



BEER GARDEN EVENT APPLICATION FORM (1C)
(Application for a Beer Garden Licence in the City of Parksville)

Name of Organization, Event, Group etc: _____

Name of Event and Beer Garden Coordinator: _____

Address: _____ Postal Code: _____

Phone: _____ Fax: _____ E-mail: _____

Signature of Applicant *Printed Name* *Date*

Date(s) of Beer Garden: _____ Day of Week: _____ Time _____
(Hours of operation to be a maximum of any six hours between 11:00 a.m. and 8:00 p.m.)

Duration of Beer Garden: _____ *(Not to exceed two days in duration for any one event unless held on a long weekend in which case not to exceed three days.)*

Location of Beer Garden: Community Park Springwood Park

(Attach details of security and staff assisting with the beer garden event, including control of entrances and exits.)

Confirm that tables, chairs, benches, tables, etc. have/will be obtained: _____

Number and locations of portable toilets: _____

Number and locations of extra garbage containers: _____

Closure of Street Required? Yes No [If Yes, which street(s)] _____

Traffic Control Arrangements: (Name of Company/Group and contact person)

Name: _____ Phone: _____

(Confirm that staff will be provided to ensure vehicles are parking in a safe and legal manner)

NOTE: The City is not obligated to allocate the full six days for beer garden licences in any one calendar year. Once an application has been approved no change(s) will be allowed unless approval has been obtained.

See Reverse side for Terms and Conditions - Signature required prior to submission for consideration.

This portion to be completed by City of Parksville

City Approval: Yes No Date: _____

**TERMS AND CONDITIONS FOR
USE OF CITY OF PARKSVILLE FACILITIES**

1. Provide valid permit under the Liquor Control and Licensing Act and confirmation in the form of **written approval** by the Parksville Volunteer Fire Department and the Oceanside RCMPolice to obtain a special event licence to hold a beer garden and to ensure appropriate public and emergency vehicle access is maintained to all roads, the park and adjacent facilities.
2. Provide all of the necessary traffic controls and confirmation that staff will be provided to ensure vehicles are parking in a safe and legal manner. Ensure that any charitable organization members performing traffic control and event parking, clearly state that **any parking fee is strictly by voluntary donation** and ensure that **this information is visibly posted at the site and mentioned in any event advertisement.**
3. Provide a detailed map of sufficient size, showing the proposed location of the beer garden; the number and location of portable toilets in a quantity suitable to the expected attendance for the duration of the event, extra garbage containers and arranging with a waste disposal company for removal/dumping of bins following the event; details of the security and staff assisting with the beer garden event including the control of entrances and exits.
4. Provide confirmation that tables and chairs have been obtained for the patrons. Provide identifiable paper cups and assurance that food will be available to the patrons. Ensure that any and all concessions [approved by the City with regard to the standing contract with the operator of the Community Park concession] meet all applicable health and safety requirements and the concession be allowed to remain open for one hour only beyond the closing of the beer garden.
5. Ensure the area created for the beer garden is enclosed and patrolled to the satisfaction of the Oceanside RCMPolice, which must include a 6' fence or suitable barriers or be double fenced with an 8' separation between the two barrier fences.
6. The beer garden will not exceed two days in duration for any one event unless held on a long weekend in which case beer gardens are not to exceed three days in duration for any one event.
7. Maintain the hours of operation to a maximum of any six hours between 11:00 a.m. and 8:00 p.m. and ensure a minimum of two hours closure of the beer garden prior to any other liquor permits being issued in the area [i.e. the area could be defined as the entire park].
8. Ensure that no minors are allowed within the beer garden premises.
9. Hold and save harmless the City from and against all claims and damages arising out of, or in any way connected with the event, and obtain and maintain during the term of this event a comprehensive general liability insurance policy providing coverage of not less than **\$5,000,000.00**, naming the City of Parksville as an additional insured. A copy of such policy shall be delivered to the City a minimum of **10 working days** prior to the event date.
10. Provide the City with a refundable security deposit of \$500.00 (to cover any loss or damage resulting from the event) a minimum of **10 working days** prior to the event date.
11. Maintain and, if required, refurbish all municipal property and infrastructure to an equal or better condition than that which existed prior to the event, all within 48 hours of the completed event, to the satisfaction of the City of Parksville.

Printed Name of Authorized Representative

Signature

Name of Organization

Date Signed