

Council Resolutions Regarding Parksville Community Centre

On October 5, Parksville Council announced their intention to work with the Boys and Girls Club of Central Vancouver Island (BGCCVI). As part of this announcement, the agreement with the Parksville Community Centre Society (PCCS) will not be renewed when it expires on December 31, 2020.

Further to City news releases on October 20 and December 1, at the December 7 meeting, Parksville Council agreed to rise and report to provide to the public, previously confidential information related to the Parksville Community Centre. Some items remain confidential in accordance with Section 90 of the Community Charter. As the public is aware, since 2015, previous Parksville Councils were concerned about the ongoing costs to operate the facility.

The document included with this release details Council resolutions related to the Parksville Community Centre Society since 2015 and will provide a timeline and context to decisions.

QUOTE:

“Resulting from Council’s rise and report from the December 7 meeting, Council believes this information will demonstrate to the public that extensive consideration and debate about the PCCS has occurred by this Council and previous Council’s,” said Parksville Mayor Ed Mayne.

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For more information:

Mayor Ed Mayne

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Resolutions 2015 to present regarding Parkville Community Centre (PCC)

June 15, 2015 - Closed Council

a) **Councillor Oates - Cancellation of What Women Want 2016 Tentative Booking**

Oates - Powell

IC15-14

1. THAT the report from Councillor Oates dated May 29, 2015, entitled "Cancellation of What Women Want 2016 Tentative Booking" be received.
2. THAT Councillor Oates, in his capacity of Parkville Community and Conference Society Liaison, be directed to outline Council's concerns regarding budget, City and Council image with respect to their May 11, 2015, letter to [REDACTED]
3. THAT Councillor Oates be directed to request a written explanation of the issues, factors and rationale considered in approving the letter.

November 16, 2015 - Open Council

3. **DELEGATIONS**

a) **Parkville Community and Conference Centre (PCCC) Society - 2016 Annual Budget and Financial Plan**

Executive Director Margaret Spruit and President Kirk Walper of the Parkville Community and Conference Centre Society presented a financial plan for the years 2015 to 2021 for the Parkville Community and Conference Centre.

Powell - Oates

15-295

1. THAT the presentation be referred back to the Parkville Community and Conference Centre Society to provide actual expenditures for 2013 and 2014 and year to date statement for 2015 to provide greater details about PCCC expenditures. CARRIED.

December 7, 2015 - Open Council

9. **DELEGATIONS**

a) **Parkville Community and Conference Centre (PCCC) Society - 2016 Annual Budget and Financial Plan**

Executive Director Margaret Spruit and President Kirk Walper of the Parkville Community and Conference Centre Society presented the 2016 annual budget for the Parkville Community and Conference Centre and a financial plan for the years 2015 to 2021.

Oates - Greir

15-319

1. THAT the 2016 annual budget and five year financial plan for the years 2015 to 2021 as presented by the Parkville Community and Conference Centre Society be approved. CARRIED.

Resolutions 2015 to present regarding Parkville Community Centre (PCC)

d) **Chief Administrative Officer - Parkville Community & Conference Centre Operating Agreement Renewal**

Oates - Greir

1. THAT the report from the Chief Administrative Officer dated November 27, 2015, entitled "Parkville Community and Conference Centre Operating Agreement Renewal" be received.
2. THAT Council approve renewal of the PCCC Operating Agreement for the five year period ending December 31, 2020.
3. THAT Council authorize the Mayor and Corporate Officer to sign the Parkville Community and Conference Centre Operating Agreement renewal. NO VOTE.

Powell - Patterson

- 15-325
1. THAT recommendation 2 be amended to reflect a one year agreement ending December 31, 2016. DEFEATED.

Mayor Lefebvre, Councillors Greir and Oates opposed this motion.

Powell - Patterson

- 15-326
1. THAT the recommendation be tabled pending discussion with the Parkville Community and Conference Centre Society Board of Directors. CARRIED.

December 7, 2015 - Closed Council

c) **Councillor Oates - Parkville Community & Conference Centre Board of Directors**

Oates - Powell

- IC15-53
1. THAT Council invite the PCCC Board of Directors to a closed meeting of Council, to be held at a mutually convenient date and time, to discuss future operations, revenue generation and staffing requirements for the Parkville Community and Conference Centre. CARRIED.

