

INVITATION TO TENDER

Community Park Former Hovercraft Base Site

Interested individuals are invited to submit a tender to lease the concrete pad at the north end of the Community Park for water sport related activities or activities which complement the nature of the Community Park.

The successful applicant will be required to enter into a contract with the City, obtain a business licence and provide proof of a minimum \$5 million public liability insurance coverage with the City as an additional named insured.

The use must be recreational oriented and shall not involve any motorized device that is designed to carry or transport people. Use is restricted from the Victoria Day weekend (May 21, 2016) to the Thanksgiving Day weekend (October 9, 2016) between the hours of 8 am and 8 pm.

Prior to submitting a tender, interested individuals are requested to obtain a copy of the City's Community Park Commercial Use Policy to ensure their submission will meet all the necessary criteria. Please contact the administration department at 250 954-3070 to obtain a copy of this policy.

Tenders must include the following information:

1. Details of the type of service, including level of service, hours of operation, number of staff;
2. Résumé of qualifications and experience relating to proposed service;
3. Proposed monthly rental fee to be paid to the municipality.

Tenders and supporting documentation should be submitted no later than 4 pm on **Friday, March 11, 2016**, to the Administrative Department, City of Parksville, 100 Jensen Avenue East, PO Box 1390, Parksville, BC V9P 2H3

For more information, please contact:

Keeva Kehler, Director of Administrative Services
250 954-4660
kkeehler@parksville.ca