

Request for Proposals - Provision of Services for Video Streaming/Webcasting of City of Parksville Council Meetings

The City of Parksville is requesting proposals for the provision of services that will provide video streaming and/or webcasting of meetings of Council from minimal service of real time streaming video to full webcasting, archival and indexing of meetings, agendas and minutes for Council's consideration. The proposal should recommend a vendor hosted solution to the City's video streaming requirements, providing a range of services that may include but not be limited to:

- Ability to easily capture and stream live from the Forum.
- Unlimited number of webcasts for live and archived material.
- Unlimited number of viewers for live and archived material.
- Access to live and archived viewership statistics.
- Ability to retain recorded digital files for long-term record keeping with archived videos hosted only in Canada.
- Ability to index Council agenda items and Council minutes within the archived videos. Links meeting minutes, reports, agenda items, etc. To audio and video files;
- Integrate the existing audio visual infrastructure in the Forum.
- Preference for webcast encoders to be permanently installed on-site.
- Redundant backups for streaming and hosting services.
- Technical training and/or tutorials of system's features.
- Ongoing technical support and system maintenance. 24/7 support.
- Capability for future expansion, such as closed captioning.

Full information and submission instructions are available in the request for proposals available on the City's website. Completed proposals should be submitted no later than 2 pm on Wednesday, March 23, 2011, to the City of Parksville, P O Box 1390, 100 Jensen Avenue East, Parksville, BC V9P 2H3. For further information on this program, please call 250 954-3073.

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For more information:

Debbie Tardiff, Communications Officer

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