December 14, 2015 - Special Closed Council

a) **Councillor Oates - Resignation of Parkville Community and Conference Centre Society Board President**

Councillor Oates provided a verbal report on this matter.



Resolutions 2015 to present regarding Parkville Community Centre (PCC)

January 7, 2016 - Closed Council

2. INTRODUCTIONS

All Council members, City staff and PCCCS Board members introduced themselves.

3. DISCUSSION

a) Parkville Community and Conference Centre Operations and Operating Agreement

All attendees discussed the current operations of the Parkville Community and Conference Centre.

4. NEXT STEPS

All attendees discussed possible direction for the PCCC.

January 18, 2016 - Open Council

i) Director of Administrative Services - Parkville Community and Conference Centre (PCCC) Operations

Oates - Greir

16-016

1. THAT the report from the Director of Administrative Services dated January 14, 2016, entitled "Parkville Community and Conference Centre Operations" be received.
2. THAT staff be directed to advertise the Request for Proposals for a Business Analysis of PCCC and its operations on BCbid, the City's website, social media and in two consecutive editions of the Parkville Qualicum Beach News. CARRIED.

Councillor Patterson opposed this motion.

April 18, 2016 - Open Council

d) Director of Administrative Services - Selection of Consultant for PCCC Business Analysis

Greir - Beil

16-100

1. THAT the report from the Director of Administrative Services dated April 6, 2016, entitled "Selection of Consultant for PCCC Business Analysis" be received for information. CARRIED.

Councillor Salter opposed this motion.

Resolutions 2015 to present regarding Parkville Community Centre (PCC)

July 18, 2016 - Closed Council

- a) **KPMG - Final Draft Report - Business Analysis of the Parkville Community and Conference Centre**
- Oates - Powell
- IC16-35 1. THAT Council receive the report and meet with the Parkville Community and Conference Society Board to present the consultant's report and discuss the direction of the Parkville Community and Conference Centre going forward. CARRIED.

September 7, 2016 - Open Council

7. **NEW BUSINESS**

- a) **Councillor Oates - PCCC Strategic Planning Session**
- Oates - Beil
- 16-213 1. THAT Council approve \$3,000 to cover the cost of a facilitated strategic planning session to be held on September 10, 2016, with the board of the Parkville Community Centre Society and Council of the City of Parkville.
2. THAT funding be provided from accumulated surplus. CARRIED.

September 19, 2016 - Open Council

- d) **Director of Administrative Services - Parkville Community and Conference Centre (PCCC) Business Analysis**
- Salter - Beil
- 16-226 1. THAT the report from the Director of Administrative Services dated September 12, 2016, entitled "Parkville Community and Conference Centre (PCCC) Business Analysis" be received for information. CARRIED.

November 7, 2016 - Open Council

4. **DELEGATIONS**

- b) **Parkville Community and Conference Centre (PCCC) Society - 2017 Annual Budget and Financial Plan**

Executive Director Margaret Spruit and President Irene Holland of the Parkville Community and Conference Centre Society gave a presentation regarding the 2017 annual budget for the Parkville Community and Conference Centre and a financial plan for the years 2017 to 2021.

Resolutions 2015 to present regarding Parksville Community Centre (PCC)

- Powell - Beil
- 16-262 1. THAT the 2017 annual budget and five year financial plan for the years 2017 to 2021 as presented by the Parksville Community and Conference Centre Society be tabled for discussion at a later date. CARRIED.

Councillor Oates opposed this motion.

November 7, 2016 - Closed Council

- a) **Director of Administrative Services - Parksville Community and Conference Centre (PCCC) Draft 2017 Operating Agreement**
- Burden - Salter
- IC16-55 1. THAT the report from the Director of Administrative Services dated November 2, 2016, entitled "Parksville Community and Conference Centre (PCCC) Draft 2017 Operating Agreement" be received. CARRIED.

- Oates - Patterson
- IC16-56 1. THAT the proposed Parksville Community and Conference Centre (PCCC) operating agreement as presented at the November 7, 2016, closed Council meeting be amended to eliminate Schedule C, remove the 55% cap and set the term of the agreement for one year. CARRIED.

