (C.-B.)
V6C 3S4

November 28, 2025

Your file Votre référence

Our file Notre référence
25-HPAC-01040

City of Parksville
ATTENTION: Robert Downs
PO Box 1390
100 Jensen Avenue East
Parksville, BC V9P 2H3

Via email: RDowns@parksville.ca

Subject: Pedestrian Pathway, Englishman River Estuary, Parksville – Implementation of Measures to Avoid and Mitigate the Potential for Prohibited Effects to Fish and Fish Habitat

Dear Robert Downs:

The Fish and Fish Habitat Protection Program (the Program) of Fisheries and Oceans Canada (DFO) received your proposal on **September 24, 2025**. We understand that you propose to upgrade an existing informal pedestrian pathway located along a 1.1 km long alignment between Shelly Road and Nerbus Lane in Parksville, BC. This includes widening of the pathway and the addition of gravel. Proposed works include:

- Vegetation removal and pruning along the project alignment;
- Construction of a clear-spanning boardwalk bridge; and
- Construction of elevated boardwalks over wetland areas.

As of the date of this letter, no individuals of any aquatic species listed under the Species at Risk Act were identified in the vicinity of the proposed project.

Our review considered the following information:

- *Request for Review* form prepared by Sarah Bonar of Aquaparian Environmental Consulting Ltd., received by email on September 24, 2025;
- *Environmental Impact Assessment*, prepared by McElhanney Ltd., dated July 3, 2025;
- *Environmental Management Plan*, prepared by Aquaparian Environmental Consulting Ltd., dated August 8, 2025; and

- *Project Location Map*, received by email from Aquaparian Environmental Consulting Ltd. on September 24, 2025.

Your proposal has been reviewed to determine whether it is likely to result in:

- the death of fish by means other than fishing and the harmful alteration, disruption or destruction of fish habitat which are prohibited under subsections 34.4(1) and 35(1) of the *Fisheries Act*; and
- effects to listed aquatic species at risk, any part of their critical habitat or the residences of their individuals in a manner which is prohibited under sections 32, 33 and subsection 58(1) of the *Species at Risk Act*.

The aforementioned outcomes are prohibited unless authorized under their respective legislation and regulations.

To avoid and mitigate the potential for prohibited effects to fish and fish habitat (as listed above), we recommend implementing the measures listed below, **which include measures set out in your project proposal**:

- Environmental monitoring should be conducted during all works, undertakings and activities that may result in potential adverse effects to fish and fish habitat, including those conducted below the high water mark. The environmental monitor should be an appropriately qualified professional and ensure mitigation measures are implemented and maintained for the protection of fish and fish habitat.
- Plan in-water works, undertakings and activities to respect fish protection [timing windows](#) or when the site is naturally dry.
- Implement measures described in DFO's [Code of practice: Clear span bridges](#) for construction of the boardwalk bridge.
- Equipment is to be operated in the dry.
- Minimize impacts to the riparian zone to that required to conduct the works, undertakings or activities.
 - Maintain a functioning vegetated riparian zone between the project site and the ordinary high water mark.
 - Clearly mark disturbance areas prior to the start of works.
 - Avoid tree removal. Prune or limb trees instead to the extent possible.
 - Avoid grubbing of riparian vegetation within temporary disturbances to enable quick recovery and ongoing soil stabilization.
 - Use existing trails, roads, and access points.
 - Construct roads, access points and approaches perpendicular to the watercourse or waterbody.
 - Use methods to reduce soil compaction (e.g., swamp mats, pads).
- Develop and implement an erosion and sediment control plan for all phases of the project to avoid and minimize the introduction of sediments (e.g., silts, clays, soil and sand) into fish habitat or in areas where the material will enter fish habitat.

- Install erosion and sediment controls prior to beginning the project.
- Inspect the erosion and sediment controls regularly during all phases of the project.
- Dispose of, and stabilize, all excavated material above the ordinary high water mark or top of bank of nearby watercourses or water bodies.
- Keep the erosion and sediment controls in place until all disturbed ground has been stabilized and suspended sediments have settled.
- Remove all non-biodegradable erosion and sediment controls once the site has been stabilized.
- Manage sediment laden water flowing onto or through the site during all phases of the project.
- Stabilize disturbed areas, including banks, riparian and wetland areas, to prevent sediment from entering fish habitat. Where possible, re-vegetate temporarily disturbed areas with native species suitable for the site.
- Develop and implement a spill response plan to minimize the risk of a deposit of deleterious substances into fish habitat.

Provided that you incorporate these measures into your plans, the Program is of the view that your proposal is not likely to result in the contravention of the above mentioned prohibitions and requirements.

Should your plans change or if you have omitted some information in your proposal, further review by the Program may be required. Consult our website (<http://www.dfo-mpo.gc.ca/pnw-ppe/index-eng.html>) or consult with a qualified environmental consultant to determine if further review may be necessary. It remains your responsibility to remain in compliance with the *Fisheries Act*, the *Species at Risk Act* and the *Aquatic Invasive Species Regulations*.

It is also your Duty to Notify DFO if you have caused, or are about to cause, the death of fish by means other than fishing and/or the harmful alteration, disruption or destruction of fish habitat. Such notifications should be directed to the DFO-Pacific Observe, Record and Report phone line at 1-800-465-4336 or by email at DFO.ORR-ONS.MPO@dfo-mpo.gc.ca.

Please notify the Program by email at Kalia.VanOsch@dfo-mpo.gc.ca at least 10 days before starting your project, ensuring your file number and appropriate on-site contact information is included. We recommend that a copy of this letter be kept on site while the work is in progress. It remains your responsibility to meet all other federal, territorial, provincial and municipal requirements that apply to your proposal.

Please note that this Letter of Advice does not provide relief from the obligations set out in the government of British Columbia's *Riparian Areas Protection Regulations* (RAPR), and cannot be construed to provide authorization pursuant to section 3(2) of the RAPR, for any work, undertaking or activity within the Riparian Assessment Area. For more information on the RAPR, including contacts, please visit: <https://www2.gov.bc.ca/gov/content/environment/plants-animals-ecosystems/fish/aquatic-habitat-management/riparian-areas-regulation>.

Please note that the advice provided in this letter will remain valid for a period of 1 year from the date of issuance. If you plan to execute your proposal after the expiry of this letter, we recommend that you contact the Program to ensure that the advice remains up-to-date and accurate. Furthermore, the validity of the advice is also subject to there being no change in the relevant aquatic environment, including any legal protection orders or designations, during the 1 year period.

If you have any questions with the content of this letter, please contact Kalia Van Osch at our Nanaimo office at (236) 269-2105 or by email at Kalia.VanOsch@dfo-mpo.gc.ca. Please refer to the file number referenced above when corresponding with the Program.

Yours sincerely,

Courtney Tiechko
A/ Senior Biologist
Fish and Fish Habitat Protection Program

c.c.: Sarah Bonar, Aquaparian Environmental Consulting Ltd., sbonar@aquaparian.com