December 5, 2016 - Open Council

5. **DELEGATIONS**

- a) **Parksville Community and Conference Centre (PCCC) Society - 2017 Annual Budget and Five Year Financial Plan**
- Executive Director Margaret Spruit of the Parksville Community and Conference Centre Society gave a presentation regarding the 2017 annual budget for the Parksville Community and Conference Centre and a financial plan for the years 2017 to 2021.
- Oates - Powell
- 16-299 1. THAT the 2017 annual budget and financial plan for the years 2017 to 2021 as presented by the Parksville Community and Conference Centre Society be approved. CARRIED.

Resolutions 2015 to present regarding Parkville Community Centre (PCC)

January 16, 2017 - Closed Council

a) **Director of Administrative Services - Parkville Community and Conference Centre (PCCC) Draft 2017 Operating Agreement**

Burden - Salter

- IC17-02 1. THAT the report from the Director of Administrative Services dated January 9, 2017, entitled "Parkville Community and Conference Centre Draft 2017 Operating Agreement" be received. CARRIED.

Mayor Lefebvre and all members of Council agreed to vote separately on the each of the proposed changes to the draft agreement.

Oates - Burden

- IC17-03 1. THAT clause 5(m) of the 2017 draft operating agreement for the PCCC remain unchanged from the draft agreement attached to the November 15, 2016 correspondence from the Mayor to the PCCS Board. CARRIED.

IC17-04 Oates - Burden

1. THAT clause 6(a) of the 2017 draft operating agreement be amended to replace "PCCC" with "City" to clarify the reference is to the City's Capital Plan. CARRIED.

Burden - Oates

- IC17-05 1. THAT clause 13(e) of the 2017 draft operating agreement for the PCCC remain unchanged from the draft agreement attached to the November 15, 2016 correspondence from the Mayor to the PCCS Board. CARRIED.

Oates - Salter

- IC17-06 1. THAT clause 14 of the 2017 operating agreement for the PCCC regarding the Centre's office hours remain unchanged from the draft agreement attached to the November 15, 2016 correspondence from the Mayor to the PCCS Board. CARRIED.

Oates - Burden

- IC17-07 1. THAT clause 21 of the 2017 draft operating agreement for the PCCC be amended from a one-year to a two-year term, covering the period from January 1, 2017 to December 31, 2018. CARRIED.

Oates - Burden

- IC17-08 1. THAT clause 25 of the 2017 draft operating agreement for the PCCC regarding the requirement for a five-year budget projection remain unchanged from the version attached to the November 15, 2016 correspondence from the Mayor to the PCCS Board. CARRIED.

Oates - Burden

- IC17-09 1. THAT clause 32 of the 2017 draft operating agreement for the PCCC regarding the responsibility to share any deficit based on a 50/50 ratio between the City and the PCCS Board remain unchanged from the version attached to the November 15, 2016 correspondence from the Mayor to the PCCS Board. CARRIED.

Resolutions 2015 to present regarding Parksville Community Centre (PCC)

- Oates - Salter
- IC17-10 1. THAT clause 43 of the 2017 draft operating agreement for the PCCC regarding financial liability upon termination of the agreement remain unchanged from the version attached to the November 15, 2016 correspondence from the Mayor to the PCCS Board. CARRIED.

- Oates - Salter
- IC17-11 1. THAT clause 46 of the 2017 draft operating agreement for the PCCC regarding notices be amended to include the following: "and if to the Operator, either delivered to the Operator or delivered or mailed (by prepaid registered mail) to the Operator at the Centre". CARRIED.

March 6, 2017 - Closed Council

a) **Chief Administrative Officer - Labour and Employee Relations**

The Acting Chief Administrative officer gave a verbal report on labour and employee relations.

- Burden - Powell
- IC17-26 1. THAT staff be directed to bring a report to Council by March 20, 2017, with options for terminating the current operating agreement with the Parksville Community and Conference Centre Society and including a contingency plan for continued operation of the facility upon termination. CARRIED.

March 20, 2017 - Closed Council

a) **Director of Administrative Services - Parksville Community and Conference Centre Agreement**

- Beil - Salter
- IC17-28 1. THAT the report from the Director of Administrative Services dated March 13, 2017, entitled "Parksville Community and Conference Centre Agreement" be received. CARRIED.

- Burden - Salter
- IC17-29 [REDACTED] THAT staff be directed to prepare documentation for the termination of the operating agreement with the Parksville Community and Conference Centre Society [REDACTED]
2. [REDACTED]
- CARRIED.

- Oates - Patterson
- IC17-30 1. THAT staff be directed to prepare a news release for distribution following the termination of the operating agreement. CARRIED.

Resolutions 2015 to present regarding Parksville Community Centre (PCC)

April 19, 2017 - Closed Council

- a) **Director of Administrative Services - Parksville Community and Conference Centre (PCCC) Operations**

Sukhbir Manhas and Carolyn MacEachern provided advice to Council [REDACTED]

- Patterson - Beil
IC17-38 1. THAT the report from the Director of Administrative Services dated April 10, 2017, entitled "Parksville Community and Conference Centre Agreement" be received. CARRIED.

- Oates - Beil
IC17-39 1. THAT Council rescind resolutions IC17-29 and IC17-30 passed by Council on March 20, 2017, being "1. THAT staff be directed to prepare documentation for the termination of the operating agreement with the Parksville Community and Conference Centre Society [REDACTED] and "1. THAT staff be directed to prepare a news release for distribution following the termination of the operating agreement" respectively. CARRIED.

November 6, 2017 - Open Council

3. **DELEGATIONS**

- a) **Parksville Community and Conference Centre (PCCC) Society - 2018 Annual Budget and Five Year Financial Plan**

Executive Director Margaret Spruit of the Parksville Community and Conference Centre Society presented the 2018 annual budget for the Parksville Community and Conference Centre and a financial plan for the years 2018 to 2022.

- Oates - Beil
17-312 1. THAT the 2018 annual budget and financial plan for the years 2018 to 2022 as presented by the Parksville Community and Conference Centre Society be approved. CARRIED.

March 19, 2018 - Closed Council

- a) **Chief Administrative Officer - Parksville Community and Conference Centre Labour Issues**

Councillor K. Oates gave a verbal report regarding Parksville Community and Conference Centre labour issues.

Resolutions 2015 to present regarding Parkville Community Centre (PCC)

Oates - Burden

- IC18-14
1. THAT Council approve the expenditure of up to \$10,000 from the accumulated surplus to cover the cost of a human resources investigator and associated legal fees to conduct an investigation at the Parkville Community and Conference Centre.

August 8, 2018 - Closed Council

b) **Acting Chief Administrative Officer - Parkville Community and Conference Centre**

K. Kehler gave a verbal report regarding the Parkville Community and Conference Centre.

Oates - Salter

- IC18-34
1. THAT the City's director of finance work with the Parkville Community and Conference Centre's bookkeeper and interim director to discuss options to account for unforeseen administrative costs and report back to Council. CARRIED.

September 17, 2018 - Special Closed Council

b) **Rise and Report - Parkville Community and Conference Centre**

Powell - Oates

- IC18-44
1. THAT Council rise and report in an open meeting on resolution IC18-14 authorizing the approval of the expenditure of \$10,000 from the accumulated surplus to cover the cost of a human resources investigator and associated legal fees to conduct an investigation at the Parkville Community and Conference Centre. CARRIED

October 1, 2018 - Open Council

4. **DELEGATIONS**

a) **Parkville Community Centre (PCC) Society - 2019 Annual Budget**

E. Parker, Bookkeeper, and L. Paine, Treasurer, of the Parkville Community Centre Society presented the 2019 annual budget and five-year financial plan for the Parkville Community Centre and requested renewal of the operating agreement for the facility.

Oates - Salter

1. THAT the 2019 annual budget and financial plan for the years 2019 to 2023 as presented by the Parkville Community Centre Society be approved. NO VOTE.

Arising from the discussion, Councillor Burden brought forward the following amendment:

Resolutions 2015 to present regarding Parksville Community Centre (PCC)

- Burden - Powell
- 18-331 1. THAT Council consideration of the 2019 budget and financial plan for the years 2019 to 2023 as presented by the Parksville Community Centre Society be deferred to the regular meeting on November 19, 2018. CARRIED.

Councillor Oates and Councillor Salter opposed this motion.

- Oates - Salter
1. THAT the operating agreement with the Parksville Community Centre Society be renewed for a further two (2) year period commencing January 1, 2019, to December 31, 2020. NO VOTE.

Arising from the discussion, Councillor Burden brought forward the following amendment:

- Burden - Powell
- 18-332 1. THAT Council consideration of the proposed two-year renewal of the operating agreement for the Parksville Community Centre be deferred to the November 19, 2019, regular meeting. DEFEATED.

Mayor Lefebvre and Councillors Beil, Oates, Patterson and Salter opposed this motion.

A vote was then taken on the main motion:

- Oates - Salter
- 18-333 1. THAT the operating agreement with the Parksville Community Centre Society be renewed for a further two (2) year period commencing January 1, 2019, to December 31, 2020. CARRIED.

November 19, 2018

4. DELEGATIONS

a) Parksville Community Centre (PCC) Society - 2019 Annual Budget

E. Parker, Bookkeeper, and L. Paine, Treasurer, of the Parksville Community Centre Society presented the 2019 annual budget for the Parksville Community Centre.

December 18, 2018 - Special Closed Council

b) Parksville Community Centre

- Greir - Wilson
- IC18-64 1. THAT the Parksville Community Centre's 2019 budget be approved subject to the understanding that no bookings will be taken beyond December 31, 2019.

Resolutions 2015 to present regarding Parksville Community Centre (PCC)

2. THAT resolution 18-333 be amended to approve a one (1) year operating agreement with the Parksville Community Centre Society commencing January 1, 2019 to December 31, 2019. CARRIED.

Patterson - O'Brien

- IC18-65
1. THAT Council rise and report resolution IC18-64 in an open meeting:
 - "1. THAT the Parksville Community Centre's 2019 budget be approved subject to the understanding that no bookings will be taken beyond December 31, 2019.
 2. THAT resolution 18-333 be amended to approve a one (1) year operating agreement with the Parksville Community Centre Society commencing January 1, 2019 to December 31, 2019". CARRIED.

January 21, 2019 - Closed Council

b) **Chief Administrative Officer - Parksville Community Centre**

A/ CAO K. Kehler gave a verbal update on the PCC operating agreement.

Fras - Greir

- IC19-11
1. THAT resolutions IC18-64 and IC18-65 from the December 18, 2018, special closed Council meeting be rescinded.
 2. THAT the Parksville Community Centre's 2019 budget be approved.
 3. THAT Council enact Section 42 of the operating agreement and hereby gives notice of its intent to terminate the agreement as of December 31, 2019. CARRIED.

Greir - Fras

- IC19-12
1. THAT Council rise and report in an open meeting regarding the approval of the Parksville Community Centre's 2019 budget and that Council is enacting Section 42 of the operating agreement and hereby gives notice of its intent to terminate the agreement as of December 31, 2019. CARRIED.

February 4, 2019 - Closed Council

c) **Acting Chief Administrative Officer - Parksville Community Centre - Rise and Report**

Chandler - Patterson

- IC19-30
1. THAT Council rise and report in an open meeting on the terms of the Parksville Community Centre operating agreement in order to make the contents of the agreement available to the public. CARRIED.

Resolutions 2015 to present regarding Parkville Community Centre (PCC)

September 16, 2019 - Open Council

c) **Parkville Community Centre (PCC) Society - 2020 Annual Budget and Five Year Financial Plan**

E. Parker, Bookkeeper, and L. Paine, Treasurer, of the Parkville Community Centre Society presented the 2020 annual budget for the Parkville Community Centre and a five year financial plan for the years 2020 to 2024.

Greir - O'Brien

- 19-324 1. THAT the 2020 annual budget and financial plan for the years 2020 to 2024 as presented by the Parkville Community Centre Society be received. CARRIED.

October 8, 2019 - Special Closed Council

1. **REPORTS**

a) **Mayor - Parkville Community Centre**

Fras - O'Brien

- IC19-66 1. THAT the subsidy for 2020 to the Parkville Community Centre be capped at \$110,000 and considered a final subsidy.
2. THAT the operating agreement with the Parkville Community Centre Society be renewed for a one year period commencing January 1, 2020, up to and including December 31, 2020.
3. THAT the Board of the Parkville Community Centre Society be invited to a future closed meeting to be advised of this resolution. CARRIED.

Councillor Greir opposed this motion.

October 16, 2019 - Closed Council

1. **REPORTS**

a) **Mayor - Parkville Community Centre**

Mayor Mayne provided a verbal report on the decisions made regarding the Parkville Community Centre.

H. Heppner, E. Parker, D. Andres, S. Hodges and L. Moulatsiotis left the meeting at 3:49 pm.

Resolutions 2015 to present regarding Parkville Community Centre (PCC)

November 4, 2019 - Closed Council

2. REPORTS

d) Chief Administrative Officer - Rise and Report on Parkville Community Centre

K. Kehler gave a verbal report on the requirement to rise and report on PCC prior to budget deliberations.

Fras - O'Brien

- IC19-70 1. THAT Council rise on report on resolution IC19-66 that the subsidy for 2020 to the Parkville Community Centre be capped at \$110,000 and considered a final subsidy and the operating agreement with the Parkville Community Centre Society be renewed for a one year period commencing January 1, 2020, up to and including December 31, 2020. CARRIED.

November 20, 2019 - Special Closed Council

1. DELEGATIONS

a) Parkville Community Centre

Guests H. Heppner, E. Parker, S. Hodges and P. Proudlock of the Parkville Community Centre Society gave a verbal presentation regarding the operating agreement for the PCC.

Guests H. Heppner, E. Parker, S. Hodges and P. Proudlock left the meeting at 4:13 pm.

Mayne - Greir

1. THAT staff be directed to reimburse the Parkville Community Centre Society for the City's share (in the amount of \$46,765.50) of a 2018 donation made to the Parkville Community Centre which was originally submitted to the City in accordance with Section 31(a) of the operating agreement. NO VOTE.

Arising from the discussion, Councillor Chandler was granted leave to introduce an amendment to add the following to the main motion:

Chandler - O'Brien

- IC19-79 1. THAT the 2020 operating subsidy for the Parkville Community Centre be increased by \$15,000 to a total of \$125,000 which does not include the reimbursed amount of \$46,765.50. CARRIED.

A vote was then taken on the main motion as amended:

Mayne - Greir

- IC19-80 1. THAT staff be directed to reimburse the Parkville Community Centre Society for the City's share (in the amount of \$46,765.50) of a 2018 donation made to the Parkville Community Centre which was originally submitted to the City in accordance with Section 31(a) of the operating agreement.

Resolutions 2015 to present regarding Parkville Community Centre (PCC)

2. THAT the 2020 operating subsidy for the Parkville Community Centre be increased by \$15,000 to a total of \$125,000 which does not include the reimbursed amount of \$46,765.50. CARRIED.

O'Brien - Greir

- IC19-81
1. THAT staff be directed to amend the operating agreement to remove clause 31(a) which stipulates that any operating surplus which would make the operating reserve exceed \$60,000 shall be shared equally between the City and the operator. CARRIED.

Wilson - Greir

- IC19-82
1. THAT Council rise and report to the Parkville Community Centre Society regarding the proposed amendments to the operating agreement and subsidy.
 2. THAT Council rise and report in the open meeting on December 3, 2019, regarding the amendments to the City financial plan that will result from the changes to the Parkville Community Centre operating agreement. CARRIED.

January 20, 2020 - Closed Council

3. REPORTS

a) Director of Finance - Operating Agreement for the Parkville Community Centre

L. Butterworth gave a verbal report requesting additional direction regarding the operating agreement for the PCC.

Greir - Wilson

- IC20-02
1. THAT the operating agreement with the Parkville Community Centre Society be amended to remove clause 33 regarding a \$20,000 contribution to the PCC capital plan.
 2. THAT the Mayor and Corporate Officer be authorized to sign the amended agreement. CARRIED.

February 3, 2020 - Open Council

2. DELEGATIONS

b) Parkville Community Centre (PCC) Society - Update to Council on PCC

H. Heppner, President, and E. Parker, Executive Director of the Parkville Community Centre Society gave an update to Council on the PCC.

Resolutions 2015 to present regarding Parksville Community Centre (PCC)

3. CORRESPONDENCE

a) Parksville Community Centre - 2020 Facility Rental Rates

Fras - Greir

- 20-019 1. THAT the correspondence from the Parksville Community Centre received January 23, 2020, regarding the 2020 facility rental rates be received. CARRIED.

May 4, 2020 - Closed Council

2. REPORTS

b) Mayor - Future Use of Parksville Community Centre

K. Kehler and Mayor Mayne gave a verbal report regarding PCC and future use.

Patterson - Fras

- IC20-21 1. THAT the Chief Administrative Officer be authorized to explore Island Health's interest in renting all or a portion of the Parksville Community Centre space starting in 2021. CARRIED.

Councillor Wilson opposed this motion.

July 6, 2020 - Closed Council

2. CORRESPONDENCE

a) Parksville Community Centre - Update on PCC Operation during COVID-19

K. Kehler gave a verbal report regarding the PCC.

Wilson - O'Brien

- IC20-31 1. THAT the email correspondence from Holly Heppner on behalf of the Parksville Community Centre dated June 22, 2020, be received. CARRIED.

IC20-32 Mayne - Fras

1. THAT staff be directed to offer two options to the Parksville Community Centre:
- Terminate operations immediately, with no requirement for three months' notice, due to the extenuating circumstances of COVID-19 and an inability to meet the terms of the operating agreement.
 - Continue operating on the condition that an amended operating agreement be signed, with clauses to include the removal of the operating fee payment from the City and the removal of clause 32 requiring the City to bear 50% of any financial deficit incurred. CARRIED.

Resolutions 2015 to present regarding Parksville Community Centre (PCC)

September 9, 2020 - Closed Council

2. REPORTS

a) Chief Administrative Officer - Parksville Community Centre

K. Kehler gave the background regarding the Parksville Community Centre.

Greir - Fras

IC20-40

1. THAT staff be directed to obtain a legal opinion [REDACTED]

. CARRIED.

October 5, 2020 - Closed Council

2. REPORTS

c) Chief Administrative Officer - Receipt of Legal Advice Regarding Parksville Community Centre (PCC)

K. Kehler provided a verbal update regarding legal advice received in response to Council resolution IC20-40 passed at the September 9, 2020, closed meeting.

Greir - Fras

IC20-48

1. THAT the legal advice regarding the Parksville Community Centre be received. CARRIED.

d) Chief Administrative Officer - Boys and Girls Club of Central Vancouver Island - Childcare Opportunities

Fras - O'Brien

IC20-49

1. THAT, in collaboration with the Boys and Girls Club of Central Vancouver Island, the City of Parksville submit a grant application for the provincial Childcare BC New Spaces Fund to secure funding for a licensed childcare facility in Parksville.
2. THAT, **upon expiration of the current operating agreement with the Parksville Community Centre Society on December 31, 2020, and subject to receipt of grant funding, Council support the conversion of the PCC facility to accommodate a licensed childcare facility.**
3. THAT, dependent upon the receipt of grant funding, staff be directed to prepare an agreement with the Boys and Girls Club of Central Vancouver Island for the provision of licensed childcare and other associated child, youth and parent programming at the PCC facility beginning in 2021. CARRIED.

Resolutions 2015 to present regarding Parksville Community Centre (PCC)

October 16, 2020 - Closed Council

2. REPORTS

a) **Chief Administrative Officer - Rise and Report on Intent to Enter Agreement with Boys and Girls Club of Central Vancouver Island**

Fras - Greir

- IC20-52
1. THAT Council rise and report through a news release on resolution IC20-49 passed October 5, 2020, to submit a grant application for the provincial Childcare BC New Spaces Fund to secure funding for a licensed childcare facility in Parksville; **to convert the PCC to accommodate a licensed childcare facility upon expiration of the current operation agreement;** and to prepare an agreement with the Boys and Girls Club of Central Vancouver Island for the provision of licensed childcare and other associated child, youth and parent programming at the PCC facility beginning in 2021, dependent upon receipt of grant funding. CARRIED.

b) **Chief Administrative Officer - Parksville Community Centre (PCC)**

Wilson - Fras

- IC20-53
1. THAT the Mayor and Councillor Chandler be authorized to provide notice to the Parksville Community Centre Society (PCCS) of Council's decision not to enter into a new operating agreement upon expiration of the current agreement on December 31, 2020, prior to the news release being published.
 2. THAT staff be directed to work with the PCCS to fulfill all financial obligations of the existing operating agreement, including return to the City of the balance of monies in the Centre's capital and operating reserves and all remaining assets of the Centre upon expiration of the agreement.
 3. THAT Council rise and report through a news release on the decision not to enter into a new agreement with the PCCS. CARRIED.

November 16, 2020 - Closed Council

2. CORRESPONDENCE

b) **Ramsay Lampman Rhodes - Parksville Community Centre Society**

CAO K. Kehler provided a verbal update on the correspondence received on behalf of the Parksville Community Centre Society.

Patterson - Greir

- IC20-60
1. THAT the correspondence from Ramsay Lampman Rhodes dated November 12, 2020, regarding the Parksville Community Centre Society be received. CARRIED.